

VILLAGE OF ADDISON

BUDGET AND FINANCIAL PLAN

MAY 1, 2023 – APRIL 30, 2024

WHERE IS ADDISON?

The Village of Addison is located approximately 25 miles west of downtown Chicago in Du Page County,



VILLAGE OF ADDISON, ILLINOIS

2023-2024 ANNUAL BUDGET AND FINANCIAL PLAN MAY 1, 2023 - APRIL 30, 2024

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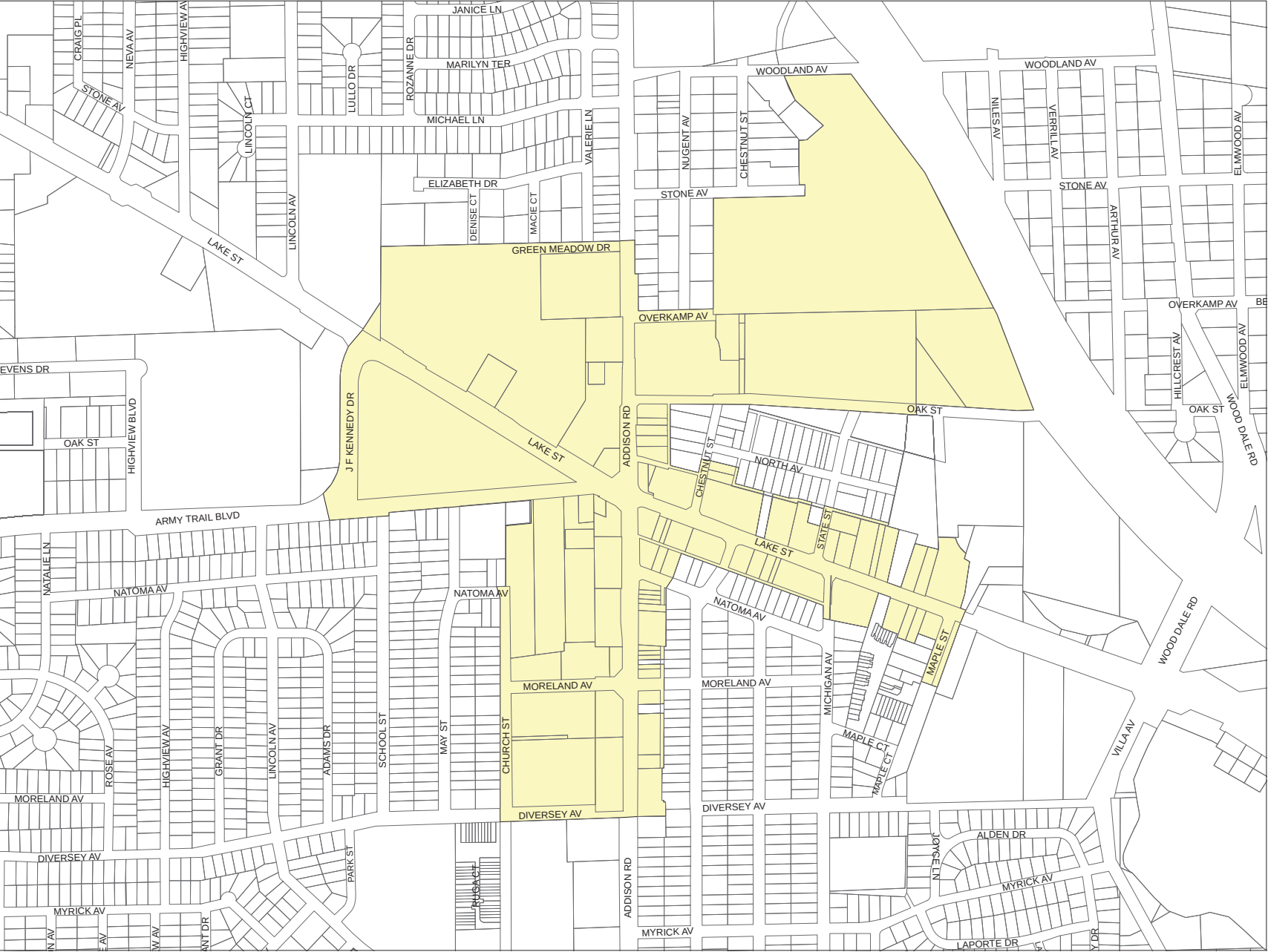
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ACTIVE VILLAGE OF ADDISON TIF DISTRICTS

 Town Center TIF 2006 - 2029

 Not to Scale



VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Deputy Mayor Thomas Hundley, Mayor Richard Veenstra, Village Clerk Lucille Zuccherro and Trustee Cathy Kluczny

Back row left to right: Trustee Sam Nasti, Trustee Dawn O'Brien, Trustee William Lynch, and Trustee Jay DelRosario

VILLAGE ATTORNEY

Robbins Schwartz

ADMINISTRATIVE

Joseph Maranowicz
Michael Crandall
Colleen Witt
Rick Federighi
Timothy Hayden
Donald Weiss
Donald Pinson
James Crotty

Village Manager
Director of Community Development
Finance Director/Treasurer
Director of Public Works
Director of Police
Director of Community Relations
Director of HR/Risk Management
Director of Buildings and Grounds



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Addison
Illinois**

For the Fiscal Year Beginning

May 01, 2022

Christopher P. Morill

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884

Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six Trustees and a Mayor. The board is elected as provided by law and serves four-year overlapping terms.

The Mayor, with approval of the Village Board, appoints the Village Manager, Treasurer, and Director of Police.

The Village employs 242 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Technology.

In addition, the Village has the following advisory commissions that advise the Board on various issues and proposals under review. The Mayor, with the consent of the Board of Trustees, appoints members to the commissions.

Advisory Liquor	Historical
Blood Bank	Planning & Zoning
Citizens Advisory	Police
Civilian Review Board	Police Pension Board
Commercial & Industrial	Senior Citizens
Cultural Arts Development	Special Events

The Village operates Addison Community Television, the local cable television station. ACTV televises Regular Village Board and committee meetings, and governing board meetings of four other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 6, 2021

Number of Registered Voters	19,050
Number of Votes Cast in Last Municipal Election	2,544

Village Bond Rating

Fitch IBCA	AA+
S & P Global	AA

Fire ISO Rating:	2

DEMOGRAPHICS (2020 Census)

The Village is comprised of 9.8 square miles.

The Village is located in DuPage County, approximately 25 miles west of the Chicago loop business district and 14 miles southwest of O'Hare International Airport (a 20-minute drive by expressway). The Village is home to the second largest industrial park acreage by municipality in the Chicagoland area. Adjacent to the Village, to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is Bloomingdale and Glendale Heights.

Weather Conditions (e)

Average Winter	26.4° F	-3.11° C
Average Summer	71.8° F	22.11° C
Average Annual Rainfall	36.9 In.	93.73 cm
Average Annual Snowfall	38.4 In.	97.54 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946
2010	36,942
2020	35,702

Ethnic Makeup (a)

White	14,710	41.2%
Hispanic or Latino	16,285	45.6%
Black or African American	1,232	3.5%
Asian	2,891	8.1%
Other	584	1.6%

Age Cohorts and Median Age (a)

Under 18 years	6,363	18.0%
18 to 24 years	4,340	12.2%
25 to 34 years	4,781	13.5%
35 to 44 years	4,311	12.2%
45 to 54 years	4,078	11.5%
55 to 64 years	5,307	15.0%
65 years or over	6,230	17.6%
Median Age		37.8 years

Various taxes:

Sales Tax	8.25% (1/1/22)
Telecommunications Tax	6%
Utility Tax	None at this time
Cannabis Retailers Occupation Tax	3% (eff. 7/1/20)

COMMUNITY PROFILE

Key Statistics (Cont'd)

DEMOGRAPHICS continued

Other Household and Resident Data (c)

Total Households	12,371
Median Household Income	\$ 76,983
Unemployment Percentage	5.0%
Median Age (a)	37.8 years
% of Population over Age 65 (a)	17.6%

Home Value (c)

Median Home Value	\$ 282,127

Property Value (b)

Total Property Value (2021)	\$4,131,477,236
Equal. Assessed Valuation (.33%)	1,363,387,488

EAV Breakdown by Type of Property

	2021 EAV	% of Total
Residential	\$ 815,868,707	59.84%
Industrial	400,938,614	29.41%
Commercial	146,111,543	10.72%
Railroads & Farms	468,624	0.03%
	<u>\$ 1,363,387,488</u>	<u>100.00%</u>

Other

Miles of Street	96
Water information:	
Miles of Water Mains	171
Daily Pumping Capacity	9.58 million gals
Average Daily Pumpage	3.29 million gals
Water supplied through DuPage Water Commission	
Sewer Information:	
Miles of Sewer	7.85miles combined sewer 120.0 miles sanitary sewer 73.0 miles storm sewer
Daily Treatment Capacity	8.5 million gals
Average Daily Treatment	5.71 million gals
Total Gallons Treated	2.10 billion gals

Number of Schools

Elementary Schools	7
Junior High School	1
High School	1
Trade & Technical	2
Community College	1

Number of Parks and Playgrounds, including Pools

	25

Number of Libraries

# of items in collection - physical	143,728
# of items in collection – digital	1,274,879

Number of Fire Stations	3

Number of Banks and Savings & Loans	7

BUSINESS

The Village has 4,210 businesses paying sales taxes.

Kind of Business Report (d)

Sales Category-2021	Sales Volume	%
General Merchandise	\$ 1,045,112	3.82%
Food	3,131,845	11.44%
Eating & Drinking Places	2,057,025	7.52%
Apparel	111,013	0.41%
Furniture, Household & Radio	457,860	1.67%
Lumber, Building & Hardware	1,593,417	5.82%
Automotive & Filling Stations	2,861,601	10.46%
Drugs & Other Retail	4,150,893	15.17%
Agriculture & Extractive	10,953,799	40.02%
Manufacturing	1,004,854	3.67%
Total	\$27,367,419	100%

Major Employers (b)

(Based primarily on the number of Employees-500 or more)

United Parcel Service	1,700
Pampered Chef	788
Parts Town, LLC	579

Awards & Recognitions

GFOA Certificate of Achievement for
Excellence in Financial Reporting Since 1985

GFOA Distinguished Budget
Presentation Award Since 1989

Lincoln Award for Commitment to Excellence 2001

CALEA Re-accreditation of Police Dept. –
"With Excellence" (1 of 49 worldwide) 2021
Original accreditation, July, 2000

Addison Consolidated Dispatch Center (ACDC)
Initial CALEA Accreditation 2021

Designated An Illinois Arts Friendly Community 2002

Certified Tree City U.S.A. Since 1987

2011 Project of the Year Award-Transportation -
\$5 Million, But Less Than \$25 Million -

Salt Creek Greenway Trail
American Public Works Assoc.-Chicago Metro Chapter
Robert Wood Johnson Foundation 2021 - Culture of
Health Prize
Excellence in Masonry 2003 – for Village Hall
Illinois-Indiana Masonry Council

Notes:

- a) US Census Bureau website (2020)
- b) Village of Addison and DuPage County Records
- c) Illinois Department of Commerce and Community affairs
– Community Profile
- d) Illinois Department of Revenue
- e) National Weather Service
- f) 2019 American Community Survey



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN

On December 7, 2015, the Village Board adopted a strategic plan for the Village organization. The result was a comprehensive plan with several parts:

- The Village of Addison Mission Statement
- Guiding Principles
- Our Vision
- Strategic Priorities

THE VILLAGE OF ADDISON MISSION STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful.
- Service that is responsive, respectful, and of high quality.
- A code of honor that is marked by trust, openness and integrity.
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning.
- Commitment marked by helpfulness, teamwork, collaboration and information sharing.
- Freedom to excel, create value and contribute to our purpose.

STRATEGIC PLAN

(Cont'd)

OUR VISION

- The Village is a place where people want to live, work or visit.
- The Village is a place where residents have opportunities and options and they can stay through all stages of life.
- The Village has quality schools.
- The Village maintains a strong sense of community.
- The Village is a safe place.
- The Village has various entertainment options.

STRATEGIC PRIORITIES

These areas of broad focus encompass our efforts toward achieving our Vision. Within these strategic priorities will come the improvement and change initiatives we need to undertake.

Priority 1: Economic Development

Desired Outcome:

- a. Vibrant Shopping Areas
- b. Successful commercial development
- c. Diversified and high quality retail

Strategic Initiatives:

- i. New business recruitment program
- ii. Existing business retention program
- iii. Targeted new business incentive program
- iv. Management

(Cont'd)

Priority 2: Community Image

Desired Outcome:

- a. Fully integrated community – no fragmentation
- b. Consistent quality education throughout the Village
- c. An educated community on quality of life issues

Strategic Initiatives:

- i. Joint community image program
- ii. Schools in the top 20%
- iii. Increase Addison residents' enrollment
- iv. Conduct citizen survey

Priority 3: Housing

Desired Outcome:

- a. Expanded supported living housing options for seniors
- b. High percentage of Addison residents remain here
- c. Current unincorporated areas are successfully incorporated

Strategic Initiatives:

- i. Senior friendly housing complex
- ii. Targeted independent and assisted living complex
- iii. Annexation initiative

Priority 4: Infrastructure

Desired Outcome:

- a. Improved productivity via technology
- b. Improved reliability- hard infrastructure
- c. Comprehensive facilities plan in place and funded

Strategic Initiatives:

- i. Productivity improvement
- ii. Hard infrastructure reliability improvement
- iii. Facilities plan

STRATEGIC PLAN

(Cont'd)

Priority 5: Civic Engagement

Desired Outcome:

- a. Intergovernmental partners understand all priorities
- b. Improved efficiency of customer service operations
- c. Increased involvement in community events

Strategic Initiatives:

- i. Collaborative intergovernmental priorities project
- ii. Community event participation increase program

Priority 6: Employee Development

Desired Outcome:

- a. Fully trained and capable employees
- b. Stable and qualified employees
- c. Competitive compensation package

Strategic Initiatives:

- i. Performance improvement program
- ii. Competitive compensation program



Village of Addison

April 17, 2023

The Honorable Rich Veenstra, Mayor
Members of the Village Board of Trustees
Village Clerk Zuccherro
Village of Addison, Illinois

Re: 2023-2024 Budget Message

Ladies and Gentlemen:

The 2023-2024 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable. Unfortunately, again this past year the COVID-19 pandemic has affected the Village's projections in an array of areas.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". As previously mentioned the COVID-19 pandemic has brought about certain uncertainties from revenue to now hiring and the filling of vacancies. The ability to hire for open positions has become complex. We are experiencing far less people applying for positions and some of the applicants are lacking the necessary skills required. We have seen an incredible low turnout for our orientations and testing at all levels throughout the Village.

Budget Message

Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently outperformed its original financial forecasts when we had not experienced a global pandemic. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources.

The Village budget document is prepared based on Generally Accepted Accounting Principles (GAAP), as described in the appendix. The Village's Annual Comprehensive Financial Report presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$15,000 and to approve contract change orders in amounts up to \$7,500. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-budgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

At the local level, we continue to experience increased building activity, including the build out of previously vacant land. Several major developments include: Phase 3 of the Enclave subdivision which is designated for a townhome complex. This development is set to begin this spring. A senior living complex which will include assisted living was approved at the vacant Oxford Bank headquarters on Lake Street. Unfortunately funding issues for the developer has resulted in a delay within the project. A ninety-day extension was recently provided by the Village Board and the land has been recently put back up for sale. The northeast and northwest corners of Lake Street and Rohlwing Road are in the process of being annexed into the Village. These locations contain several existing sales tax generating businesses. The Pulte single family residential project has been a success with Phase 2 nearing completion. Also a Senior Living Development on Green Meadows Drive was approved by the Village Board however federal funding has delayed the project at this time. The developer will be re-submitting applications for funding this coming Spring.

During this past budget we received Federal Assistance from the COVID-19 pandemic referred to as the American Rescue Plan Act (ARPA). We were allocated to receive approximately 4.5 million dollars in APRA funds and did receive our second installment (just over 2.4 million dollars) in the fall of 2022. These funds have restrictions in how the Village can spend the monies and we are looking to improve our infrastructure within the community to benefit the residents. These improvements will impact the resident's northeast of Lake St and Addison Rd (the oldest subdivision in Addison). Here these residents will see the separation of water and sewer lines as well as replacing lead piping.

We will continue to monitor negotiations in Springfield relative to the State budget. There have been several proposals specific to LGDF funds, and certain unfunded law enforcement mandates which could have significant impacts on the Village's finances. New laws passed have set mandates onto the Village and its Police Department for the issuance of body cameras prior to January of 2025. The Village has been pro-active in the research and implementation of police body cameras which should be deployed in late 2023 to early 2024. The Village has potential actions which could be taken to effectively deal with most reasonable State budgetary outcomes, including use of non-referendum revenue sources which have been held in reserve for emergencies.

Based on our financial projections, we anticipate all major funds will be able to maintain their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects, redevelopment funds, and bond proceeds are sufficient to cover all ongoing projects. The Village has received Federal Grants for multiple projects in excess of over 2 million dollars for road projects alone

PERSONNEL ASSUMPTIONS

In the Village's proposed 2023-2024 budget, personnel additions include two (2) Community Development Inspector's, one (1) Mechanic within the Fleet Department, one (1) Public Maintenance Worker 1 for the Water Department, and one (1) Assistant Museum Coordinator within Community Relations. There are (five) 5 reclassifications/upgrades of existing staff. Also it should be noted the Finance Department restructured the Purchasing Agent salary showing a reduction in wages.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of three (3) months cash balance in all operating funds.

The proposed 2023-2024 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, Illinois Performance Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. Illinois Performance Excellence was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Illinois Performance Excellence Award are patterned after the national Malcolm Baldrige Quality Award.

As part of the Illinois Performance Excellence review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

Budget Message

On December 7, 2015 the Village Board adopted a new strategic plan for the Village. Staff as well as the Mayor and Village Board will identify a strategic plan for future years which should be completed this Spring of 2023.

The following describes how these strategic directions have been translated into the 2023-2024 budget:

Community Image

Community Relations will continue the “Addison Advantages” newsletter. This year it will feature all taxing bodies with the exception of the Park District that does their own.

This past year the Intergovernmental taxing bodies of Addison completed a marketing video encapsulating the entire community.

An additional \$100,000 has been budgeted in Community Relations to enhance the Village’s Rock N Wheels events for the community bringing the total budget to \$640,000.

Approximately \$40,000 has been budgeted in Public Works/Electrical and Forestry division for improvement to the Christmas decorations.

In the Spring/Summer of 2023 the Village will be redesigning the southwest corner of Lake St. and Addison Rd. The almost 2-acre parcel will become the new Veterans Memorial honoring those residents who served in our armed forces throughout the years.

Improvements will be made to our video streaming for residents as well.

Infrastructure

\$150,000 has been allocated in the Public Building Fund to complete a roof replacement at the North Treatment Plant. This was listed in the previous budget year, however, the work was not completed and will be pushed to this current budget. \$5,404,309 has been budgeted in the Public Building Fund for capital improvement. Some of these improvements are a new Public Works Salt Dome, Village Hall garage addition, Police Department HVAC, Community Development remodel, and the Police Department water supply piping.

The Electrical/Forestry Division of Public Works will replace street light bulbs converting them to LED’s as well as continuing the Street Light Pole Painting along Lake St. Both programs will be approximately \$150,000 after certain rebates are obtained.

Budget Message

\$975,000 has been allocated in the Public Building Fund budget for upgrades to the Village Hall for office space remodeling.

The Village Hall and Public Works buildings will have CCTV installed for further security measures.

Employee Development

Approximately \$300,000 is budgeted throughout the Village departments in conferences and training opportunities for approximately 260 employees. \$34,000 is allocated in the Police Department for an Officer Safety/Wellness program. The Village has once again made a focus on the employee's general wellness and in late 2021 we conducted a pilot program in resiliency training for approximately 40 employees which was tremendously received. We have allocated an additional \$30,000 for more wellness training in the 2023-2024 budget.

BUDGET TRENDS

The fiscal year 2023-2024 operating budget reflects a 11.33% increase over last fiscal year's Budget:

Fund	FY 2022-23 Budget	FY 2023-24 Budget	% Change
GENERAL FUND	\$46,889,200	\$49,334,422	5.21%
WATER & SEWER FUND	27,229,400	25,104,400	(7.80)%
WATER & SEWER DEBT SVC FUND	1,172,103	1,316,865	12.35%
FLEET SERVICES	1,559,700	1,682,700	7.89%
INFORMATION TECHNOLOGY	2,748,700	2,729,900	(0.68)%
EQUIP REPL FUND	1,801,100	1,197,000	(33.54)%
DEBT SERVICE	2,939,791	2,962,238	0.76%
CAPITAL PROJECTS	190,000	75,000	(60.53)%
ACDC BUILDING FUND	0	0	0.00%
REDEVELOPMENT FUND	375,487	7,621,000	1929.56%
PUBLIC BUILDING FUND	4,351,600	7,020,509	61.33%
TIF #3	211,300	1,547,000	632.30%
POLICE PENSION	4,780,700	4,866,600	1.80%
MOTOR FUEL TAX	<u>5,802,000</u>	<u>5,924,313</u>	<u>2.11%</u>
	<u>\$100,051,094</u>	<u>\$111,381,947</u>	<u>11.33%</u>

Budget Message

General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax, State income taxes, property taxes, licenses, permits and fees, telecommunications tax, and other revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects. \$1.325 million has been included in this fund to replace unreliable water main. The Village has taken a pro-active approach in replacing water main piping and coordinating efforts with road construction projects as well. Approximately \$1.3 million dollars over the next two years has been allocated to extend water service to the northeast and northwest portions of the Lake Street and Rohlwing Road intersection. This main is being funded by BP Amoco due to underground contamination from an old gas station in the area. This construction will result in the annexation of several sales tax producing businesses to the Village. Also the Village will complete the Water Meter Project for all residents this year. Each business and resident will have a new water meter capable of detecting leaks and being able to provide notifications through technological means. The previous water meters were over 30 years old.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance. \$2,430,000 has been included in this fund for the 2023-2024 Street Resurfacing Program. An additional \$450,000 is included to replace sidewalks as part of the trip hazard program. This is an increase of \$300,000 for sidewalks from last year. This work will reduce Village liability for sidewalk injuries as well as improving tree root heaving, differential settlement, and poor profiles related to ADA accessibility. \$1,313,821 has been budgeted for Lombard Rd south of Army Trail for complete road improvements. The Village has received Surface Transportation Program funding from the Federal Government to fund this project. The Federal Government will be funding 60% of the overall project cost and the Village will be responsible for the remaining 40%.

Internal Services Fund

The IT Department budget covers the cost of the operation and maintenance of the Village's computer hardware, software and communication systems. \$154,000 has been allocated for overall maintenance issues. Due to an unfunded mandate by the State of Illinois police body worn cameras are mandatory for the Addison Police Department by

Budget Message

January 2025. The Village has allocated over \$350,000 for the first installment of a multiyear contract to adhere to this new law.

Equipment Replacement Fund

The Equipment Replacement Fund accounts for the pay-as-you-go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on fleet service's estimate of replacement cost and replacement date. \$1,197,000 is allocated for equipment purchases and capital improvements from this fund. We have seen a large delay in obtaining vehicle and the process has changed in the manner in how we make said purchases. The state bid allocations have reduced drastically and more vehicles are being purchased directly from dealerships instead.

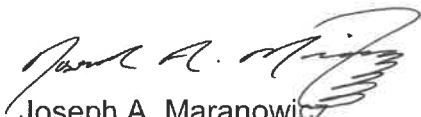
ACKNOWLEDGMENTS

I would like to extend a thank you to all of the supervisory and management staff for their efforts in the preparation of the 2023-2024 budget. Each Department should be commended on their fiscal responsibility to manage funds appropriately all without complaint. Each year the request for resources increase. Their advance planning, understanding, and ability to be flexible is appreciated. A special direct thank you to our outstanding Finance Department specifically Director Colleen Witt and Assistant Finance Director Carolyn Illes. This budget was put together by two outstanding individuals that are both new to their position and the Village as a whole. Their fiscal knowledge and leadership is why we as a staff are so successful in multiple ways.

I would also like to thank our elected officials for their support throughout the year. The elected officials in Addison have a common goal and work well together. It is their desire and their expectation that the staff provide a high level of service to our residents and businesses. They will do their best to provide resources to maintain this high service level. That expectation includes the residents and businesses of our partner communities in the Addison Consolidated Dispatch Center.

This entire Board displays true dedication to support not only the staff but the residents too. Their leadership is not taken for granted and is extremely appreciated! We are blessed to have all of them at the helm.

Respectfully submitted,



Joseph A. Maranowicz
Village Manager



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FY 2023-24 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Monday, November 28, 2022

Village Manager and Finance Director

- ♦ Budget instructions, forms and schedules are distributed to department heads

Friday, December 2, 2022

Public Works

- ♦ Forwards the (5) year vehicle replacement plan to the Finance Director.

Tuesday, January 3, 2023

Department Heads

- ♦ Submits all budgets to the Finance Director by Tuesday, January 3, 2023.

Administration

- ♦ Compiles figures for personnel expenditures and casualty insurance.
- ♦ Forwards to Finance prior to Tuesday, January 3, 2023.

Finance

- ♦ Prepares allocated expenditures and revenue projections for Fiscal Years 2023-2024, 2024-2025, and 2025-2026 by Tuesday, January 3, 2023.

Boards and Commissions

- ♦ Submits goals and budget requests to the Finance Director by Tuesday, January 3, 2023.

Wednesday, January 4 - Monday, January 16

Finance

- ♦ Compiles expense requests and revenue projections for all three fiscal years.
- ♦ Prepares budget packages for Village Manager, Finance Director, and staff.
- ♦ Distributes electronic budget packages to staff on Monday, January 16, 2023.

Tuesday, January 17

Department Heads

- ♦ Presents budget requests to Village Manager, Finance Director and Department Heads in Room 1301

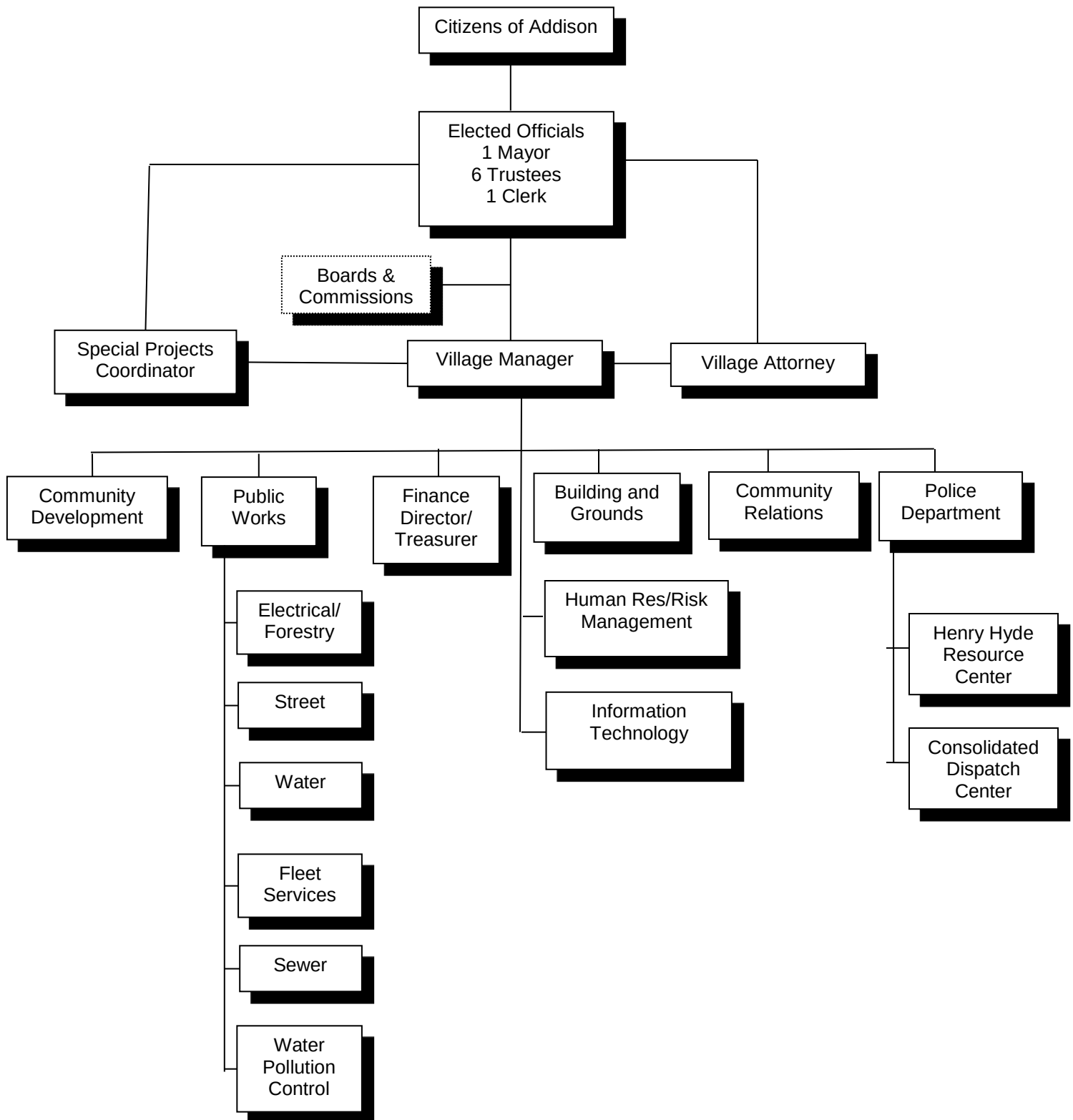
FY 2023-24 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events (Cont'd)

Monday, January 23 - Tuesday, January 31	<u>Village Manager and Finance Director</u> ♦ Reviews all budget and program requests. ♦ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews. ♦ Figures are adjusted and program recommendations are formulated. ♦ Provides Recommended Program List to all Departments on January 31, 2023.
Wednesday, February 1 - Friday, February 17	<u>Finance</u> ♦ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 17.
Wednesday, February 22	<u>Finance and Policy review session:</u> ♦ Boards & Commissions ♦ General Fund Revenues HHRC, ACDC & Building, Police ♦ Administration, Building & Grounds ♦ Finance General Ledger Debt Service ♦ Police Pension
Monday, February 27	<u>Finance and Policy review session:</u> ♦ Water and Sewer Fund Revenues ♦ Water Sewer Water Pollution Control ♦ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, TIF Funds
Tuesday, February 28	<u>Finance and Policy review session:</u> ♦ Community Relations ♦ Community Development ♦ Electrical & Forestry, IT, Street, Fleet Services ♦ Equipment Replacement Fund
Thursday, April 6	<u>Finance</u> ♦ Advertises, Notice of Public Hearing - Budget on display.
Monday, April 17	<u>Village Board</u> ♦ Public Hearing of the FY 2023-24 Budget and Financial Plan. ♦ Final adoption of the FY 2023-24 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



*Fire services are provided by the Addison Fire Protection District, which is a separate taxing body. The Village has no authority over the District.

EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

Projected

<u>GENERAL FUND</u>		<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
Administration	Full-Time	7	6	8	7	8	8	8	7	7	7
	Part-Time	11	11	9	10	9	9	8	8	8	8
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	0	0	0	0	0	0	0	0	0	0
Finance	Full-Time	9	10	9	10	10	11	11	11	11	11
	Part-Time	5	4	3	1	2	2	1	1	1	1
Community Relations	Full-Time	5	5	6	6	6	6	6	6	6	7
	Part-Time	1	1	0	0	0	0	0	0	0	0
Building & Grounds	Full-Time	2	3	3	3	3	4	4	6	6	6
	Part-Time	1	1	1	1	2	0	0	0	0	0
Police	Full-Time	88	83	84	85	85	85	83	82	83	83
	Part-Time	4	4	4	2	2	2	2	2	2	2
HHRC	Full-Time	2	2	2	2	2	4	4	4	4	4
	Part-Time	1	4	7	7	5	5	5	5	5	5
Consolidated Dispatch	Full-Time	18	21	44	42	43	43	50	50	51	51
	Part-Time	0	0	6	9	9	10	9	9	8	8
Community Development	Full-Time	25	21	21	21	22	21	21	21	21	23
	Part-Time	0	0	0	0	0	0	1	1	3	3
Electrical & Forestry	Full-Time	11	10	10	10	9	9	8	8	8	8
	Part-Time	5	2	2	2	2	3	3	2	2	2
Street	Full-Time	11	10	9	9	10	10	9	10	11	11
	Part-Time	2	2	2	2	2	2	2	2	2	2
<u>ENTERPRISE FUND</u>											
Water	Full-Time	14	10	10	10	10	10	10	10	10	11
	Part-Time	4	2	2	2	2	3	3	2	2	2
Sewer	Full-Time	11	14	13	13	9	9	7	7	7	7
	Part-Time	3	2	2	2	2	2	2	2	2	2
Wastewater	Full-Time	24	18	17	19	22	22	22	20	21	21
	Part-Time	6	4	4	4	4	4	4	4	4	4
<u>INTERNAL SERVICE FUNDS</u>											
Fleet Services	Full-Time	5	5	5	5	5	5	6	5	5	6
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Technology	Full-Time	4	5	5	6	6	6	6	7	7	7
	Part-Time	0	0	0	1	1	1	1	1	1	1
TOTAL	Full-Time	236	223	246	248	250	253	255	254	258	263
	Part-Time	43	37	42	43	42	43	41	39	40	40

SUMMARY OF EMPLOYEE BY POSITION

<u>Full-Time Position</u>		<u>Authorized</u> <u>Current</u>		<u>Full-Time Position</u>		<u>Authorized</u>	<u>Current</u>
1	Accountant	1	0	56	Public Maintenance Worker I	13	13
2	Addison Family Alliance Prog Dir (HHRC)	1	1	57	Public Maintenance Worker II	5	4
3	Administrative Secretary	2	2	58	Public Maintenance Worker III	5	5
4	Assistant Director of Com Dev - Plan/Zoning	1	1	59	Public Safety Systems Administrator	1	1
5	Assistant Dir of Community Relations	1	1	60	Public Utility Worker I	3	3
6	Assistant Director of Finance	1	1	61	Public Utility Worker II	1	1
7	Assistant Records Supervisor	1	1	62	Public Utility Worker III	1	1
8	Assistant to the Village Manager	1	1	63	Purchasing Agent	1	1
9	Assistant Village Engineer	1	1	64	Records Supervisor	1	1
10	Building Division Supervisor	1	1	65	Senior Network Administrator	1	1
11	B&G Supervisor	1	1	66	Sergeant	8	6
12	Civil Engineer II	1	1	67	Special Events Coordinator	1	1
13	Clerk Typist	18	18	68	Special Projects Coordinator	2	2
14	Code Enforcement Officer	1	1	69	Superintendent of ES	1	1
15	Code Enforcement Supervisor	1	1	70	Superintendent of Fleet	1	1
16	Communications Director	1	1	71	Superintendent of Streets/E&F	1	1
17	Communications Operation Manager	3	3	72	Superintendent of Water/Sewer	1	1
18	Community Development Inspector I	2	2	73	Systems Administrator	1	1
19	Community Development Inspector II	5	5	74	Systems Analyst	1	0
20	Community Service Officer	5	5	75	Dispatcher/Telecommunicator	45	39
21	Deputy Chief of Police	2	2	76	Village Engineer	1	1
22	Deputy Director of Communications	1	1	77	Village Manager	1	1
23	Director of Building & Grounds	1	1	78	WWTP Chief/Lead Operator	2	2
24	Director of Community Development	1	1	79	WWTP Operator Class II	1	1
25	Director of Human Resources/Risk Mgmt	1	1	80	WWTP Operator Class III	1	1
26	Director of Community Relations	1	1	81	WWTP Operator Class IV	2	1
27	Director of Finance	1	1	82	WWTP Operator Trainee	3	2
28	Director of Police	1	1	83	Watch Commander	4	4
29	Director of Public Works	1	1	84	Water Supervisor	1	1
30	Electrical/Forestry Supervisor	1	1			258	242
31	Electrician/Operator	2	1				
32	Engineering Technician	2	1				
33	Environmental Compliance Coordinator	1	1		<u>Part-Time Position</u>		
34	Environmental Inspector	1	1				
35	Facilities Maintenance Technician I	2	2	85	Mayor and Village Board	7	7
36	Facilities Maintenance Technician II	1	1	86	Alarm Operators	3	1
37	Facilities Supervisor	1	1	87	Clerk Typist	1	1
38	Finance Office Manager	1	1	88	Com Dev Inspector I	2	2
39	Fleet Supervisor	1	1	89	Dispatcher/Telecommunicator	5	4
40	Foreman	4	4	90	IT Tech	1	1
41	GIS Administrator	1	1	91	Investigative Aide	1	1
42	Historical Museum Coordinator	1	1	92	Seasonal/Part-time	19	0
43	Human Resources Assistant	1	1	93	Village Clerk	1	1
44	Information Systems Manager	1	1				
45	Information Systems Coordinator	1	1			40	18
46	Investigative Aide/Crime Analyst	1	1				
47	Laboratory & Technical Services Supervisor	1	1				
48	Laboratory Technician II	1	1		Current as of 3/5/23		
49	Laboratory Technician III	1	1				
50	Mechanic I	3	3				
51	Media Operations Coordinator	2	2				
52	Patrol Officer	52	51				
53	Planning Assistant	1	1				
54	Principal Account Clerk	4	4				
55	Professional Standards Coordinator	1	1				

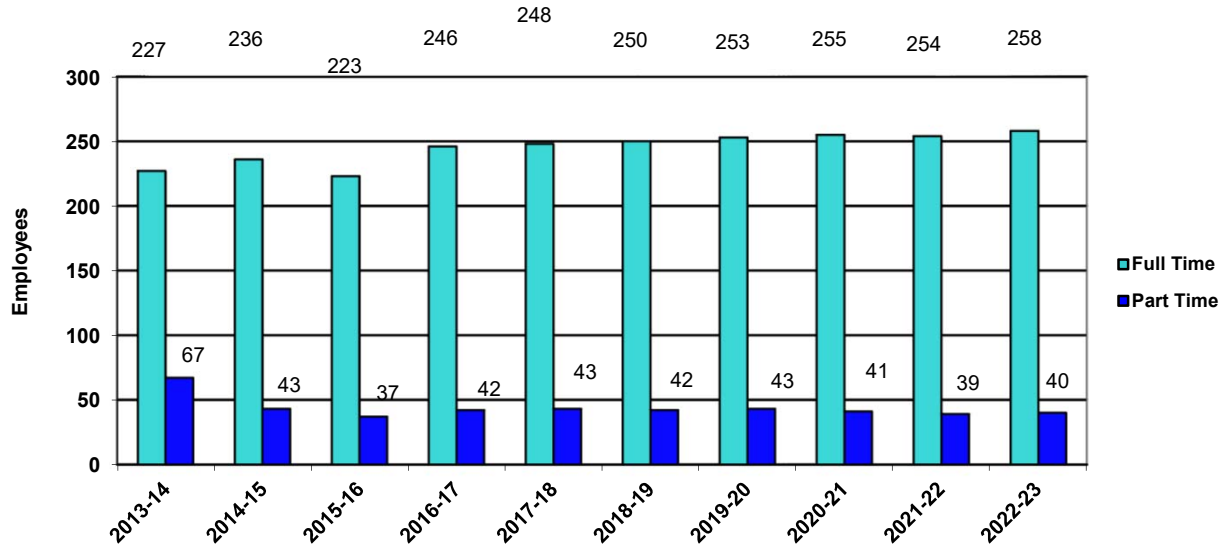
EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

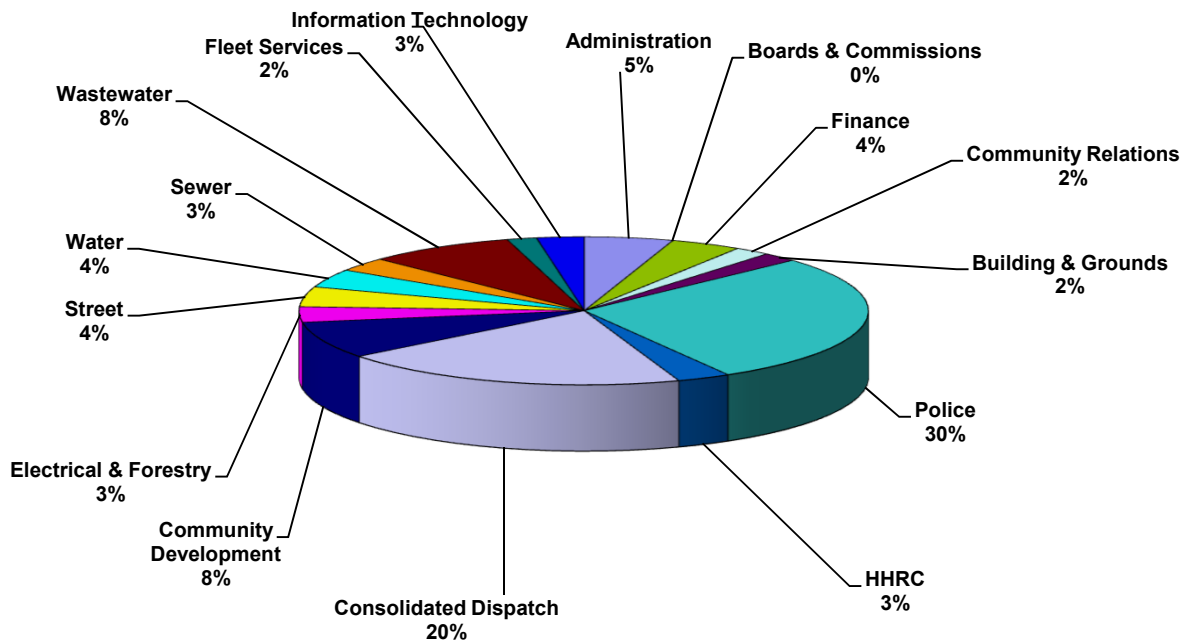
POSITION-DESCRIPTION	Admin 1012	Finance 1040	Com Dev 2010	E & F 2510	Street 2520	Water 5010	Sewer 5031	WW 5032	IT 9962	Fleet 6113	TOTAL
Authorized & Budgeted Positions:											
MAYOR	0.70					0.10	0.10	0.10			1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10			1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60			6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10			1.00
DIR HUMAN RESOURCES/RISK MGT	0.70					0.10	0.10	0.10			1.00
ASSISTANT TO THE VILLAGE MGR	0.70					0.10	0.10	0.10			1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10			1.00
SPECIAL PROJECTS COORDINATOR (2)	0.70		0.70			0.20	0.20	0.20			2.00
CLERK TYPIST (6)	1.40	0.50		0.33	0.34	1.36	1.03	1.04			6.00
DIRECTOR FINANCE/TREASURER		0.55				0.15	0.15	0.15			1.00
ASSISTANT FINANCE DIRECTOR		0.55				0.15	0.15	0.15			1.00
FINANCE OFFICE MANAGER		0.55				0.15	0.15	0.15			1.00
ACCOUNTANT		0.55				0.15	0.15	0.15			1.00
PRINCIPAL ACCT CLERK (4)		0.95				1.01	1.03	1.01			4.00
PURCHASING AGENT		0.70				0.10	0.10	0.10			1.00
COMMUNITY DEVELOPMENT DIR			0.70			0.10	0.10	0.10			1.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10			1.00
CIVIL ENGINEER I			0.80						0.20		1.00
ASSISTANT VILLAGE ENGINEER			0.80						0.20		1.00
DIRECTOR PUBLIC WORKS				0.20	0.20	0.20	0.20	0.20			1.00
SUPERINTENDENT - WATER/SEWER						0.50	0.50				1.00
SUPERINTENDENT - STREET/E&F				0.50	0.50						1.00
FACILITIES SUPERVISOR				0.18	0.18	0.18	0.18	0.18		0.10	1.00
ADMIN SECRETARY				0.25	0.25	0.25	0.25				1.00
WWTP OPERATOR CLASS IV							0.50	0.50			1.00
Total Budgeted:	10.50	4.35	3.70	1.46	1.47	5.80	5.99	5.23	0.40	0.10	39.00
Authorized & Unbudgeted:											
None											
Total Authorized:	10.50	4.35	3.70	1.46	1.47	5.80	5.99	5.23	0.40	0.10	39.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison



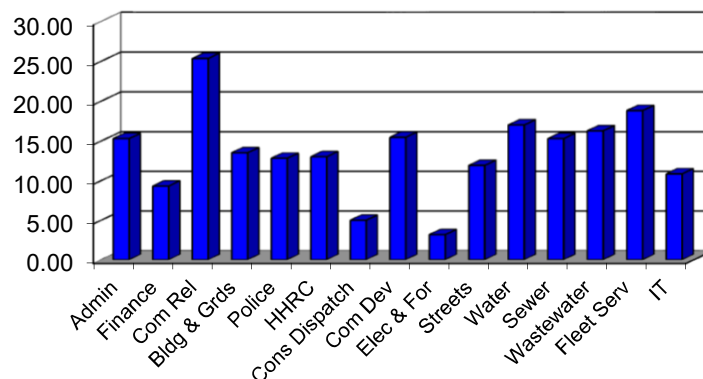
2022-23 Authorized Staffing By Department
Percent of Total



EMPLOYEE CENSUS - CURRENT

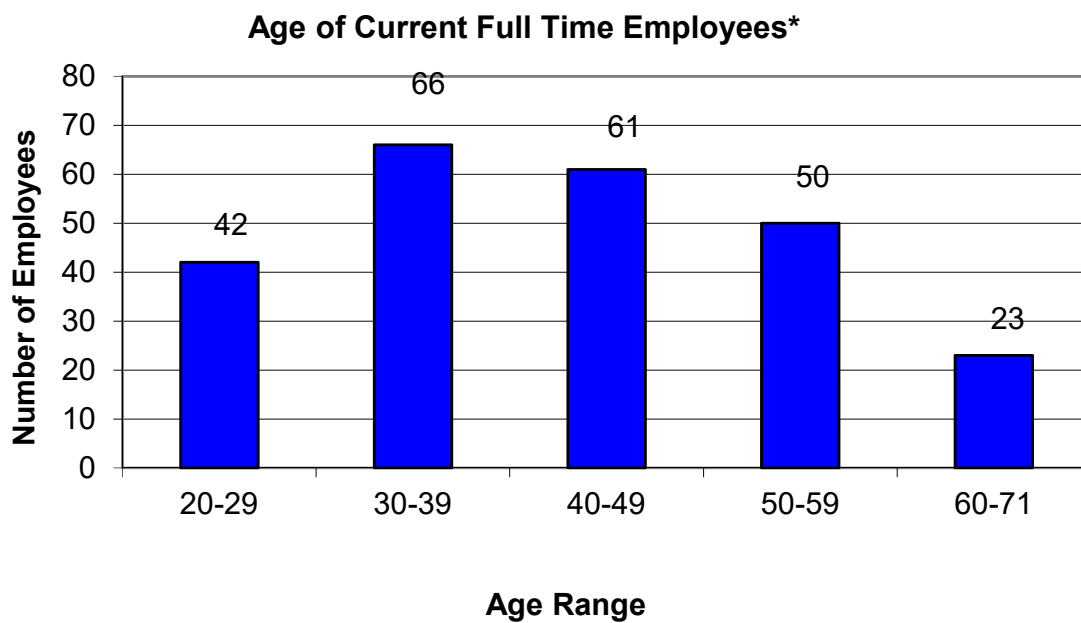
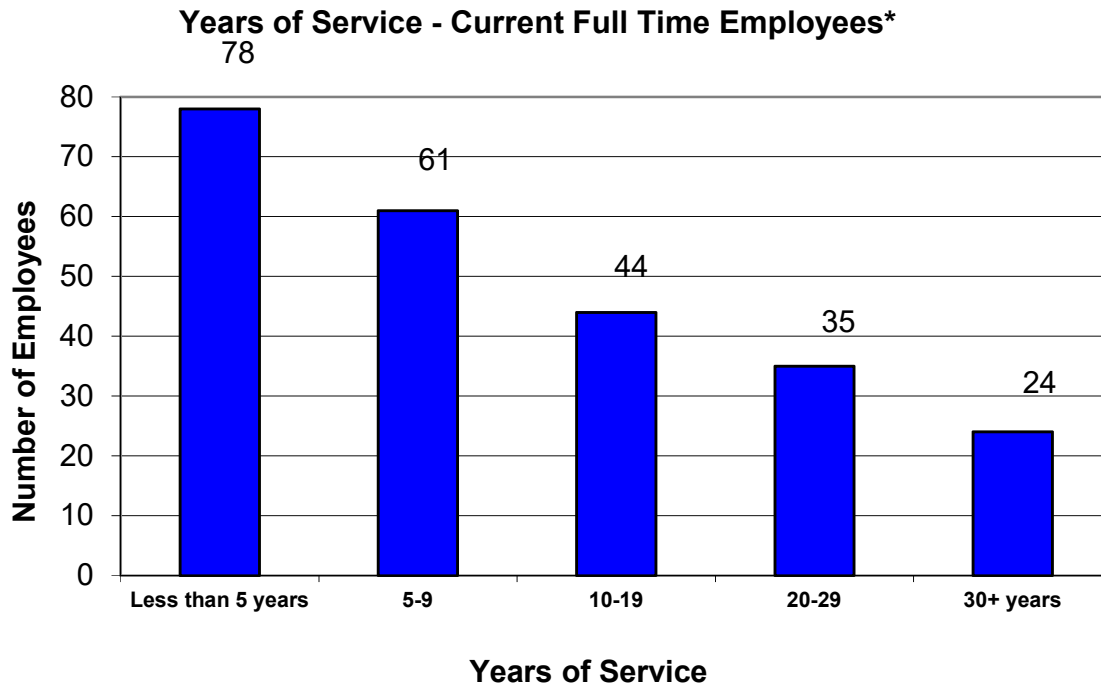
Average Years of Service* of Current Full Time Employee - By Department

	# Employees	Total Years of Service	Average years per employee
Administration	7	107	15.29
Finance	10	93	9.30
Community Relations	6	152	25.33
Building & Grounds	6	81	13.50
Police	80	1,024	12.80
Henry Hyde Resource Center	4	52	13.00
Consolidated Dispatch Center	45	224	4.98
Community Development	20	309	15.45
Electrical & Forestry	6	19	3.17
Street	11	131	11.91
Water	10	170	17.00
Sewer	7	107	15.29
Wastewater	19	309	16.26
Fleet Services	5	94	18.80
Information Technology	6	65	10.83
AVERAGE ALL FULL TIME EMPLOYEES	242	2,937	12.14



* As of 3/5/23

EMPLOYEE CENSUS - CURRENT



* As of 3/5/23

VILLAGE OF ADDISON
SCHEDULE OF FUNCTIONAL UNITS AND FUND STRUCTURE/DESIGNATION

	GOVERNMENTAL FUNDS				PROPRIETARY FUNDS		FIDUCIARY FUNDS
	General	Motor Fuel	Debt Service	Capital Projects	Business - Type Activities	Govern-mental Activities	Fiduciary Funds
GOVERNMENTAL FUNDS							
General Government							
Non Departmental	X						
Administration	X						
Boards and Commissions	X						
Finance	X						
Community Relations	X						
Building and Grounds	X						
Public Safety							
Police	X						
Henry Hyde Resource Center	X						
Consolidated Dispatch Center	X						
Community Development	X						
Highways and Streets							
Electrical and Forestry	X						
Streets	X						
Capital Outlay							
Capital Projects				X			
ACDC Building				X			
Redevelopment				X			
Public Building Fund				X			
TIF 3				X			
Special Revenue							
Motor Fuel Tax		X					
Debt Service							
Principal Retirement			X				
Interest and Fiscal Charges			X				
PROPRIETARY FUNDS							
Business - Type Activities							
Waterworks and Sewerage Fund					X		
Water/Sewer Debt Service Fund					X		
Water/Sewer Infrastructure Replacement					X		
Governmental Activities							
Internal Service Funds							
Fleet Services						X	
Information Technology						X	
Equipment Replacement						X	
FIDUCIARY FUNDS							
Police Pension Fund							X



(BLANK)

EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of restricted monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
- Special Revenue Funds – Motor Fuel Tax
- Debt Service Fund
- Capital Projects Funds
 - Capital Projects
 - ACDC Building
 - Redevelopment
 - Public Building
 - TIF #3

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
 - Water/Sewer Debt Service Fund
 - Water/Sewer Infrastructure Replacement Fund
- Internal Service Funds
 - Fleet Services
 - Information Technology
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The only Fiduciary Fund is the Police Pension Trust Fund

EXPLANATION OF FUNDS

(Cont'd)

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

ACDC Building Fund – A capital projects fund established with the proceeds from the 2016 A and 2017 G.O. bond issues to account for the construction of the new Addison Consolidated Dispatch Center (ACDC) building. Beginning in FY24, monies will be transferred from the ACDC Department, in the General Fund, to the ACDC Building Fund for future infrastructure projects.

Capital Projects Fund - A capital projects fund established to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from grant funding, transfers from other funds, and insurance reimbursements. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Nonmajor Fund in the Village's Annual Comprehensive Financial Report. Revenues for the Debt Service Fund are provided by Property Taxes, a .25% Home Rule Sales Tax Increment and transfer from Public Building Fund of a portion of an additional .25% Home Rule Sales Tax Increment.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Revenues for this fund are provided by transfers from end-using departments based on the replacement cost of vehicles used, spread over the life of the vehicles.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Revenues for this fund are provided by transfers from end-using departments based on usage.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's Annual Comprehensive Financial Report. The General Fund receives most of its revenue from taxes; the largest being Sales Tax, Property Tax, and Income Tax. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Information Technology Fund - An internal service fund established to provide monies to cover the costs of running the Village's information technology. Revenues for this fund are provided by transfers from end-using departments based on number of computers, laptops, printers, switches and routers in each department.

EXPLANATION OF FUNDS

(Cont'd)

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, based on a per capita formula. These revenues are used to pay for the maintenance and improvement of Village streets. Other revenue sources include local grants, reimbursements from other agencies for joint projects, and effective January 1, 2012, .25% Home Rule Sales Increment. Rebuild Illinois Bond allocation receipts and expenditures are also reported in the Motor Fuel Tax Fund. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Police Pension Fund - A pension trust fund established to account for pensions paid to retired police officers. The Police Pension Fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, was originally to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund, which is used for facility and infrastructure improvements.

Redevelopment Fund - A capital projects fund originally established to account for redevelopment projects throughout the Village. Current revenues consist of distributions from the American Rescue Plan Act (ARPA).

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Incremental Property Taxes are the revenue source for the TIF #3 Fund.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's Annual Comprehensive Financial Report. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. It also receives proceeds from General Obligation Bonds and Illinois EPA loans for specific projects. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Debt Service Fund – An enterprise fund established to account for the debt payments incurred for water and sewer utility services provided by the Village. This fund will roll up into the Water & Sewer Fund in the Village's Annual Comprehensive Financial Report. The debt liability will be held in the Water & Sewer Fund.

Water & Sewer Infrastructure Replacement Fund – An enterprise fund established to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

EXPLANATION OF FUNDS

(Cont'd)

The Village has additional funds which are not budgeted, but are included in the Annual Comprehensive Financial Report. They are as follows:

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1

Special Revenue Funds

- Police Grant Funds – to account for the proceeds related to U.S. Department of Justice grants.
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.
- DUI Fund – to account for the proceeds of DUI fines in the Village and related activities funded by these proceeds.

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction, and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintain a minimum unrestricted fund balance of three (3) months of expenditures in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process is as follows:

The Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads in late November, early December.

- Departmental requests are submitted and an interdepartmental meeting is held sharing with the Department Heads the projected financial status of the current year and the impact all the requests have on the next three budget years.
- This process allows the Department Heads to better understand the projects asked for Village-wide and the impact to the budget.
- This transparency also helps a department understand why their project may not have been included or delayed.
- After this meeting, the Manager and Finance staff review the requests and budgets in total.

The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board.

- Fund Balance is used to cover deficits when prior year surpluses cause the Fund Balance to exceed required levels.

The Committee then considers the proposed budget and approves final spending levels.

- The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments.
- The Committee then recommends final approval to the Village Board.

The Village Board then approves the budget prior to April 30, for a May 1 implementation.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-appropriated in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues, with DuPage County.

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase order is entered into the computer system by a department when that department recognizes a need for goods or services. The purchase order includes detailed information – vendor, description, part number, unit price, size and quantity.

Pending purchase orders are generated by the purchasing agent, if under \$5,000. If over \$5,000, funding must be confirmed by the accounts payable clerk before it is generated by the purchasing agent.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

PURCHASING (Cont'd)

Upon funding confirmation from the accounts payable clerk, the purchasing agent generates the purchase order and distributes copies to the vendor, the accounts payable clerk, and the originating department.

Upon receipt of the goods or services, the department enters a receipt of goods into the Village's ERP system which automatically prints in the Finance Department. The originating department also signs and forwards the packing slip to the accounts payable clerk who verifies that the invoice matches the receipt of goods or services before payment is made.

Any purchase that exceeds \$2,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the purchasing agent and then on to the accounts payable clerk to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$15,000 and to approve contract change orders up to \$7,500. Any changes in excess of \$7,500 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$15,000 in a given fiscal year.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

DEBT SERVICE (Cont'd)

The Village is very proud of its bond rating which has steadily improved over the years. The Village is currently rated AA+ by Fitch and AA by S&P Global. Both rating agencies cited the steady growth in the Village's tax base, a solid track record of financial operations, and flexibility in raising supporting revenues. These bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have also been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village has taken advantage of the Illinois Environmental Protection Agency (IEPA) Water Revolving Fund Infrastructure Financial Assistance program. This program allows the Village to apply and if approved, receive a loan from the IEPA with very favorable rates. The loans are used for high ticket Water and Sewer Infrastructure projects. The loan is paid back with user fee revenues from the Water and Sewer Debt Service Fund and Home Rule sales tax.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

FUTURE FINANCIAL PLANNING

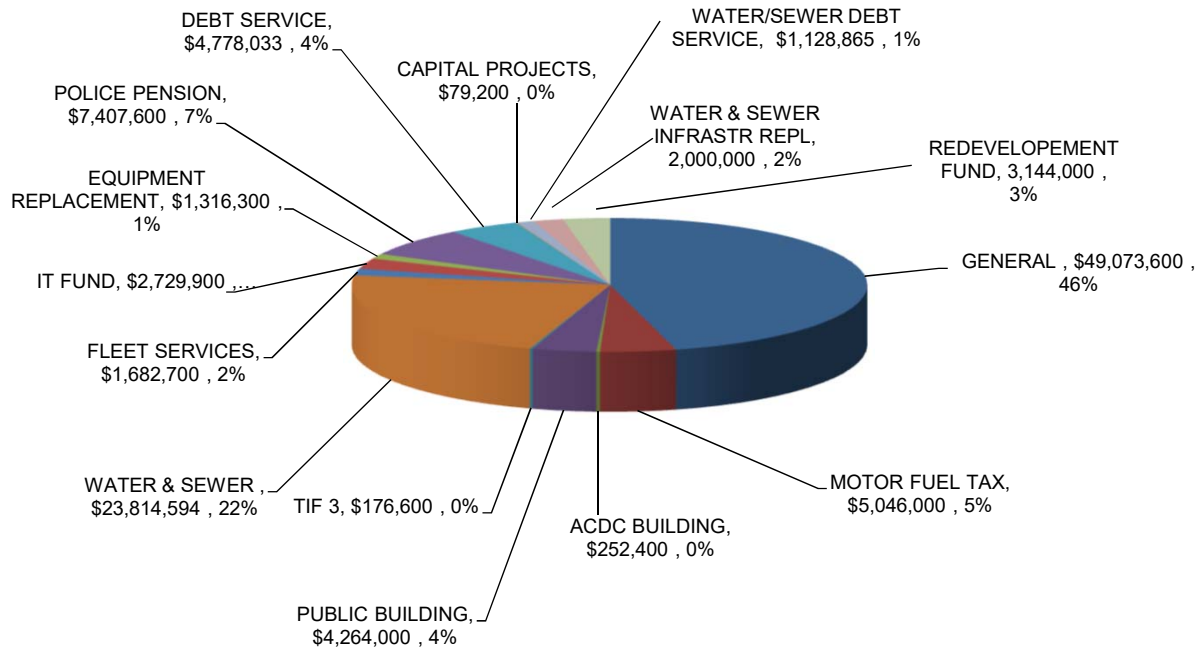
The Village compiles the budget for the next three fiscal years for operations and five years for capital spending. This allows both the Village Board and Village Management to see what is projected for future spending. Many capital project expenditures are completed over a multi-year period and do not fit into a specific fiscal year. The multi-year projections give a more complete picture of the impact a long term project has on operations. Although the Village has shown the "out years" will create deficits, those deficits are covered by the prior year fund balance.

The Village not only looks at the surplus or deficit in a particular year, but also the fund balance available from the prior year and projected fund balances in future years. The Village fund balance policy requires three months or 25% of expenditures to be retained in the fund balance of operating funds. Any excess above the 25% is available for future year projected deficits.

The Village projects a very conservative revenue forecast and projects every possible normal operational expense. One could correctly characterize it as a "worst case scenario". Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

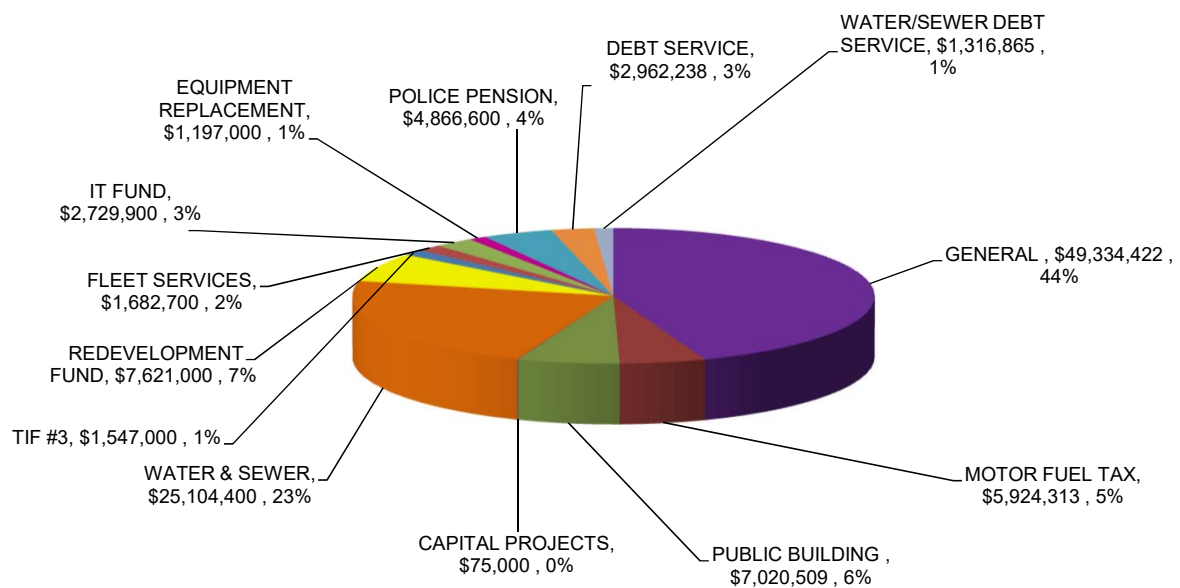
ALL FUNDS REVENUE

FY 2023-24 Budget



ALL FUNDS EXPENDITURES

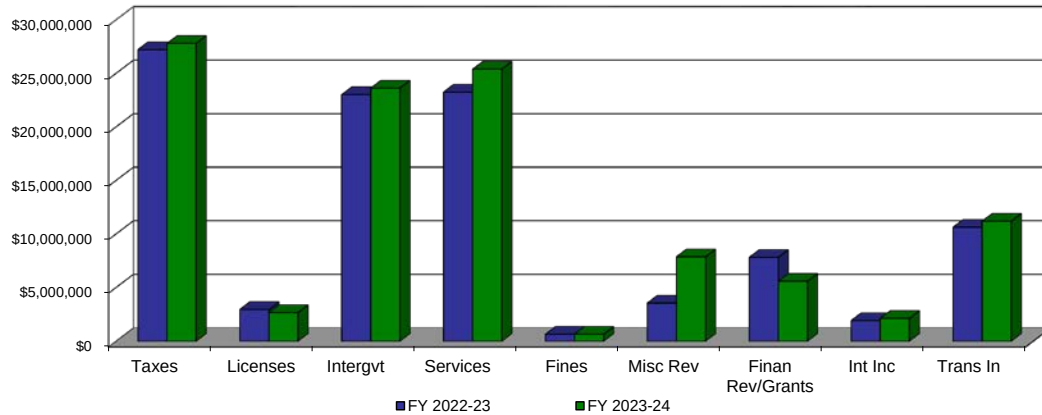
FY 2023-24 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2022-23 ESTIMATE vs. FY 2023-24 BUDGET



	FY 2021-22 ACTUAL	FY 2022-23 ESTIMATE	FY 2023-24 BUDGET	% CHANGE FY23 - FY24
Taxes	24,831,984	27,211,042	27,794,933	2.15%
Licenses, Permits, & Fees	2,853,189	2,956,100	2,666,400	(9.80)%
Intergovernmental	21,759,109	23,010,900	23,623,500	2.66%
Charges For Services	23,724,307	23,249,000	25,389,100	9.21%
Fines & Forfeits	843,400	658,000	656,500	(0.23)%
Miscellaneous	6,473,267	3,551,500	7,870,894	121.62%
Financing Revenues/Grants	(3,402,803)	7,814,239	5,580,500	(28.59)%
Interest Income	3,487,010	1,920,600	2,124,200	0.00%
Transfers In	7,634,392	10,627,216	11,187,765	5.27%
Total Revenue	88,203,855	100,998,597	106,893,792	5.84%

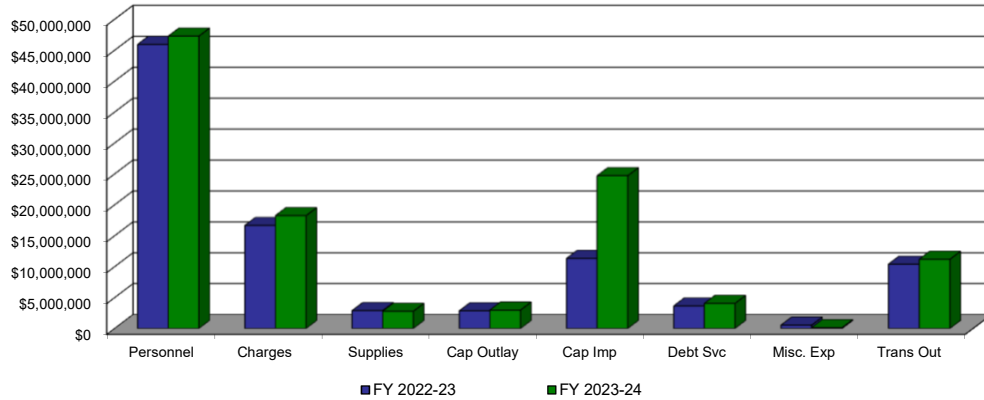
REVENUES BY FUND/SOURCE OF REVENUE

FY 2023-24 BUDGET	Taxes	Licenses, Permits, & Fees	Intergov	Charges For Services	Fines & Forfeits	Misc Revenues	Financing Revenues/Grants	Interest Income	Transfers In	Total
GENERAL FUND	15,907,700	2,488,400	21,985,500	6,196,900	655,500	749,600	600,000	490,000		49,073,600
WATER / SEWER	2,804,200	178,000		18,852,200	1,000	423,694	1,430,500	125,000		23,814,594
WATER/SEWER DEBT SERVICE				340,000				12,000	776,865	1,128,865
CAPITAL PROJECTS								79,200		79,200
ACDC BUILDING FUND								2,400	250,000	252,400
FLEET SERVICES									1,682,700	1,682,700
INFORMATION TECHNOLOGY									2,729,900	2,729,900
EQUIPMENT REPLACEMENT FD								168,000	1,148,300	1,316,300
DEBT SERVICE	3,308,033		138,000					132,000.00	1,200,000	4,778,033
PUBLIC BUILDING	2,804,000							60,000	1,400,000	4,264,000
TOWN CENTER - TIF#3	167,000							9,600.00		176,600
MOTOR FUEL TAX	2,804,000		1,500,000				550,000	192,000		5,046,000
POLICE PENSION						6,697,600		710,000		7,407,600
WATER SEWER INFRASTRUCTURE									2,000,000	2,000,000
REDEVELOPMENT FUND							3,000,000	144,000		3,144,000
	27,794,933	2,666,400	23,623,500	25,389,100	656,500	7,870,894	5,580,500	2,124,200	11,187,765	106,893,792

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2022-23 ESTIMATE vs. FY 2023-24 BUDGET



	FY 2021-22 ACTUAL	FY 2022-23 ESTIMATE	FY 2023-24 BUDGET	% CHANGE FY23 - FY24
Personnel Services	42,191,683	45,940,200	47,268,574	2.89%
Services & Charges	13,028,744	16,660,100	18,255,760	9.58%
Supplies & Materials	2,016,359	2,891,200	2,787,250	(3.60)%
Capital Outlay	(3,813,117)	2,860,270	2,984,900	4.36%
Capital Improvement Projects	7,589,196	11,329,135	24,703,170	118.05%
Debt Service	2,860,286	3,645,416	4,053,528	11.20%
Misc. Expenditures	3,705,548	543,100	141,000	(74.04)%
Transfers Out	7,634,392	10,390,660	11,187,765	7.67%
Total Expenditures	75,213,091	94,260,081	111,381,947	18.16%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2023-24 BUDGET	Personnel Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Administration	908,400	1,134,200	25,500	-	-	-	131,000	525,400	2,724,500
Boards & Commissions	0	35,700	0	0	0	0	0	-	35,700
Finance	711,100	195,900	18,100	0	0	0	0	141,000	1,066,100
Community Relations	891,177	890,350	36,450	35,600	0	0	0	84,600	1,938,177
Building & Grounds	735,057	736,090	105,450	10,000	0	0	0	92,400	1,678,997
Police	17,368,065	961,500	234,200	525,000	0	0	0	1,590,700	20,679,465
HHRC	541,770	52,100	31,000	0	0	0	0	180,700	805,570
Consolidated Dispatch	6,212,700	418,500	40,000	414,500	0	0	0	722,700	7,808,400
Community Development	3,397,038	747,300	19,500	0	0	0	0	289,200	4,453,038
Electrical & Forestry	1,238,400	933,870	107,100	0	0	0	0	315,700	2,595,070
Street	1,615,005	936,500	585,000	0	0	0	0	1,012,900	4,149,405
General Fund NonDepartmental	0	0	0	0	0	0	0	1,400,000	1,400,000
Water & Sewer Fund									
Water	2,167,781	7,151,850	113,700	80,600	4,096,548	0	0	2,814,190	16,424,669
Sewer	1,726,500	1,029,600	64,400	50,000	0	0	0	360,300	3,230,800
Wastewater	2,999,331	1,441,700	793,400	40,000	0	0	0	174,500	5,448,931
Fleet Services	917,350	132,000	578,050	0	0	0	0	55,300	1,682,700
Information Systems	1,066,600	1,374,300	35,400	251,000	0	0	0	2,600	2,729,900
Equipment Replacement	0	0	0	1,197,000	0	0	0	0	1,197,000
Debt Service	0	0	0	0	0	2,736,663	0	225,575	2,962,238
Capital Projects	0	0	0	75,000	0	0	0	0	75,000
Redevelopment	0	0	0	0	7,621,000	0	0	0	7,621,000
Public Building	0	0	0	306,200	5,514,309	0	0	1,200,000	7,020,509
TIF #3	0	0	0	0	1,547,000	0	0	0	1,547,000
Police Pension	4,772,300	84,300	0	0	0	0	10,000	0	4,866,600
Motor Fuel Tax	0	0	0	0	4,951,813	0	0	0	4,951,813
Motor Fuel Tax Rebuild IL	0	0	0	0	972,500	0	0	0	972,500
W/S Debt Service	0	0	0	0	0	1,316,865	0	0	1,316,865
47,268,574	18,255,760	2,787,250	2,984,900	24,703,170	4,053,528	141,000	11,187,765	111,381,947	

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2023-24
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 4/30/2023	2023-24 REVENUES	2023-24 EXPENDITURES	2023-24 SURPLUS/ (DEFICIT)	2023-24 FUND BALANCE 4/30/2024
1 GENERAL FUND	23,957,215	49,073,600	49,334,422	(260,822)	23,696,393
2 WATER & SEWER FUND *	7,761,135	23,814,594	25,104,400	(1,289,806)	6,471,329
3 WATER & SEWER DEBT SVC FUND	545,852	1,128,865	1,316,865	(188,000)	357,852
WATER SEWER INFRASTRUCTURE	2,000,000	2,000,000	0	2,000,000	4,000,000
FLEET SERVICES	258	1,682,700	1,682,700	0	258
INFORMATION TECHNOLOGY	169,740	2,729,900	2,729,900	0	169,740
EQUIP REPLACEMENT FUND *	4,651,342	1,316,300	1,197,000	119,300	4,770,642
DEBT SERVICE	4,247,926	4,778,033	2,962,238	1,815,795	6,063,721
CAPITAL PROJECTS	2,684,023	79,200	75,000	4,200	2,688,223
ACDC BUILDING FUND	71,567	252,400	0	252,400	323,967
4 REDEVELOPMENT FUND *	2,208,595	3,144,000	7,621,000	(4,477,000)	(2,268,405)
5 PUBLIC BUILDING FUND	3,954,714	4,264,000	7,020,509	(2,756,509)	1,198,205
TIF # 3	(448,148)	176,600	1,547,000	(1,370,400)	(1,818,548)
POLICE PENSION	59,750,211	7,407,600	4,866,600	2,541,000	62,291,211
6 MOTOR FUEL TAX	6,153,896	5,046,000	5,924,313	(878,313)	5,275,583
TOTAL	117,708,326	106,893,792	111,381,947	(4,488,155)	113,220,171

NOTES

- * The Water/Sewer and Equipment Replacement Funds use Working Cash as the comparative.
- 1) The General Fund shows a planned \$260,122 deficit to utilize fund balance that has been accumulated for projects that are planned.
- 2) The Water & Sewer Fund shows a planned \$1,289,606 deficit to utilize fund balance that has been accumulated for projects that are planned.
- 3) The Water Sewer Debt Service Fund shows a planned \$188,000 deficit to utilize fund balance that has been accumulated for projects that are planned.
- 4) The Redevelopment Fund holds \$2,482,320 in Deferred Revenue for payment received in FY2022. This deferred revenue will be used to fund the planned projects and fund balance will not be negative.
- 5) The Public Building Fund shows a planned \$2,756,509 deficit to utilize fund balance that has been accumulated for projects that are planned.
- 6) The Motor Fuel Tax Fund shows a planned \$878,313 deficit to utilize fund balance that has been accumulated for projects that are planned.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2020-21 ACTUAL</u>	<u>2021-22 ACTUAL</u>	<u>2022-23 BUDGET</u>	<u>2022-23 EST ACT</u>	<u>2023-24 BUDGET</u>	<u>2024-25 BUDGET</u>	<u>2025-26 BUDGET</u>
GENERAL FUND	42,442,144	45,658,129	43,768,800	47,734,100	49,073,600	49,607,100	51,035,400
WATER & SEWER FUND	16,932,180	19,785,156	25,158,200	24,687,015	23,814,594	24,054,982	23,292,500
WATER & SEWER DEBT SVC FUND	954,282	900,709	1,172,561	1,198,516	1,128,865	1,446,620	1,440,921
WATER & SEWER INFRASTR REPL	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
FLEET SERVICES	1,354,543	1,523,390	1,559,700	1,559,700	1,682,700	1,722,700	1,770,600
INFORMATION TECHNOLOGY	1,938,638	2,090,533	2,388,800	2,566,300	2,729,900	2,484,700	2,551,800
EQUIP REPL FUND	963,536	848,720	855,800	1,045,800	1,316,300	1,025,300	828,700
DEBT SERVICE	3,885,232	4,404,180	4,383,508	4,658,042	4,778,033	4,858,966	4,956,923
CAPITAL PROJECTS	1,601,293	1,602,336	0	60,000	79,200	79,200	79,200
ACDC BUILDING FUND	151	55	0	1,700	252,400	252,400	252,400
REDEVELOPMENT FUND	0	1,762	2,482,300	2,582,320	3,144,000	0	0
PUBLIC BUILDING FUND	2,188,569	3,678,137	2,651,900	4,340,600	4,264,000	2,948,000	3,034,600
TIF #3	128,584	151,275	158,800	166,100	176,600	341,300	506,200
POLICE PENSION	19,694,519	2,663,525	8,091,100	3,260,300	7,407,600	7,586,165	7,772,700
MOTOR FUEL TAX	5,079,130	4,895,948	5,683,800	5,138,104	5,046,000	4,880,000	4,666,600
TOTAL VILLAGE REVENUES	97,162,802	88,203,855	100,355,269	100,998,597	106,893,792	103,287,433	104,188,544

<u>EXPENDITURES</u>	<u>2020-21 ACTUAL</u>	<u>2021-22 ACTUAL</u>	<u>2022-23 BUDGET</u>	<u>2022-23 EST ACT</u>	<u>2023-24 BUDGET</u>	<u>2024-25 BUDGET</u>	<u>2025-26 BUDGET</u>
GENERAL FUND	37,782,518	40,493,113	46,889,200	46,135,300	49,334,422	47,574,719	51,035,400
WATER & SEWER FUND	16,458,976	17,380,384	27,229,400	26,813,900	25,104,400	25,336,182	23,003,410
WATER & SEWER DEBT SVC FUND	918,107	745,465	1,172,103	940,905	1,316,865	1,446,620	1,440,921
WATER & SEWER INFRASTR REPL	0	0	0	0	0	0	0
FLEET SERVICES	1,196,177	1,345,641	1,559,700	1,333,800	1,682,700	1,721,500	1,769,600
INFORMATION TECHNOLOGY	1,849,003	1,789,745	2,748,700	2,566,300	2,729,900	2,484,700	2,551,800
EQUIP REPL FUND	668,187	663,985	1,801,100	1,517,070	1,197,000	1,180,000	1,160,000
DEBT SERVICE	4,185,320	2,912,369	2,939,791	2,934,971	2,962,238	2,979,350	2,997,906
CAPITAL PROJECTS	3,424,182	986,594	190,000	100,600	75,000	0	0
ACDC BUILDING FUND	0	0	0	0	0	0	0
REDEVELOPMENT FUND	0	0	375,500	375,487	7,621,000	0	0
PUBLIC BUILDING FUND	2,585,724	2,430,251	4,351,600	2,292,800	7,020,509	2,525,000	1,770,000
TIF #3	318,075	0	211,300	211,330	1,547,000	0	0
POLICE PENSION	4,375,871	4,468,560	4,780,700	4,689,700	4,866,600	5,081,300	5,305,700
MOTOR FUEL TAX	2,887,836	1,996,984	5,802,000	4,347,918	5,924,313	5,186,898	3,330,650
TOTAL VILLAGE EXPENDITURES	76,649,976	75,213,091	100,051,094	94,260,081	111,381,947	95,516,269	94,365,387

MAJOR REVENUE AND FINANCING SOURCES

Notes

The three largest revenue sources (71.9%) for the Village in the FY 2023-2024 Budget are broken down by fund as follows:

TAXES	TOTAL	General	Motor Fuel Tax	Debt Service	TIF 3	Public Building	Water Sewer
Sales Tax Increment	13.1%	2.6%	2.6%	2.6%		2.6%	2.6%
Property Taxes	10.3%	9.6%		0.5%	0.2%		
All Other Taxes	2.6%	2.6%					
TOTAL	26.0%	14.8%	2.6%	3.1%	0.2%	2.6%	2.6%

INTERGOVERNMENTAL	TOTAL	General	Motor Fuel Tax	Debt Service
Sales Tax	12.8%	12.8%		
Income Tax	5.6%	5.6%		
Use Tax	1.4%	1.4%		
Motor Fuel Tax	1.4%		1.4%	
All Other Taxes	0.9%	0.8%		0.1%
TOTAL	22.1%	20.6%	1.4%	0.1%

CHARGES FOR SERVICES	TOTAL	General	Water & Sewer	WS Debt Service
User Revenue – Water	9.9%		9.9%	
User Revenue – Sewer	7.2%		7.2%	
User Fee – WS Debt Service	0.3%			0.3%
All Other	6.4%	5.8%	0.6%	
TOTAL	23.8%	5.8%	17.7%	0.3%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 33.7% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax (eff 1/1/22). The .25% increase in Sales Tax Increment rate was allocated for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	6/1/16	1/1/2022
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	8.00%	8.25%

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

The State remits the taxes the second month after the due date. Example: January Sales Taxes are due by February 28 and the State remits to local governments the beginning of April.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund Continuing Road Maintenance
.25	Water/Sewer	2022	To Fund Future Capital Improvements

Budget Assumptions – The Village anticipates a 3.0% increase in Sales tax in the FY 24 budget over the projected FY 23 results.

Property Tax

Property tax receipts represent about 10.3% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2022. Property owners will pay this tax in two installments, due June 1 and September 1, 2023. A breakdown of the Village's total tax levy is as follows:

	<u>FINAL 2021 Levy for FY 23</u>	<u>Estimated 2022 Levy for FY 24</u>	<u>% Change</u>
General Fund			
Corporate	\$ 5,408,558	\$ 5,869,597	8.52%
Police Pension	4,215,594	3,967,622	(5.88)%
Subtotal	9,624,152	9,837,219	2.21%
Debt Service	507,180	504,033	(.62)%
Total Levy	\$10,131,332	\$10,341,252	2.07%
Equalized Assessed Val.	\$1,363,387,488	\$1,411,106,050	3.50%
Rate per \$100 EAV	\$ 0.7431	\$ 0.7328	(1.38)%

Budget Assumptions – The 2022 tax levy, which will be received in FY 2023-24 was based on a projected increase in EAV of 3.5%, and a total dollar increase of 2.07%, excluding aggregate refunds. The total dollar increase is due to an 8.52% increase in the Corporate Levy, a 5.88% decrease in the Police Pension levy, and a .62% decrease in the levy for Debt Service There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Income Tax

Income tax receipts represent approximately 12.2% of the Village's General Fund income. Local governments in Illinois receive a share of all State income tax receipts, allocated on a per capita basis to all municipalities. The State remits the taxes the second month after the due date. Example: January Income Taxes are due by February 28. The State remits to local governments the beginning of April.

Budget Assumptions - To prepare the FY 2024 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 35,702. It is assumed that there will be no change in population.

Municipality's share of income tax receipts - Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

Historical income tax receipts –FY 2023 receipts are projected to post a 16% increase compared to the original budget. We budgeted a 3% increase in the FY24 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January, 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

Budget Assumptions – The FY 2024 budget assumes no change from the FY23 estimated revenues.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

Budget Assumptions: The Village has taken a conservative approach and maintained a flat budget for these revenues.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population. Motor Fuel Taxes are remitted the month received by the State.

Budget Assumptions: Due to the fluctuation in oil prices and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 17.1% of the Village's revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 2022 budget. The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three-year plan also included an increase in the bi-monthly user fee. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in water rates and user fees to our customers.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming flat pumpage from FY 2023, with 83% of the pumpage being billed at the rates established by the three-year plan passed with the FY 2022 budget. The difference between pumpage and billing is due to infrastructure leakage and unmetered use, such as hydrant flushing.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personnel Services (42%), Services and Charges (16%), Debt Service (4%), and Capital Projects (22%).

EXPENDITURE CLASSIFICATION

PERSONNEL SERVICES

	Budgeted	% to Total		Budgeted	% to Total
Personnel Services	\$47,268,574	42%	General	\$33,618,712	71%
Services & Charges	18,255,760	16%	Water/ Sewer	6,893,612	15%
Supplies & Materials	2,787,250	3%	Internal Service	1,983,950	4%
Miscellaneous	141,000	0%	Police Pension	4,772,300	10%
Capital Outlays	2,984,900	3%	TOTAL	\$47,268,574	100%
Capital Projects	24,703,170	22%			
Debt Service	4,053,528	4%			
Transfers Out	11,187,765	10%			
TOTAL	\$111,381,947	100%			

PERSONNEL SERVICES

The General Fund accounts for 71% of all personnel services costs. Within the General Fund, the Police Department, Henry Hyde Resource Center and the Addison Consolidated Dispatch Center combined, account for 72% of all General Fund personnel services costs. The remaining 28% is accounted for in the administrative and operational departments in the General Fund, (Administration, Finance, Building and Grounds, Community Development, and Community Relations) and public works departments (Electrical and Forestry, and Street).

The Police Department is a CALEA certified department and is very active in the community with various outreach programs. The Police Department opened the Henry Hyde Resource Center in FY 2008. In FY 2012, the Addison Consolidated Dispatch Center Department (ACDC) was created to account for dispatch services. ACDC became CALEA certified in 2020. The Center now provides police and fire dispatch services for the following agencies:

Police Departments

Village of Addison
 Village of Bensenville
 Village of Bloomingdale
 Village of Glendale Heights
 Village of Itasca
 Village of Westmont
 City of Wood Dale
 DuPage Forest Preserve District
 DuPage County Sheriff

Fire Protection District or Department

Addison Fire Protection District
 Bensenville Fire Protection District
 Itasca Fire Protection District
 Pleasantview Fire Protection District
 Tri-State Fire Protection District
 Village of Westmont
 Wood Dale Fire Protection District

Other

Canadian Pacific Railroad

MAJOR EXPENDITURES

Notes (Cont'd)

The Water and Sewer Fund accounts for 15% of all personnel services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plants which treat sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

Internal Service Funds which include Information Technology and Fleet Services account for 4% of all personnel services costs, while the remaining 10% is included in the Police Pension Fund for retiree benefit costs.

SERVICES AND CHARGES

	Budgeted	% to Total
General	\$7,042,010	39%
Water/ Sewer	9,623,150	53%
Internal Service	1,506,300	8%
Police Pension	84,300	0%
TOTAL	\$18,255,760	100%

Water and Sewer accounts for 53% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL PROJECTS

	Budgeted	% to Total
Motor Fuel Tax Fund	\$5,924,313	24%
Water/Sewer	4,096,548	17%
TIF #3	1,547,000	6%
Redevelopment Fund	7,621,000	31%
Public Building Fund	5,514,309	22%
TOTAL	\$24,703,170	100%

Capital Projects account for 22% of all expenditures within the Village. The annual road and sidewalk improvement programs, which includes reconstruction and resurfacing of additional roads, accounts for 24% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 17% of all capital. Construction of the Veteran's Circle in the TIF #3 fund accounts for 6% of capital project costs. A water/sewer infrastructure program in the Redevelopment fund accounts for 31% of capital project expenditures. An additional 22% is budgeted for improvements to various Village facilities.

MAJOR EXPENDITURES

Notes (Cont'd)

DEBT SERVICE

Debt Service payments are 4% of Village-wide expenditures. Of the \$4,053,528 needed for debt payments, \$504,033 (12%) is paid with property taxes; the remaining \$3,549,495 (88%) is paid with Home Rule Sales Tax Increment monies and Water/Sewer user fees.

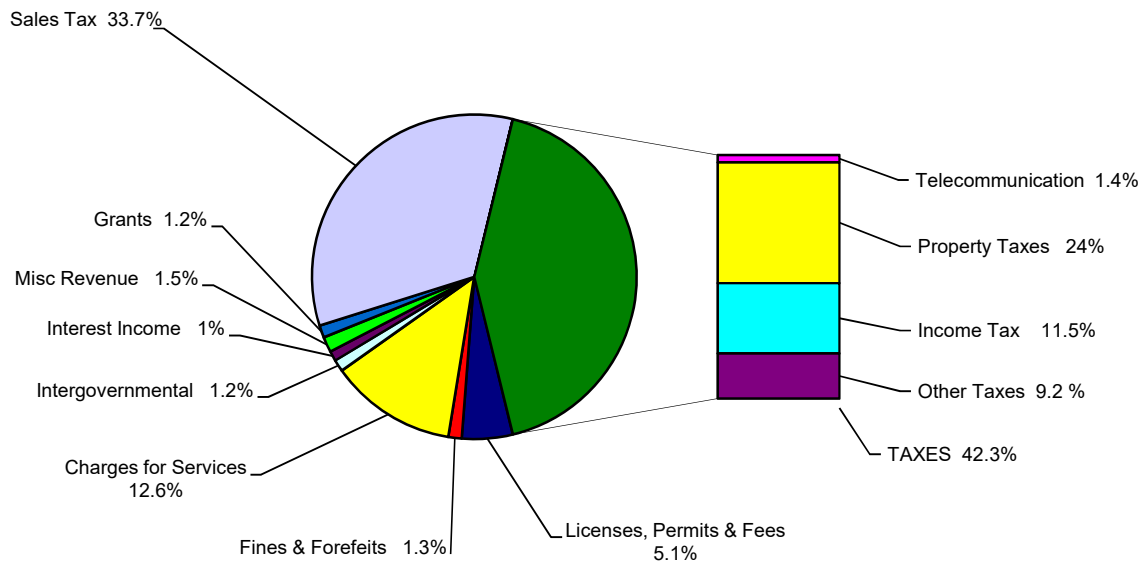


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WHERE THE MONEY COMES FROM

GENERAL FUND REVENUES

2023-2024 FISCAL YEAR

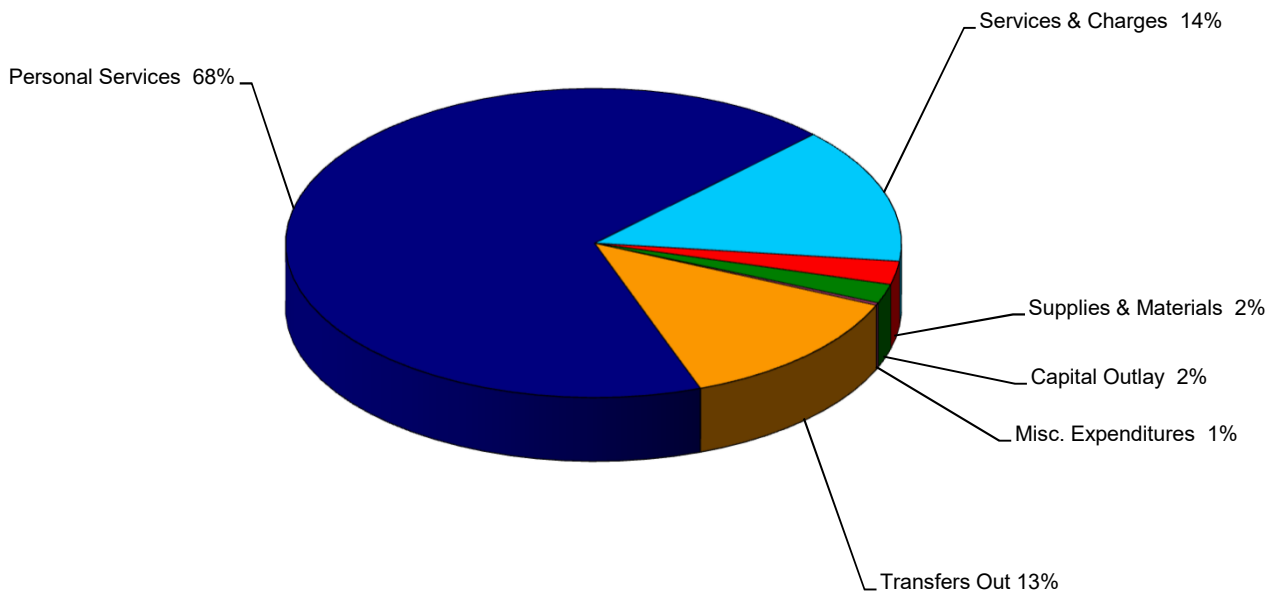


	2021-22 ACTUAL	2022-23 ESTIMATE	2023-24 BUDGET	% CHANGE FY 23-24
Taxes	15,655,514	15,654,900	15,907,700	1.61%
Licenses, Permits & Fees	2,576,922	2,651,600	2,488,400	(6.15)%
Fines & Forefeits	831,900	658,000	655,500	(0.38)%
Charges for Services	5,648,935	5,948,700	6,196,900	4.17%
Intergovernmental	20,148,342	21,372,900	21,985,500	2.87%
Interest Income	20,919	490,000	490,000	0.00%
Grants	25,216	1,800	600,000	N/A
Miscellaneous Revenue	750,381	936,200	749,600	(19.93)%
Transfers In	0	20,000	0	100.00%
Total Revenue	45,658,129	47,734,100	49,073,600	2.81%

WHERE THE MONEY GOES

GENERAL FUND EXPENDITURES

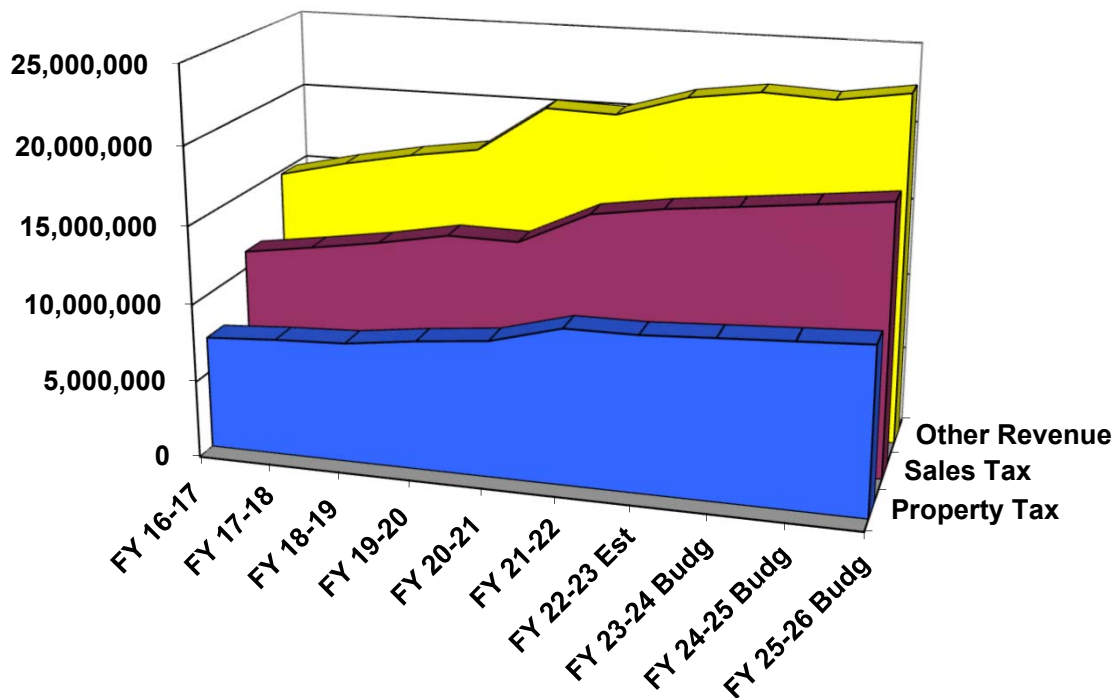
2023-2024 FISCAL YEAR



	2021-22 ACTUAL	2022-23 ESTIMATE	2023-24 BUDGET	% CHANGE FY 23-24
Personnel Services	31,156,841	32,559,600	33,618,712	3.25%
Services & Charges	4,199,618	5,585,400	7,042,010	26.08%
Supplies & Materials	933,195	1,707,800	1,202,300	(29.60)%
Capital Outlay	277,212	257,500	985,100	282.56%
Misc. Expenditures	376,562	506,100	131,000	(74.12)%
Transfers Out	3,549,685	5,518,900	6,355,300	15.16%
Total Expenditures	40,493,113	46,135,300	49,334,422	6.93%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



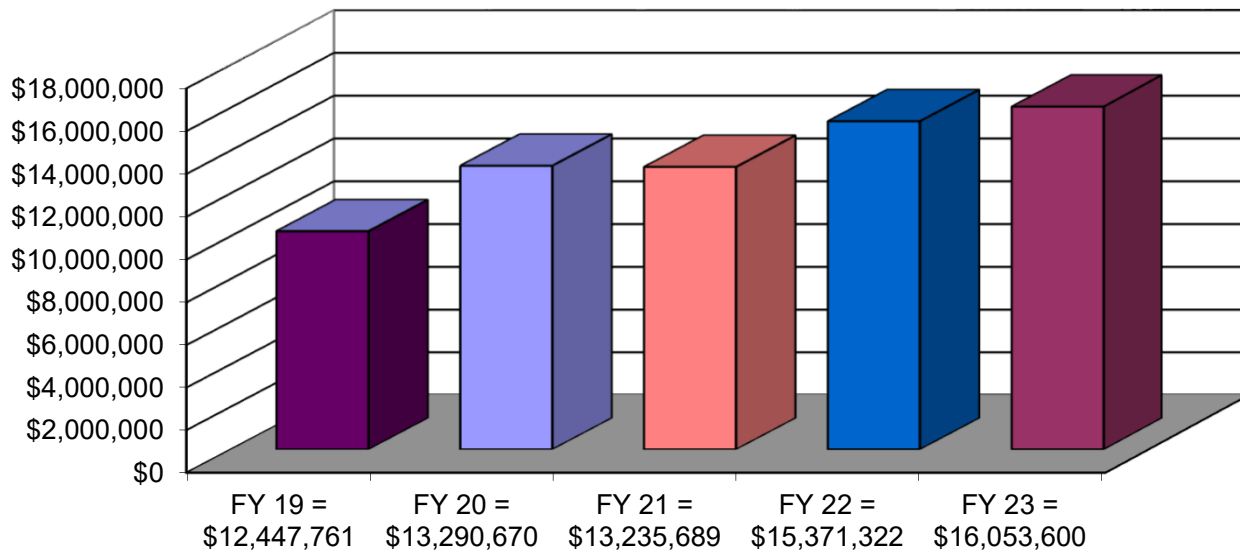
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 16-17	7,294,823	11,117,448	14,766,748	33,179,019
FY 17-18	7,581,715	11,764,076	15,813,803	35,159,594
FY 18-19	7,783,100	12,447,762	16,675,834	36,906,696
FY 19-20	8,358,726	13,290,671	17,357,286	39,006,683
FY 20-21	8,817,606	13,235,689	20,388,849	42,442,144
FY 21-22	10,034,844	15,371,322	20,251,963	45,658,129
FY 22-23 Est	10,061,100	16,053,600	21,619,400	47,734,100
FY 23-24 Budg	10,308,200	16,535,300	22,230,100	49,073,600
FY 24-25 Budg	10,544,600	17,031,400	22,031,100	49,607,100
FY 25-26 Budg	10,787,000	17,542,000	22,706,400	51,035,400

GENERAL FUND

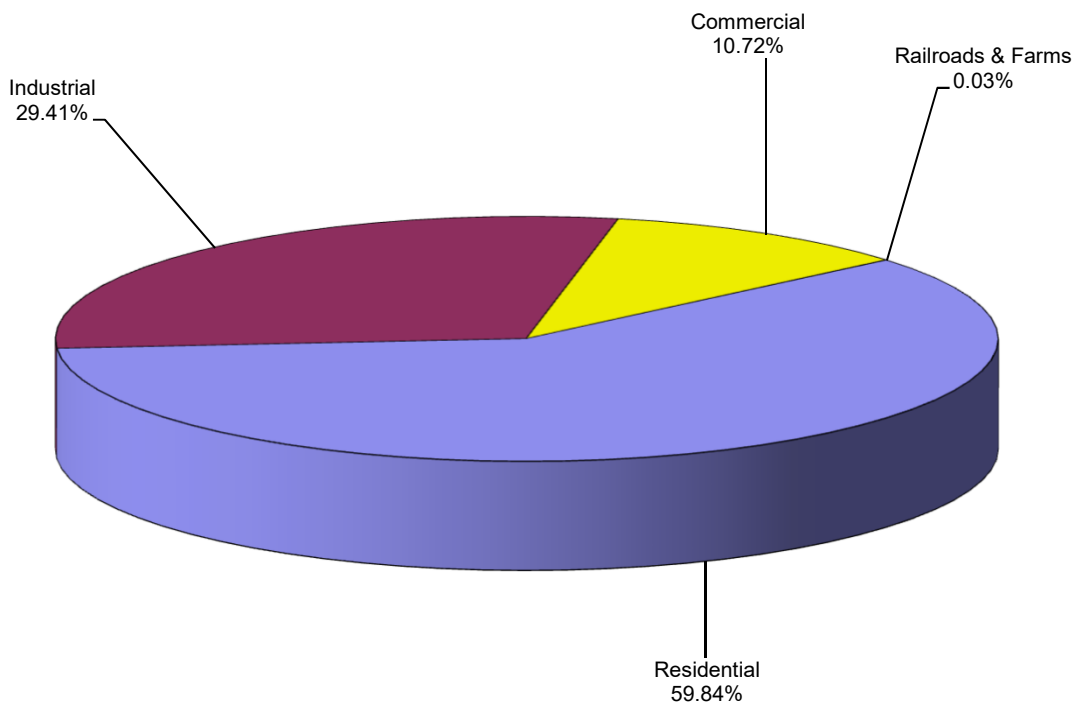
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2019		FY 2020		FY 2021		FY 2022		FY 2023	
			%		%		%		%		%
		Actual	Change Over Last FY	Actual	Change Over Last FY	Actual	Change Over Last FY	Actual	Change Over Last FY	Actual**	Change Over Last FY
MAY	AUG	1,054,856	10.33%	1,171,578	11.07%	989,754	-15.52%	1,186,616	19.89%	1,433,897	44.87%
JUNE	SEPT	1,073,157	7.33%	1,086,082	1.20%	1,151,459	6.02%	1,340,116	16.38%	1,441,240	25.17%
JULY	OCT	1,038,474	14.99%	1,084,850	4.47%	1,139,866	5.07%	1,261,914	10.71%	1,318,225	15.65%
AUG	NOV	1,114,943	7.78%	1,146,396	2.82%	1,119,451	-2.35%	1,325,626	18.42%	1,407,006	25.69%
SEPT	DEC	1,012,540	1.19%	1,038,838	2.60%	1,095,197	5.43%	1,264,838	15.49%	1,425,891	30.19%
OCT	JAN	1,108,596	10.26%	1,156,943	4.36%	1,158,563	0.14%	1,281,684	10.63%	1,431,131	23.53%
NOV	FEB	1,040,631	1.89%	1,043,411	0.27%	1,029,593	-1.32%	1,331,687	29.34%	1,349,497	31.07%
DEC	MAR	1,081,551	-0.69%	1,096,037	1.34%	1,129,329	3.04%	1,365,082	20.88%	1,460,380	29.31%
JAN	APRIL	898,323	-0.70%	1,013,003	12.77%	918,592	-9.32%	1,189,529	29.49%	1,125,436	22.52%
FEB	MAY	890,653	3.03%	948,095	-13.55%	938,921	-0.97%	1,101,182	17.28%	1,039,413	10.70%
MAR	JUNE	1,076,925	5.18%	1,062,421	-13.38%	1,275,323	20.04%	1,398,152	9.63%	1,328,571	4.18%
APRIL	JULY	1,057,112	10.01%	920,270	-13.40%	1,281,314	39.23%	1,324,898	3.40%	1,257,243	-1.88%
Surplus Payment				522,748		8,327		0		35,670	
TOTAL SALES TAX		12,447,761	5.82%	13,290,670	6.77%	13,235,689	-0.41%	15,371,322	16.14%	16,053,600	4.44%

** The last four months of FY 2023 are estimated based on current trending.



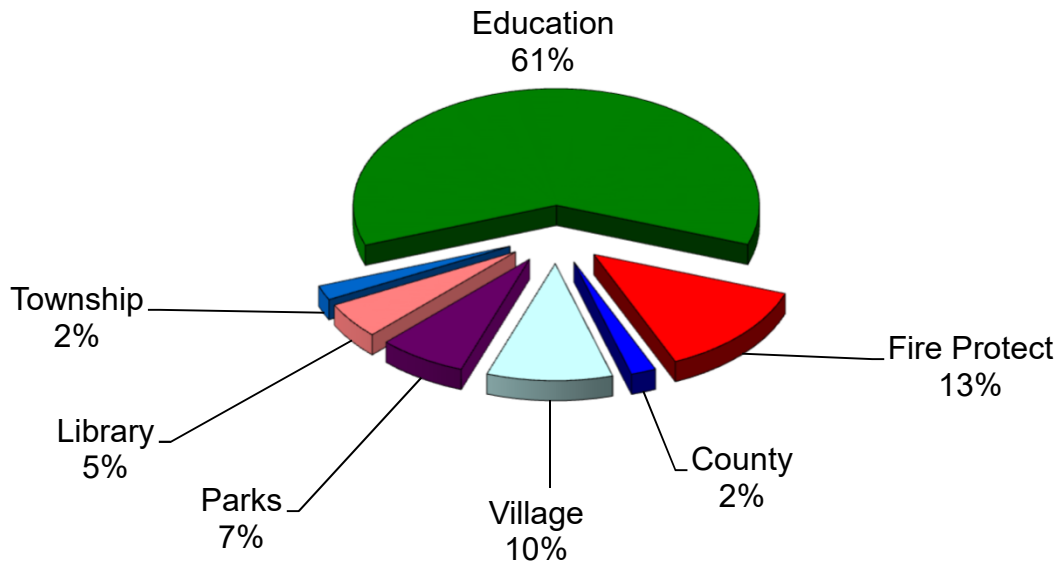
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2021 VALUATION



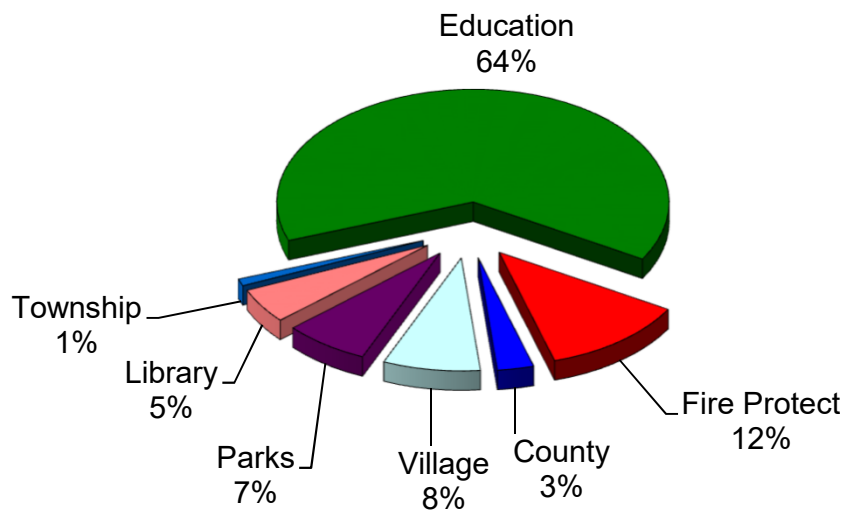
	2021 EAV	% of Total
Residential	815,868,707	59.84%
Industrial	400,938,614	29.41%
Commercial	146,111,543	10.72%
Railroads & Farms	468,624	0.03%
	<u>1,363,387,488</u>	<u>100.0%</u>

PROPERTY TAXES WHERE DO THEY GO?

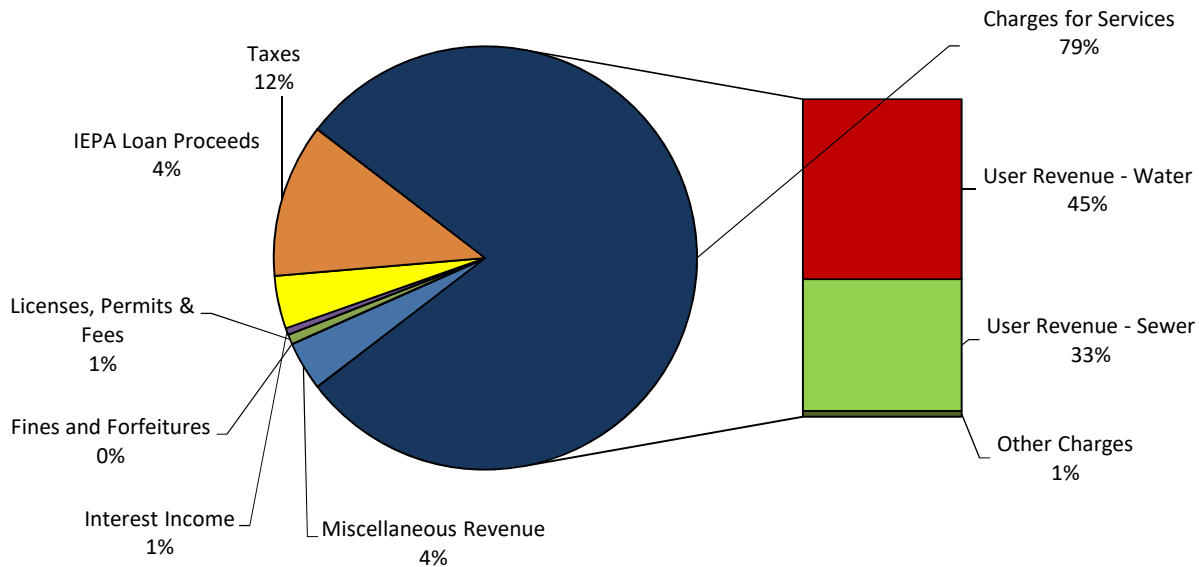
2021 TAX BILL



2011 TAX BILL

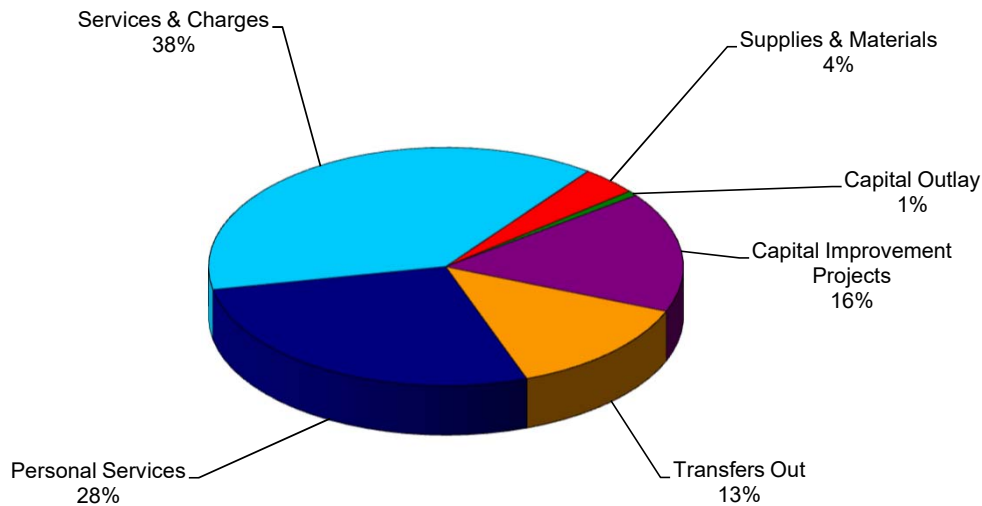


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2023-2024 FISCAL YEAR



	FY 2021-22 ACTUAL	FY 2022-23 ESTIMATE	FY 2023-24 BUDGET	% CHANGE FY23 - FY24
Taxes	824,866	2,722,600	2,804,200	3.00%
Licenses, Permits & Fees	276,268	304,500	178,000	(41.54%)
Fines and Forefeitures	11,500	0	1,000	0.00%
Charges for Services	17,510,728	16,960,300	18,852,200	11.15%
Interest Income	5,263	145,000	125,000	(13.79%)
Bond Proceeds	0	4,543,615	960,500	(78.86%)
Miscellaneous Revenue	411,066	11,000	893,694	8024.49%
Transfers In	745,465	0	0	0.00%
Total Revenue	19,785,156	24,687,015	23,814,594	(3.53%)

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2023-2024 FISCAL YEAR



	FY 2021-22 ACTUAL	FY 2022-23 ESTIMATE	FY 2023-24 BUDGET	% CHANGE FY23 - FY24
Personnel Services	5,510,425	7,191,000	6,893,612	(4.14%)
Services & Charges	7,744,960	9,768,000	9,623,150	(1.48%)
Supplies & Materials	350,060	576,000	971,500	68.66%
Capital Outlay	85,673	415,600	170,600	(58.95%)
Capital Imprvmnt Projects-Net*	2,739,977	5,546,100	4,096,548	(26.14%)
Transfers Out	949,289	3,317,200	3,348,990	0.96%
Total Expenses	17,380,384	26,813,900	25,104,400	(6.38%)

* The Fiscal 2022 Actual total is net of depreciation, transfer to capital assets, and interest on bonds issued for Capital Improvement Projects.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2023-24 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING REVENUES	\$106,893,792	\$49,073,600	\$23,814,594	\$1,682,700	\$2,729,900	\$1,316,300	\$4,778,033
TO/FROM:							
General	(6,355,300)			(1,358,800)	(2,452,000)	(894,500)	
Water/Sewer	(3,348,990)			(321,300)	(226,900)	(249,500)	
Water/Sewer Debt Service	0						
Fleet Services	(55,300)				(51,000)	(4,300)	
Inform Technology	(2,600)			(2,600)			
Equip Repl	0						
Debt Service	(225,575)						
ACDC Building Fund	0						
Capital Projects Fund	0						
Redevelopment	0						
Public Building Fund	(1,200,000)						(1,200,000)
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
Water Sewer Infra Repl	0						
Redevelopment Fund	0						
TOTAL TRANSFERS	(11,187,765)	0	0	(1,682,700)	(2,729,900)	(1,148,300)	(1,200,000)
TOTAL REVENUES	\$95,706,027	\$49,073,600	\$23,814,594	\$0	\$0	\$168,000	\$3,578,033

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING EXPENDITURES	\$111,381,947	\$49,334,422	\$25,104,400	\$1,682,700	\$2,729,900	\$1,197,000	\$2,962,238
FROM/TO:							
General	0						
Water/Sewer	0						
Water/Sewer Debt Service	(776,865)		(551,290)				(225,575)
Fleet Services	(1,682,700)	(1,358,800)	(321,300)		(2,600)		
Inform Technology	(2,729,900)	(2,452,000)	(226,900)	(51,000)			
Equip Repl	(1,148,300)	(894,500)	(249,500)	(4,300)			
Debt Service	(1,200,000)						
Capital Projects	0						
ACDC Building Fund	(250,000)	(250,000)					
Capital Projects Fund	0						
Redevelopment	0						
Public Building Fund	(1,400,000)	(1,400,000)					
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
Water Sewer Infra Repl	(2,000,000)		(2,000,000)				
Redevelopment Fund	0						
TOTAL TRANSFERS	(11,187,765)	(6,355,300)	(3,348,990)	(55,300)	(2,600)	0	(225,575)
TOTAL EXPENDITURES	\$100,194,182	\$42,979,122	\$21,755,410	\$1,627,400	\$2,727,300	\$1,197,000	\$2,736,663

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect of interfund activity. This helps show whether a fund is self supporting or dependent on transfers from other funds.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2023-24 BUDGET

REVENUES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	WATER SEWER INFRASTRUCTURE REPLACEMENT	REDEVELOPMENT FUND	FUND
\$79,200	\$252,400	\$1,128,865	\$4,264,000	\$176,600	\$7,407,600	\$5,046,000	\$2,000,000	\$3,144,000	BEGINNING REVENUES
	(250,000)	(551,290)	(1,400,000)				(2,000,000)		TO/FROM: General Water/Sewer Water/Sewer Debt Service Fleet Services Inform. Systems Equip. Repl. Debt Service ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax Water Sewer Infra Repl Redevelopment Fund
0	(250,000)	(776,865)	(1,400,000)	0	0	0	(2,000,000)	0	TOTAL TRANSFERS
\$79,200	\$2,400	\$352,000	\$2,864,000	\$176,600	\$7,407,600	\$5,046,000	\$0	\$3,144,000	TOTAL REVENUES

EXPENDITURES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	WATER SEWER INFRASTRUCTURE REPLACEMENT	REDEVELOPMENT FUND	FUND
\$75,000	\$0	\$1,316,865	\$7,020,509	\$1,547,000	\$4,866,600	\$5,924,313	\$0	\$7,621,000	BEGINNING EXPENDITURES
			(1,200,000)						FROM/TO: General Water/Sewer Water/Sewer Debt Service Fleet Services Inform. Systems Equip. Repl. Debt Service Capital Projects ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax Water Sewer Infra Repl Redevelopment Fund
0	0	0	(1,200,000)	0	0	0	0	0	TOTAL TRANSFERS
\$75,000	\$0	\$1,316,865	\$5,820,509	\$1,547,000	\$4,866,600	\$5,924,313	\$0	\$7,621,000	TOTAL EXPENDITURES



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VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2023-24.

CAPITAL SPENDING

Land/Building	\$5,895,509
Street	6,564,313
Water System	4,081,548
Sewer System	8,021,000
WasteWater	0
Miscellaneous	<u>1,547,000</u>
TOTAL	<u><u>\$26,109,370</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development, Street)	\$5,924,313
Capital Projects	75,000
Public Building (B&G, Com Dev, Fleet, IT, Street)	5,820,509
ACDC Building	0
TIF # 3	1,547,000
Redevelopment	7,621,000
General	640,000
Water & Sewer (Water, Sewer, Wastewater)	4,481,548
TOTAL	<u><u>\$26,109,370</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2021-22 ACTUAL	2022-23 EST ACT	2023-24 BUDGET	2024-25 PROJ	2025-26 PROJ
LAND/BUILDINGS							
440.9944.4404	PUBLIC WORKS FACILITY	PUB BLDG	0	344,900 a,t	1,540,500 a,t	0	0
440.9944.4405	VILLAGE HALL/POLICE FACILITY	"	1,230,251 a,t	477,800 a,t	3,863,809 a,t	1,325,000 a,t	570,000 a,t
440.9944.4413	BLDG IMPRV - HISTORICAL	"	0		110,000 a,t	0	0
440.9944.4537	SEWER & WASTEWATER FACILITIES	"	0	270,100 a,t	306,200 a,t	0	0
400.9940.4306	LAND ACQUISITION	CAP PROJ	484,932 b		75,000 a	0	0
	SUBTOTAL		1,715,183	1,092,800	5,895,509	1,325,000	570,000
STREETS							
250.9925.4401	STREET MAINT. PROGRAM	MFT	1,134,470 a,m	2,725,000 a,m	2,430,000 a,m	2,480,000 a,m	2,530,000 a,m
250.9925.4415	ARMY TRAIL RESURFACE	"			110,000 a,m		
250.9925.4415	FULLERTON AVENUE RESURFACE	"			33,600 a,m		
250.9925.4415	LOMBARD RD N STP FROM ARMY TRAIL TO LAKE ST	"			176,251 a,c1	1,074,599 a,c1	275,650 a,c1
250.9925.4415	LOMBARD RD S FROM FULLERTON TO ARMY TRAIL	"		69,768 a,c1	924,801 a,c1	229,500 a,c1	
250.9925.4415	KINGERY W RESURFACING	"	3,267 c2r	1,243,150 c2r			
250.9925.4415	POZOLLANIC ROAD BASES AND UNDERDRAINS	"			972,500 c2r	831,500 c2r,m	
250.9925.4415	KINGS POINT	"					
250.9925.4459	MFT SIDEWALK PROGRAM	"	125,000 a,t	100,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t
250.9925.4459	SIDEWALK PROGRAM - TRIP HAZARD	"	149,865 a,t	140,000 a,t	450,000 a,t	150,000 a,t	150,000 a,t
250.9925.4459	SAFE SCHOOLS SIDEWALKS	"		10,000 c2,a	452,161 c2,a	46,299 c2,a	
250.9925.4459	ADA SIDEWALK COMPLIANCE	"	49,882 a,t	100,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t
250.9925.4459	PAVER RESTORATION	"		50,000 a,t	175,000 a,t	175,000 a,t	175,000 a,t
100.2520-4180	COLLEGE BLVD RESURFACING PROJECT	General			640,000 c3,a	0	
	SUBTOTAL		1,462,484	4,437,918	6,564,313	5,186,898	3,330,650
WATER SYSTEM							
500.5010.4503	WATERMAIN REPLACEMENT	WATER	1,865,006 a	1,015,000 a	1,405,000 a	1,605,000 a	1,305,000 a
500.5010.4503	MICHAEL LANE WATER MAIN REPLACEMENT	"			1,223,747 a,c4	132,649 a,c4	
500.5010.4503	JANICE LANE WATER MAIN REPLACEMENT	"			68,607 a	1,379,763 a	152,460 a
500.5010.4519	AUTOMATIC METER READ	"	360,815 b	3,842,300 b	960,500 b		
500.5010.4550	NORTH RTE 53 WATERMAIN/BP ANNEX	"		373,800 a	423,694 a	1,156,082 a	5,000 a
	SUBTOTAL		2,225,821	5,231,100	4,081,548	4,273,494	1,462,460
SEWER SYSTEM							
420.9942.4412	NORTH LAKE SEWER INFRASTRUCTURE	REDEVELOPMENT	0	375,487 c1	4,621,000 c1	0	0
420.9942.4412	SOUTH LAKE SEWER INFRASTRUCTURE	REDEVELOPMENT	0	0 c1	3,000,000 c1	0	0
500.5031-4180	DRAINAGE IMPROVEMENT PROJECT	WATER/SEWER			400,000 a, c3		
	SUBTOTAL		0	375,487	8,021,000	0	0
WATER POLLUTION CONTROL							
500.5032.4587	ANAEROBIC DIGESTER	WW	2,652,945 b	315,000 b			
	SUBTOTAL		2,652,945	315,000	0	0	0
MISCELLANEOUS							
400.9940.4475	NOISE WALLS	CAP PROJ	17,696 g	25,600 g	0	0	0
470.9947.4536	VILLAGE GREEN PHASE 5	TIF		211,330 a	1,547,000 a		
	SUBTOTAL		17,696	236,930	1,547,000	0	0
TOTAL CAPITAL SPENDING			8,074,129	11,689,235	26,109,370	10,785,392	5,363,110

CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)

a. CASH ON HAND	2,349,938	1,600,130	4,915,209	3,973,494	1,462,460
b. DEBT FINANCING	3,013,760	4,157,300	960,500	0	0
c. GRANTS					
1. FEDERAL	0	375,487	7,621,000	0	0
2. STATE	0	10,000	250,000	46,299	0
r. REBUILD IL FUNDS	3,267	1,243,150	972,500	831,500	0
3. LOCAL	0	0	800,000	0	0
4. CDBG	0		270,000	300,000	0
5. CMAQ	0	0	0	0	0
g. INSURANCE PROCEEDS	17,696	25,600	0	0	0
m. MOTOR FUEL TAX	1,134,470	2,794,768	3,674,652	3,784,099	2,805,650
t. HOME RULE SALES TAX	1,554,998	1,482,800	6,645,509	1,850,000	1,095,000
u. UNFUNDED PROJECTS	0	0	0	0	0
TOTAL CAPITAL FUNDING					
	8,074,129	11,689,235	26,109,370	10,785,392	5,363,110

Capital Improvement Program (CIP) Impact on FY 2023-24 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced, one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4404 Public Works Facility

The Village will be migrating the HVAC software to the latest platform. In addition, the salt dome is scheduled to be replaced and the Public Works parking lot will be resurfaced.

Operating Budget Impact: The HVAC software migration will reduce the man hours currently being utilized to control the HVAC at the Public Works Facility. The replacement of the current 32 year old salt dome will eliminate the need for upcoming repairs and maintenance and will include space for additional equipment storage.

4405 Village Hall/Police Facility

The HVAC control system in the Police department will be replaced along with re-piping the hydronic supply to all zones. In addition, workspace in the Community Development program area and various office spaces will be remodeled. A booster antenna will replace the current copper line that goes from PW to the Fullerton Booster station and a DAPS antenna will connect the DAPS pumping station to our network.

Operating Budget Impact: The HVAC control system replacements will make it compatible with the Village Hall automation controls and will reduce the maintenance costs. Community Development suffered flood damage in the winter and repairs will be made as well as additional improvements to the office space. The antennas can be used for additional connections and cameras in the future, including connecting the Water and Sewer SCADA systems to a secure connection.

4413 Historical Museum

The Village will be replacing the garage and the roof at the Century House.

Operating Budget Impact: Replacing the garage at the Century House will reduce the maintenance costs currently being incurred due to a leaky roof that is no longer patchable. Replacing the roof on the Century House will reduce upcoming maintenance costs. The older cedar shakes on the house are falling off of the roof during storms.

4537 Sewer & Wastewater Facilities

An above ground diesel fuel tank will be installed to replace a current underground tank. The roofs on three of the Wastewater buildings will be replaced. The HVAC system, as well as windows and the entrance door, at the North Treatment Plant will be replaced.

Capital Improvement Program (CIP)

Impact on FY 2023-24 Operating Budget (Cont'd)

Operating Budget Impact: The underground tank is located in a flood area causing damage to the tank. The replacement will be above ground in a non-flood area which will reduce maintenance costs and extend the life of the tank. The HVAC system is no longer repairable. Replacing the system will decrease future maintenance costs. The window and door replacement will result in decreased heating and cooling costs and will provide a more secure environment.

Water System

4519 Automatic Meter Read (AMR)

This account records the cost of replacing the current AMR system which is no longer supported, in addition to replacing aging water meters throughout the Village. The final payment on this program will be due in FY24.

Operating Budget Impact: Replacing all meters that have served their useful life will provide more accurate reads and limit the unaccounted water usage. The new AMR system will provide real time water reads for more accurate billing and will allow residents to opt into an online portal to view their account activities.

4550 North Rte 53 Watermain/BP Annex

Engineering for the BP annexation has begun; however, BP will be financing this project.

Operating Budget Impact: The costs involved with this annexation will be reimbursed by BP.

Water and Sewer System

4412 Sewer Infrastructure Program

Sewer separation, lead service line removal, water main replacement, roadway reconstruction, and drainage improvements are being considered as part of this important infrastructure project.

Operating Budget Impact: These improvements will improve services in this location, maintain high water quality distribution, improve drainage, and update roads, sidewalks, curbs, and ADA facilities. The costs involved with this project are being paid for through money received from the federal government as part of the American Rescue Plan Act.

Streets

4415 Street Resurfacing and Pozzolan Road Base Replacement

Street resurfacing and ongoing maintenance of roads will be continuing. The roads with pozzalonic bases have exhibited reduced surface life spans. The replacement of this material along with the installation of underdrains in the roadway will enable the roads to remain in serviceable condition for a longer duration and will save money in the long run.

Capital Improvement Program (CIP)

Impact on FY 2023-24 Operating Budget (Cont'd)

4459 Sidewalk Replacement

This account records the funding for the Village's sidewalk replacement program to limit potential trip hazards.

Operating Budget Impact: The elimination of potential trip hazards will decrease the Village's liability and insurance exposure, thereby potentially lowering insurance premiums.

VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects 2023-24

Street & Sidewalk Maintenance Program

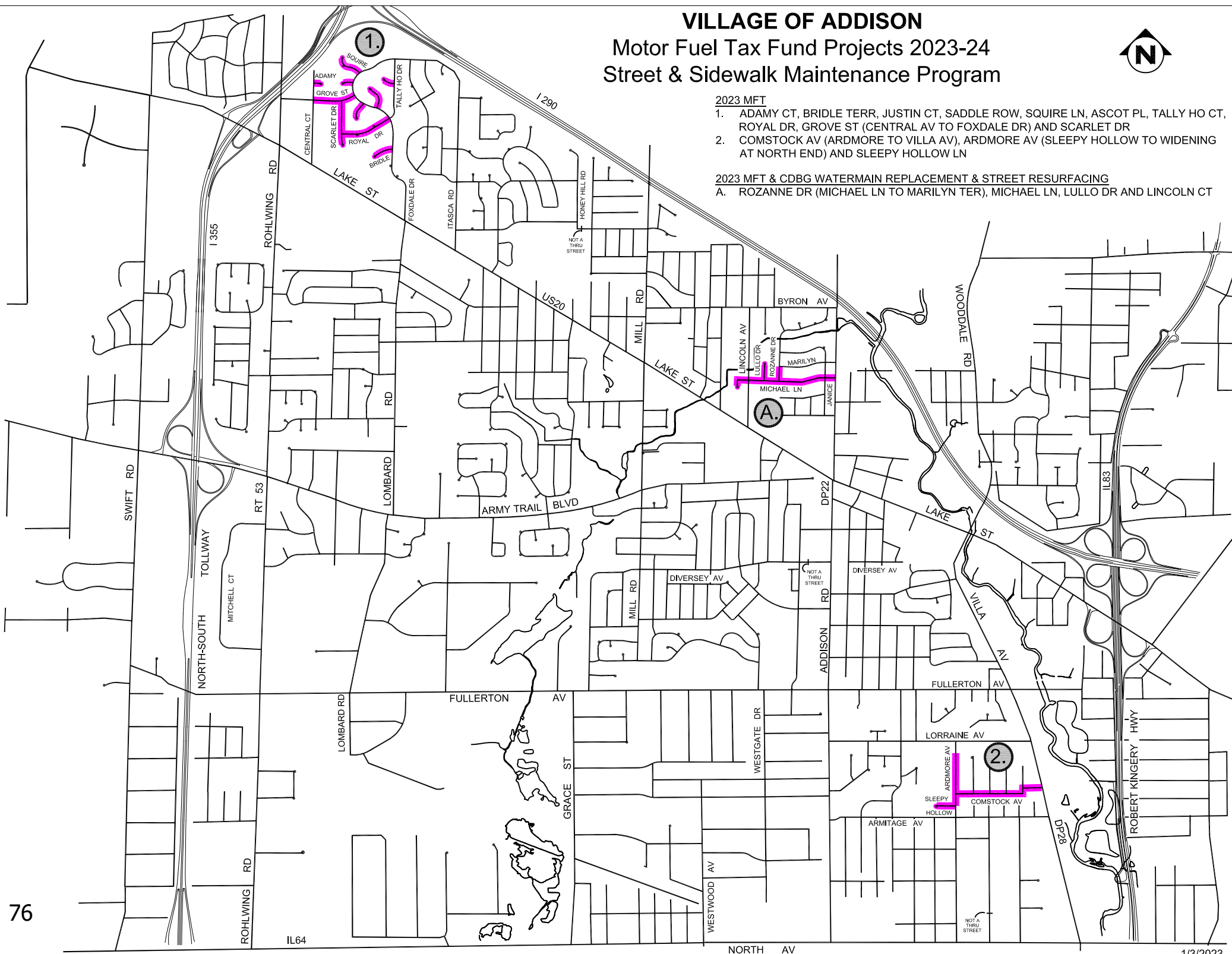


2023 MFT

1. ADAMY CT, BRIDLE TERR, JUSTIN CT, SADDLE ROW, SQUIRE LN, ASCOT PL, TALLY HO CT, ROYAL DR, GROVE ST (CENTRAL AV TO FOXDALE DR) AND SCARLET DR
2. COMSTOCK AV (ARDMORE TO VILLA AV), ARDMORE AV (SLEEPY HOLLOW TO WIDENING AT NORTH END) AND SLEEPY HOLLOW LN

2023 MFT & CDBG WATERMAIN REPLACEMENT & STREET RESURFACING

- A. ROZANNE DR (MICHAEL LN TO MARILYN TER), MICHAEL LN, LULLO DR AND LINCOLN CT





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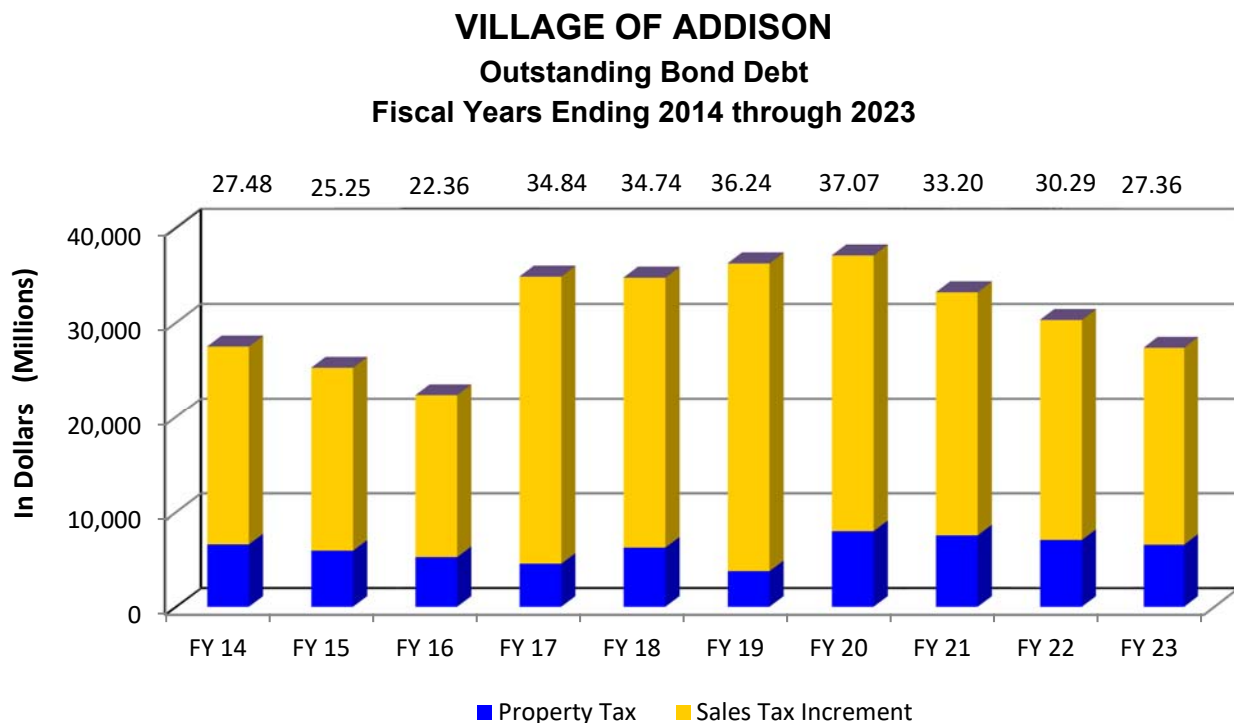
DEBT SUMMARY

OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policymakers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.



Note: The higher debt in FY 17 is due to the 2016A and 2017 GO issues for the new Addison Consolidated Dispatch Center construction. The higher debt in FY 19 is due to the 2017A Refunding Bond issue. The higher debt in FY 20 is due to the 2020 Taxable GO Bond used for Land Acquisition. The property tax on the 2016A, 2017 and 2020 issues will be abated and paid by existing home rule sales tax increment revenues.

(Cont'd)

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AA+ from Fitch Inc. and AA from S&P Global. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2023**

<u>ISSUE</u>	<u>PURPOSE</u>	<u>AMOUNT ISSUED</u>	<u>MATURITY DATE</u>	<u>AMOUNT OUTSTANDING</u>		
				<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
GENERAL OBLIGATION DEBT						
2015 REFUNDING BOND	ADVANCE REFUNDING 2006 C & 2007 - Partial	8,995,000	12/15/26	4,400,000	452,000	4,852,000
2016 A G.O. BOND	ACDC AND CAPITAL	9,525,000	12/15/37	8,825,000	2,412,660	11,237,660
2016 B REFUNDING BOND	ADVANCE REFUNDING 2006 A	2,130,000	12/15/27	930,000	70,950	1,000,950
2017 G.O. BOND	ACDC AND W/S CAPITAL	5,400,000	12/15/32	3,000,000	651,000	3,651,000
2017 A G.O. BOND	ADVANCE REFUNDING 2010	2,470,000	12/15/30	1,840,000	294,208	2,134,208
2020 TAXABLE G.O. BOND	LAND ACQUISITION - LUTHERBROOK	4,000,000	12/15/39	3,585,000	895,663	4,480,663
TOTAL ALL BONDS				22,580,000	4,776,480	27,356,480
LOANS						
IEPA Loan 1	Replace Lift Stations and Repairs to Treatment Plant	6,457,340	5/8/35	4,323,189	563,158	4,886,347
IEPA Loan 2	Replace Excess Flow Pumping Station	1,641,892	5/8/35	1,295,818	191,315	1,487,133
IEPA Loan 3	Digester	7,276,565	12/12/41	7,145,398	1,323,171	8,468,569
TOTAL ALL LOANS				12,764,405	2,077,644	14,842,049

The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

ANNUAL DEBT SERVICE REQUIREMENTS
(PRINCIPAL AND INTEREST)

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2021-22</u> <u>ACTUAL</u>	<u>2022-23</u> <u>EST ACTUAL</u>	<u>2023-24</u> <u>BUDGET</u>	<u>2024-25</u> <u>BUDGET</u>	<u>2025-26</u> <u>BUDGET</u>
DEBT SERVICE FUND						
2010 TAXABLE G.O.	PROPERTY TAX	0	0	0	0	0
2012 REFUNDING	PROPERTY TAX	0	0	0	0	0
2017 A G.O. BOND	PROPERTY TAX	258,910	264,730	264,830	259,398	268,555
2020 TAXABLE G.O. BOND	PROPERTY TAX	234,070	236,678	239,203	241,568	243,768
SUBTOTAL - PROPERTY TAX		492,980	501,408	504,033	500,966	512,323
2008 REFUNDING	SALES TAX INCREMENT	0	0	0	0	0
2015 REFUNDING	SALES TAX INCREMENT	1,135,650	1,158,800	1,186,000	1,205,600	1,222,800
2016 A G.O.	SALES TAX INCREMENT	598,783	601,883	604,800	612,483	614,883
2016 B REFUNDING	SALES TAX INCREMENT	248,400	244,200	247,900	251,300	249,400
2017 G.O.	SALES TAX INCREMENT	433,500	424,500	415,505	405,000	394,500
SUBTOTAL - SALES TAX		2,416,333	2,429,383	2,454,205	2,474,383	2,481,583
IEPA LOAN 1	OPERATING REVENUE	390,907	390,909	390,908	390,908	390,908
IEPA LOAN 2	OPERATING REVENUE	119,211	119,211	119,211	119,210	119,212
IEPA LOAN 3	OPERATING REVENUE	0	200,504	445,715	445,715	445,715
IEPA LOAN 4 - Estimated	OPERATING REVENUE	0	0	135,456	270,912	270,912
SUBTOTAL - IEPA LOANS		510,118	710,624	1,091,290	1,226,745	1,226,747
TOTAL DEBT SERVICE FUND		3,419,431	3,641,415	4,049,528	4,202,094	4,220,653

GENERAL FUND

Narrative

This all-purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Non Departmental
Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical & Forestry
Street

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
REVENUE								
Department 1000 - GENERAL FUND REVENUES								
TAXES								
100.1000-3001	PROPERTY TAX-CURRENT	5,335,189.45	5,393,147.20	5,651,900.00	5,400,700.00	5,869,600.00	5,987,000.00	6,106,800.00
100.1000-3002	PROPERTY TAX-PRIOR YEAR	0.00	4.33	0.00	0.00	0.00	0.00	0.00
100.1000-3003	ROAD & BRIDGE TAX-CURRENT	458,153.02	468,342.66	470,000.00	471,300.00	471,000.00	471,000.00	471,000.00
100.1000-3007	POL PENSION PROPERTY TAX	3,482,416.80	4,173,354.63	4,373,600.00	4,189,100.00	3,967,600.00	4,086,600.00	4,209,200.00
100.1000-3010	REAL ESTATE TRANSFER TAX	565,687.31	1,012,768.75	700,000.00	700,000.00	700,000.00	700,000.00	700,000.00
100.1000-3025	TELECOMMUNICATIONS TAX	678,851.39	634,205.68	600,000.00	624,000.00	624,000.00	624,000.00	624,000.00
100.1000-3031	SALES TAX INCREMENT	2,172,816.90	2,567,797.79	2,576,800.00	2,722,600.00	2,804,300.00	2,888,400.00	2,975,000.00
100.1000-3045	AUTO RENTAL TAX	22,697.42	17,997.58	18,100.00	13,200.00	13,600.00	14,000.00	14,400.00
100.1000-3046	VIDEO GAMING TAX-STATE	307,703.32	535,790.94	528,000.00	576,000.00	576,000.00	576,000.00	576,000.00
100.1000-3048	LOCAL ADULT USE CANNABIS TAX	628,675.24	542,463.48	540,000.00	555,000.00	571,600.00	588,700.00	606,400.00
100.1000-3050	ROOM TAX HOTEL/MOTEL	108,638.40	309,641.18	310,000.00	403,000.00	310,000.00	319,300.00	328,900.00
TAXES Totals		\$13,760,829.25	\$15,655,514.22	\$15,768,400.00	\$15,654,900.00	\$15,907,700.00	\$16,255,000.00	\$16,611,700.00
LICENSES, PERMITS, & FEES								
LICENSES/PERMITS								
100.1000-3101	VEHICLE LICENSES	471,365.50	513,065.00	510,000.00	485,000.00	485,000.00	485,000.00	485,000.00
100.1000-3110	BUSINESS LICENSES	240,277.65	246,648.05	260,000.00	240,000.00	240,000.00	240,000.00	240,000.00
100.1000-3115	LIQUOR LICENSES	38,176.00	144,208.33	200,000.00	150,000.00	150,000.00	150,000.00	150,000.00
100.1000-3117	MULTIPLE DWELLING LICENSE	224,785.55	249,779.45	200,000.00	230,000.00	230,000.00	230,000.00	230,000.00
100.1000-3118	BUILDING PERMITS	348,017.16	452,384.62	350,000.00	525,000.00	525,000.00	525,000.00	525,000.00
LICENSES/PERMITS Totals		\$1,322,621.86	\$1,606,085.45	\$1,520,000.00	\$1,630,000.00	\$1,630,000.00	\$1,630,000.00	\$1,630,000.00
FEES								
100.1000-3120	BUILDING & ZONING SUB FEE	3,830.00	7,880.00	3,500.00	3,600.00	3,600.00	3,600.00	3,600.00
100.1000-3123	PLAN REVIEW FEES	30,900.00	40,925.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00
100.1000-3125	DEVELOPMENT REVIEW FEE	17,099.00	60,202.00	60,000.00	9,000.00	9,000.00	9,000.00	9,000.00
100.1000-3130	FRANCHISE FEE- TELEPHONE	72,293.15	19,662.54	75,000.00	59,000.00	59,000.00	59,000.00	59,000.00
100.1000-3131	FRANCHISE FEE-CATV	307,329.37	368,990.58	325,000.00	320,000.00	320,000.00	320,000.00	320,000.00
100.1000-3132	FRANCHISE FEE FOR ERF - PEG	62,073.45	52,133.93	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
100.1000-3140	ANNEXATION/TAP ON FEES	28,816.33	43,632.95	40,000.00	30,000.00	40,000.00	40,000.00	40,000.00
100.1000-3150	ALARM PERMIT FEES	13,710.00	36,680.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00
100.1000-3170	SOLICITORS FEES	0.00	745.00	500.00	1,000.00	500.00	500.00	500.00
100.1000-3175	CHARITY GAME FEES-STATE	893.16	673.54	900.00	1,200.00	800.00	800.00	800.00
100.1000-3180	SEX OFFENDERS REG FEE	1,225.00	1,215.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3190	FINGERPRINTING FEE	1,200.00	1,650.00	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3195	BUS LIC BACKGROUND FEE	8,331.00	17,000.00	15,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1000-3196	FIRE PLAN REVIEW FEES	21,900.00	24,200.00	24,000.00	24,000.00	24,000.00	24,000.00	24,000.00
100.1000-3198	ENGINEERING REVIEW & INSPECTION FEES	168,726.00	164,505.90	180,000.00	295,000.00	165,000.00	165,000.00	165,000.00
100.1000-3206	COURT FEE-TRAFFIC VIOLATN	1,563.09	744.19	2,000.00	300.00	1,000.00	1,000.00	1,000.00
100.1000-3214	ADMIN FEE-BAIL BONDS-PD	1,365.00	2,790.00	2,000.00	3,500.00	3,500.00	3,500.00	3,500.00
100.1000-3220	VEHICLE IMPOUND FEE	50,075.00	72,750.00	42,000.00	100,000.00	60,000.00	60,000.00	60,000.00

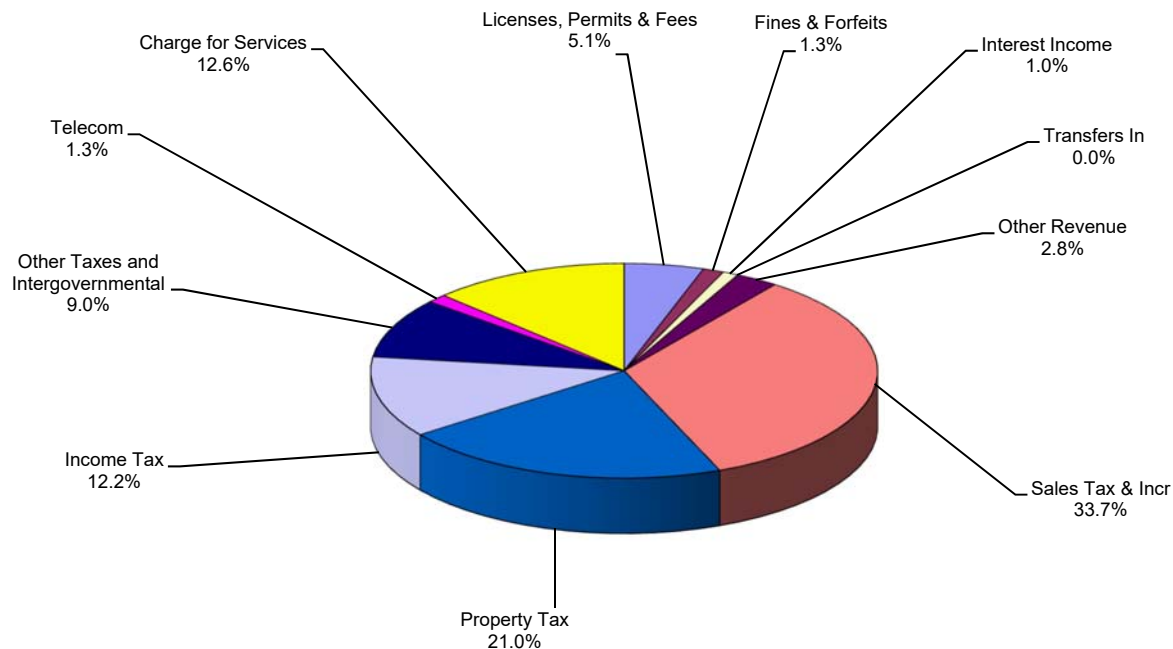
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
100.1000-3222	TRUCK OVERWEIGHT PERMIT FEE	25,405.00	20,683.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3223	FTA WARRANT FEE-PD	2,380.00	8,850.00	5,000.00	7,000.00	6,000.00	6,000.00	6,000.00
100.1000-3225	FALSE ALARM CHARGES-OTHER	22,180.00	24,922.50	20,000.00	25,000.00	23,000.00	23,000.00	23,000.00
<i>FEES Totals</i>		\$841,294.55	\$970,836.13	\$928,400.00	\$1,021,600.00	\$858,400.00	\$858,400.00	\$858,400.00
<i>LICENSES, PERMITS, & FEES Totals</i>		\$2,163,916.41	\$2,576,921.58	\$2,448,400.00	\$2,651,600.00	\$2,488,400.00	\$2,488,400.00	\$2,488,400.00
<i>INTERGOVERNMENTAL</i>								
100.1000-3005	REPLACEMENT TAX	160,970.99	374,161.08	290,000.00	473,000.00	473,000.00	473,000.00	473,000.00
100.1000-3020	INCOME TAX	4,234,931.20	5,241,505.65	5,016,300.00	5,817,500.00	5,992,000.00	6,171,800.00	6,357,000.00
100.1000-3030	SALES TAX	11,062,871.95	12,803,523.82	12,393,100.00	13,331,000.00	13,731,000.00	14,143,000.00	14,567,000.00
100.1000-3034	LOCAL USE TAX	1,649,842.94	1,391,673.40	1,566,300.00	1,419,300.00	1,461,900.00	1,505,800.00	1,551,000.00
100.1000-3047	ADULT USE CANNABIS EXCISE TAX	34,902.29	57,803.93	54,000.00	58,400.00	60,100.00	61,900.00	63,700.00
100.1000-3806	REIMB-TRAINING POLICE	0.00	0.00	5,000.00	11,200.00	5,000.00	5,000.00	5,000.00
100.1000-3817	REIMB-PD SERV DUMEG/MISC	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
100.1000-3828	REIMBURSE PD OFFICERS-DEA	127,078.73	137,978.49	0.00	140,000.00	140,000.00	140,000.00	140,000.00
100.1000-3829	REIMBURSE PD OFFICERS ICE	119,442.77	119,195.53	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
<i>INTERGOVERNMENTAL Totals</i>		\$17,412,540.87	\$20,148,341.90	\$19,447,200.00	\$21,372,900.00	\$21,985,500.00	\$22,623,000.00	\$23,279,200.00
<i>CHARGES FOR SERVICES</i>								
<i>GARBAGE</i>								
100.1000-3350	ADMIN FEE-GARBAGE COLL	263,903.83	268,672.97	273,000.00	270,000.00	287,900.00	295,000.00	302,700.00
100.1000-3351	BRUSH PICK UP	107,353.69	95,544.07	95,000.00	91,000.00	91,000.00	91,000.00	91,000.00
<i>GARBAGE Totals</i>		\$371,257.52	\$364,217.04	\$368,000.00	\$361,000.00	\$378,900.00	\$386,000.00	\$393,700.00
<i>POLICE</i>								
100.1000-3360	POLICE DISPATCH CENTER	4,563,060.25	5,071,728.11	4,265,400.00	5,407,700.00	5,638,000.00	5,929,600.00	6,237,300.00
100.1000-3361	SCHOOL LIAISON	132,790.24	212,989.47	50,000.00	180,000.00	180,000.00	180,000.00	180,000.00
<i>POLICE Totals</i>		\$4,695,850.49	\$5,284,717.58	\$4,315,400.00	\$5,587,700.00	\$5,818,000.00	\$6,109,600.00	\$6,417,300.00
<i>CHARGES FOR SERVICES Totals</i>		\$5,067,108.01	\$5,648,934.62	\$4,683,400.00	\$5,948,700.00	\$6,196,900.00	\$6,495,600.00	\$6,811,000.00
<i>FINES & FORFEITS</i>								
100.1000-3201	POLICE FINES	162,773.43	166,144.96	165,000.00	160,000.00	160,000.00	160,000.00	160,000.00
100.1000-3202	PARKING FINES	215,542.70	372,266.42	300,000.00	300,000.00	300,000.00	300,000.00	300,000.00
100.1000-3207	OVERWEIGHT TRUCK FINES	1,179.07	1,822.51	1,500.00	5,500.00	3,000.00	3,000.00	3,000.00
100.1000-3208.1510	ADMINISTRATIVE ADJUDICATION POLICE	8,470.04	21,034.90	15,000.00	17,000.00	17,000.00	17,000.00	17,000.00
100.1000-3208.2010	ADMINISTRATIVE ADJUDICATION COMMUNITY	8,650.00	86,196.00	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
100.1000-3209	RED LIGHT CAM ENFORCEMENT	215,984.72	184,435.39	165,000.00	130,500.00	130,500.00	130,500.00	130,500.00
100.1000-3215	ANIMAL IMPOUNDING FEE	25.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>FINES & FORFEITS Totals</i>		\$612,624.96	\$831,900.18	\$691,500.00	\$658,000.00	\$655,500.00	\$655,500.00	\$655,500.00
<i>GRANTS</i>								
100.1000-3430.10	GRANTS-LOCAL Robert J Woods Foundation	0.00	25,216.22	0.00	1,800.00	0.00	0.00	0.00
100.1000-3431	FEDERAL GRANT	0.00	0.00	0.00	0.00	600,000.00	0.00	0.00
100.1000-3812	GRANT - COVID/CARES	1,886,492.12	0.00	0.00	0.00	0.00	0.00	0.00
<i>GRANTS Totals</i>		\$1,886,492.12	\$25,216.22	\$0.00	\$1,800.00	\$600,000.00	\$0.00	\$0.00
<i>CONTRIBUTIONS</i>								
100.1000-3897	SPECIAL EVENTS REVENUES - SPONSORS, ETC	-1,000.00	5,300.00	7,500.00	25,300.00	25,000.00	25,000.00	25,000.00
<i>CONTRIBUTIONS Totals</i>		-\$1,000.00	\$5,300.00	\$7,500.00	\$25,300.00	\$25,000.00	\$25,000.00	\$25,000.00
<i>MISCELLANEOUS</i>								

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
100.1000-3808	COM ED ENERGY PROGRAM	6,762.00	0.00	100,000.00	200,000.00	150,000.00	0.00	100,000.00
100.1000-3813	WELLNESS CREDIT	0.00	60,520.34	0.00	48,000.00	48,000.00	48,000.00	48,000.00
100.1000-3822	SALE MAPS & PUBLICATIONS	91.90	172.95	200.00	300.00	200.00	200.00	200.00
100.1000-3824	SALE-POSTAGE STAMPS-UPS	407.00	352.00	500.00	300.00	300.00	300.00	300.00
100.1000-3830	POLICE REPORTS	7,767.00	9,785.05	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
100.1000-3850	WEED CONTROL	935.00	2,695.00	1,000.00	4,200.00	1,000.00	1,000.00	1,000.00
100.1000-3853	AUCTION/SALE FIXED ASSETS	1,999.88	0.00	1,200.00	500.00	500.00	500.00	500.00
100.1000-3860	RENTALS & CONCESSIONS	750.00	450.00	400.00	500.00	500.00	500.00	500.00
100.1000-3860.CELL	RENTALS & CONCESSIONS CELL TOWER RENTAL	417,376.64	400,913.76	380,000.00	400,000.00	400,000.00	400,000.00	400,000.00
100.1000-3861	CONTR/DONATE-PRV SOURCES	20,000.00	23,155.52	20,000.00	0.00	0.00	0.00	0.00
100.1000-3876	CASH SHORT/OVER	-69.30	182.32	100.00	0.00	100.00	100.00	100.00
100.1000-3899	MISCELLANEOUS REVENUES	51,497.40	9,100.45	17,000.00	30,000.00	17,000.00	17,000.00	17,000.00
<i>MISCELLANEOUS Totals</i>		\$507,517.52	\$507,327.39	\$527,400.00	\$690,800.00	\$624,600.00	\$474,600.00	\$574,600.00
<i>REIMBURSEMENT</i>								
<i>GENERAL</i>								
100.1000-3807	REIMB-ENGRG/ARCH/PERMIT	154,108.65	81,071.01	60,000.00	130,000.00	100,000.00	100,000.00	100,000.00
<i>GENERAL Totals</i>		\$154,108.65	\$81,071.01	\$60,000.00	\$130,000.00	\$100,000.00	\$100,000.00	\$100,000.00
<i>INSURANCE</i>								
100.1000-3802	REIMB-INS CLAIM-PROPERTY	55,410.69	45,440.77	30,000.00	900.00	0.00	0.00	0.00
100.1000-3802.POLES	REIMB-INS CLAIM-PROPERTY STREET LIGHT POLES	70,781.77	91,193.95	75,000.00	35,000.00	0.00	0.00	0.00
100.1000-3802.PROP	REIMB-INS CLAIM-PROPERTY VILLAGE PROPERTY	28,720.81	20,048.27	20,000.00	26,200.00	0.00	0.00	0.00
100.1000-3802.VEH	REIMB-INS CLAIM-PROPERTY VEHICLES	0.00	0.00	0.00	28,000.00	0.00	0.00	0.00
<i>INSURANCE Totals</i>		\$154,913.27	\$156,682.99	\$125,000.00	\$90,100.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT Totals</i>		\$309,021.92	\$237,754.00	\$185,000.00	\$220,100.00	\$100,000.00	\$100,000.00	\$100,000.00
<i>INTEREST INCOME</i>								
100.1000-3510	INVESTMENT INTEREST	23,093.33	20,918.53	10,000.00	490,000.00	490,000.00	490,000.00	490,000.00
<i>INTEREST INCOME Totals</i>		\$23,093.33	\$20,918.53	\$10,000.00	\$490,000.00	\$490,000.00	\$490,000.00	\$490,000.00
<i>TRANSFERS IN</i>								
100.1000-3900.870	TRANSFER FROM AT & T VRAD FUND	0.00	0.00	0.00	13,000.00	0.00	0.00	0.00
100.1000-3925	TRANSFER FROM MFT	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00
100.1000-3926	TRANSFER FROM COMMUNITY DAYS FUND	0.00	0.00	0.00	6,800.00	0.00	0.00	0.00
100.1000-3940	TRANSFER FROM CAPITAL PROJECT FUND	0.00	0.00	0.00	200.00	0.00	0.00	0.00
100.1000-3944	TRANSFER FROM PUBLIC BLDG FUND	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>TRANSFERS IN Totals</i>		\$700,000.00	\$0.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
Department 1000 - GENERAL FUND REVENUES Totals		\$42,442,144.39	\$45,658,128.64	\$43,768,800.00	\$47,734,100.00	\$49,073,600.00	\$49,607,100.00	\$51,035,400.00
REVENUE TOTALS		\$42,442,144.39	\$45,658,128.64	\$43,768,800.00	\$47,734,100.00	\$49,073,600.00	\$49,607,100.00	\$51,035,400.00
Fund 100 - GENERAL FUND Totals		\$42,442,144.39	\$45,658,128.64	\$43,768,800.00	\$47,734,100.00	\$49,073,600.00	\$49,607,100.00	\$51,035,400.00
Net Grand Totals		\$42,442,144.39	\$45,658,128.64	\$43,768,800.00	\$47,734,100.00	\$49,073,600.00	\$49,607,100.00	\$51,035,400.00

GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the second largest industrial park acreage in a municipality in the Chicago area.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) in its residential and commercial/industrial sectors. The exception was in Fiscal 2011, when the Village experienced its first drop in EAV. After six years of declining EAV, Fiscal 2017 brought an increase in EAV which has continued and is expected to continue in future years. The Village is in the enviable position of maintaining a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four (4) State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohling Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village, boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20-minute drive.

GENERAL FUND REVENUE

Notes (Cont'd)

Summary (Cont'd)

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain a minimum unrestricted fund balance of 25% of expenditures in all operating funds. Three months of expenditures allow the Village to maintain operations when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact. One of which, a Utility Tax of 5%, could conservatively produce an additional \$1.6 million revenue on an annual basis.

3001 Property Taxes

Property tax receipts represent about 21% of the Village's General Fund income, and the Village's levy represents only about 10% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased over time as the EAV has increased. Conversely, as the EAV decreases, the rates increase. The 2022 tax levy, which will be received in FY 23-24 was based on a projected increase in EAV of 3.50%, and a total dollar increase of 2.07%, excluding aggregate refunds. The total dollar increase is due to an 8.52% increase in the Corporate Levy, combined with a 5.88% decrease in the Police Pension levy, and a .62% decrease in the levy for Debt Service. The levy which corresponds to this budget was levied in December, 2022. Property owners will pay this tax in two installments due June 1 and September 1, 2023. A breakdown of the Village's total tax levy is as follows:

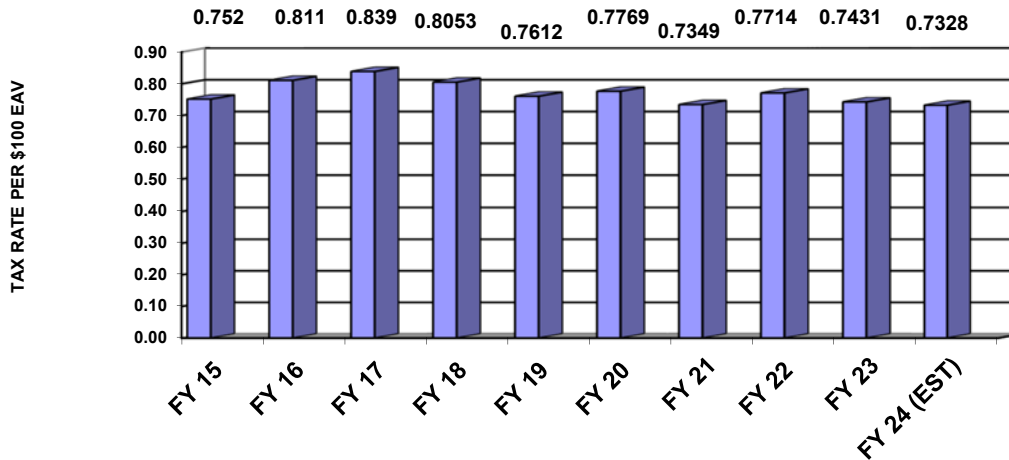
	<u>FINAL 2021 Levy for FY 23</u>	<u>Estimated 2022 Levy for FY 24</u>	<u>% Change</u>
General Fund			
Corporate	\$ 5,408,548	\$ 5,869,597	8.52%
Police Pension	4,215,594	3,967,622	(5.88)%
Subtotal	9,624,142	9,837,219	2.21%
Debt Service	507,180	504,033	(0.62)%
Total Levy	\$10,131,322	\$10,341,252	2.07%
Equalized Assessed Val.	\$1,363,387,488	\$1,411,106,050	3.50%
Rate per \$100 EAV	\$ 0.7431	\$ 0.7328	(1.38)%

GENERAL FUND REVENUE

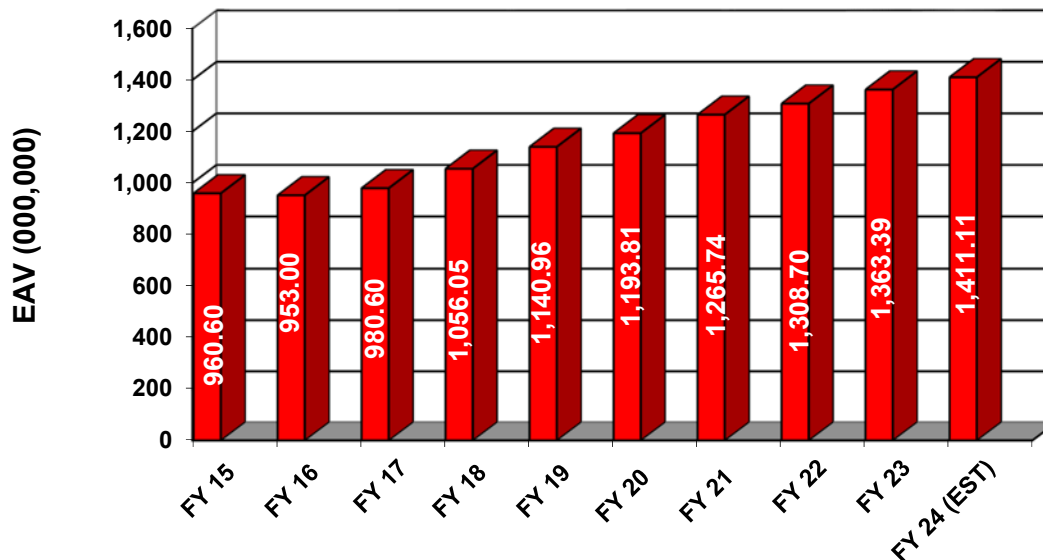
Notes (Cont'd)

3001 Property Taxes (Cont'd)

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy increased by \$461,049 from last year's levy, while the Police Pension levy decreased by \$247,972 and Debt Service decreased by \$3,147 for an overall increase of \$209,930 or 2.07%. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members, and investment results. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 2009, the Village had been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%. The Village continues to strive to bring the funded balance back up.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

The Debt Service portion of the Village's levy, shown in the table on the prior page, is credited to the Debt Service Fund and can be found in that section of this budget.

Property taxes for 2022 attach as an enforceable lien on January 1, 2022, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2023, and are payable in two installments, on or about June 1, 2023 and September 1, 2023. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at one (1) percent of the tax levy to reflect actual collection experience. The 2022 tax levy is intended to fund expenditures for the 2023-24 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2022 EAV shows an estimated 3.50% increase over 2021.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process.
October	Notification from some Townships regarding value of new growth that will be included on tax rolls.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the Township. Rate limits and compliance with rate limits are included/calculated, as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to address lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent upon property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by State Statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village has maintained the same level of taxes for FY 24 as are anticipated in FY23.

GENERAL FUND REVENUE

Notes (Cont'd)

3020 Income Tax

		Amount	% Inc (Dec)
FY 2020	Actual	4,003,933	11.63%
FY 2021	Actual	4,234,931	5.77%
FY 2022	Actual	5,241,506	23.77%
FY 2023	(Est Actual)	5,817,500	10.99%
FY 2024	Budget	5,992,000	3.00%

Income tax receipts represent approximately 12.2% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts, allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 24 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 35,702. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 23 receipts are estimated to be 16% higher than the original budget. The budget for FY24 represents a conservative 3% increase from estimated FY23 receipts.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

GENERAL FUND REVENUE

Notes (Cont'd)

3025 Telecommunications Tax (Cont'd)

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax.

Budget Assumptions– The Village conservatively maintained the same level of taxes as are anticipated in FY 23.

3030 Sales Tax and 3031 Sales Tax Increment

		SALES TAX		SALES TAX INCREMENT	
		Amount	%Inc (Dec)	Amount	% Inc (Dec)
FY 2020	Actual	11,175,807	7.59%	2,114,864	5.36%
FY 2021	Actual	11,062,871	(1.01)%	2,172,817	2.74%
FY 2022	Actual	12,803,524	15.73%	2,567,798	18.18%
FY 2023	(Est Actual)	13,331,000	4.12%	2,722,600	6.03%
FY 2024	(Budget)	13,731,000	3.00%	2,804,300	3.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 33.7% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax (eff 1/1/22). A .25% increase in the Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>6/1/2016</u>	<u>1/1/2022</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	<u>8.00%</u>	<u>8.25%</u>

*Note: The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

GENERAL FUND REVENUE

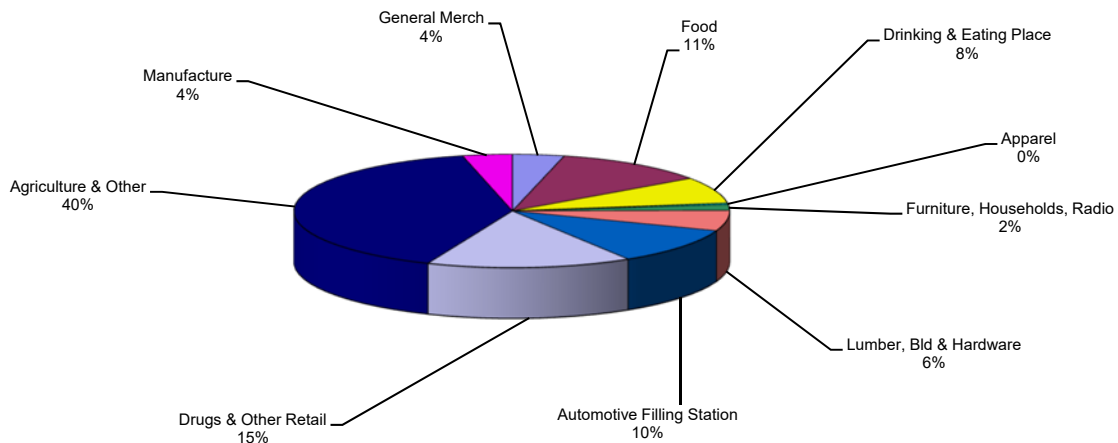
Notes (Cont'd)

3030 Sales Tax and 3031 Sales Tax Increment (Cont'd)

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing Road Maintenance
.25	Water/Sewer	2022	To Fund Future Capital Improvements

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax and Sales Tax Increment by Source Calendar Year 2021



Budget Assumptions – The Village anticipates a 3.0% increase in Sales tax in the FY 24 budget over the projected FY 23 results.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the Administration Department section of the General Fund budget.

GENERAL FUND REVENUE

Notes (Cont'd)

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The State distributes this tax on a per-capita basis and the Village included a 3.0% increase for this revenue source in Fiscal 24.

3046 Video Gaming Tax

The State recently allowed local businesses to add video games in their businesses. This is the one percent tax the Village receives from the video games via the State. As COVID restrictions have relaxed and gaming has been allowed to return, in addition to allowing 6 machines per establishment, from the 5 previously allowed, FY23 estimated returns are expected to be about 9% higher than the budgeted receipts. The Village conservatively maintained the same level of taxes as are anticipated in FY 24.

3048 Local Adult Use Cannabis Tax

With the addition of recreational cannabis sales, the Village passed a 3% Local Adult Use Cannabis Tax that became effective with July 2020 sales. The Village has two dispensaries which will be collecting this tax. The State increased the number of dispensaries in the area. The Village anticipates a 3.0% increase in the FY24 budget over the projected FY23 results.

3050 Room Tax (Hotel-Motel)

Receipts for this tax were dramatically reduced due to closure and limited travel caused by the COVID Pandemic in FY21 and FY22. In FY 2023, the USBC Bowling tournament was hosted in Addison, which provided a one-time increase in revenues. The budget reflects a decrease from projected FY23 revenues, to adjust for this one time revenue source. The Village is a member of the DuPage County Visitor and Convention Bureau with a portion of the increase in revenues being used for dues.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions.

3125 Development Review Fee

This fee is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

GENERAL FUND REVENUE

Notes (Cont'd)

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

3206 Court Fees – SB 1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Administrative Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. Two cameras were installed in FY 13 at a major intersection that is adjacent to a school zone, due to traffic accidents. These are the only two cameras installed in the Village. The budget maintains a flat projection for FY 24.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the payments to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracts with an outside service for monthly branch pick-up. This is the fee associated with this service. It is included on the bi-monthly water/sewer/garbage billings.

GENERAL FUND REVENUE

Notes (Cont'd)

3360 Consolidated Dispatch Center Fees

The Village transitioned to the Starcom21 radio platform in late FY 12. As part of that move, the police department expanded the current dispatch department and now provides dispatch services to surrounding communities. This is the charge to those communities for the service. Further details can be found in the Consolidated Dispatch Center Department pages.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property.

3861 Contributions and Donations

This accounts for various contributions and donations made to the Village.

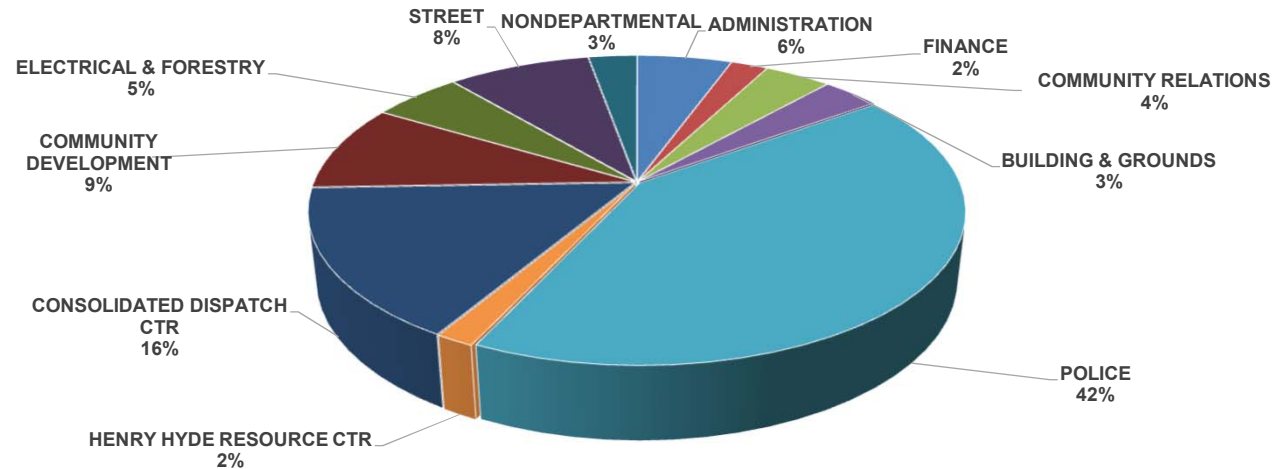
3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Thursday night community events and other miscellaneous charges.

GENERAL FUND EXPENDITURE SUMMARY

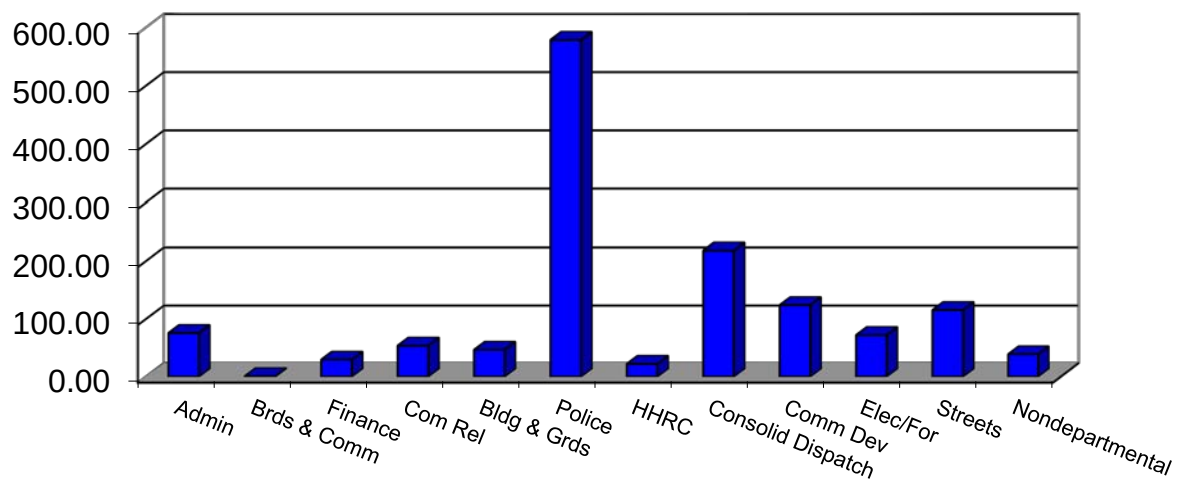
BUDGET YEAR 2024

	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund: 100 GENERAL FUND							
Revenue							
100.1000 - GENERAL FUND,GENERAL FUND REVENUES	42,442,144	45,658,129	43,768,800	47,734,100	49,073,600	49,607,100	51,035,400
Revenue Totals	\$42,442,144	\$45,658,129	\$43,768,800	\$47,734,100	\$49,073,600	\$49,607,100	\$51,035,400
Expenditures							
100.1012 - GENERAL FUND,ADMINISTRATION	2,431,548	2,629,764	2,953,000	2,861,300	2,760,200	2,755,000	2,807,000
100.1040 - GENERAL FUND,FINANCE	795,653	876,399	981,200	974,800	1,066,100	1,052,200	1,092,800
100.1050 - GENERAL FUND,COMMUNITY RELATIONS	1,038,019	1,354,301	1,784,600	1,765,500	1,938,177	1,922,737	1,959,139
100.1060 - GENERAL FUND,BUILDING & GROUNDS	933,746	1,200,614	1,546,400	1,387,400	1,678,997	1,560,654	1,600,308
100.1510 - GENERAL FUND,POLICE	17,040,420	18,497,161	19,643,700	19,533,700	20,679,465	21,069,647	21,893,632
100.1520 - GENERAL FUND,HENRY HYDE RESOURCE CTR	502,422	642,888	734,500	715,800	805,570	823,800	872,800
100.1530 - GENERAL FUND,CONSOLIDATED DISPATCH CTR	6,370,472	6,811,284	7,310,900	7,305,800	7,808,400	7,686,100	8,080,700
100.2010 - GENERAL FUND,COMMUNITY DEVELOPMENT	3,118,162	3,301,869	3,843,800	3,834,500	4,453,038	4,453,412	4,511,644
100.2510 - GENERAL FUND,ELECTRICAL & FORESTRY	2,407,314	2,145,806	3,373,900	3,106,900	2,595,070	2,780,440	2,606,480
100.2520 - GENERAL FUND,STREET	3,144,762	3,033,028	3,217,200	3,149,600	4,149,405	3,470,729	3,442,425
100.9000 - GENERAL FUND, NONDEPARTMENTAL	0	0	1,500,000	1,500,000	1,400,000	0	0
Expenditure Totals	\$37,782,518	\$40,493,113	\$46,889,200	\$46,135,300	\$49,334,422	\$47,574,719	\$48,866,928
Revenue Grand Totals:	42,442,144	45,658,129	43,768,800	47,734,100	49,073,600	49,607,100	51,035,400
Expenditure Grand Totals:	37,782,518	40,493,113	46,889,200	46,135,300	49,334,422	47,574,719	48,866,928
Net Surplus/(Deficit):	\$4,659,626	\$5,165,015	(\$3,120,400)	\$1,598,800	(\$260,822)	\$2,032,381	\$2,168,472
Beginning Fund Balance	12,533,774	17,193,400		22,358,415	23,957,215	23,696,393	25,728,774
Surplus/(Deficit)	4,659,626	5,165,015	(3,120,400)	1,598,800	(260,822)	2,032,381	2,168,472
Ending Balance	17,193,400	22,358,415		23,957,215	23,696,393	25,728,774	27,897,246



GENERAL FUND (100) PER CAPITA COST

	2023-24 BUDGET	COST PER CAPITA (pop 2020 35,702)
ADMINISTRATION	\$ 2,724,500	\$76.31
BOARDS & COMMISSIONS	35,700	\$1.00
FINANCE	1,066,100	\$29.86
COMMUNITY RELATIONS	1,938,177	\$54.29
BUILDING & GROUNDS	1,678,997	\$47.03
POLICE DEPARTMENT	20,679,465	\$579.22
HENRY HYDE RESOURCE CENTER	805,570	\$22.56
CONSOLIDATED DISPATCH CENTER	7,808,400	\$218.71
COMMUNITY DEVELOPMENT	4,453,038	\$124.73
ELECTRICAL/FORESTRY	2,595,070	\$72.69
STREET	4,149,405	\$116.22
NONDEPARTMENTAL	1,400,000	\$39.21
TOTAL	<u><u>\$ 49,334,422</u></u>	<u><u>\$1,381.84</u></u>





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NON DEPARTMENTAL

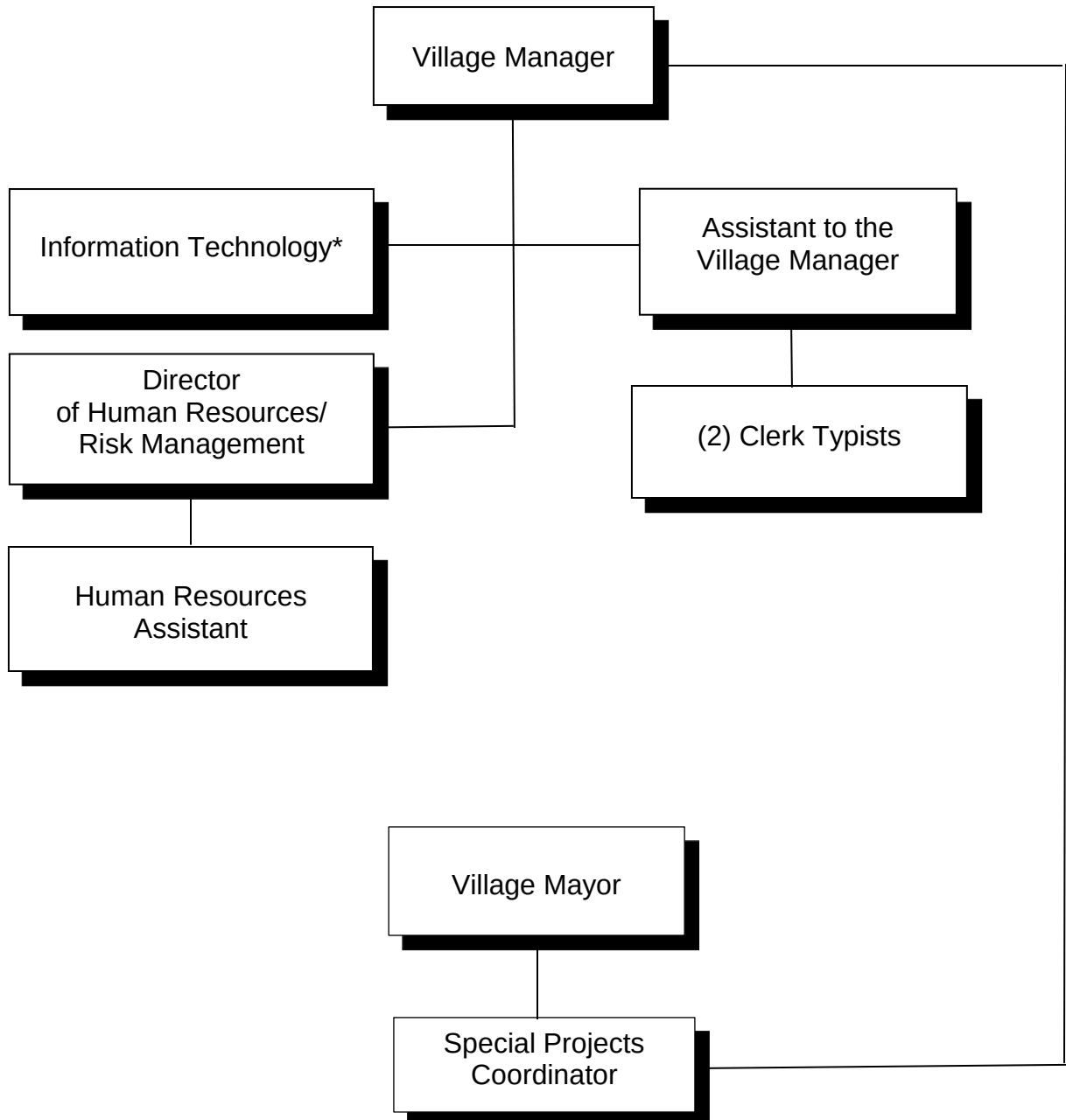
Narrative

This department was established during Fiscal 2023 to allow funds to be transferred from the General Fund to other funds, without allocating the expense to a certain department.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	100 - GENERAL FUND							
Department	9000 - NON-DEPARTMENTAL							
	TRANSFERS OUT							
100.9000-4944	TRANSFER TO PUBLIC BLDG FD	.00	.00	1,500,000.00	1,500,000.00	1,400,000.00	.00	.00
	TRANSFERS OUT Totals	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$1,400,000.00	\$0.00	\$0.00
Department	9000 - NON-DEPARTMENTAL Totals	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$1,400,000.00	\$0.00	\$0.00
Fund	100 - GENERAL FUND Totals	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$1,400,000.00	\$0.00	\$0.00
	Net Grand Totals	\$0.00	\$0.00	\$1,500,000.00	\$1,500,000.00	\$1,400,000.00	\$0.00	\$0.00

ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefit programs, union and non-union labor relations activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management, with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plans. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2023-24 Key Objectives

Strategic Priority 5: Civic Engagement

- c. Increased involvement in community events
 - Through annual contributions made to such organizations as: Northeast DuPage Family and Youth Services (NEDFYS), Addison Center for the Arts, and Township/Transit, the Village of Addison is actively engaged in the community of the residents it serves.

Strategic Priority 6: Employee Development

- a. Fully-trained and capable employees
 - Provide training to supervisors and staff utilizing the training resources offered through the Employee Assistance Program (EAP), IRMA, DuPage Mayors and Managers, Illinois Public Employer Labor Relations Association (IPELRA), Village Counsel, etc.
- b. Stable and qualified employees
 - Administer the Employee Assistance Program (EAP). The EAP will assist needy or troubled employees by offering resources to address their personal and/or performance issues. Employee utilization of the resources offered by an EAP, when needed, will increase the chance that employees will be more productive and focused members of the Village of Addison work-team.
 - The EAP will also help retain and stabilize the Village of Addison work-team by helping to address and mitigate those personal and/or performance issues certain employees may be having, issues that may cause them to perform unsatisfactorily. Mitigating performance and/or personal issues via an EAP before they turn into bigger issues requiring discipline, benefits everyone in the organization.
- c. Competitive Compensation Package
 - The Village will continue with its priority of regularly evaluating the salary and benefit package of the Village employees in order to make sure compensation and benefits are competitive with our comparable communities. Such a priority will have the effect of helping to recruit and retain the most qualified Village staff.

ADMINISTRATION

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$2,619,266	\$2,821,700	\$2,724,500
Number of Employees	7	7	7
HUMAN RESOURCES			
Outputs			
Number of Positions Recruited	29	24	20
Number of Applicants for Employment	281	150	100
Effectiveness			
Number of Employment Separations	35	48	40
Number of Employee Grievances	0	0	0
Efficiency			
Percentage Increase in Medical Premium	0	0	10%
Percentage Increase in Dental Premium	0	0	10%
Overall Increase in Health Premiums	0	0	10%
RISK MANAGEMENT			
Outputs			
Total Number of Claims	93	70	70
Effectiveness			
Number of Workers Compensations Claims	20	13	12
Number of Property Claims	35	30	30
Number of Auto Property claims	12	10	12
Efficiency			
Experience Modifier (Credit) Deducted from Premium	\$174,664	\$166,554	\$100,000
Interest Income Credit Received on Premium Due	\$409,686	\$408,511	\$200,500

ADMINISTRATION

Personnel Summary

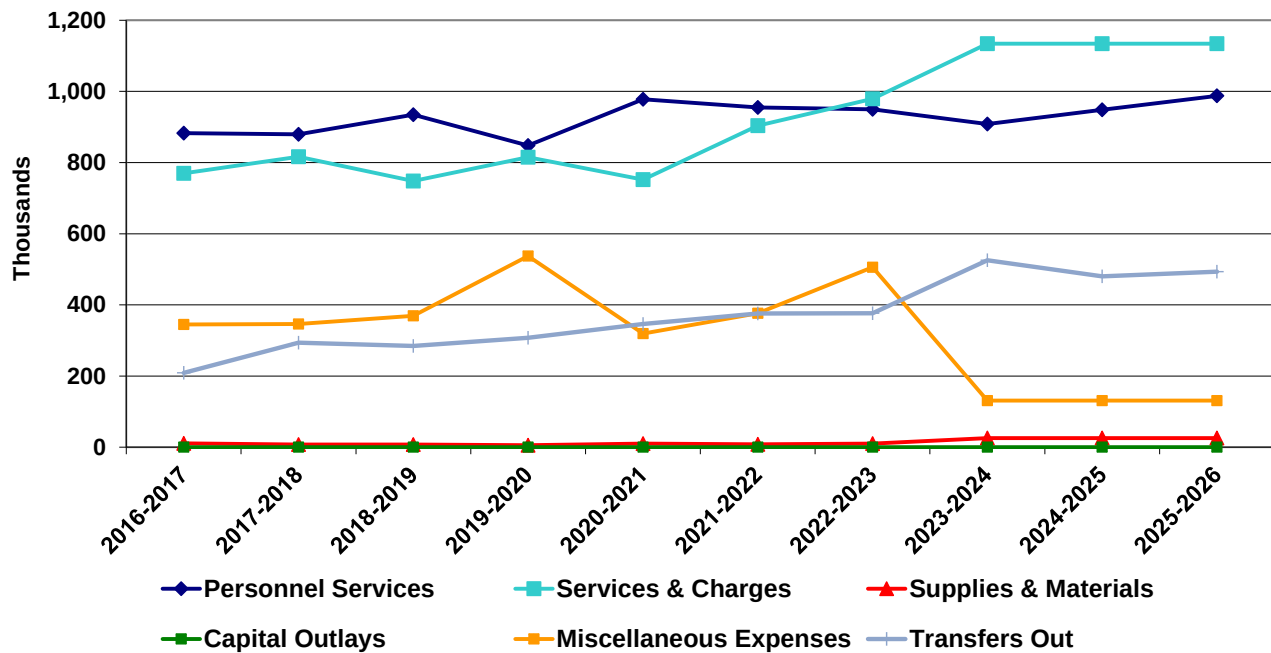
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res/Risk Mgmt	0.70	0.70	0.70	0.70	0.70
Asst to the Village Manager	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Special Projects Coordinator	0.70	0.70	0.70	0.70	0.70
Clerk Typist (2)	1.40	1.40	1.40	1.40	1.40
Total Budgeted:	10.50	10.50	10.50	10.50	10.50
Authorized & Unbudgeted:					
None					
Total Authorized:	10.50				

Note: Page 31 summarizes Employee Allocation Between Departments

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	950,000	908,400	948,300	987,500
Services & Charges	979,500	1,134,200	1,134,200	1,134,200
Supplies & Materials	10,000	25,500	25,500	25,500
Capital Outlays	0	0	0	0
Miscellaneous Expenses	506,000	131,000	131,000	131,000
Transfers Out	376,200	525,400	480,300	493,100
Total	2,821,700	2,724,500	2,719,300	2,771,300



Please note that effective with the 2018-2019 Budget, Miscellaneous Expenses (Economic Development Incentives and Tax Abatement), Senior Commission, and Blood Bank Commission were moved from the General Ledger to Administration.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012-4001	SALARIES & WAGES	603,065.51	587,312.54	586,400.00	588,000.00	606,900.00	631,900.00	655,900.00
100.1012-4004	OVERTIME	2,804.39	5,064.21	500.00	6,000.00	500.00	500.00	500.00
100.1012-4006	OTHER PAY	3,500.11	3,500.12	7,200.00	9,000.00	7,200.00	7,200.00	7,200.00
100.1012-4007	PART-TIME	5,657.72	.00	.00	9,600.00	10,000.00	10,600.00	11,300.00
100.1012-4017	ELECTED OFFICIALS	63,233.69	60,200.36	63,000.00	60,200.00	8,100.00	8,100.00	8,100.00
100.1012-4020	SICK PAY	14,199.49	14,582.37	13,300.00	20,000.00	13,600.00	13,900.00	14,200.00
	WAGES & SALARIES Totals	\$692,460.91	\$670,659.60	\$670,400.00	\$692,800.00	\$646,300.00	\$672,200.00	\$697,200.00
TAXES & BENEFITS								
100.1012-4009	I.M.R.F.	74,502.52	65,780.79	71,200.00	57,500.00	51,300.00	53,400.00	55,400.00
100.1012-4010	SOCIAL SECURITY	46,286.83	45,846.12	52,100.00	49,700.00	54,500.00	56,600.00	58,400.00
100.1012-4012	HEALTH INSURANCE	161,604.46	147,820.79	123,800.00	135,000.00	139,300.00	149,100.00	159,500.00
100.1012-4016	UNEMPLOYMENT COMPENSATION	3,075.13	25,047.75	17,000.00	15,000.00	17,000.00	17,000.00	17,000.00
	TAXES & BENEFITS Totals	\$285,468.94	\$284,495.45	\$264,100.00	\$257,200.00	\$262,100.00	\$276,100.00	\$290,300.00
	PERSONNEL SVCS Totals	\$977,929.85	\$955,155.05	\$934,500.00	\$950,000.00	\$908,400.00	\$948,300.00	\$987,500.00
SERVICES & CHARGES								
100.1012-4150	IRMA INSURANCE	9,150.00	24,000.00	41,400.00	43,000.00	43,000.00	43,000.00	43,000.00
PROFESSIONAL								
100.1012-4103	PROF SERV LEGAL	545,278.56	609,776.13	640,000.00	640,000.00	700,000.00	700,000.00	700,000.00
100.1012-4107	PROF SERV MEDICAL	.00	36.15	.00	300.00	.00	.00	.00
100.1012-4107.WELL	PROF SERV MEDICAL WELLNESS RELATED	.00	60,520.34	67,000.00	67,000.00	30,000.00	30,000.00	30,000.00
100.1012-4110	TECH & CONSULT SERVICES	8,549.20	8,635.45	30,000.00	10,000.00	30,000.00	30,000.00	30,000.00
	PROFESSIONAL Totals	\$553,827.76	\$678,968.07	\$737,000.00	\$717,300.00	\$760,000.00	\$760,000.00	\$760,000.00
COMMUNICATIONS								
100.1012-4115	COMMUNICATIONS-TELEPHONE	17,136.00	13,797.15	17,000.00	13,000.00	17,000.00	17,000.00	17,000.00
100.1012-4116	COMMUNICATIONS-PORTABLE DV	629.78	343.29	3,000.00	.00	3,000.00	3,000.00	3,000.00
100.1012-4117	COMMUNICATIONS-POSTAGE	1,962.94	2,044.72	3,700.00	2,500.00	3,700.00	3,700.00	3,700.00
	COMMUNICATIONS Totals	\$19,728.72	\$16,185.16	\$23,700.00	\$15,500.00	\$23,700.00	\$23,700.00	\$23,700.00
OTHER								
100.1012-4118	COPY REPRODUCTION	4,252.69	5,287.37	4,500.00	5,500.00	4,500.00	4,500.00	4,500.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
SERVICES & CHARGES								
OTHER								
100.1012-4120	PUBLIC RELATIONS	97,825.88	81,290.36	85,500.00	85,500.00	88,500.00	88,500.00	88,500.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW CENTER FOR THE ARTS					1.0000	15,000.00	15,000.00	
BOARD REVIEW EMPLOYEE AWARDS AND RECOGNITION					1.0000	32,000.00	32,000.00	
BOARD REVIEW EMPLOYEE RETIREMENT RECOGNITION					1.0000	4,000.00	4,000.00	
BOARD REVIEW FAMILY YOUTH SERVICES					1.0000	29,500.00	29,500.00	
BOARD REVIEW COMMUNITY OUTREACH					1.0000	5,000.00	5,000.00	
BOARD REVIEW COMMISSIONERS DINNER					1.0000	3,000.00	3,000.00	
BOARD REVIEW Totals							\$88,500.00	
100.1012-4120.1023	PUBLIC RELATIONS BLOOD BANK COMMISSION	.00	1,621.44	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1012-4120.1028	PUBLIC RELATIONS SENIOR CITIZEN COMMISSION	15,500.00	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW CHRISTMAS					1.0000	2,500.00	2,500.00	
BOARD REVIEW EASTER					1.0000	700.00	700.00	
BOARD REVIEW VETERAN'S DAY					1.0000	500.00	500.00	
BOARD REVIEW ROYALTY DAY					1.0000	1,400.00	1,400.00	
BOARD REVIEW SENIOR ANNIVERSARY PARTY					1.0000	1,700.00	1,700.00	
BOARD REVIEW SNOWBIRDS FAREWELL DAY					1.0000	500.00	500.00	
BOARD REVIEW ST. PATRICK'S DAY					1.0000	1,600.00	1,600.00	
BOARD REVIEW THANKSGIVING					1.0000	1,100.00	1,100.00	
BOARD REVIEW VALENTINE'S DAY					1.0000	700.00	700.00	
BOARD REVIEW HALLOWEEN					1.0000	900.00	900.00	
BOARD REVIEW LADIES DAY FASHION					1.0000	1,300.00	1,300.00	
BOARD REVIEW MEN'S NIGHT OUT					1.0000	800.00	800.00	
BOARD REVIEW NEW YEAR'S (IN MAY)					1.0000	1,700.00	1,700.00	
BOARD REVIEW OCTOBERFEST					1.0000	500.00	500.00	
BOARD REVIEW RED WHITE & BLUE PICNIC					1.0000	1,300.00	1,300.00	
BOARD REVIEW Totals							\$17,200.00	
100.1012-4160	PRINTING	2,710.34	1,877.37	2,900.00	2,900.00	2,000.00	2,000.00	2,000.00
100.1012-4161	PUBLICATION OF NOTICES	84.00	189.00	1,000.00	300.00	1,000.00	1,000.00	1,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
SERVICES & CHARGES								
OTHER								
100.1012-4163	CONFERENCES	875.23	19,402.66	25,100.00	25,100.00	31,100.00	31,100.00	31,100.00
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		IL MUNICIPAL LEAGUE		1.0000		12,000.00	12,000.00	
BOARD REVIEW		IPELRA CONFERENCE		1.0000		600.00	600.00	
BOARD REVIEW		MEETINGS (7 ELECTED OFFICIALS)		1.0000		11,000.00	11,000.00	
BOARD REVIEW		US CONFERENCE OF MAYORS		1.0000		4,000.00	4,000.00	
BOARD REVIEW		ADDISON CHAMBER OF COMMERCE		1.0000		500.00	500.00	
BOARD REVIEW		MANAGERS CONFERENCE		1.0000		3,000.00	3,000.00	
BOARD REVIEW Totals							\$31,100.00	
100.1012-4164	TRAINING	7,003.42	(2,128.27)	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		SUPERVISOR TRAINING		1.0000		5,500.00	5,500.00	
BOARD REVIEW		WELLNESS TRAINING		1.0000		30,000.00	30,000.00	
BOARD REVIEW Totals							\$35,500.00	
100.1012-4165	TUITION REIMBURSEMENT	.00	.00	.00	.00	85,000.00	85,000.00	85,000.00
100.1012-4180	REPAIRS & MAINTENANCE	2,480.00	2,646.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1012-4192	DUES/SUBSCRIPTIONS	31,847.22	48,170.05	53,200.00	53,200.00	54,200.00	54,200.00	54,200.00
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		AM BEST COMPANY MEMBERSHIP		1.0000		200.00	200.00	
BOARD REVIEW		CHAMBER MEMBERSHIP		1.0000		300.00	300.00	
BOARD REVIEW		CMAP CONTRIBUTION		1.0000		500.00	500.00	
BOARD REVIEW		CRAINS SUBSCRIPTION		1.0000		200.00	200.00	
BOARD REVIEW		SAMS CLUB		1.0000		400.00	400.00	
BOARD REVIEW		SURVEY MONKEY		1.0000		900.00	900.00	
BOARD REVIEW		KIWANIS CLUB		1.0000		200.00	200.00	
BOARD REVIEW		MISSION SQUARE QUARTERLY FEE		1.0000		1,000.00	1,000.00	
BOARD REVIEW		ILLINOIS TOLLWAY		1.0000		600.00	600.00	
BOARD REVIEW		METRO MAYORS CAUCUS		1.0000		1,800.00	1,800.00	
BOARD REVIEW		MUNICIPAL CLERKS		1.0000		500.00	500.00	
BOARD REVIEW		MUNICIPAL CLERKS DUPAGE		1.0000		400.00	400.00	
BOARD REVIEW		NOTARY FEES		1.0000		250.00	250.00	
BOARD REVIEW		PUBLIC SALARY MEMBERSHIP		1.0000		600.00	600.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
SERVICES & CHARGES								
OTHER								
	BOARD REVIEW	DUPAGE MAYORS AND MANAGERS				1.0000	37,000.00	37,000.00
	BOARD REVIEW	EMPLOYEE ASSISTANCE PROGRAM				1.0000	5,900.00	5,900.00
	BOARD REVIEW	IL COMP STATE BAR				1.0000	200.00	200.00
	BOARD REVIEW	IL MUNICIPAL LEAGUE				1.0000	2,400.00	2,400.00
	BOARD REVIEW	IL TAX INCREMENT SUBSCRIPTION				1.0000	450.00	450.00
	BOARD REVIEW	ILLINOIS EMPLOYMENT LAW LETTER				1.0000	400.00	400.00
	BOARD REVIEW Totals							\$54,200.00
100.1012-4199	OTHER SERVICES & CHARGES	6,980.84	8,869.04	15,000.00	5,000.00	15,000.00	15,000.00	15,000.00
	OTHER Totals	\$169,559.62	\$184,425.02	\$213,400.00	\$203,700.00	\$307,500.00	\$307,500.00	\$307,500.00
	SERVICES & CHARGES Totals	\$752,266.10	\$903,578.25	\$1,015,500.00	\$979,500.00	\$1,134,200.00	\$1,134,200.00	\$1,134,200.00
SUPPLIES & MATERIALS								
100.1012-4201	OFFICE SUPPLIES	1,648.07	1,467.77	5,000.00	2,000.00	5,000.00	5,000.00	5,000.00
100.1012-4203	CLOTHING SUPPLIES	2,418.34	889.27	5,000.00	2,000.00	11,500.00	11,500.00	11,500.00
100.1012-4299	OTHER OPERATING SUPPLIES	5,878.06	5,656.29	9,000.00	6,000.00	9,000.00	9,000.00	9,000.00
	SUPPLIES & MATERIALS Totals	\$9,944.47	\$8,013.33	\$19,000.00	\$10,000.00	\$25,500.00	\$25,500.00	\$25,500.00
MISCELLANEOUS								
100.1012-4830.02	ECONOMIC DEVELOPMENT INC CAPUTOS	20,765.66	13,569.35	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
100.1012-4830.03	ECONOMIC DEVELOPMENT INC WALMART	288,829.00	286,132.00	300,000.00	275,000.00	.00	.00	.00
100.1012-4830.04	ECONOMIC DEVELOPMENT INC FOXDALE	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1012-4830.05	ECONOMIC DEVELOPMENT INC NEW INCENTIVE	.00	.00	100,000.00	100,000.00	.00	.00	.00
100.1012-4830.06	ECONOMIC DEVELOPMENT INC ALTORFER	.00	66,860.83	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
	MISCELLANEOUS Totals	\$319,594.66	\$376,562.18	\$531,000.00	\$506,000.00	\$131,000.00	\$131,000.00	\$131,000.00
TRANSFERS OUT								
100.1012-4961	TRANSFER TO FLEET SERVICE	7,649.36	8,288.65	3,000.00	14,000.00	12,600.00	12,900.00	13,300.00
100.1012-4962	TRANSFER TO IT	334,507.18	363,668.96	410,300.00	358,200.00	505,300.00	459,900.00	472,300.00
100.1012-4964	TRANSFER TO EQUIP REPL FD	4,000.00	4,000.00	4,000.00	4,000.00	7,500.00	7,500.00	7,500.00
	TRANSFERS OUT Totals	\$346,156.54	\$375,957.61	\$417,300.00	\$376,200.00	\$525,400.00	\$480,300.00	\$493,100.00
Department	1012 - ADMINISTRATION Totals	\$2,405,891.62	\$2,619,266.42	\$2,917,300.00	\$2,821,700.00	\$2,724,500.00	\$2,719,300.00	\$2,771,300.00
Fund	100 - GENERAL FUND Totals	\$2,405,891.62	\$2,619,266.42	\$2,917,300.00	\$2,821,700.00	\$2,724,500.00	\$2,719,300.00	\$2,771,300.00
	Net Grand Totals	\$2,405,891.62	\$2,619,266.42	\$2,917,300.00	\$2,821,700.00	\$2,724,500.00	\$2,719,300.00	\$2,771,300.00

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended and no budget presented. A contribution to the Addison Center for the Arts can be found as a subset in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in Fiscal Year 1992-1993. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has been suspended and no budget presented. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department and the Public Building Fund.

Blood Bank Commission

This Commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

Senior Citizen Commission

This Commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the Senior Citizen Commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 240 members and meets on a weekly basis. Some of the social outings include a Red-White-Blue celebration, Royalty Day, Men's Night Out and Ladies Day Fashion and many other programs. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

BOARDS & COMMISSIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES (Cont'd)

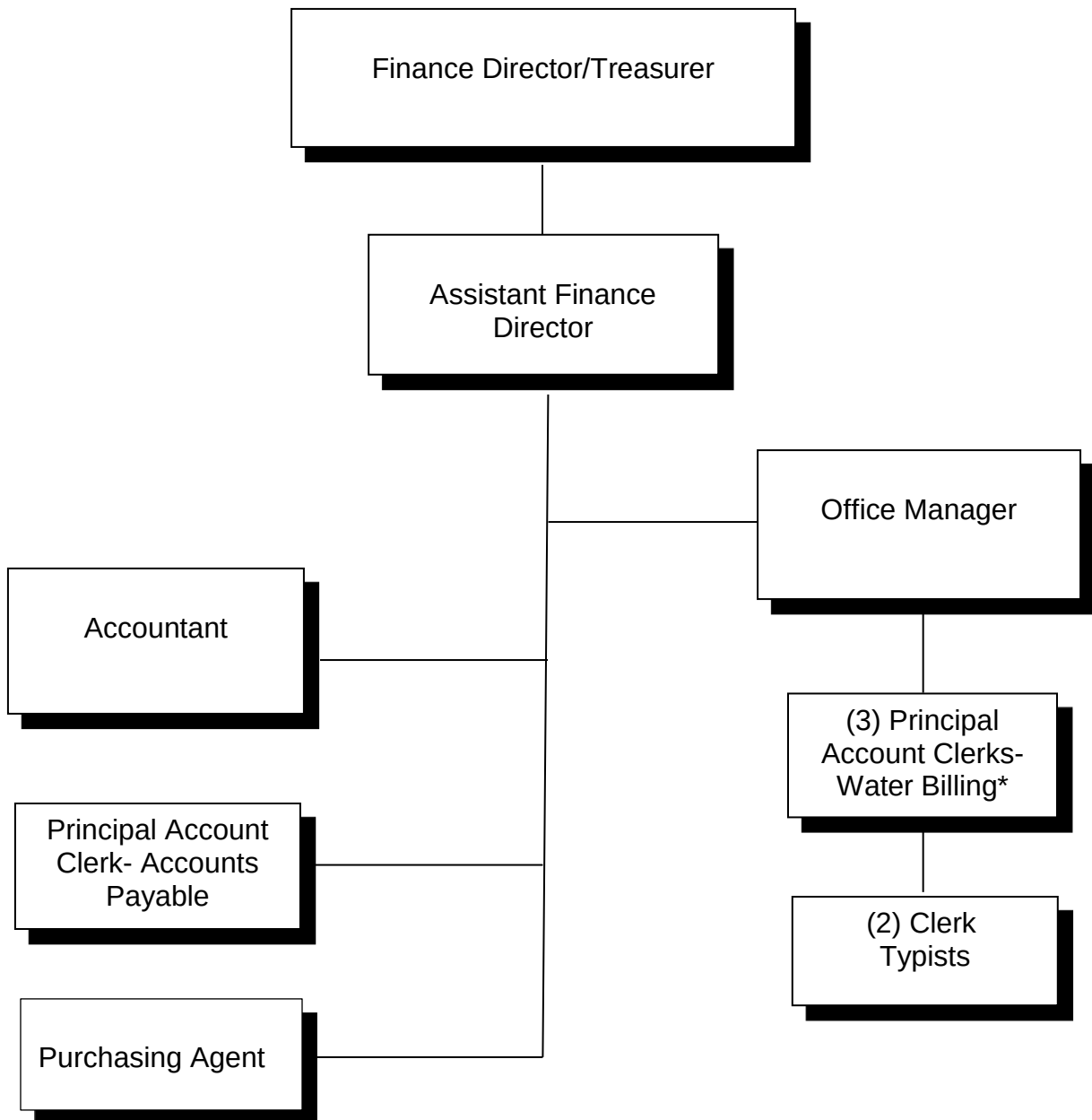
Police Commission

The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	100 - GENERAL FUND							
Department	1012 - ADMINISTRATION							
Division	1029 - POLICE COMMISSION							
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012.1029-4004	OVERTIME	(1,605.44)	.00	.00	.00	.00	.00	.00
	WAGES & SALARIES Totals	(\$1,605.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PERSONNEL SVCS Totals	(\$1,605.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES								
PROFESSIONAL								
100.1012.1029-4107	PROF SERV MEDICAL	.00	.00	28,500.00	19,000.00	28,500.00	28,500.00	28,500.00
100.1012.1029-4110	TECH & CONSULT SERVICES	26,327.56	10,497.25	5,100.00	20,000.00	5,100.00	5,100.00	5,100.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	POLICE OFFICER TEST			1.0000	5,000.00	5,000.00	
	BOARD REVIEW	SERGEANT TEST			1.0000	100.00	100.00	
	BOARD REVIEW Totals							\$5,100.00
	PROFESSIONAL Totals	\$26,327.56	\$10,497.25	\$33,600.00	\$39,000.00	\$33,600.00	\$33,600.00	
COMMUNICATIONS								
100.1012.1029-4117	COMMUNICATIONS-POSTAGE	.00	.00	500.00	.00	500.00	500.00	500.00
	COMMUNICATIONS Totals	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	
OTHER								
100.1012.1029-4161	PUBLICATION OF NOTICES	934.25	.00	1,000.00	.00	1,000.00	1,000.00	1,000.00
100.1012.1029-4163	CONFERENCES	.00	.00	200.00	200.00	200.00	200.00	200.00
100.1012.1029-4192	DUES/SUBSCRIPTIONS	.00	.00	400.00	400.00	400.00	400.00	400.00
	OTHER Totals	\$934.25	\$0.00	\$1,600.00	\$600.00	\$1,600.00	\$1,600.00	
	SERVICES & CHARGES Totals	\$27,261.81	\$10,497.25	\$35,700.00	\$39,600.00	\$35,700.00	\$35,700.00	
Division	1029 - POLICE COMMISSION Totals	\$25,656.37	\$10,497.25	\$35,700.00	\$39,600.00	\$35,700.00	\$35,700.00	
Department	1012 - ADMINISTRATION Totals	\$25,656.37	\$10,497.25	\$35,700.00	\$39,600.00	\$35,700.00	\$35,700.00	
Fund	100 - GENERAL FUND Totals	\$25,656.37	\$10,497.25	\$35,700.00	\$39,600.00	\$35,700.00	\$35,700.00	
	Net Grand Totals	\$25,656.37	\$10,497.25	\$35,700.00	\$39,600.00	\$35,700.00	\$35,700.00	



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Organization Structure

* 2 Principal Account Clerks are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director. The Department has four primary areas of responsibility. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. The Finance Director is appointed Treasurer by the Village Board. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This primary area includes administration and control of accounting records in compliance with generally accepted accounting principles and compliance with local ordinances, as well as State and Federal Statutes. Monthly financial and investment reports, in addition to cash and banking reconciliations, are also included.

Audit

An Annual Comprehensive Financial Report is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association. Additional State and local reporting is also part of this primary area.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department, throughout the year, works to assure that the Village is in compliance with financial and reporting regulations, and ensure that internal controls are maintained.

Operations

This primary area includes direct supervision of water billing, accounts receivable and collections (front counter) in the day-to-day interactions with residents and customers, both internal and external. Also included in this area is the processing of payments received by the Village for water bills, permits, tickets, vehicle stickers and various other payments along with the payroll, accounts payable, and purchasing processes.

Budget

This primary area includes responsibility for the preparation, presentation, and administration of the annual Village budget. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)**FY 2023-24 Key Objectives****Strategic Priority 2: Community Image**

- c. An educated community on quality of life issues
 - Continue providing Budget and Annual Comprehensive Financial Report online.
 - Continue providing information on how to prevent high water usage.
 - Continue achieving the GFOA Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting.
 - Continue maintaining and/or improving current bond rating of AA+ with Fitch Rating Agency and AA with Standard & Poor's Rating Agency.

Strategic Priority 4: Infrastructure

- a. Improved productivity via technology
 - Continue to collaborate with IT Department to utilize LaserFiche with the new financial software.
 - Continue to collaborate with IT Department during installation and implementation of new licensing software.

Strategic Priority 5: Civic Engagement

- b. Improved efficiency of customer service operations
 - Continue selling vehicle stickers at Senior Club meetings.
 - Continue researching and implementing internet payment processes.
 - Implement and maintain online payments for various revenue generating software programs.

Strategic Priority 6: Employee Development

- a. Fully trained and capable employees
 - Continue training and developing staff.
 - Continue cross training between functional areas of the department.

FINANCE

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$876,399	\$974,800	\$1,066,100
Number of Employees	11	11	11
Outputs			
Annual Comprehensive Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	59,214	59,504	60,604
Final-Billed Accounts	866	656	605
Accounts Payable Checks and ACHs Issued	3557	3,716	4088
Payroll Checks and ACHs Issued	9,153	9,259	9,490
Number of Purchase Orders	1,672	1,855	1,875
Number of Bids Processed	33	24	35
Effectiveness			
Bond Rating (Desire:AAA)	AA+	AA+	AA+
GFOA Award	100%	100%	100%
% of Estimated Utility Bills*	17%	80%	25%
Efficiency			
Purchase Order-to-Order Placement (hours)	48	48	48
Weeks from Bid Distribution to Board Approval	6	6	6

*The automatic meter reader system stopped functioning in January 2022. The new meters along with the new automatic meter reader system are being installed in FY23 and the project will be completed in FY24. The Village is estimating water bills for each property, until the new meter is installed at the premises.

FINANCE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.55	0.55	0.55	0.55	0.55
Office Manager	0.55	0.55	0.55	0.55	0.55
Accountant	0.55	0.55	0.55	0.55	0.55
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Principal Account Clerk (4)~	0.95	0.95	0.95	0.95	0.95
Clerk Typist (2)	0.50	0.50	0.50	0.50	0.50
Total Budgeted:	<u>4.35</u>	<u>4.35</u>	<u>4.35</u>	<u>4.35</u>	<u>4.35</u>
Authorized and Unbudgeted:					
None					
Total Authorized:	<u>4.35</u>				

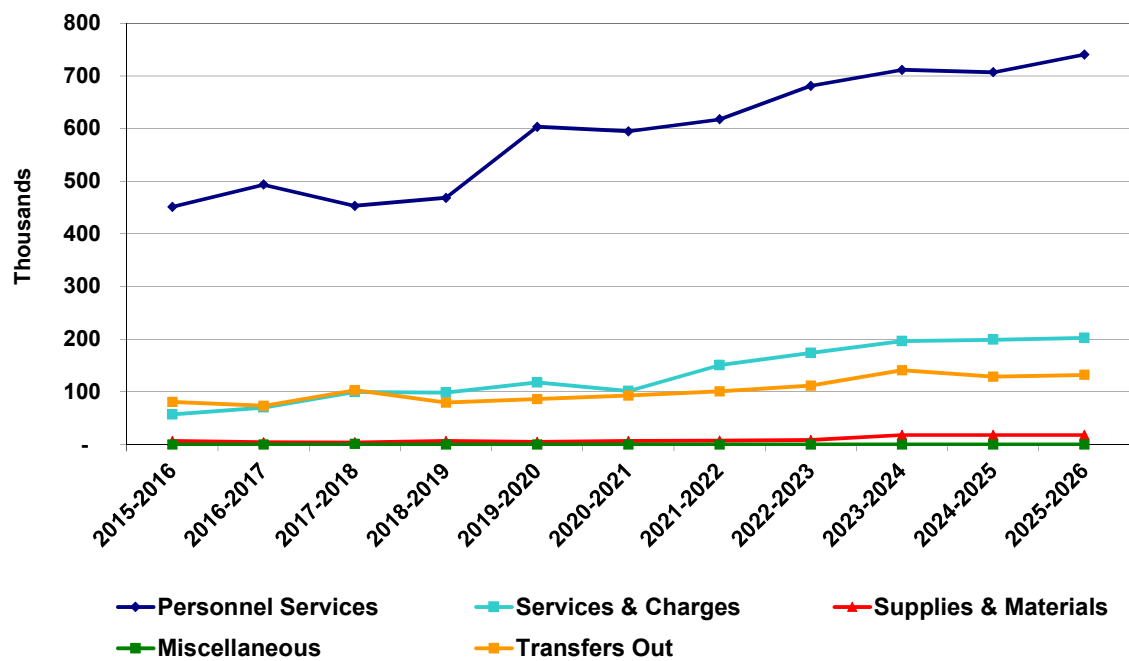
Note: Page 31 summarizes Employee Allocation Between Departments

~2 Principal Account Clerk are not charged to this budget.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	680,900	711,100	706,700	740,300
Services & Charges	173,500	195,900	198,900	202,400
Supplies & Materials	8,600	18,100	18,100	18,100
Miscellaneous	100	0	0	0
Transfers Out	111,700	141,000	128,500	132,000
Total	974,800	1,066,100	1,052,200	1,092,800



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1040 - FINANCE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1040-4001	SALARIES & WAGES	423,409.06	434,715.24	486,900.00	488,000.00	490,500.00	479,600.00	501,100.00
100.1040-4004	OVERTIME	2,855.11	6,147.70	8,000.00	7,000.00	8,000.00	8,000.00	8,000.00
100.1040-4006	OTHER PAY	2,750.02	2,750.02	8,700.00	2,500.00	8,700.00	8,700.00	8,700.00
100.1040-4007	PART-TIME	.00	261.30	8,500.00	3,000.00	9,100.00	9,700.00	10,400.00
100.1040-4020	SICK PAY	10,824.71	7,935.76	10,000.00	6,500.00	10,400.00	10,800.00	11,100.00
WAGES & SALARIES Totals		\$439,838.90	\$451,810.02	\$522,100.00	\$507,000.00	\$526,700.00	\$516,800.00	\$539,300.00
TAXES & BENEFITS								
100.1040-4009	I.M.R.F.	52,276.14	51,546.33	53,500.00	50,000.00	42,100.00	41,200.00	42,900.00
100.1040-4010	SOCIAL SECURITY	31,155.67	32,725.42	39,100.00	39,000.00	39,700.00	38,900.00	40,600.00
100.1040-4012	HEALTH INSURANCE	71,473.51	81,319.70	78,400.00	84,900.00	102,600.00	109,800.00	117,500.00
TAXES & BENEFITS Totals		\$154,905.32	\$165,591.45	\$171,000.00	\$173,900.00	\$184,400.00	\$189,900.00	\$201,000.00
PERSONNEL SVCS Totals		\$594,744.22	\$617,401.47	\$693,100.00	\$680,900.00	\$711,100.00	\$706,700.00	\$740,300.00
SERVICES & CHARGES								
100.1040-4150	IRMA INSURANCE	892.61	7,900.00	13,700.00	14,400.00	14,400.00	14,400.00	14,400.00
PROFESSIONAL								
100.1040-4101	PROF SERV ACCT/AUDITING	27,211.84	30,192.96	28,600.00	32,200.00	31,000.00	34,000.00	37,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANNUAL AUDIT					1.0000	30,000.00	30,000.00
BOARD REVIEW	GFOA BUDGET AWARD APPLICATION					1.0000	500.00	500.00
BOARD REVIEW	GFOA ACFR AWARD APPLICATION					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$31,000.00
100.1040-4105	PROF SERV DATA PROCESSING	64.48	10.57	1,400.00	1,400.00	400.00	400.00	400.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	RECORD INFORMATION SYSTEMS					1.0000	400.00	400.00
						BOARD REVIEW Totals		\$400.00
100.1040-4107	PROF SERV MEDICAL	270.00	532.00	.00	.00	.00	.00	.00
100.1040-4110	TECH & CONSULT SERVICES	3,269.60	5,912.50	5,500.00	17,000.00	5,500.00	5,500.00	5,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GASB ACTUARIAL					1.0000	2,000.00	2,000.00
BOARD REVIEW	NIRMS ANNUAL DISCLOSURE					1.0000	500.00	500.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1040 - FINANCE								
SERVICES & CHARGES								
PROFESSIONAL								
	BOARD REVIEW		OPEB ACTUARIAL			1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		\$5,500.00
	PROFESSIONAL Totals	\$30,815.92	\$36,648.03	\$35,500.00	\$50,600.00	\$36,900.00	\$39,900.00	\$43,400.00
COMMUNICATIONS								
100.1040-4115	COMMUNICATIONS-TELEPHONE	1,396.74	2,634.77	2,200.00	4,700.00	2,200.00	2,200.00	2,200.00
100.1040-4116	COMMUNICATIONS-PORTABLE DV	553.82	6,699.65	7,000.00	.00	7,000.00	7,000.00	7,000.00
100.1040-4117	COMMUNICATIONS-POSTAGE	3,927.55	3,844.05	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00
	COMMUNICATIONS Totals	\$5,878.11	\$13,178.47	\$12,500.00	\$8,000.00	\$12,500.00	\$12,500.00	\$12,500.00
OTHER								
100.1040-4118	COPY REPRODUCTION	4,731.20	6,383.01	5,900.00	5,900.00	5,900.00	5,900.00	5,900.00
100.1040-4123	REAL ESTATE TAXES	1,165.74	1,171.82	1,500.00	1,200.00	1,500.00	1,500.00	1,500.00
100.1040-4160	PRINTING	2,113.33	6,034.50	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.1040-4161	PUBLICATION OF NOTICES	1,436.80	1,341.95	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1040-4163	CONFERENCES	595.00	420.00	10,000.00	5,000.00	22,500.00	22,500.00	22,500.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	GFOA CONFERENCE				1.0000	17,500.00	17,500.00
	BOARD REVIEW	IGFOA CONFERENCE				1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$22,500.00
100.1040-4164	TRAINING	(900.96)	(2,364.91)	1,000.00	1,200.00	15,000.00	15,000.00	15,000.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	GFOA/IGFOA/CPE TRAINING				1.0000	15,000.00	15,000.00
						BOARD REVIEW Totals		\$15,000.00
100.1040-4180	REPAIRS & MAINTENANCE	.00	100.27	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	FOLDER/INSERTER				1.0000	1,200.00	1,200.00
	BOARD REVIEW	POSTAGE METER				1.0000	500.00	500.00
						BOARD REVIEW Totals		\$1,700.00

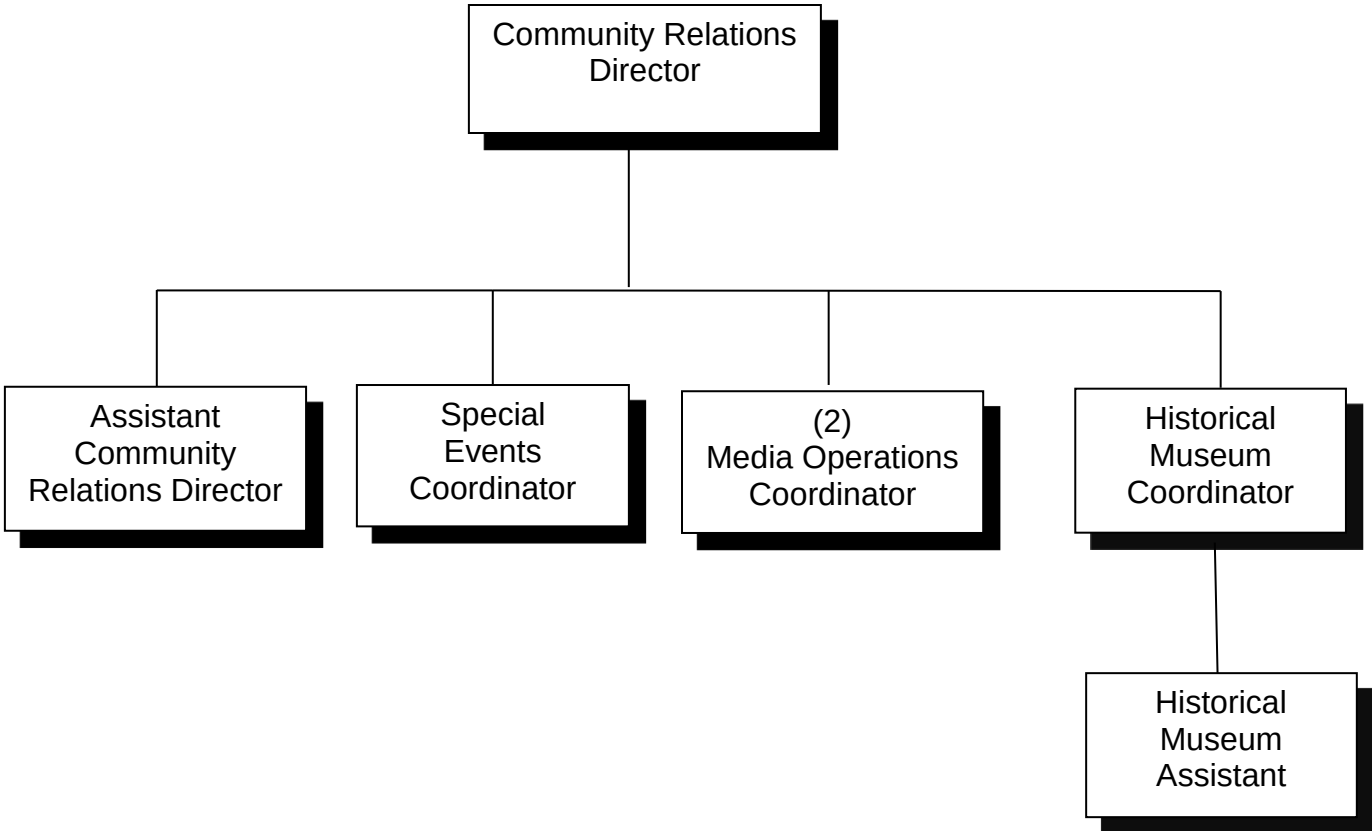
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1040 - FINANCE								
SERVICES & CHARGES								
OTHER								
100.1040-4190	RENTAL-EQUIPMENT	1,144.32	1,365.30	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
100.1040-4192	DUES/SUBSCRIPTIONS	2,300.00	3,244.00	3,900.00	3,900.00	3,900.00	3,900.00	3,900.00
Budget Transactions								
Level Transaction						Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW AICPA/ILCPA MEMBERSHIP						1.0000	200.00	200.00
BOARD REVIEW AMAZON PRIME						1.0000	1,300.00	1,300.00
BOARD REVIEW GOVERNMENT FINANCE OFFICERS ASSOCIATION						1.0000	400.00	400.00
BOARD REVIEW ILLINOIS GFOA						1.0000	800.00	800.00
BOARD REVIEW SAMS CLUB						1.0000	100.00	100.00
BOARD REVIEW VENDOR REGISTRY						1.0000	900.00	900.00
BOARD REVIEW NIGP						1.0000	200.00	200.00
BOARD REVIEW Totals							3,900.00	
100.1040-4195	BANK CHARGES/VISA FEE	48,414.80	73,127.22	72,000.00	72,000.00	72,000.00	72,000.00	72,000.00
100.1040-4199	OTHER SERVICES & CHARGES	2,874.10	2,098.15	2,200.00	2,200.00	2,200.00	2,200.00	2,200.00
OTHER Totals		63,874.33	92,921.31	105,600.00	100,500.00	132,100.00	132,100.00	132,100.00
SERVICES & CHARGES Totals		101,460.97	150,647.81	167,300.00	173,500.00	195,900.00	198,900.00	202,400.00
SUPPLIES & MATERIALS								
100.1040-4201	OFFICE SUPPLIES	4,035.13	7,064.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
100.1040-4203	CLOTHING SUPPLIES	835.58	326.11	1,500.00	500.00	6,000.00	6,000.00	6,000.00
100.1040-4220	POSTAGE STAMPS-UPS	1,100.00	.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00
100.1040-4299	OTHER OPERATING SUPPLIES	544.75	6.00	1,000.00	1,000.00	5,000.00	5,000.00	5,000.00
SUPPLIES & MATERIALS Totals		6,515.46	7,396.11	9,600.00	8,600.00	18,100.00	18,100.00	18,100.00
MISCELLANEOUS								
100.1040-4850	BAD DEBT WRITE OFF EXPENSE	.00	.00	.00	100.00	.00	.00	.00
MISCELLANEOUS Totals		0.00	0.00	0.00	100.00	0.00	0.00	0.00
TRANSFERS OUT								
100.1040-4961	TRANSFER TO FLEET SERVICE	.00	.00	.00	500.00	2,000.00	2,000.00	2,100.00
100.1040-4962	TRANSFER TO IT	92,932.24	100,954.02	111,200.00	111,200.00	139,000.00	126,500.00	129,900.00
TRANSFERS OUT Totals		92,932.24	100,954.02	111,200.00	111,700.00	141,000.00	128,500.00	132,000.00
Department 1040 - FINANCE Totals		795,652.89	876,399.41	981,200.00	974,800.00	1,066,100.00	1,052,200.00	1,092,800.00
Fund 100 - GENERAL FUND Totals		795,652.89	876,399.41	981,200.00	974,800.00	1,066,100.00	1,052,200.00	1,092,800.00
Net Grand Totals		795,652.89	876,399.41	981,200.00	974,800.00	1,066,100.00	1,052,200.00	1,092,800.00



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COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Department **provides local cable programming, online and social media operations, public information, special events, and historical preservation and interpretation services** within the Village organization, and the community of Addison, through a series of multi-faceted objectives. The Department is responsible for engagement of the community through development of projects such as Addison's Summer of Special Events including the Memorial Day ceremony and events, and the weekly "Rock 'N Wheels" concert festival. Other events and operations organized by Community Relations during the year are Harvest Fest, Addison-Medinah Shriners Parade and After Party, National Night Out, Mayor's Community Charity Ball, Christmas Tree Lighting, operation of the Addison Historical Museum and campus, "Shape of Addison" town meeting, and the biannual Community Inauguration Ceremony.

Community Relations **promotes transparency and proactive public information** including operations and production of Village programming on Addison Community Television, the **VillageAddison** YouTube channel, AddisonAdvantage.org and ItHappensInAddison.com websites, e-blasts, a Twitter account and two Facebook pages, Village and Museum sign message operations, "Code Red" emergency notification system, and serving as public information officer to the Emergency Management Team and Emergency Operations Center.

Community Relations is staffed by the **Community Relations Director, Assistant Director, Special Events Coordinator, Historical Museum Coordinator and Assistant, and two Media Operations Coordinators**. The Community Relations Director is hired by, and reports to, the Village Manager. Department staff represents the Village Manager at the Special Events and Historical advisory commissions, Historical Society, Mayor's Community Charity Ball, Inc. board of directors and planning committee, and other professional associations in the region.

During Fiscal Year 2022-2023, the Community Relations Department met a number of achievements under its goals of **"Community Image: Aggressive Media Focus"** and **"Civic Engagement: Increased Information Flow"**. These measures include a weekly compilation of coming events for Village Board and staff, weekly coming events announcements on ACTV, completion of the marketing video "Addison: A Place to Work, Live and Grow" (139 days from idea to completion), "Behind the Advantage" business spotlight videos for ACTV and social media broadcast, compilation and submission of more than twenty published articles and photos in local newspapers, the post-pandemic return to a full schedule of community events, managing the re-design of audio/visual technology upgrades to the Village Board meeting room and Conference Room 2002, achieving the Historical Museum's Bronze Certification self-assessment program from the American Association for State and Local History, and continued production of online access to the Historical Society's rich photograph collection database.

Community Relations manages Addison Community Television, the community's local cable programming service, in operation for 40 years. In addition to television programming operations, ACTV programming is streamed live online, and archived online and through the Village's YouTube channel **VillageAddison** for increased accessibility to ACTV programming.

COMMUNITY RELATIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

The Village receives revenue through both cable providers dedicated to fund local cable programming capital and operations.

Community Relations Department staff represents the Village on the following commissions and agencies:

Addison Resources Connect (institutional member)
American Alliance of Museums (representative)
American Association for State and Local History (institutional member)
Association of Midwest Museums (institutional member)
Historical Commission (staff liaison)
Historical Society of Addison (staff assistant)
Illinois Association of Museums (institutional member)
Illinois State Historical Society (institutional member)
Institute of Electrical and Electronics Engineers (member)
Kane-DuPage Regional Museum Association (Board member/institutional member)
Mayor's Community Charity Ball, Inc. (Board officer/staff liaison)
O'Hare Noise Compatibility Commission (alternate representative)
Society of Broadcast Engineers (member)
Special Events Commission (staff liaison)

FY 2023-2024 STRATEGIC PLAN INITIATIVES

Area of Focus: Community Image

- 1. Expanded Special Events:** Return to full-year of special events, post-pandemic.
- 2. Aggressive Media Focus:** Compilation and submission of 22 press release articles and accompanying photos submitted to local newspapers for publication.
- 3. Promotion of Business and Residential Advantages:** Completion of marketing video "Addison: A Place to Work, Live and Grow" and eleven productions of "Behind the Advantage" marketing/business spotlight videos for ACTV broadcast and social media post.
- 4. Engagement with Professional Organizations:** Department staff membership and affiliation with 14 organizations and associations locally, regionally and nationally.

Area of Focus: Civic Engagement

- 1. Increased Information Flow:** Weekly event list published for Village Board and staff; weekly coming events announcements produced for Addison Community Television.
- 2. Develop Intergovernmental Agendas:** Department director prepares Village report for quarterly Intergovernmental Committee meetings and annual "Year in Review" script for ACTV program, based on Village department's submissions.

COMMUNITY RELATIONS

Narrative (Cont'd)

PERFORMANCE MEASURES

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$1,354,300	\$1,765,500	\$1,938,177
Number of Full-time Employees	6	6	7
Outputs			
Community Television - Program Name	# of Programs Produced		
Ask Mayor Veenstra	10	9	10
Village Board Meeting	23	24	24
Village Combined Committees Mtg.	21	24	24
District #4 School Board Meeting	9	13	12
District #88 School Board Meeting	18	20	20
Addison Public Library Board Meeting	9	11	12
Village-Produced Programming (event highlights & coverage, PSAs, studio & on-location interviews & discussions, Rock 'N Wheels interviews & concerts, Behind the Advantage, A Bit of Addison History, Year in Review)	36	60	70
Special Events & Historical Museum Attendance			
"Rock 'N Wheels" (weekly estimate)	2000	2500	2500
Harvest Fest (one-day estimate)	200	200	200
Christmas Tree Lighting (estimate)	500	1000	1000
Historical Museum Visits and Event Attendance (annual)	1427	3600	3800

COMMUNITY RELATIONS

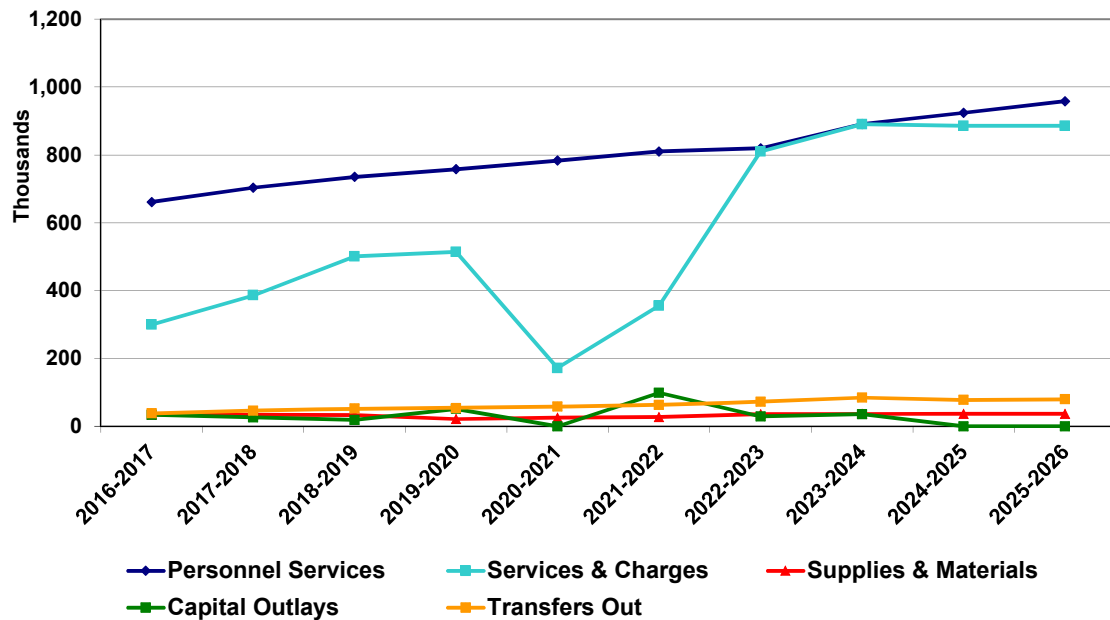
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst Dir of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator (2)	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
Museum Coordinator(Hist Com)	1.00	1.00	1.00	1.00	1.00
Assistant Museum Coordinator	0.00	1.00	1.00	1.00	1.00
Total Budgeted:	6.00	7.00	7.00	7.00	7.00
Authorized and Unbudgeted:					
None					
Total Authorized:	6.00				

COMMUNITY RELATIONS

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	819,000	891,177	923,637	958,039
Services & Charges	809,700	890,350	885,150	885,150
Supplies & Materials	35,700	36,450	36,350	36,350
Capital Outlays	29,000	35,600	0	0
Transfers Out	72,100	84,600	77,600	79,600
Total	1,765,500	1,938,177	1,922,737	1,959,139



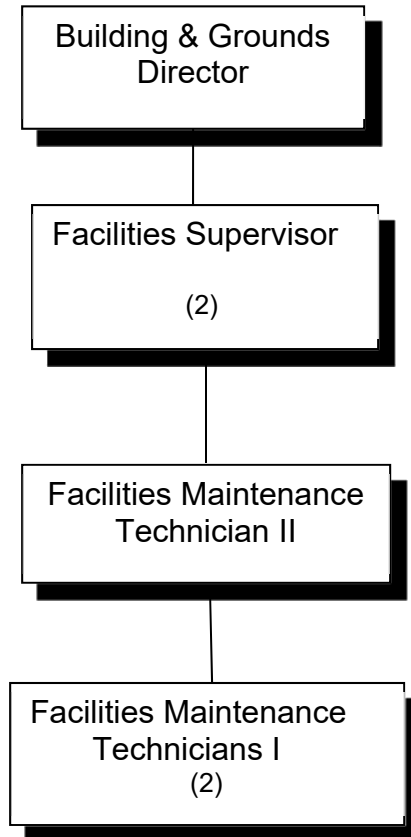
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1050-4001	SALARIES & WAGES	545,986.84	567,724.43	573,200.00	587,700.00	645,139.00	665,006.00	685,881.00
100.1050-4006	OTHER PAY	.00	5,000.00	3,000.00	.00	.00	.00	.00
100.1050-4007	PART-TIME	.00	360.98	8,000.00	7,900.00	.00	.00	.00
100.1050-4020	SICK PAY	14,413.88	13,569.93	14,800.00	13,700.00	15,400.00	15,900.00	16,500.00
WAGES & SALARIES Totals		\$560,400.72	\$586,655.34	\$599,000.00	\$609,300.00	\$660,539.00	\$680,906.00	\$702,381.00
TAXES & BENEFITS								
100.1050-4009	I.M.R.F.	67,573.99	68,508.57	58,400.00	62,000.00	54,560.00	56,321.00	58,100.00
100.1050-4010	SOCIAL SECURITY	42,884.06	45,076.63	45,700.00	49,000.00	50,567.00	52,110.00	53,768.00
100.1050-4012	HEALTH INSURANCE	112,112.43	110,039.63	113,300.00	98,700.00	125,511.00	134,300.00	143,790.00
TAXES & BENEFITS Totals		\$222,570.48	\$223,624.83	\$217,400.00	\$209,700.00	\$230,638.00	\$242,731.00	\$255,658.00
PERSONNEL SVCS Totals		\$782,971.20	\$810,280.17	\$816,400.00	\$819,000.00	\$891,177.00	\$923,637.00	\$958,039.00
SERVICES & CHARGES								
100.1050-4150	IRMA INSURANCE	3,400.00	10,400.00	17,800.00	22,200.00	22,200.00	22,200.00	22,200.00
PROFESSIONAL								
100.1050-4107	PROF SERV MEDICAL	.00	.00	.00	200.00	.00	.00	.00
100.1050-4110	TECH & CONSULT SERVICES	30,100.06	29,187.60	31,700.00	36,600.00	35,500.00	35,500.00	35,500.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	CODE RED (ONSOLVE)				1.0000	18,000.00	18,000.00	
BOARD REVIEW	WEB STREAMING (GRANICUS)				1.0000	17,500.00	17,500.00	
BOARD REVIEW Totals						35,500.00		
PROFESSIONAL Totals		\$30,100.06	\$29,187.60	\$31,700.00	\$36,800.00	\$35,500.00	\$35,500.00	\$35,500.00
COMMUNICATIONS								
100.1050-4115	COMMUNICATIONS-TELEPHONE	6,098.71	5,922.85	5,900.00	5,900.00	5,900.00	5,900.00	5,900.00
100.1050-4116	COMMUNICATIONS-PORTABLE DV	(140.08)	(478.06)	.00	.00	.00	.00	.00
100.1050-4117	COMMUNICATIONS-POSTAGE	4,807.47	7,759.61	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	POSTAGE				1.0000	1,000.00	1,000.00	
BOARD REVIEW	NEWSLETTER				1.0000	11,000.00	11,000.00	
BOARD REVIEW Totals						12,000.00		
COMMUNICATIONS Totals		\$10,766.10	\$13,204.40	\$17,900.00	\$17,900.00	\$17,900.00	\$17,900.00	\$17,900.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
SERVICES & CHARGES								
UTILITIES								
100.1050-4170	PUBLIC UTIL GAS-HEAT	1,494.82	2,501.81	2,000.00	2,500.00	2,000.00	2,000.00	2,000.00
UTILITIES Totals		\$1,494.82	\$2,501.81	\$2,000.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00
OTHER								
100.1050-4118	COPY REPRODUCTION	1,295.12	1,771.48	1,500.00	1,700.00	1,500.00	1,500.00	1,500.00
100.1050-4120	PUBLIC RELATIONS	104,065.24	278,246.72	672,300.00	672,300.00	756,550.00	751,550.00	751,550.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	DP CONVENTION & VISITORS BUREAU					1.0000	14,000.00	14,000.00
BOARD REVIEW	WINTER EVENTS (TREE LIGHT AND CHRISTKINDL)					1.0000	34,350.00	34,350.00
BOARD REVIEW	WEB SITE SERVICE					1.0000	2,300.00	2,300.00
BOARD REVIEW	VETERANS DAY					1.0000	5,000.00	5,000.00
BOARD REVIEW	GIFT ITEMS					1.0000	7,500.00	7,500.00
BOARD REVIEW	HISTORICAL MUSEUM					1.0000	6,000.00	6,000.00
BOARD REVIEW	MAYORS BALL					1.0000	8,000.00	8,000.00
BOARD REVIEW	MEMORIAL DAY					1.0000	2,000.00	2,000.00
BOARD REVIEW	PARADE					1.0000	36,800.00	36,800.00
BOARD REVIEW	SUMMER EVENTS (RNW AND ABS)					1.0000	640,600.00	640,600.00
BOARD REVIEW Totals							\$756,550.00	
100.1050-4160	PRINTING	4,409.39	5,780.00	35,000.00	25,800.00	23,800.00	23,800.00	23,800.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	PRINTING					1.0000	1,000.00	1,000.00
BOARD REVIEW	NEWSLETTER					1.0000	22,800.00	22,800.00
BOARD REVIEW Totals							\$23,800.00	
100.1050-4161	PUBLICATION OF NOTICES	.00	97.10	800.00	100.00	800.00	800.00	800.00
100.1050-4163	CONFERENCES	85.00	10.08	900.00	900.00	900.00	900.00	900.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	IAM/AMM JOINT MUSEUM CONFERENCE					1.0000	200.00	200.00
BOARD REVIEW	LOCAL MEETINGS					1.0000	700.00	700.00
BOARD REVIEW Totals							\$900.00	
100.1050-4164	TRAINING	6,097.50	.00	3,000.00	3,000.00	3,200.00	3,000.00	3,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
SERVICES & CHARGES								
OTHER								
100.1050-4180	REPAIRS & MAINTENANCE	7,832.62	11,228.98	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		COPIER/FAX/PRINTER		1.0000		2,000.00	2,000.00	
BOARD REVIEW		HISTORICAL MUSEUM		1.0000		10,500.00	10,500.00	
BOARD REVIEW		STUDIO/CONTROL ROOM		1.0000		7,500.00	7,500.00	
BOARD REVIEW Totals							\$20,000.00	
100.1050-4192	DUES/SUBSCRIPTIONS	1,947.12	2,004.89	5,500.00	5,500.00	5,000.00	5,000.00	5,000.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		ASCAP/BMI LICENSE		1.0000		800.00	800.00	
BOARD REVIEW		HISTORICAL MUSEUM		1.0000		750.00	750.00	
BOARD REVIEW		IEEE/SBE DUES		1.0000		450.00	450.00	
BOARD REVIEW		NIOA		1.0000		100.00	100.00	
BOARD REVIEW		OTHER DUES		1.0000		400.00	400.00	
BOARD REVIEW		DIGITAL EDITING SUBSCRIPTION		1.0000		2,500.00	2,500.00	
BOARD REVIEW Totals							\$5,000.00	
100.1050-4199	OTHER SERVICES & CHARGES	278.29	866.40	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
OTHER Totals		\$126,010.28	\$300,005.65	\$740,000.00	\$730,300.00	\$812,750.00	\$807,550.00	\$807,550.00
SERVICES & CHARGES Totals		\$171,771.26	\$355,299.46	\$809,400.00	\$809,700.00	\$890,350.00	\$885,150.00	\$885,150.00
SUPPLIES & MATERIALS								
100.1050-4201	OFFICE SUPPLIES	649.39	1,037.41	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1050-4203	CLOTHING SUPPLIES	.00	.00	1,200.00	1,200.00	1,950.00	1,850.00	1,850.00
100.1050-4299	OTHER OPERATING SUPPLIES	24,288.88	25,977.93	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		LIGHTING AND SUPPLIES		1.0000		4,000.00	4,000.00	
BOARD REVIEW		MISCELLANEOUS		1.0000		2,500.00	2,500.00	
BOARD REVIEW		RECORDING MEDIA AND DISK DRIVES		1.0000		3,000.00	3,000.00	
BOARD REVIEW		REPAIR AND MAINTENANCE SUPPLIES		1.0000		4,000.00	4,000.00	
BOARD REVIEW		SUPPORT		1.0000		2,500.00	2,500.00	
BOARD REVIEW		A/V MONITORING AND SUPPLIES		1.0000		5,000.00	5,000.00	
BOARD REVIEW		BATTERIES AND CHARGERS		1.0000		2,000.00	2,000.00	
BOARD REVIEW		COFFEE		1.0000		1,000.00	1,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
SUPPLIES & MATERIALS								
BOARD REVIEW		DIGITAL EDITING				1.0000	4,000.00	4,000.00
BOARD REVIEW		EXPENDABLES				1.0000	2,000.00	2,000.00
BOARD REVIEW		HISTORICAL MUSEUM				1.0000	3,000.00	3,000.00
		BOARD REVIEW Totals						\$33,000.00
SUPPLIES & MATERIALS Totals		\$24,938.27	\$27,015.34	\$35,700.00	\$35,700.00	\$36,450.00	\$36,350.00	\$36,350.00
CAPITAL OUTLAYS								
EQUIPMENT								
100.1050-4304	EQUIPMENT-ELECTRONICS	.00	98,526.95	51,000.00	29,000.00	35,600.00	.00	.00
Budget Transactions								
Level		Transaction		Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW		VIDEO SWITCHER UPGRADE		1.0000		30,000.00	30,000.00	
BOARD REVIEW		DRONE		1.0000		5,000.00	5,000.00	
BOARD REVIEW		DRONE TRAINING		1.0000		600.00	600.00	
		BOARD REVIEW Totals						\$35,600.00
EQUIPMENT Totals		\$0.00	\$98,526.95	\$51,000.00	\$29,000.00	\$35,600.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		\$0.00	\$98,526.95	\$51,000.00	\$29,000.00	\$35,600.00	\$0.00	\$0.00
TRANSFERS OUT								
100.1050-4961	TRANSFER TO FLEET SERVICE	2,722.50	2,980.35	3,900.00	3,900.00	3,400.00	3,500.00	3,600.00
100.1050-4962	TRANSFER TO IT	52,615.42	57,198.25	65,200.00	65,200.00	78,900.00	71,800.00	73,700.00
100.1050-4964	TRANSFER TO EQUIP REPL FD	3,000.00	3,000.00	3,000.00	3,000.00	2,300.00	2,300.00	2,300.00
TRANSFERS OUT Totals		\$58,337.92	\$63,178.60	\$72,100.00	\$72,100.00	\$84,600.00	\$77,600.00	\$79,600.00
Department 1050 - COMMUNITY RELATIONS Totals		\$1,038,018.65	\$1,354,300.52	\$1,784,600.00	\$1,765,500.00	\$1,938,177.00	\$1,922,737.00	\$1,959,139.00
Fund 100 - GENERAL FUND Totals		\$1,038,018.65	\$1,354,300.52	\$1,784,600.00	\$1,765,500.00	\$1,938,177.00	\$1,922,737.00	\$1,959,139.00
Net Grand Totals		\$1,038,018.65	\$1,354,300.52	\$1,784,600.00	\$1,765,500.00	\$1,938,177.00	\$1,922,737.00	\$1,959,139.00

Organization Structure



BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village of Addison facilities. These include the Village Hall, Police Department, Evidence facility, Historical District buildings and grounds, Henry J. Hyde Neighborhood Resource Center, Public Works Facilities and Addison Consolidated Dispatch Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities exceeds 350,000 square feet. The goal of these efforts is to provide a safe, clean, and productive work environment for Village employees, guests, and the general public who utilize these facilities.

The Building and Grounds Department consists of five (5) full time maintenance staff under the direct supervision of the Director of Building and Grounds. The department also utilizes other department staff, at their respective facilities, to ensure the facilities are properly maintained. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots, various landscape maintenance and improvements and periodic inspections to provide information for planning of long term capital improvements, all while trying to minimize the need for outside contractors. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the setup for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to Village of Addison.

FY 2023-2024 Key Objectives

Strategic Priority 4: Infrastructure

b. Improved reliability – hard infrastructure

- Continue working to provide efficient and comprehensive preventive maintenance and repairs for the Village's buildings and all appurtenant equipment and systems; and continue to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
- Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
- Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.
- Work with staff to develop and exercise a financial plan for the purpose of having all facility related costs accounted for, so as to be able to document the maintenance and repair cost associated with each specific facility.

BUILDING & GROUNDS

Narrative (Cont'd)

FY 2023-2024 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

c. Comprehensive facilities plan in place and funded

- Develop a comprehensive preventative maintenance plan for the building systems at all facilities.
- Develop a detailed succession plan for the future.
- Continue to develop a plan to fund all maintenance processes within the department's budget.

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$1,200,614	\$1,387,400	\$1,678,997
Number of Employees	6	6	6
Outputs			
Number of Work Requests	5,100	6,000	6,000
Total Square Feet Maintained	375,000	375,000	375,000
# of Preventative Maintenance Work Orders	2,600	3,000	3,000
Effectiveness			
% of Work Requests Completed w/in 24 Hours	98%	98%	100%
Number of Outsourced Dollars	366,000	500,000	500,000
% of Preventive Work Orders	30%	30%	35%
Number of Consecutive Days without a Lost Time Accident	365	365	365
Efficiency			
Janitorial Costs per Square Foot	1.32	1.65	2.00
Average Staff Hours per Work Request	2	2	2
Square Footage Maintained per FTE	125,000	125,000	125,000
FTE Cost per Square Foot Maintained	3.50	3.75	4.00

BUILDING & GROUNDS

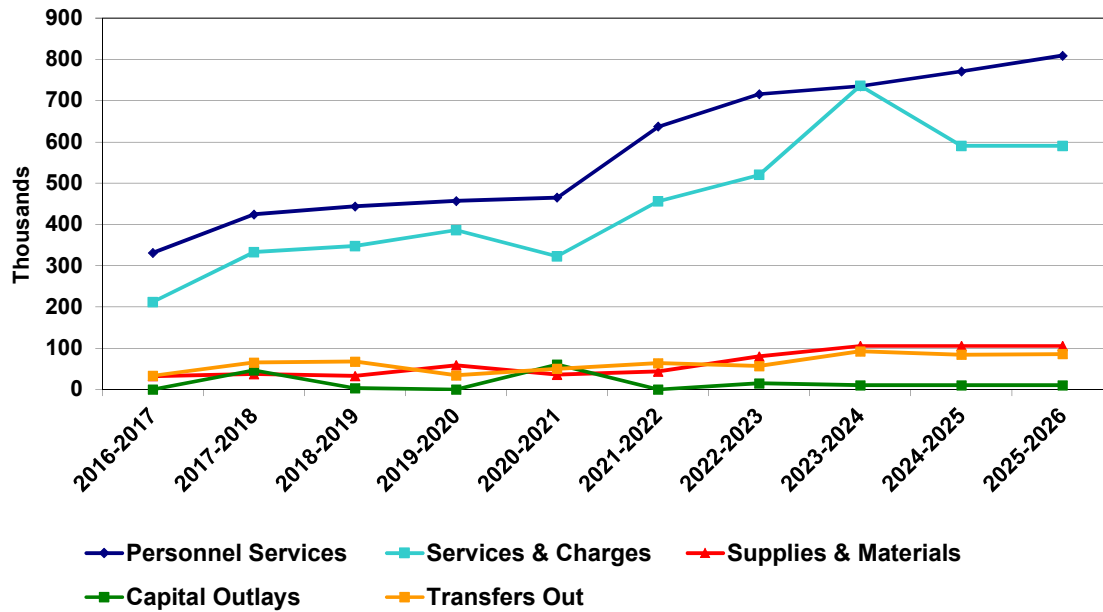
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Building & Grounds	1.00	1.00	1.00	1.00	1.00
Facilities Supervisor	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Tech II	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Tech I	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	6.00	6.00	6.00	6.00	6.00
Authorized & Unbudgeted:					
None					
Total Authorized:	6.00				

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	715,700	735,057	771,104	809,158
Services & Charges	520,100	736,090	590,000	590,000
Supplies & Materials	79,800	105,450	105,450	105,450
Capital Outlays	15,000	10,000	10,000	10,000
Transfers Out	56,800	92,400	84,100	85,700
Total	1,387,400	1,678,997	1,560,654	1,600,308



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1060 - BUILDING & GROUNDS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1060-4001	SALARIES & WAGES	306,542.64	426,554.65	476,400.00	480,200.00	507,891.00	532,952.00	559,244.00
100.1060-4004	OVERTIME	11,300.50	20,234.08	18,000.00	28,000.00	28,000.00	28,000.00	28,000.00
100.1060-4006	OTHER PAY	(1,686.85)	4,796.73	7,200.00	7,500.00	7,200.00	7,200.00	7,200.00
100.1060-4020	SICK PAY	8,520.63	9,030.83	9,700.00	10,000.00	10,100.00	10,400.00	10,800.00
WAGES & SALARIES Totals		\$324,676.92	\$460,616.29	\$511,300.00	\$525,700.00	\$553,191.00	\$578,552.00	\$605,244.00
TAXES & BENEFITS								
100.1060-4009	I.M.R.F.	38,493.73	52,166.50	52,800.00	53,000.00	45,098.00	47,194.00	49,398.00
100.1060-4010	SOCIAL SECURITY	23,826.28	33,872.45	38,600.00	41,500.00	41,768.00	43,708.00	45,751.00
100.1060-4012	HEALTH INSURANCE	77,948.25	90,539.65	78,000.00	95,500.00	95,000.00	101,650.00	108,765.00
TAXES & BENEFITS Totals		\$140,268.26	\$176,578.60	\$169,400.00	\$190,000.00	\$181,866.00	\$192,552.00	\$203,914.00
PERSONNEL SVCS Totals		\$464,945.18	\$637,194.89	\$680,700.00	\$715,700.00	\$735,057.00	\$771,104.00	\$809,158.00
SERVICES & CHARGES								
100.1060-4150	IRMA INSURANCE	2,100.00	8,584.27	16,100.00	19,700.00	19,700.00	19,700.00	19,700.00
PROFESSIONAL								
100.1060-4107	PROF SERV MEDICAL	0.00	947.00	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL Totals		\$0.00	\$947.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
COMMUNICATIONS								
100.1060-4115	COMMUNICATIONS-TELEPHONE	2,375.64	3,128.67	4,500.00	3,200.00	4,500.00	4,500.00	4,500.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW SERVICE FOR IPHONES				6.0000		600.00	3,600.00	
BOARD REVIEW SERVICE FOR IPAD AND SURFACE				1.0000		900.00	900.00	
BOARD REVIEW Totals							\$4,500.00	
100.1060-4116	COMMUNICATIONS-PORTABLE DV	29.92	(425.10)	0.00	0.00	0.00	0.00	0.00
COMMUNICATIONS Totals		\$2,405.56	\$2,703.57	\$4,500.00	\$3,200.00	\$4,500.00	\$4,500.00	\$4,500.00
UTILITIES								
100.1060-4170	PUBLIC UTIL GAS-HEAT	10,891.99	21,269.40	50,000.00	35,000.00	40,000.00	40,000.00	40,000.00
UTILITIES Totals		\$10,891.99	\$21,269.40	\$50,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$40,000.00
OTHER								
100.1060-4161	PUBLICATION OF NOTICES	483.00	234.40	0.00	200.00	0.00	0.00	0.00
100.1060-4163	CONFERENCES	0.00	2,148.09	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW CONFERENCES				1.0000		2,000.00	2,000.00	
BOARD REVIEW CONFERENCES FOR ADDITIONAL STAFF				1.0000		1,000.00	1,000.00	
BOARD REVIEW Totals							\$3,000.00	
100.1060-4164	TRAINING	0.00	450.00	4,000.00	1,000.00	13,000.00	4,000.00	4,000.00
Budget Transactions								
Level Transaction				Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW TRAINING EXPENSES				1.0000		2,000.00	2,000.00	
BOARD REVIEW TRAINING EXPENSES FOR ADDITIONAL STAFF				1.0000		2,000.00	2,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW HVAC CERTIFICATION FY 24 ONLY					1.0000	9,000.00	9,000.00
	BOARD REVIEW Totals							\$13,000.00
100.1060-4178	FACILITIES MAINTENANCE	0.00	67,574.94	94,000.00	90,500.00	94,000.00	94,000.00	94,000.00
100.1060-4180	REPAIRS & MAINTENANCE	305,104.47	347,774.85	509,900.00	359,900.00	554,290.00	417,200.00	417,200.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	ACDC A/V SERVICE AGREEMENT				1.0000	11,500.00	11,500.00
	BOARD REVIEW	ACDC CLEAN AGENT FIRE SUPPRESSION INSPECTIONS				1.0000	5,000.00	5,000.00
	BOARD REVIEW	ACDC EMERGENCY GENERATOR PM				1.0000	3,000.00	3,000.00
	BOARD REVIEW	ACDC HVAC MAINTENANCE				1.0000	23,800.00	23,800.00
	BOARD REVIEW	BACKFLOW DEVICES RE-CERTIFICATION				1.0000	2,400.00	2,400.00
	BOARD REVIEW	WINDOW WASHING SERVICES				1.0000	10,000.00	10,000.00
	BOARD REVIEW	CCTV REPAIRS				1.0000	10,000.00	10,000.00
	BOARD REVIEW	SPRAY FOAM INSULATION (FY 24 ONLY)				1.0000	50,000.00	50,000.00
	BOARD REVIEW	AIR DUCT CLEANING (FY 24 ONLY)				1.0000	59,450.00	59,450.00
	BOARD REVIEW	TERRAZZO FLOOR RESORATION (FY 24 ONLY)				1.0000	27,640.00	27,640.00
	BOARD REVIEW	MECHANICAL SYSTEMS REPAIRS				1.0000	50,000.00	50,000.00
	BOARD REVIEW	OVERHEAD AND SECURITY DOOR MAINTENANCE AND REPAIRS				1.0000	5,000.00	5,000.00
	BOARD REVIEW	PAINTING SERVICES				1.0000	20,000.00	20,000.00
	BOARD REVIEW	SECURITY SYSTEMS MAINTENANCE AND REPAIRS				1.0000	15,000.00	15,000.00
	BOARD REVIEW	TERRAZZO FLOOR MAINTENANCE				1.0000	5,000.00	5,000.00
	BOARD REVIEW	WINDOW BLIND CLEANING				1.0000	4,500.00	4,500.00
	BOARD REVIEW	FOUNTAIN MAINTENANCE AND SUPPLIES				1.0000	1,000.00	1,000.00
	BOARD REVIEW	GENERATOR LOAD BANK TESTING				4.0000	1,500.00	6,000.00
	BOARD REVIEW	HYDRONIC SYSTEMS WATER TREATMENT CHEMICALS				2.0000	2,500.00	5,000.00
	BOARD REVIEW	HYDROTESTING OF FIRE HOSES				1.0000	1,800.00	1,800.00
	BOARD REVIEW	IRRIGATION SYSTEMS MAINTENANCE AND SERVICE				1.0000	3,800.00	3,800.00
	BOARD REVIEW	MARQUEE REPAIRS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	CONTRACT CLEANING SERVICES				1.0000	181,000.00	181,000.00
	BOARD REVIEW	ELEVATOR MAINTENANCE AND SERVICE				1.0000	5,000.00	5,000.00
	BOARD REVIEW	FACILITIES REPAIRS NOT DETAILED				1.0000	35,000.00	35,000.00
	BOARD REVIEW	FIRE ALARM SYSTEMS INSPECTIONS AND MAINTENANCE				1.0000	7,000.00	7,000.00
	BOARD REVIEW	FIRE EXTINGUISHER SERVICES				1.0000	3,600.00	3,600.00
	BOARD REVIEW	FIRE PUMP CERTIFICATION				2.0000	900.00	1,800.00
	BOARD REVIEW Totals							\$554,290.00
100.1060-4192	DUES/SUBSCRIPTIONS	40.00	40.00	500.00	500.00	500.00	500.00	500.00
100.1060-4199	OTHER SERVICES & CHARGES	1,435.63	4,443.86	7,100.00	7,100.00	7,100.00	7,100.00	7,100.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	CLEANING SERVICE FOR WALK OFF RUNNERS				1.0000	1,800.00	1,800.00
	BOARD REVIEW	NORCOMM ANNUAL MONITORING SERVICES				1.0000	3,000.00	3,000.00
	BOARD REVIEW	CLEANING SERVICE FOR WALK OFF RUNNERS ADDED FACILITIES				1.0000	2,300.00	2,300.00

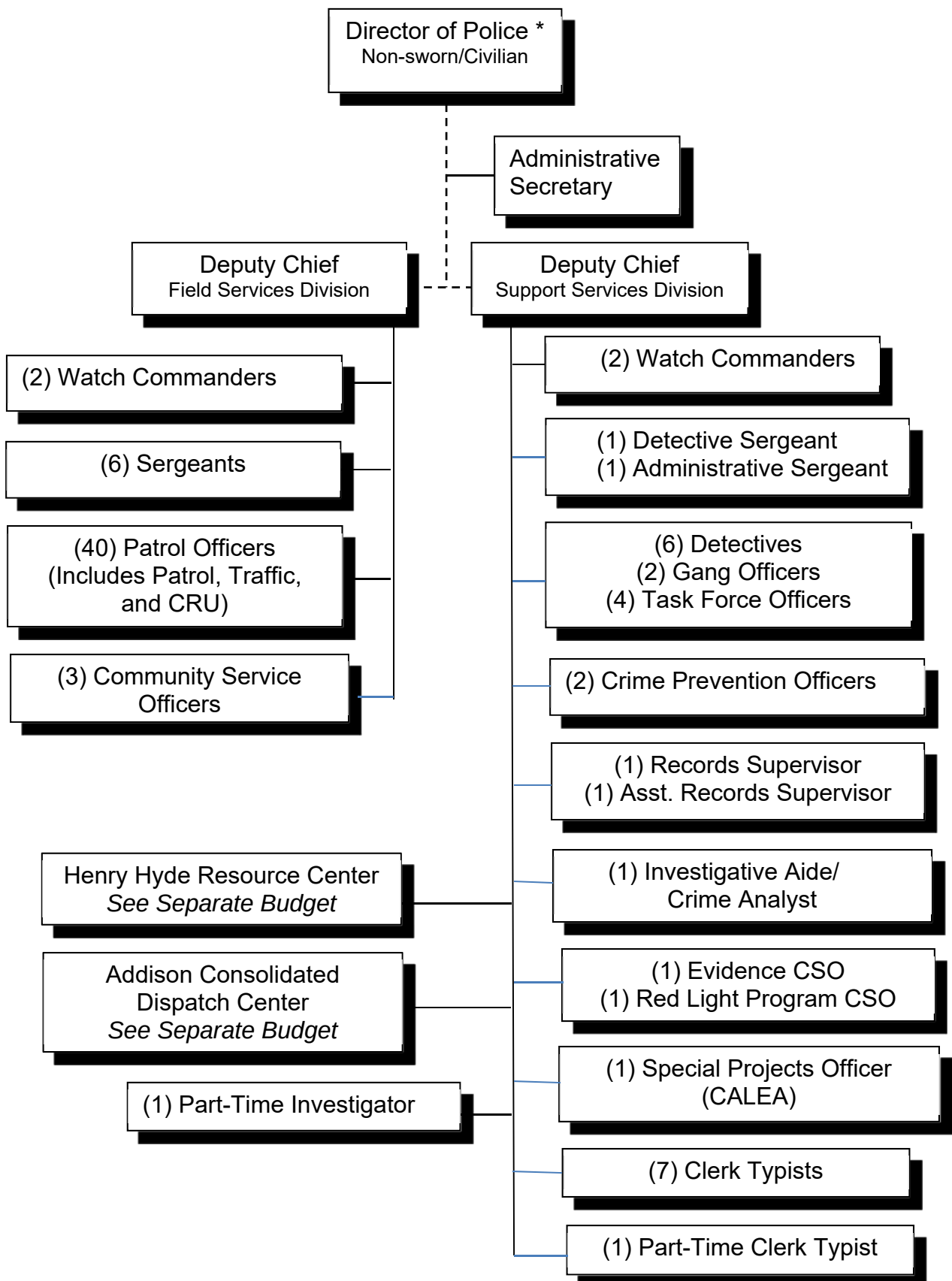
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW Totals							\$7,100.00
OTHER Totals		\$307,063.10	\$422,666.14	\$618,500.00	\$462,200.00	\$671,890.00	\$525,800.00	\$525,800.00
SERVICES & CHARGES Totals		\$322,460.65	\$456,170.38	\$689,100.00	\$520,100.00	\$736,090.00	\$590,000.00	\$590,000.00
SUPPLIES & MATERIALS								
100.1060-4201	OFFICE SUPPLIES	245.38	382.44	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1060-4202	CLEANING SUPPLIES	1,276.64	302.19	14,600.00	7,600.00	14,600.00	14,600.00	14,600.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW GENERAL CLEANING SUPPLIES					1.0000	1,500.00	1,500.00
	BOARD REVIEW GENERAL CLEANING SUPPLIES FOR ADDED FACILITIES					1.0000	3,100.00	3,100.00
	BOARD REVIEW PAPER PRODUCTS AND SUPPLIES FOR JANITORIAL SERVICES					1.0000	10,000.00	10,000.00
	BOARD REVIEW Totals							\$14,600.00
100.1060-4203	CLOTHING SUPPLIES	1,849.52	2,923.22	5,200.00	5,200.00	5,850.00	5,850.00	5,850.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ALLOWANCE FOR BOOTS, WINTER WEAR, T-SHIRTS, SAFETY WEAR, ETC...					1.0000	3,400.00	3,400.00
	BOARD REVIEW UNIFORM RENTAL					6.0000	300.00	1,800.00
	BOARD REVIEW Totals							\$5,200.00
100.1060-4207	PUBLIC GRND/MAT SUPPLIES	1,296.48	1,541.78	9,000.00	1,000.00	9,000.00	9,000.00	9,000.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW PLANTINGS, SEED, SOD, IRRIGATION SUPPLIES, ICE MELT					1.0000	6,000.00	6,000.00
	BOARD REVIEW SAME FOR ADDED FACILITIES					1.0000	3,000.00	3,000.00
	BOARD REVIEW Totals							\$9,000.00
100.1060-4208	BUILDING MAT SUPPLIES	25,248.89	30,635.83	40,000.00	30,000.00	40,000.00	40,000.00	40,000.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW MAINTENANCE AND REPAIR SUPPLIES FOR THE FACILITIES					1.0000	35,000.00	35,000.00
	BOARD REVIEW TOOLS AND SUPPLIES FY23 PERM					1.0000	5,000.00	5,000.00
	BOARD REVIEW Totals							\$40,000.00
100.1060-4298	OPERATING SUPPLIES - FACILITIES	0.00	933.42	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
100.1060-4299	OTHER OPERATING SUPPLIES	5,935.26	6,938.98	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW OTHER OPERATING SUPPLIES NOT DESCRIBED					1.0000	7,500.00	7,500.00
	BOARD REVIEW OTHER OPERATING SUPPLIES FOR ADDED FACILITIES					1.0000	2,500.00	2,500.00
	BOARD REVIEW Totals							\$10,000.00
SUPPLIES & MATERIALS Totals		\$35,852.17	\$43,657.86	\$104,800.00	\$79,800.00	\$105,450.00	\$105,450.00	\$105,450.00
CAPITAL OUTLAYS								
EQUIPMENT								

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
100.1060-4301	OFFICE EQUIP/FURNITURE	0.00	0.00	11,500.00	11,500.00	10,000.00	10,000.00	10,000.00
100.1060-4304	EQUIPMENT-ELECTRONICS	60,536.94	0.00	3,500.00	3,500.00	0.00	0.00	0.00
<i>EQUIPMENT Totals</i>		\$60,536.94	\$0.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<i>CAPITAL OUTLAYS Totals</i>		\$60,536.94	\$0.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<i>TRANSFERS OUT</i>								
100.1060-4961	TRANSFER TO FLEET SERVICE	18,886.24	24,044.22	6,300.00	6,300.00	22,500.00	23,000.00	23,600.00
100.1060-4962	TRANSFER TO IT	21,665.18	23,546.91	34,500.00	34,500.00	41,800.00	38,000.00	39,000.00
100.1060-4964	TRANSFER TO EQUIP REPL FD	9,400.00	16,000.00	16,000.00	16,000.00	28,100.00	23,100.00	23,100.00
<i>TRANSFERS OUT Totals</i>		\$49,951.42	\$63,591.13	\$56,800.00	\$56,800.00	\$92,400.00	\$84,100.00	\$85,700.00
Department 1060 - BUILDING & GROUNDS Totals		\$933,746.36	\$1,200,614.26	\$1,546,400.00	\$1,387,400.00	\$1,678,997.00	\$1,560,654.00	\$1,600,308.00
Fund 100 - GENERAL FUND Totals		\$933,746.36	\$1,200,614.26	\$1,546,400.00	\$1,387,400.00	\$1,678,997.00	\$1,560,654.00	\$1,600,308.00
Net Grand Totals		\$933,746.36	\$1,200,614.26	\$1,546,400.00	\$1,387,400.00	\$1,678,997.00	\$1,560,654.00	\$1,600,308.00



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Organization Structure



* The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Director of Police, is divided into three divisions. Those divisions are the Field Services Division, the Support Services Division, and the Addison Consolidated Dispatch Center (ACDC). The Field Service Division and Support Services Division are each headed by a Deputy Chief of Police, who directs, oversees, and coordinates their respective division activities. The Addison Consolidated Dispatch Center is overseen by a Police Commander. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, and a Community Response Unit. With this approach, the department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2021 and was awarded "*Accreditation With Excellence*" for the fourth time, as well as the Meritorious Award, which recognizes accredited agencies for having been accredited for fifteen or more continuous years.

Field Services Division

The Field Services Division consists of two (2) Commanders, four (4) teams of Patrol Sergeants and Patrol Officers, a Community Response Unit, and Community Service Officers; all of which are overseen by the Deputy Chief. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty-four (24) hour period. Weather and manpower permitting, officers work foot patrol in high activity areas with a one-on-one approach with citizens. Officers with specialized accident reconstruction training are responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement. The Field Services Division also encompasses the Community Response Unit (CRU), where officers work with the landlords in town to ensure the Crime Free Multi-Housing Agreements are being followed. This has been a very successful program for all residents within the Village of Addison.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the department on behalf of the community. The division is also responsible for overseeing the Village's Emergency Operations Plan. The division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Special Projects Unit (which also manages the department's accreditation program: CALEA), Crime Prevention Unit, Citizen Volunteers, and the Henry Hyde Neighborhood Resource Center. The Crime Prevention Section provides a vast array of programming for adults and children and helps promote educational programs throughout the community. In addition, the division provides a uniformed presence and coordinates services at the Henry Hyde Center and other outreach programs throughout the Village of Addison. The division's personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief, two Commanders, a Detective Sergeant, and an Administrative Sergeant.

Narrative (Cont'd)**Addison Consolidated Dispatch Center**

The Addison Consolidated Dispatch Center (ACDC) is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agencies to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC is under the leadership and direction of the Director of Police, the Deputy Chief of Support Services, and the Police Commander assigned to ACDC. ACDC is supervised by the civilian Director of Communications and one Deputy Director of Communications who direct, oversee, and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order. ACDC currently provides police services for the Village of Addison, the Village of Bensenville, the Village of Bloomingdale, the DuPage County Forest Preserve Police, the DuPage County Sheriff's Department, the City of Wood Dale, the Village of Itasca, the Village of Glendale Heights, and the Village of Westmont. The center also provides officer safety services to the DuPage County Juvenile Probation and Canadian Pacific Railroad Police. The Center provides fire dispatching to Tri-State Fire Protection District, Pleasantview Fire Protection District, Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, and the Westmont Fire Department. The Center is capable of expanding services to other communities.

FY 2023-24 Key Objectives**Strategic Priority 2: Community Image**

- The department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning: DARE, School Liaisons, School Crisis Committee, Intergovernmental Agreements, developing school operational plans for graduations, evacuations, and other special events, teen/adult CERT programs, Citizen Police Academies and First Responder Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue to support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde Resource Center are tailored toward a specific ethnic group, i.e. English as a Second Language (ESL) classes, but a vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The police will continue to work with all faith-based communities for outreach programs.
- The police will continue to be active participants in the "Los Padres" committee working within our community.
- The department will offer CERT and other programs, in Spanish, at the Henry Hyde Resource Center.

POLICE

Narrative (Cont'd)

FY 2023-24 Key Objectives (Cont'd)

Strategic Priority 2: Community Image (Cont'd)

- The department will hold educational events for all members of the community to be apprised of current criminal trends. An example of this will be the training of “Who is knocking on my door” for financial scams or thefts within the elderly community.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit and by use of Directed Patrol. Also, on an annual basis, all specialty units will be reviewed to decide if they should be discontinued, re-deployed, expanded, or left as is.

Strategic Priority 3: Housing

- The department has Community Response personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Community Response Unit Section will work with the Finance and Community Development Departments to require that all rental property-owners attend the Crime Free Multi-Housing program. The Community Response Unit will follow up nuisance complaints and enforce the Nuisance Abatement Ordinance and will work with the Community Development Department to mitigate nuisance complaints.

Strategic Priority 4: Infrastructure

- The department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis, the department will review the use of new technology, i.e. e-mail, cellular telephones, the Village website, and other emerging technology.
- In keeping with the continued use of technology, we will utilize telephone reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$18,497,161	\$19,533,700	\$20,679,465
Number of Employees	85	85	85
Outputs			
Calls Responded To	30,002	31,502	33,077
Index Crimes	430	451	473
Non-Index Crimes	1274	1337	1403
Service Calls:			
Lost/Found Property	205	215	225
Motorist Assist	433	454	476
Animal Complaints	592	621	652
Domestics	942	989	1038
Suspicious Incidents	1572	1650	1732
Citizen Assists	1874	1967	2065
Traffic Accidents	1347	1414	1484
Assist Other Agencies	4027	4028	4229
Disturbance Calls	2648	2780	2919
Alarms	1763	1851	1943
Total Traffic Tickets	3089	3243	3405
Total DUI Arrests	109	114	119
Total Parking Tickets	7660	8043	8445
Effectiveness			
Neighborhood Groups	8	6	10
DARE Program Student Attendance	5000	5200	5500
First Responder Academy	0	1	1
Citizen Volunteers/CERT	9	11	15
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division*	612	685	705
Percentage of cases cleared by Detective Division	82%	84%	84%
Percentage of cases cleared by arrest (Detective Division)	78%	80%	80%

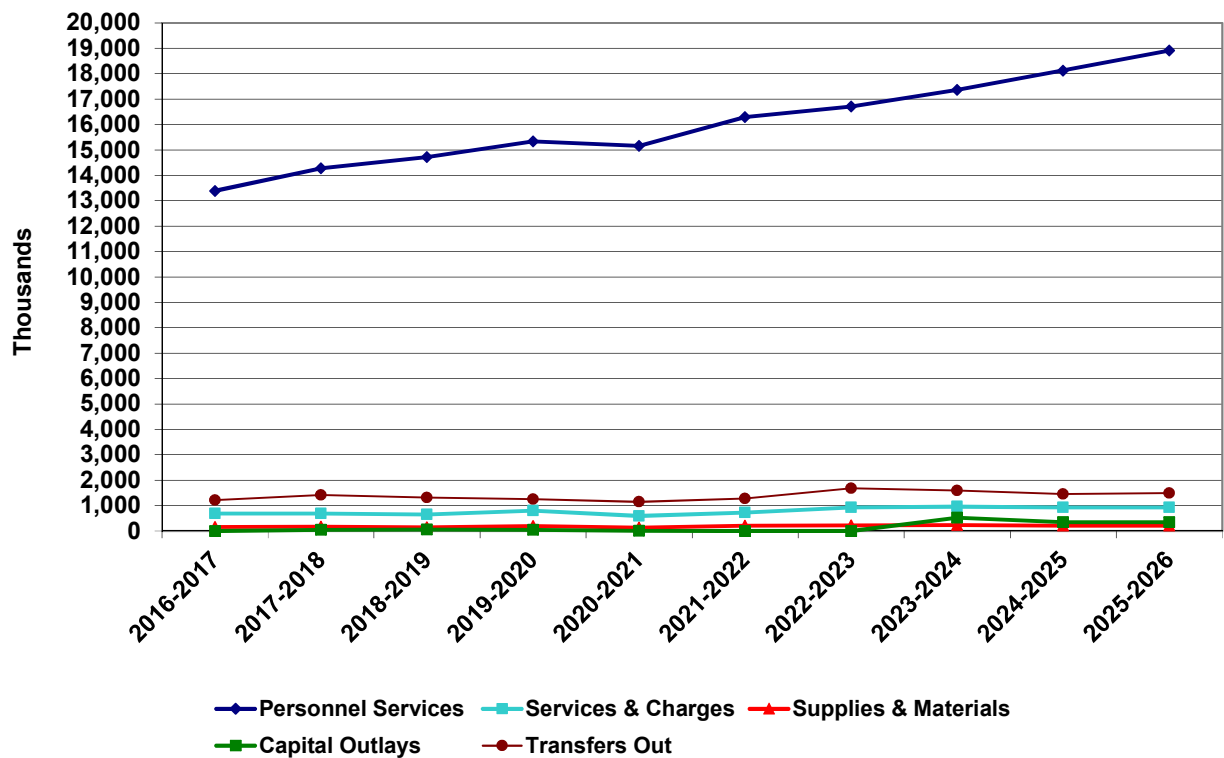
POLICE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police (2)	2.00	2.00	2.00	2.00	2.00
Watch Commanders	4.00	4.00	4.00	4.00	4.00
Sergeants	8.00	8.00	8.00	8.00	8.00
Patrol Officer (52)	52.00	52.00	52.00	52.00	52.00
Community Service Officer (5)	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Investigative Aide/Crime Analyst	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist (7)	7.00	7.00	7.00	7.00	7.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Part-Time Investigation Aide	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	85.00	85.00	85.00	85.00	85.00
Authorized & Unbudgeted:					
None					
Total Authorized:	85.00				

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	16,708,600	17,368,065	18,126,147	18,915,432
Services & Charges	920,800	961,500	931,100	931,100
Supplies & Materials	225,500	234,200	208,500	208,500
Capital Outlays	0	525,000	350,000	350,000
Transfers Out	1,678,800	1,590,700	1,453,900	1,488,600
Total	19,533,700	20,679,465	21,069,647	21,893,632



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1510-4001	SALARIES & WAGES	7,999,276.74	8,479,843.86	8,761,200.00	8,755,000.00	9,694,200.00	10,154,100.00	10,633,800.00
100.1510-4004	OVERTIME	697,379.01	603,601.75	500,000.00	634,000.00	550,000.00	550,000.00	550,000.00
100.1510-4005	HOLIDAY PAY	122,556.45	130,185.69	145,000.00	140,000.00	145,000.00	145,000.00	145,000.00
100.1510-4006	OTHER PAY	47,854.00	23,298.70	52,200.00	45,000.00	52,200.00	52,200.00	52,000.00
100.1510-4007	PART-TIME	96,891.37	104,056.51	117,900.00	110,000.00	125,600.00	133,800.00	142,500.00
100.1510-4020	SICK PAY	164,424.00	160,630.17	152,600.00	152,600.00	157,900.00	163,500.00	169,200.00
WAGES & SALARIES Totals		\$9,128,381.57	\$9,501,616.68	\$9,728,900.00	\$9,836,600.00	\$10,724,900.00	\$11,198,600.00	\$11,692,500.00
TAXES & BENEFITS								
100.1510-4009	I.M.R.F.	166,660.14	163,469.36	167,500.00	155,000.00	134,100.00	142,500.00	147,900.00
100.1510-4010	SOCIAL SECURITY	675,294.50	713,888.08	740,300.00	792,000.00	816,465.00	852,697.00	890,880.00
100.1510-4012	HEALTH INSURANCE	1,712,617.57	1,743,367.24	1,748,800.00	1,725,000.00	1,725,000.00	1,845,750.00	1,974,952.00
100.1510-4029	PENSION BENEFITS	3,482,416.80	4,173,354.63	4,373,600.00	4,200,000.00	3,967,600.00	4,086,600.00	4,209,200.00
TAXES & BENEFITS Totals		\$6,036,989.01	\$6,794,079.31	\$7,030,200.00	\$6,872,000.00	\$6,643,165.00	\$6,927,547.00	\$7,222,932.00
PERSONNEL SVCS Totals		\$15,165,370.58	\$16,295,695.99	\$16,759,100.00	\$16,708,600.00	\$17,368,065.00	\$18,126,147.00	\$18,915,432.00
SERVICES & CHARGES								
100.1510-4150	IRMA INSURANCE	198,496.01	177,585.20	293,000.00	303,600.00	303,600.00	303,600.00	303,600.00
PROFESSIONAL								
100.1510-4101	PROF SERV ACCT/AUDITING	0.00	774.82	0.00	0.00	0.00	0.00	0.00
100.1510-4103	PROF SERV LEGAL	75,741.00	109,467.96	68,100.00	68,100.00	68,100.00	68,100.00	68,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADMIN ADJUDICATOR (ADMIN ADJUDICATION & RED LIGHTS)					1.0000	10,000.00	10,000.00
BOARD REVIEW	DUI PROSECUTOR					1.0000	50,000.00	50,000.00
BOARD REVIEW	TOWING ADMIN ADJUDICATOR					1.0000	8,100.00	8,100.00
BOARD REVIEW Totals								\$68,100.00
100.1510-4105	PROF SERV DATA PROCESSING	49,183.84	78,972.09	53,300.00	53,300.00	44,900.00	44,900.00	44,900.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BEAST SUPPORT					1.0000	1,500.00	1,500.00
BOARD REVIEW	CALLYO (DETECTIVES)					1.0000	3,000.00	3,000.00
BOARD REVIEW	CERTIFION - ENTERSECT (SEARCH ENGINES/INV)					1.0000	1,100.00	1,100.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW COUNTY DATA PROCESSING					1.0000	4,300.00	4,300.00
	BOARD REVIEW COVERTTRACK (INVESTIGATIONS)					1.0000	1,800.00	1,800.00
	BOARD REVIEW COPFTO (FIELD SERVICES)					1.0000	2,900.00	2,900.00
	BOARD REVIEW ZETX (LEXIS NEXIS)					1.0000	6,500.00	6,500.00
	BOARD REVIEW INNOVATIVE DATA SOLUTIONS (POLE CAMS)					1.0000	2,400.00	2,400.00
	BOARD REVIEW IWIN - OSV RECEIVING (LEADS)					1.0000	3,000.00	3,000.00
	BOARD REVIEW LEADS ONLINE					1.0000	5,000.00	5,000.00
	BOARD REVIEW TOTAL STATION - MAP SCENE EVIDENCE (PATROL)					1.0000	1,400.00	1,400.00
	BOARD REVIEW TRAC SYSTEM MAINTENANCE AGREEMENT (INV)					1.0000	300.00	300.00
	BOARD REVIEW WEST GOVT SVC - INVEST DATABASE					1.0000	4,800.00	4,800.00
	BOARD REVIEW CRASH DATA RETRIEVAL SOFTWARE (PATROL)					1.0000	1,000.00	1,000.00
	BOARD REVIEW CRASH/MAJOR CRIMES SOFTWARE (PATROL)					1.0000	2,000.00	2,000.00
	BOARD REVIEW CRIME INTEL MAINTENANCE CONTRACT (INV)					1.0000	500.00	500.00
	BOARD REVIEW CRITICAL REACH COMPOSITE (INV/PATROL)					1.0000	600.00	600.00
	BOARD REVIEW EVIDENCE BAR CODE LICENSE					1.0000	500.00	500.00
	BOARD REVIEW ILLINOIS PUBLIC SAFETY AGENCY NETWORK (INV)					1.0000	2,300.00	2,300.00
	BOARD REVIEW Totals							\$44,900.00
100.1510-4107	PROF SERV MEDICAL	2,922.00	11,526.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW OFFICER SAFETY/WEELLNESS PROGRAMS					1.0000	33,800.00	33,800.00
	BOARD REVIEW MEDICAL SERVICES					1.0000	6,200.00	6,200.00
	BOARD REVIEW Totals							\$40,000.00
100.1510-4110	TECH & CONSULT SERVICES	33,502.66	57,545.40	49,200.00	65,000.00	69,200.00	69,200.00	69,200.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ADMINISTRATIVE ADJUDICATION - MOS/MOVE/DACRA					1.0000	43,000.00	43,000.00
	BOARD REVIEW CALEA					1.0000	4,700.00	4,700.00
	BOARD REVIEW IWIN - VERIZON MDC					1.0000	15,000.00	15,000.00
	BOARD REVIEW NET RMS					1.0000	6,500.00	6,500.00
	BOARD REVIEW Totals							\$69,200.00
	PROFESSIONAL Totals	\$161,349.50	\$258,286.27	\$210,600.00	\$226,400.00	\$222,200.00	\$222,200.00	\$222,200.00
	COMMUNICATIONS							
100.1510-4115	COMMUNICATIONS-TELEPHONE	44,614.08	40,213.22	62,400.00	47,000.00	62,400.00	62,400.00	62,400.00
100.1510-4116	COMMUNICATIONS-PORTABLE DV	1,514.18	(207.90)	0.00	0.00	0.00	0.00	0.00
100.1510-4117	COMMUNICATIONS-POSTAGE	9,813.13	12,738.71	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	COMMUNICATIONS Totals	\$55,941.39	\$52,744.03	\$72,400.00	\$57,000.00	\$72,400.00	\$72,400.00	\$72,400.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>UTILITIES</i>								
100.1510-4170	PUBLIC UTIL GAS-HEAT	495.64	386.19	700.00	2,000.00	2,500.00	2,500.00	2,500.00
100.1510-4175	PUBLIC UTIL ELEC-EQUIPMNT	772.16	970.41	900.00	900.00	900.00	900.00	900.00
<i>UTILITIES Totals</i>		\$1,267.80	\$1,356.60	\$1,600.00	\$2,900.00	\$3,400.00	\$3,400.00	\$3,400.00
<i>OTHER</i>								
100.1510-4118	COPY REPRODUCTION	7,211.01	7,030.74	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1510-4120	PUBLIC RELATIONS	0.00	10,212.50	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1510-4121	INVESTIGATIVE	9,591.09	14,740.84	19,000.00	19,000.00	19,000.00	19,000.00	19,000.00
100.1510-4160	PRINTING	5,848.71	6,393.70	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
100.1510-4161	PUBLICATION OF NOTICES	0.00	0.00	500.00	500.00	500.00	500.00	500.00
100.1510-4163	CONFERENCES	(200.75)	19,185.86	58,500.00	58,500.00	58,900.00	43,100.00	43,100.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASSOCIATION MEETINGS	1.0000	3,500.00	3,500.00
BOARD REVIEW	CALEA CONFERENCE	1.0000	12,900.00	12,900.00
BOARD REVIEW	COURT MILEAGE	1.0000	3,000.00	3,000.00
BOARD REVIEW	ASSOC CONFERENCE YEARLY	1.0000	4,400.00	4,400.00
BOARD REVIEW	IATAI CONFERENCE (FY24 ONLY)	1.0000	2,100.00	2,100.00
BOARD REVIEW	IJOA CONFERENCE (FY 24 ONLY)	1.0000	4,500.00	4,500.00
BOARD REVIEW	DUPAGE CHIEFS OF POLICE (200 FY 24 ONLY)	1.0000	900.00	900.00
BOARD REVIEW	IEMA CONFERENCE (1K FY 24 ONLY)	1.0000	2,500.00	2,500.00
BOARD REVIEW	ILEAS CONFERENCE	1.0000	1,500.00	1,500.00
BOARD REVIEW	RECORDS MANAGERS CONFERENCE (LERMI)	1.0000	3,600.00	3,600.00
BOARD REVIEW	IACP CONFERENCE YEARLY (4K FY 24 ONLY)	1.0000	10,000.00	10,000.00
BOARD REVIEW	FBINAA CONFERENCE YEARLY (\$4K FY24 ONLY)	1.0000	10,000.00	10,000.00
BOARD REVIEW Totals				\$58,900.00

100.1510-4164	TRAINING	32,770.71	60,952.83	87,400.00	87,400.00	93,300.00	78,700.00	78,700.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	COMMUNITY RESPONSE UNIT TRAINING	1.0000	1,500.00	1,500.00
BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE TRAINING	1.0000	1,000.00	1,000.00
BOARD REVIEW	CRASH/MAJOR CRIMES SOFTWARE TRAINING	1.0000	8,000.00	8,000.00
BOARD REVIEW	INSTRUCTOR DEVELOPMENT TRAINING (FY 24 ONLY)	1.0000	5,000.00	5,000.00
BOARD REVIEW	PATROL SPECIALTY POSITIONS TRAINING	1.0000	2,100.00	2,100.00
BOARD REVIEW	MENTAL HEALTH AWARENESS (CIT - MANDATED)	1.0000	4,000.00	4,000.00
BOARD REVIEW	NEMRT (69 SWORN 30 CIVILIAN)	1.0000	9,500.00	9,500.00
BOARD REVIEW	NORTHWESTERN/SPI POLICE STAFF & COMMAND (\$5K FY 24 ONLY)	1.0000	15,000.00	15,000.00
BOARD REVIEW	SLEA BASIC TRAINING	1.0000	10,000.00	10,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW TASER RECERTIFICATION					1.0000	500.00	500.00
	BOARD REVIEW USE OF FORCE TRAINING (MANDATED)					1.0000	5,000.00	5,000.00
	BOARD REVIEW HOMELAND SECURITY (SLEA FACILITY & RANGE)					1.0000	12,100.00	12,100.00
	BOARD REVIEW HOMICIDE TRAINING (MANDATED) (\$1K FY 24 ONLY)					1.0000	3,500.00	3,500.00
	BOARD REVIEW ILEETA TRAINING (MANDATED) (\$1,600 FY 24 ONLY)					1.0000	3,200.00	3,200.00
	BOARD REVIEW LAW REVIEW CLASSES					1.0000	1,500.00	1,500.00
	BOARD REVIEW MAJOR CRIMES EVIDENCE TECHNICIAN (\$2K FY 24 ONLY)					1.0000	9,900.00	9,900.00
	BOARD REVIEW MEDICOLEGAL DEATH SEMINAR					1.0000	1,500.00	1,500.00
	BOARD REVIEW Totals							\$93,300.00
100.1510-4180	REPAIRS & MAINTENANCE	90,681.63	85,935.03	121,800.00	100,000.00	120,200.00	120,200.00	120,200.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	EQUIPMENT REPAIRS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	FIRE EXTINGUISHERS, RADAR, CAMERAS				1.0000	3,100.00	3,100.00
	BOARD REVIEW	FITNESS EQUIPMENT				1.0000	3,000.00	3,000.00
	BOARD REVIEW	RADAR CALIBRATION (MANDATED)				1.0000	4,400.00	4,400.00
	BOARD REVIEW	RANGE MAINTENANCE				1.0000	9,000.00	9,000.00
	BOARD REVIEW	RMS MAINTENANCE				1.0000	95,000.00	95,000.00
	BOARD REVIEW	SURVEILLANCE UPGRADE MAINTENANCE (VAN/POLE CAMERAS)				1.0000	500.00	500.00
	BOARD REVIEW	TASER EXTENDED WARRANTY (MAY BE REMOVED AFTER AXON CONTRACT)				1.0000	1,200.00	1,200.00
	BOARD REVIEW	UNITROLS, RIFLES & HANDGUNS				1.0000	3,000.00	3,000.00
	BOARD REVIEW Totals							\$120,200.00
100.1510-4190	RENTAL-EQUIPMENT	69.35	96.54	500.00	500.00	500.00	500.00	500.00
100.1510-4192	DUES/SUBSCRIPTIONS	21,372.30	20,529.00	27,000.00	27,000.00	29,500.00	29,500.00	29,500.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	CRIME ANALYST OF ILLINOIS				1.0000	100.00	100.00
	BOARD REVIEW	MOCIC MEMBERSHIP				1.0000	300.00	300.00
	BOARD REVIEW	NIPAS (FIELD FORCE)				1.0000	6,600.00	6,600.00
	BOARD REVIEW	PERF (POLICE EXECUTIVE RESEARCH FORUM)				1.0000	1,000.00	1,000.00
	BOARD REVIEW	STATE'S ATTORNEY CHILD ABUSE PROGRAM (DUPAGE CO)				1.0000	5,000.00	5,000.00
	BOARD REVIEW	WEST SUBURBAN DETECTIVES				1.0000	200.00	200.00
	BOARD REVIEW	IL CRIME FREE ASSOCIATION MEMBERSHIP				1.0000	200.00	200.00
	BOARD REVIEW	IVC - (IL VEHICLE CODE BOOKS)				1.0000	2,000.00	2,000.00
	BOARD REVIEW	JUVENILE OFFICERS ASSOCIATION				1.0000	600.00	600.00
	BOARD REVIEW	LERMI RECORDS MANAGERS ASSOCIATION				1.0000	100.00	100.00
	BOARD REVIEW	MERIT				1.0000	6,500.00	6,500.00
	BOARD REVIEW	MIDWEST GANG INVESTIGATORS ASSOCIATION				1.0000	100.00	100.00
	BOARD REVIEW	MISCELLANEOUS				1.0000	2,100.00	2,100.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	600.00	600.00
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	900.00	900.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	300.00	300.00
	BOARD REVIEW					1.0000	200.00	200.00
	BOARD REVIEW Totals							\$29,500.00
100.1510-4199	OTHER SERVICES & CHARGES	7,676.15	5,768.23	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ANIMAL SERVICES				1.0000	3,000.00	3,000.00
	BOARD REVIEW	PRISONER MEALS				1.0000	500.00	500.00
	BOARD REVIEW	SHIPPING/FREIGHT				1.0000	1,000.00	1,000.00
	BOARD REVIEW	SHREDDING SERVICES				1.0000	2,500.00	2,500.00
	BOARD REVIEW Totals							\$7,000.00
OTHER Totals		\$175,020.20	\$230,845.27	\$352,700.00	\$330,900.00	\$359,900.00	\$329,500.00	\$329,500.00
SERVICES & CHARGES Totals		\$592,074.90	\$720,817.37	\$930,300.00	\$920,800.00	\$961,500.00	\$931,100.00	\$931,100.00
SUPPLIES & MATERIALS								
100.1510-4201	OFFICE SUPPLIES	3,862.97	5,692.13	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1510-4203	CLOTHING SUPPLIES	63,075.36	98,472.57	80,000.00	80,000.00	100,000.00	80,000.00	80,000.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ALTERATIONS AND REPAIRS				1.0000	500.00	500.00
	BOARD REVIEW	BULLETPROOF VESTS				1.0000	12,000.00	12,000.00
	BOARD REVIEW	CLEANING & MAINTENANCE				1.0000	15,000.00	15,000.00
	BOARD REVIEW	CLERKS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	COMMUNITY SERVICE OFFICERS				1.0000	600.00	600.00
	BOARD REVIEW	DETECTIVES - DEPUTY CHIEFS - CMDRS DIRECTOR				1.0000	11,000.00	11,000.00
	BOARD REVIEW	REPLACEMENT & NEW UNIFORMS				1.0000	30,000.00	30,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW SHOES					1.0000	7,000.00	7,000.00
	BOARD REVIEW TASK FORCE					1.0000	800.00	800.00
	BOARD REVIEW MISCELLANEOUS (\$20K INCREASE FOR FY 24 ONLY)					1.0000	22,100.00	22,100.00
	BOARD REVIEW Totals							\$100,000.00

100.1510-4299	OTHER OPERATING SUPPLIES	65,890.87	103,242.91	130,500.00	130,500.00	119,200.00	113,500.00	113,500.00

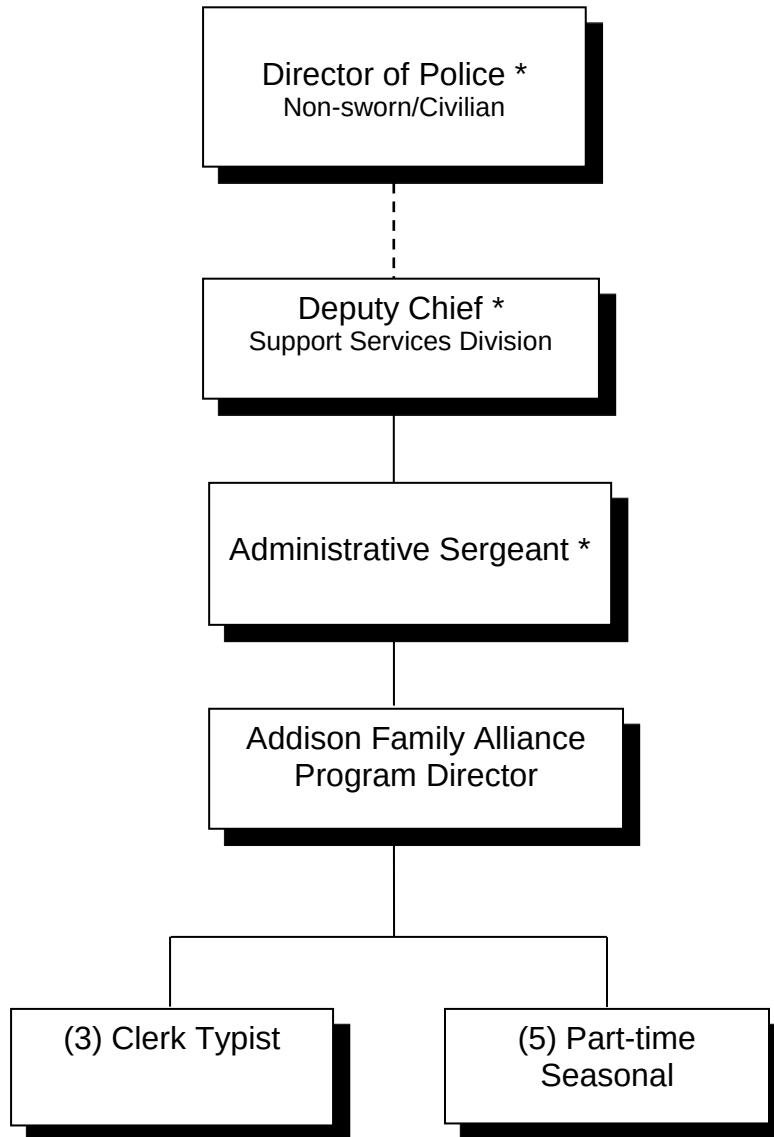
Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	TRAFFIC WANDS/FLASHLIGHTS	1.0000	300.00	300.00
BOARD REVIEW	WEIGHT ROOM EQUIPMENT (FY 24 ONLY)	1.0000	2,200.00	2,200.00
BOARD REVIEW	PATROL TOURNIQUETS	1.0000	500.00	500.00
BOARD REVIEW	RECHARGEABLE BATTERIES	1.0000	1,000.00	1,000.00
BOARD REVIEW	SHOOTING TARGETS	1.0000	1,200.00	1,200.00
BOARD REVIEW	STARCOMM EARPIECES	1.0000	2,700.00	2,700.00
BOARD REVIEW	STERICYCLE WASTE REMOVAL (BIO-HAZARD)	1.0000	2,000.00	2,000.00
BOARD REVIEW	TASER SUPPLIES (MAY BE REMOVED AFTER AXON CONTRACT)	1.0000	3,000.00	3,000.00
BOARD REVIEW	MEETING SUPPLIES	1.0000	2,000.00	2,000.00
BOARD REVIEW	MISCELLANEOUS OFFICER SUPPLIES (MAP CONTRACT)	1.0000	28,800.00	28,800.00
BOARD REVIEW	NARCAN	1.0000	1,200.00	1,200.00
BOARD REVIEW	NARCOTICS KITS	1.0000	600.00	600.00
BOARD REVIEW	NIGHT VISION SCOPE (\$1.5K FY 24 ONLY)	1.0000	5,700.00	5,700.00
BOARD REVIEW	NON-LETHAL CHEMICAL SPRAY (PEPPER SPRAY)	1.0000	1,200.00	1,200.00
BOARD REVIEW	GUN CLEANING SUPPLIES	1.0000	500.00	500.00
BOARD REVIEW	GUN PARTS	1.0000	2,000.00	2,000.00
BOARD REVIEW	GUNS - PATROL OFFICERS - 2 NEW	1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE SUPPLIES	1.0000	100.00	100.00
BOARD REVIEW	LOCK UP SUPPLIES	1.0000	500.00	500.00
BOARD REVIEW	MAJOR CALLS & SPECIAL EVENT SUPPLIES	1.0000	1,500.00	1,500.00
BOARD REVIEW	CRIME FREE MULTI-HOUSING	1.0000	1,500.00	1,500.00
BOARD REVIEW	DISPOSABLE BLANKETS	1.0000	500.00	500.00
BOARD REVIEW	DOG FOOD/ANIMAL SUPPLIES	1.0000	1,000.00	1,000.00
BOARD REVIEW	EVIDENCE SUPPLIES	1.0000	6,000.00	6,000.00
BOARD REVIEW	FIRST AID SUPPLIES	1.0000	2,000.00	2,000.00
BOARD REVIEW	FLARES	1.0000	3,600.00	3,600.00
BOARD REVIEW	BREATHALYZER SUPPLIES	1.0000	1,200.00	1,200.00
BOARD REVIEW	CAMERA, VIDEO & AUDIO SUPPLIES	1.0000	5,000.00	5,000.00
BOARD REVIEW	CARTONS/BOXES FOR EVIDENCE	1.0000	1,500.00	1,500.00
BOARD REVIEW	COFFEE	1.0000	600.00	600.00
BOARD REVIEW	COMPUTER SUPPLIES	1.0000	1,200.00	1,200.00
BOARD REVIEW	CRASH DATA RETRIEVAL ANNUAL UPDATE	1.0000	2,000.00	2,000.00
BOARD REVIEW	AED EQUIPMENT/SUPPLIES	1.0000	3,000.00	3,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW AIR PURIFIER					1.0000	1,500.00	1,500.00
	BOARD REVIEW AMMO - COMPULSORY TRAINING					1.0000	22,500.00	22,500.00
	BOARD REVIEW AMMO - SAGE					1.0000	3,500.00	3,500.00
	BOARD REVIEW BADGES (\$2K FY 24 ONLY)					1.0000	4,000.00	4,000.00
	BOARD REVIEW BATTERIES, VIDEO TAPES, CASSETTES, DISKS					1.0000	600.00	600.00
	BOARD REVIEW Totals							\$119,200.00
SUPPLIES & MATERIALS Totals		\$132,829.20	\$207,407.61	\$225,500.00	\$225,500.00	\$234,200.00	\$208,500.00	\$208,500.00
CAPITAL OUTLAYS								
EQUIPMENT								
100.1510-4304	EQUIPMENT-ELECTRONICS	2,312.95	0.00	50,000.00	0.00	525,000.00	350,000.00	350,000.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW PORTABLE RADIOS - PUSH TO FY24 - \$15K FOR FY 24 ONLY)					1.0000	65,000.00	65,000.00
	BOARD REVIEW AXON					1.0000	350,000.00	350,000.00
	BOARD REVIEW VIGILANT LPR					1.0000	110,000.00	110,000.00
	BOARD REVIEW Totals							\$525,000.00
EQUIPMENT Totals		\$2,312.95	\$0.00	\$50,000.00	\$0.00	\$525,000.00	\$350,000.00	\$350,000.00
CAPITAL OUTLAYS Totals		\$2,312.95	\$0.00	\$50,000.00	\$0.00	\$525,000.00	\$350,000.00	\$350,000.00
TRANSFERS OUT								
100.1510-4961	TRANSFER TO FLEET SERVICE	372,626.72	476,864.98	751,500.00	751,500.00	602,300.00	616,800.00	633,800.00
100.1510-4962	TRANSFER TO IT	572,905.58	622,775.17	709,400.00	709,400.00	718,400.00	653,900.00	671,600.00
100.1510-4964	TRANSFER TO EQUIP REPL FD	202,300.00	173,600.00	217,900.00	217,900.00	270,000.00	183,200.00	183,200.00
TRANSFERS OUT Totals		\$1,147,832.30	\$1,273,240.15	\$1,678,800.00	\$1,678,800.00	\$1,590,700.00	\$1,453,900.00	\$1,488,600.00
Department 1510 - POLICE Totals		\$17,040,419.93	\$18,497,161.12	\$19,643,700.00	\$19,533,700.00	\$20,679,465.00	\$21,069,647.00	\$21,893,632.00
Fund 100 - GENERAL FUND Totals		\$17,040,419.93	\$18,497,161.12	\$19,643,700.00	\$19,533,700.00	\$20,679,465.00	\$21,069,647.00	\$21,893,632.00
Net Grand Totals		\$17,040,419.93	\$18,497,161.12	\$19,643,700.00	\$19,533,700.00	\$20,679,465.00	\$21,069,647.00	\$21,893,632.00

HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget.

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Director of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services, which includes Community Programming. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various organizations/service providers such as People's Resource Center, College of DuPage, Northern Illinois Food Bank, Elmhurst College, Addison School District #4, School District #88, Addison Park District, Addison Partners for Play, Learning and Education, DuPage County Health Department, Benedictine University, NEDFYS, Hamdard et cetera, the Center is able to provide a wide range of services.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3:00 p.m. to 5:30 p.m. throughout the school year. During the summer, the Center runs a camp for the children. During both the After School Program and the camp, the Center is able to feed each child due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children, such as Family Fun Nights, as well as other educational presentations for the children and their families. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language (ELA) classes, GED classes, Adult Literacy classes and Teen Parenting classes. HHRC's community partners have delivered seminars/workshops that range from health fairs to mobile food pantries to citizenship workshops. The Center holds an annual "End of Summer Picnic" for the community and partners with the Addison Park District, the Addison Fire Department, and the Addison Police Department to serve over 300 people. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience.

HENRY HYDE RESOURCE CENTER

Narrative (Cont'd)

FY 2023-24 Key Objectives

Strategic Priority 2: Community Image

- a. Fully integrated community – no fragmentation.
 - The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
 - The Center will continue to support programs that embrace, expand, and create interaction/participation between the various ethnic groups.
 - The Center offers a variety of programs that are tailored toward specific ethnic groups, i.e. ELA classes. A vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
 - The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$642,888	\$715,800	\$805,570
Number of Employees	9	9	9
Volunteers	16	20	25
Outputs			
Total Hours of Service for After School Program	471	475	475
Total Hours of Service for Summer Camp	93	100	100
Total Number of Children Registered for Summer Camp	54	89	95
Total Number of Children Registered for After School Program	95	95	100
Daily Attendance in the After School Program	45	62	65
Number of Meals Served to the Children	6,337	9,000	9,500
Computer Literacy Class	12	24	36
English as a Second Language (now Levels 0,1, 2,3, 4 & 5) ELA	65	75	100
GED in Spanish	12	12	25
Adult Literacy Classes Level 1 Level 2 & 3)	15	20	25

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Family Alliance Program Director	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (5)	5.00	5.00	5.00	5.00	5.00
Total Budgeted:	9.00	9.00	9.00	9.00	9.00

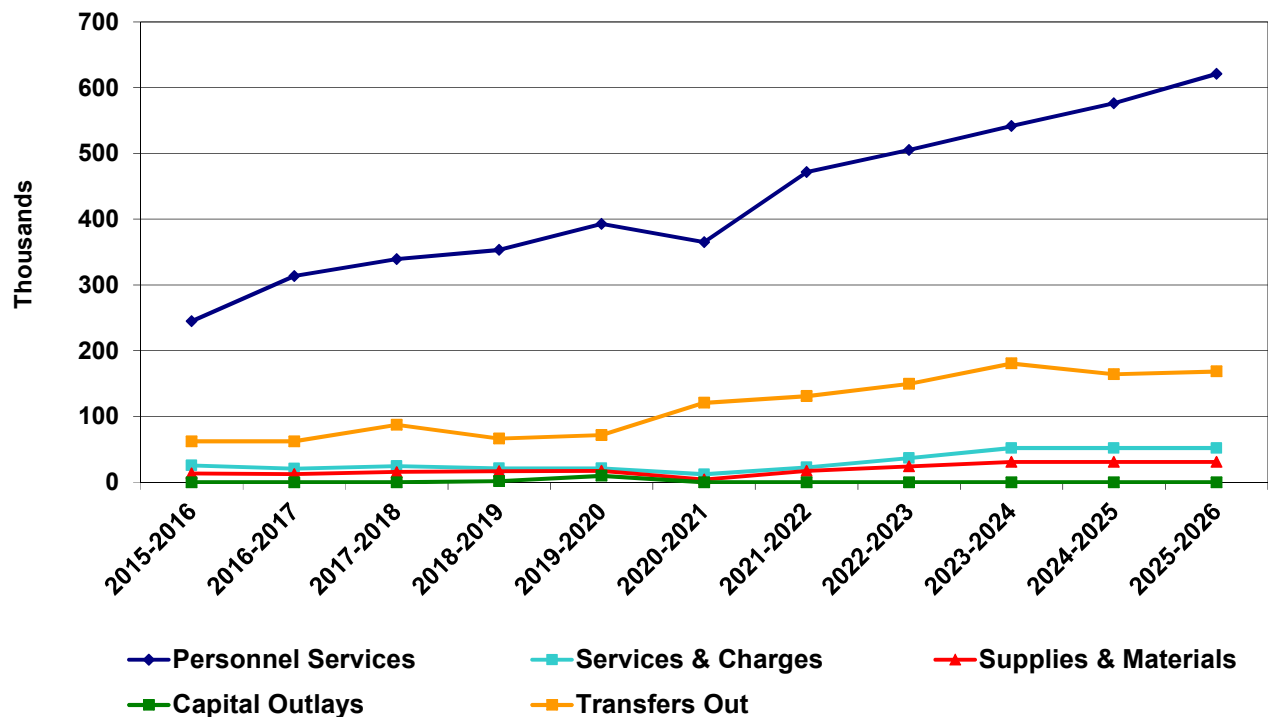
Authorized & Unbudgeted:
None

Total Authorized: 9.00

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	505,300	541,770	576,300	620,900
Services & Charges	37,000	52,100	52,100	52,100
Supplies & Materials	24,000	31,000	31,000	31,000
Capital Outlays	0	0	0	0
Transfers Out	149,500	180,700	164,400	168,800
Total	715,800	805,570	823,800	872,800



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1520 - HENRY HYDE RESOURCE CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1520-4001	SALARIES & WAGES	184,156.85	299,985.16	326,000.00	315,000.00	335,100.00	357,200.00	374,900.00
100.1520-4006	OTHER PAY	(14,981.39)	.00	.00	.00	.00	.00	.00
100.1520-4007	PART-TIME	85,892.95	6,906.81	23,600.00	23,600.00	37,400.00	39,800.00	42,400.00
100.1520-4020	SICK PAY	3,571.65	3,697.69	.00	.00	.00	.00	.00
WAGES & SALARIES Totals		\$258,640.06	\$310,589.66	\$349,600.00	\$338,600.00	\$372,500.00	\$397,000.00	\$417,300.00
TAXES & BENEFITS								
100.1520-4009	I.M.R.F.	32,596.06	35,836.15	34,100.00	32,000.00	27,770.00	29,600.00	30,900.00
100.1520-4010	SOCIAL SECURITY	19,711.54	23,339.92	25,000.00	26,100.00	28,600.00	30,500.00	45,700.00
100.1520-4012	HEALTH INSURANCE	54,362.37	101,814.42	110,500.00	108,600.00	112,900.00	119,200.00	127,000.00
TAXES & BENEFITS Totals		\$106,669.97	\$160,990.49	\$169,600.00	\$166,700.00	\$169,270.00	\$179,300.00	\$203,600.00
PERSONNEL SVCS Totals		\$365,310.03	\$471,580.15	\$519,200.00	\$505,300.00	\$541,770.00	\$576,300.00	\$620,900.00
SERVICES & CHARGES								
100.1520-4150	IRMA INSURANCE	3,600.00	5,000.00	8,600.00	10,600.00	10,600.00	10,600.00	10,600.00
PROFESSIONAL								
100.1520-4105	PROF SERV DATA PROCESSING	.00	.00	1,000.00	.00	1,000.00	1,000.00	1,000.00
100.1520-4107	PROF SERV MEDICAL	.00	202.00	.00	1,100.00	.00	.00	.00
PROFESSIONAL Totals		\$0.00	\$202.00	\$1,000.00	\$1,100.00	\$1,000.00	\$1,000.00	\$1,000.00
COMMUNICATIONS								
100.1520-4115	COMMUNICATIONS-TELEPHONE	6,799.93	6,632.73	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
100.1520-4116	COMMUNICATIONS-PORTABLE DV	19.92	569.92	.00	.00	.00	.00	.00
100.1520-4117	COMMUNICATIONS-POSTAGE	.00	.00	.00	200.00	.00	.00	.00
COMMUNICATIONS Totals		\$6,819.85	\$7,202.65	\$7,000.00	\$7,200.00	\$7,000.00	\$7,000.00	\$7,000.00
OTHER								
100.1520-4118	COPY REPRODUCTION	1,566.73	1,609.63	2,000.00	3,000.00	2,000.00	2,000.00	2,000.00
100.1520-4120	PUBLIC RELATIONS	.00	.00	.00	.00	7,500.00	7,500.00	7,500.00
100.1520-4160	PRINTING	.00	.00	5,000.00	.00	1,000.00	1,000.00	1,000.00
100.1520-4161	PUBLICATION OF NOTICES	.00	.00	200.00	.00	.00	.00	.00
100.1520-4164	TRAINING	.00	.00	3,000.00	.00	3,000.00	3,000.00	3,000.00
100.1520-4192	DUES/SUBSCRIPTIONS	135.00	40.00	.00	100.00	.00	.00	.00
100.1520-4199	OTHER SERVICES & CHARGES	.00	8,775.02	15,000.00	15,000.00	20,000.00	20,000.00	20,000.00
OTHER Totals		\$1,701.73	\$10,424.65	\$25,200.00	\$18,100.00	\$33,500.00	\$33,500.00	\$33,500.00
SERVICES & CHARGES Totals		\$12,121.58	\$22,829.30	\$41,800.00	\$37,000.00	\$52,100.00	\$52,100.00	\$52,100.00

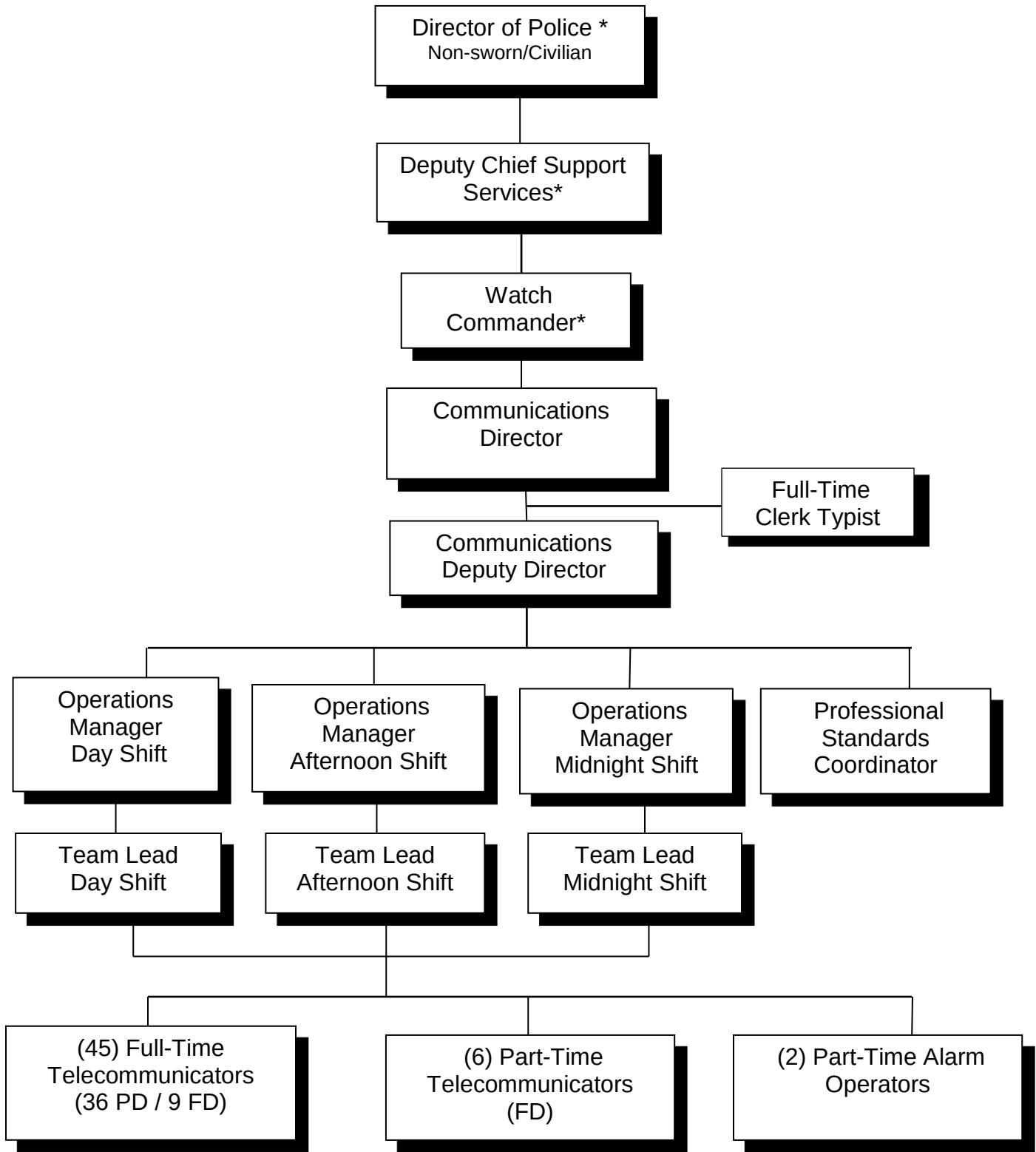
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1520 - HENRY HYDE RESOURCE CTR								
SUPPLIES & MATERIALS								
100.1520-4201	OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4203	CLOTHING SUPPLIES	.00	1,629.68	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4299	OTHER OPERATING SUPPLIES	4,202.58	15,581.63	20,000.00	20,000.00	27,000.00	27,000.00	27,000.00
SUPPLIES & MATERIALS Totals		\$4,202.58	\$17,211.31	\$24,000.00	\$24,000.00	\$31,000.00	\$31,000.00	\$31,000.00
TRANSFERS OUT								
100.1520-4962	TRANSFER TO IT	120,787.45	131,267.28	149,500.00	149,500.00	180,700.00	164,400.00	168,800.00
TRANSFERS OUT Totals		\$120,787.45	\$131,267.28	\$149,500.00	\$149,500.00	\$180,700.00	\$164,400.00	\$168,800.00
Department 1520 - HENRY HYDE RESOURCE CTR Totals		\$502,421.64	\$642,888.04	\$734,500.00	\$715,800.00	\$805,570.00	\$823,800.00	\$872,800.00
Fund 100 - GENERAL FUND Totals		\$502,421.64	\$642,888.04	\$734,500.00	\$715,800.00	\$805,570.00	\$823,800.00	\$872,800.00
Net Grand Totals		\$502,421.64	\$642,888.04	\$734,500.00	\$715,800.00	\$805,570.00	\$823,800.00	\$872,800.00



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CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Addison Consolidated Dispatch Center (ACDC) is a part of the Addison Police Department and is under the leadership and direction of the Director of Police, the Deputy Chief of Support Services, and the Commander assigned to ACDC. ACDC is supervised by the civilian Director of Communications and one Deputy Director of Communications who direct, oversee, and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order.

ACDC is responsible for the rapid answering and processing of E911 emergency calls and 10-digit phone calls; efficient dispatching of the proper police, fire, and EMS units or agency(ies) to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC personnel provide emergency medical dispatch (EMD) protocols as mandated by the State of Illinois. These protocols provide medical assistance to callers while paramedics are responding. They also answer and process all non-emergency phone calls for all member agencies. Telecommunicators (TCs) are responsible for creating and updating the Computer Aided Dispatch System (CAD) to track events, calls for service, locations of equipment and first responders and for maintaining radio communication with responders. They prioritize CAD events and calls for service, coordinate emergency and non-emergency responses, and relay information to and from responders and citizens. They make notifications and coordinate resources such as tow trucks, public works, utility companies, social services, etc. TCs make notifications and after-hour call outs for public works departments, utilities, the Coroner's office, DuPage County Animal Control, search warrants and emergency orders of protection for every police department within DuPage County. TCs are responsible for entering, modifying, and canceling entries made in the Illinois Law Enforcement Agencies Data System (LEADS) for wanted and missing persons, stolen articles, and vehicles, as well as making inquiries in LEADS for requests from various sources. TCs are responsible for creating and updating the County's VINE program (Victim Information Notification Everyday). TCs also maintain databases of active warrants, towed and repossessed vehicles, arrests and other files. TCs process requests from citizens who come into the lobbies of its member agencies. TCs monitor live video feeds from its member agencies including booking areas and cells.

ACDC currently provides police services for the Villages of Addison, Bensenville, Bloomingdale, Glendale Heights, Itasca, and Westmont, the DuPage County Forest Preserve Police, DuPage County Sheriff's Office, and the City of Wood Dale. ACDC also provides officer safety and communications services to DuPage County Juvenile Probation and Canadian Pacific Railroad Police. The Center provides fire and EMS dispatching to the Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, Westmont Fire Department, Tri-State Fire Protection District, and Pleasantview Fire Protection District. The Center is capable of expanding services to other communities or entities.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

DESCRIPTION OF ACTIVITIES (Cont'd)

As part of the public safety team, the philosophy of ACDC includes the quick, efficient, safe, and professional processing of calls for services and questions from the community, as well as professional communication via the radio system from police and fire personnel. Quality control is checked by random customer service compliance checks of the employee's handling and processing of both E911 emergency and non-emergency calls, as well as radio traffic. With this approach, ACDC diligently pursues the safety of the employees of the member agencies and assist all citizens that need our help as its primary goal.

Personnel

ACDC has an authorized strength of forty-five (45) civilian full time dispatchers, three (3) Operations Managers, one (1) Deputy Director, one (1) Professional Standards Coordinator, five (5) part-time fire dispatchers, three (3) part-time alarm operators, one (1) full-time clerk typist, and one (1) Director of Communications under the Commander of ACDC. As the Center increases the communities it serves, personnel additions may be appropriate to maintain proper service levels.

FY 2023-2024 Key Objectives

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Addison Police Department is a proponent of consolidating other independent Public Safety Answering Points (PSAPs) into its communications center.
- The Village of Bensenville has been a member since August 16, 2011, when ACDC began answering their 911 calls and dispatching their units.
- The Village of Bloomingdale has been a member since November 27, 2012, when ACDC began providing E911 and dispatch services for their police department.
- The DuPage County Forest Preserve Police became a member on May 4, 2015.
- The City of Wood Dale became a member on October 20, 2015.
- The Village of Itasca became a member on January 5, 2016.
- The Village of Glendale Heights became a member on May 3, 2016.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2023-2024 Key Objectives (Cont'd)

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Pleasantview Fire Protection District became a member on October 5, 2016.
- The Tri-State Fire Protection District became a member on October 5, 2016.
- The Village of Westmont (police and fire) became a member in February 2017.
- The Addison Fire Protection District became a member in April 2017.
- The Itasca Fire Protection District became a member in April 2017.
- The Wood Dale Fire Protection District became a member in April 2017.
- The Bensenville Fire Protection District became a member in October 2018.
- The DuPage County Sheriff's Office became a member in November 2020.
- The DuPage County Juvenile Probation Department became a member in November 2020. We do not provide dispatching services however we maintain radio contact with their officers, track their locations in CAD, provide LEADS information, and coordinate emergency assistance when necessary.
- The Canadian Pacific Railroad Police became a member in November 2020. We do not provide dispatching services however we provide LEADS information and coordinate emergency assistance when necessary by maintaining radio contact with their division that operates mainly in the North East portion of DuPage County.
- To provide additional services to new member agencies, additional full-time telecommunicators, or part-time call takers, may have to be hired, equipped, and trained to handle the added workload.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2023-2024 Key Objectives (Cont'd)

Narrative (Cont'd)

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

- ACDC will continue to incorporate new technology to work toward better service provided to the citizens.
- The DuPage ETSB has entered into a contract with Hexagon to provide a new state-of-the-art CAD system for the three PSAPs in the County. The CAD was deployed in June of 2019, and is being upgraded in 2023.
- Annually, ACDC will review the use of new technology (i.e. e-mail, cellular telephones, the Village website, and other emerging technology).
- The DuPage ETSB has entered into a contract with Purvis to provide a new automated fire station alerting software which integrates with CAD. The system was deployed at ACDC in October 2019.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The DuPage ETSB provided financial support for the training and certification for all DuPage County TCs in EMD. EMD was implemented in 2017.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.
- ACDC achieved CALEA accreditation in July 2017 and is committed to maintaining accreditation, receiving their second accreditation in 2022.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- In order to provide dispatching services to ACDC members and to provide a "backup" solution for the residents of DuPage County, the Village of Addison entered into a contract with FGM Architects to construct a state-of-the-art NFPA 1221 communications center located on Village-owned property on Jeffrey Drive in Addison. The facility opened and it began 911 operations on April 4, 2018.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2023-2024 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery. (Cont'd)

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- ACDC continues to use the EDIRS radio system, utilizing talk groups, as needed, based on incident and call volumes.
- In order to provide a backup radio system for its police member agencies, ACDC began the build-out of an 800 MHz radio system. The system deployed in 2019.
- To ensure fluid operations during normal operations and emergency events, radio drills for TCs and officers are done on a bi-monthly basis.

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct expenditures	\$6,811,284	\$7,305,800	\$7,808,400
Number of employees	59	59	59
Outputs			
E911 calls processed	126,500	129,030	131,611
Other phone calls processed	211,064	215,285	219,591
Outbound calls made by TCs	93,411	95,279	97,185
Total phone calls handled by TCs	337,564	344,315	351,201
Calls for service generated in CAD	268,521	273,891	279,369
Effectiveness			
% of 911 calls answered within 10 secs	96	98	99
% of 911 calls answered within 11-15 secs	99	99	99
% of 911 calls answered in over 15 secs	100	100	100
Efficiency	98	99	99
Average ring time (seconds}	12	9	9

CONSOLIDATED DISPATCH CENTER

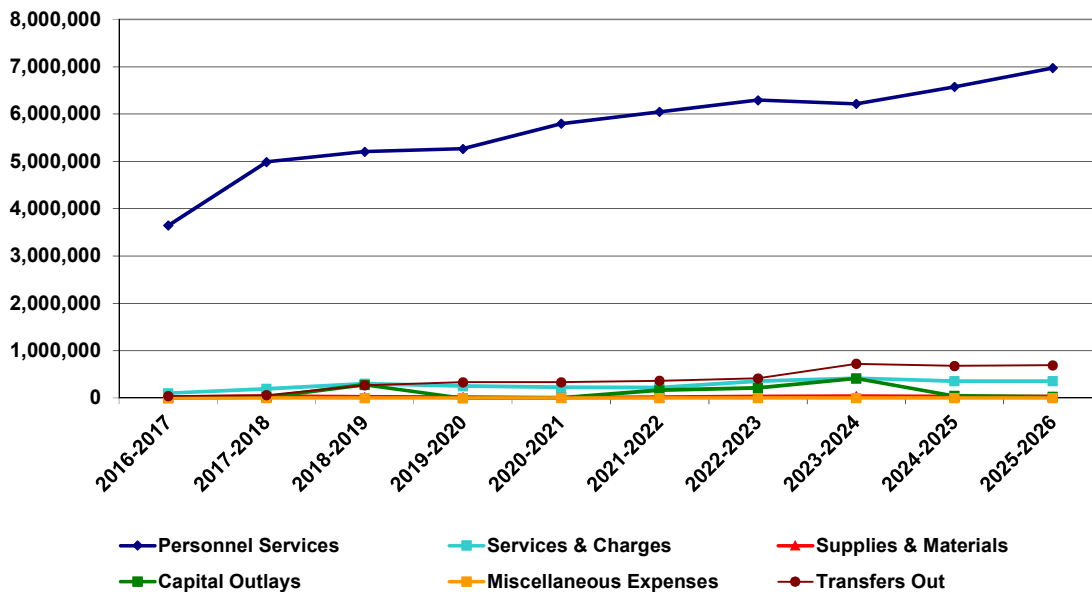
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Communications Director	1.00	1.00	1.00	1.00	1.00
Deputy Director of Communications	1.00	1.00	1.00	1.00	1.00
Communications Operations Manager (3)	3.00	3.00	3.00	3.00	3.00
Professional Standards Coordinator	1.00	1.00	1.00	1.00	1.00
Dispatchers/Telecommunicators (44)	44.00	44.00	44.00	44.00	44.00
Part-Time Alarm Dispatchers (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Telecommunicators (6)	6.00	6.00	6.00	6.00	6.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	59.00	59.00	59.00	59.00	59.00
Authorized & Unbudgeted:					
None					
Total Authorized:	59.00				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	6,293,100	6,212,700	6,571,800	6,974,800
Services & Charges	357,100	418,500	356,500	356,500
Supplies & Materials	28,000	40,000	30,000	30,000
Capital Outlays	213,500	414,500	47,500	27,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	414,100	722,700	680,300	691,900
Total	7,305,800	7,808,400	7,686,100	8,080,700



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 1530 - CONSOLIDATED DISPATCH CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1530-4001	SALARIES & WAGES	3,344,072.78	3,475,476.70	3,798,800.00	3,650,000.00	3,837,500.00	4,083,400.00	4,343,900.00
100.1530-4004	OVERTIME	508,160.93	671,177.71	400,000.00	800,000.00	400,000.00	400,000.00	400,000.00
100.1530-4005	HOLIDAY PAY	95,674.29	31,682.94	68,300.00	0.00	68,300.00	68,300.00	72,000.00
100.1530-4006	OTHER PAY	18,841.02	15,450.00	25,000.00	15,000.00	25,000.00	25,000.00	25,000.00
100.1530-4007	PART-TIME	232,498.57	220,711.42	214,500.00	189,000.00	228,500.00	243,300.00	259,200.00
100.1530-4020	SICK PAY	17,353.60	16,478.28	10,400.00	8,000.00	10,800.00	11,200.00	11,600.00
WAGES & SALARIES Totals		\$4,216,601.19	\$4,430,977.05	\$4,517,000.00	\$4,662,000.00	\$4,570,100.00	\$4,831,200.00	\$5,111,700.00
TAXES & BENEFITS								
100.1530-4009	I.M.R.F.	496,233.31	513,575.43	469,900.00	462,000.00	350,900.00	362,500.00	392,800.00
100.1530-4010	SOCIAL SECURITY	318,689.73	339,219.39	343,700.00	363,000.00	342,500.00	362,500.00	383,600.00
100.1530-4012	HEALTH INSURANCE	763,822.46	762,697.08	931,500.00	806,100.00	949,200.00	1,015,600.00	1,086,700.00
TAXES & BENEFITS Totals		\$1,578,745.50	\$1,615,491.90	\$1,745,100.00	\$1,631,100.00	\$1,642,600.00	\$1,740,600.00	\$1,863,100.00
PERSONNEL SVCS Totals		\$5,795,346.69	\$6,046,468.95	\$6,262,100.00	\$6,293,100.00	\$6,212,700.00	\$6,571,800.00	\$6,974,800.00
SERVICES & CHARGES								
100.1530-4150	IRMA INSURANCE	22,200.00	65,675.00	109,500.00	111,800.00	111,800.00	111,800.00	111,800.00
PROFESSIONAL								
100.1530-4105	PROF SERV DATA PROCESSING	54,714.32	39,902.06	3,100.00	9,000.00	60,900.00	10,900.00	10,900.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	WEATHERTAP	1.0000	300.00	300.00
BOARD REVIEW	ACTIVE 911	1.0000	3,700.00	3,700.00
BOARD REVIEW	PALO ALTO RENEWAL (FY24 ONLY)	1.0000	50,000.00	50,000.00
BOARD REVIEW	EDISPATCH	1.0000	4,400.00	4,400.00
BOARD REVIEW	LEXIS NEXIS	1.0000	400.00	400.00
BOARD REVIEW	COPFTO SOFTWARE	1.0000	2,100.00	2,100.00
BOARD REVIEW Totals				\$60,900.00

100.1530-4107	PROF SERV MEDICAL	2,920.00	3,993.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1530-4110	TECH & CONSULT SERVICES	18,556.25	21,787.33	77,400.00	57,400.00	57,400.00	57,400.00	57,400.00

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CALEA ACCREDITATION	1.0000	4,700.00	4,700.00
BOARD REVIEW	ENHANCED INFORMER INTERFACE	1.0000	30,000.00	30,000.00
BOARD REVIEW	PUBLIC SAFETY SYSTEMS CONSULTING (FIREWALLS)	1.0000	20,000.00	20,000.00
BOARD REVIEW	TESTING - NEW HIRES	1.0000	2,700.00	2,700.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW Totals							\$57,400.00
	<i>PROFESSIONAL Totals</i>	\$76,190.57	\$65,682.39	\$85,500.00	\$71,400.00	\$123,300.00	\$73,300.00	\$73,300.00
	<i>COMMUNICATIONS</i>							
100.1530-4115	COMMUNICATIONS-TELEPHONE	12,485.49	9,415.38	26,200.00	7,000.00	26,200.00	26,200.00	26,200.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	COOP CELL PHONES				1.0000	500.00	500.00
	BOARD REVIEW	CELL/PHONE SERVICES				1.0000	25,700.00	25,700.00
	BOARD REVIEW Totals							\$26,200.00
100.1530-4116	COMMUNICATIONS-PORTABLE DV	(475.26)	(1,685.13)	4,000.00	0.00	4,000.00	4,000.00	4,000.00
	<i>COMMUNICATIONS Totals</i>	\$12,010.23	\$7,730.25	\$30,200.00	\$7,000.00	\$30,200.00	\$30,200.00	\$30,200.00
	<i>UTILITIES</i>							
100.1530-4170	PUBLIC UTIL GAS-HEAT	0.00	1,069.11	0.00	0.00	0.00	0.00	0.00
	<i>UTILITIES Totals</i>	\$0.00	\$1,069.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>OTHER</i>							
100.1530-4118	COPY REPRODUCTION	3,970.78	4,142.39	2,500.00	3,000.00	2,500.00	2,500.00	2,500.00
100.1530-4120	PUBLIC RELATIONS	2,561.17	4,409.63	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00
100.1530-4160	PRINTING	0.00	0.00	500.00	500.00	500.00	500.00	500.00
100.1530-4161	PUBLICATION OF NOTICES	0.00	0.00	400.00	400.00	400.00	400.00	400.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	BLUE LINE				1.0000	200.00	200.00
	BOARD REVIEW	LA RAZA				1.0000	200.00	200.00
	BOARD REVIEW Totals							\$400.00
100.1530-4163	CONFERENCES	-894.14	3,451.80	6,500.00	6,500.00	15,200.00	15,200.00	15,200.00
Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	MABAS				1.0000	300.00	300.00
	BOARD REVIEW	APCO CONFERENCE				1.0000	3,000.00	3,000.00
	BOARD REVIEW	NENA CONFERENCE				1.0000	3,000.00	3,000.00
	BOARD REVIEW	CALEA CONFERENCE				1.0000	4,800.00	4,800.00
	BOARD REVIEW	IPSTA TELECOMMUNICATIONS CONFERENCE				1.0000	4,100.00	4,100.00
	BOARD REVIEW Totals							\$15,200.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
100.1530-4164	TRAINING	13,254.70	2,976.33	15,100.00	15,100.00	27,100.00	15,100.00	15,100.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	MANAGEMENT TRAINING (\$6K FY 24 ONLY)			1.0000	12,300.00	12,300.00	
	BOARD REVIEW	T/C TRAINING (\$6K FY 24 ONLY)			1.0000	14,800.00	14,800.00	
	BOARD REVIEW Totals						\$27,100.00	
100.1530-4180	REPAIRS & MAINTENANCE	89,756.89	52,954.12	124,400.00	124,400.00	94,400.00	94,400.00	94,400.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	ACDC PORTAL MAINTENANCE			1.0000	12,000.00	12,000.00	
	BOARD REVIEW	FIRE EXTINGUISHERS MAINTENANCE			1.0000	2,900.00	2,900.00	
	BOARD REVIEW	FURNITURE MAINTENANCE			1.0000	2,000.00	2,000.00	
	BOARD REVIEW	MAINTENANCE - MICROWAVES			1.0000	48,000.00	48,000.00	
	BOARD REVIEW	MAINTENANCE - RADIOS			1.0000	24,000.00	24,000.00	
	BOARD REVIEW	UPS MAINTENANCE			1.0000	5,500.00	5,500.00	
	BOARD REVIEW Totals						\$94,400.00	
100.1530-4192	DUES/SUBSCRIPTIONS	4,726.85	4,840.79	5,900.00	5,900.00	5,900.00	5,900.00	5,900.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	APCO MEMBERSHIP			1.0000	2,700.00	2,700.00	
	BOARD REVIEW	NENA (GROUP MEMBERSHIP)			1.0000	3,200.00	3,200.00	
	BOARD REVIEW Totals						\$5,900.00	
100.1530-4199	OTHER SERVICES & CHARGES	1,991.47	6,053.06	1,600.00	6,000.00	2,100.00	2,100.00	2,100.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Budget Transactions								
	<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW NOTARY RENEWALS					1.0000	1,000.00	1,000.00
	BOARD REVIEW SHREDDING					1.0000	1,100.00	1,100.00
	BOARD REVIEW Totals							\$2,100.00
	OTHER Totals	\$115,367.72	\$78,828.12	\$162,000.00	\$166,900.00	\$153,200.00	\$141,200.00	\$141,200.00
	SERVICES & CHARGES Totals	\$225,768.52	\$218,984.87	\$387,200.00	\$357,100.00	\$418,500.00	\$356,500.00	\$356,500.00
	SUPPLIES & MATERIALS							
100.1530-4201	OFFICE SUPPLIES	3,033.36	3,680.37	10,000.00	4,000.00	10,000.00	10,000.00	10,000.00
100.1530-4203	CLOTHING SUPPLIES	2,061.73	6,787.85	14,300.00	14,300.00	24,300.00	14,300.00	14,300.00
Budget Transactions								
	<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW NEW T/C UNIFORMS					1.0000	3,500.00	3,500.00
	BOARD REVIEW UNIFORM REPLACEMENT (\$10K FY 24 ONLY)					1.0000	20,800.00	20,800.00
	BOARD REVIEW Totals							\$24,300.00
100.1530-4299	OTHER OPERATING SUPPLIES	3,943.54	7,620.52	9,700.00	9,700.00	5,700.00	5,700.00	5,700.00
Budget Transactions								
	<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW FIRST AID SUPPLIES					1.0000	500.00	500.00
	BOARD REVIEW HEADSET/EARPIECES/BATTERIES					1.0000	5,200.00	5,200.00
	BOARD REVIEW Totals							\$5,700.00
	SUPPLIES & MATERIALS Totals	\$9,038.63	\$18,088.74	\$34,000.00	\$28,000.00	\$40,000.00	\$30,000.00	\$30,000.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
100.1530-4304	EQUIPMENT-ELECTRONICS	5,811.48	164,162.42	213,500.00	213,500.00	414,500.00	47,500.00	27,500.00
Budget Transactions								
	<i>Level Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW FITNESS ROOM EQUIPMENT					1.0000	1,500.00	1,500.00
	BOARD REVIEW DISPATCHER PC REPLACEMENTS					1.0000	24,000.00	24,000.00
	BOARD REVIEW 10 YEAR MICROWAVE REPLACEMENT					1.0000	225,000.00	225,000.00
	BOARD REVIEW MONITOR REPLACEMENT					1.0000	25,000.00	25,000.00
	BOARD REVIEW VIDEO WALL CONTROLLERS					1.0000	117,000.00	117,000.00
	BOARD REVIEW EDGE FIREWALLS (\$20K FOR FY 24/25 ONLY)					1.0000	22,000.00	22,000.00
	BOARD REVIEW Totals							\$414,500.00
	EQUIPMENT Totals	\$5,811.48	\$164,162.42	\$213,500.00	\$213,500.00	\$414,500.00	\$47,500.00	\$27,500.00
	CAPITAL OUTLAYS Totals	\$5,811.48	\$164,162.42	\$213,500.00	\$213,500.00	\$414,500.00	\$47,500.00	\$27,500.00

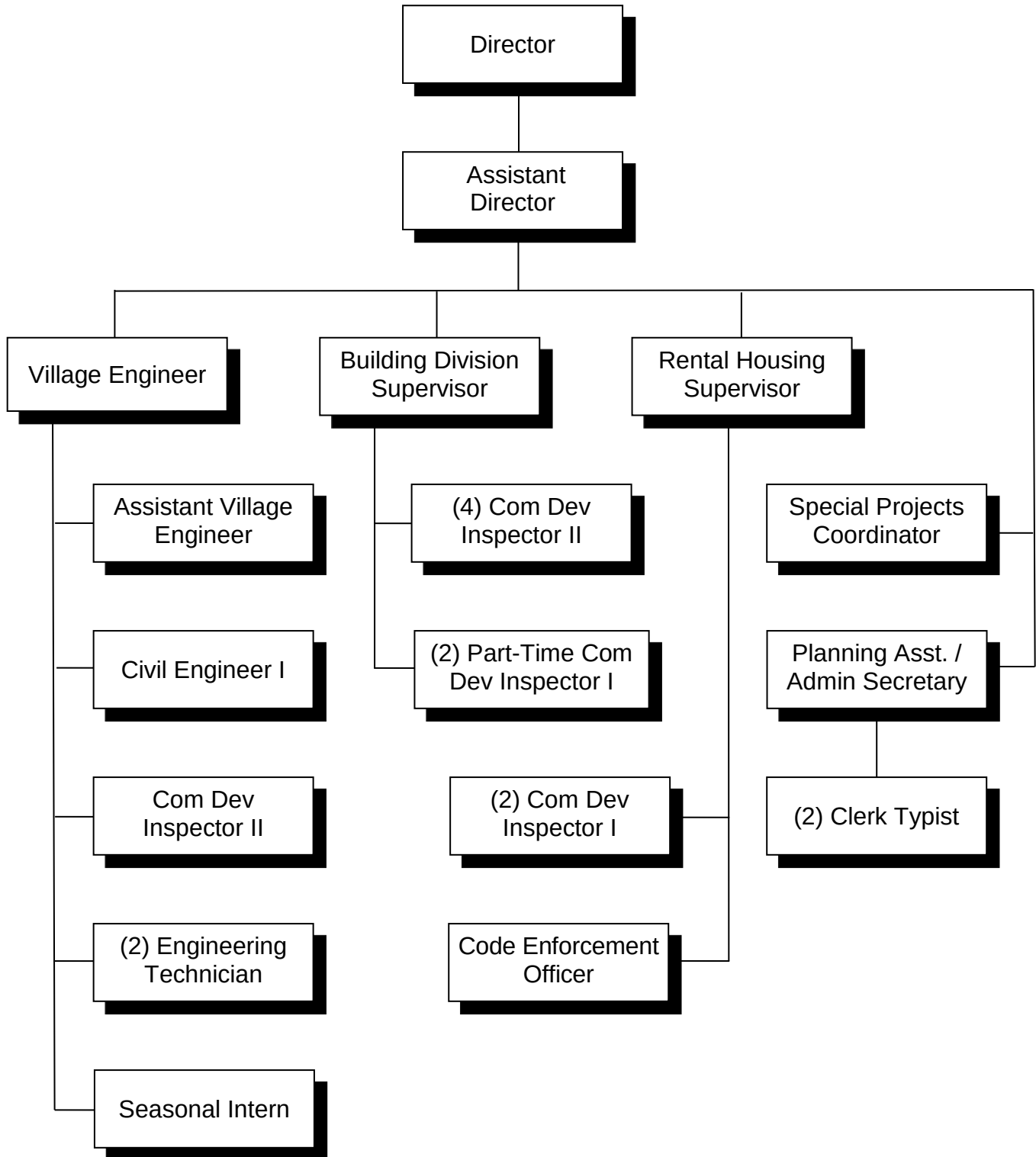
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
TRANSFERS OUT								
100.1530-4941	TRANSFER TO ACDC BUILDING	0.00	0.00	0.00	0.00	250,000.00	250,000.00	250,000.00
100.1530-4962	TRANSFER TO IT	334,507.17	363,578.73	414,100.00	414,100.00	430,300.00	441,900.00	441,900.00
TRANSFERS OUT Totals		\$334,507.17	\$363,578.73	\$414,100.00	\$414,100.00	\$680,300.00	\$691,900.00	\$691,900.00
Department 1530 - CONSOLIDATED DISPATCH CTR Totals		\$6,370,472.49	\$6,811,283.71	\$7,310,900.00	\$7,305,800.00	\$7,808,400.00	\$7,686,100.00	\$8,080,700.00
Fund 100 - GENERAL FUND Totals		\$6,370,472.49	\$6,811,283.71	\$7,310,900.00	\$7,305,800.00	\$7,808,400.00	\$7,686,100.00	\$8,080,700.00
Net Grand Totals		\$6,370,472.49	\$6,811,283.71	\$7,310,900.00	\$7,305,800.00	\$7,808,400.00	\$7,686,100.00	\$8,080,700.00



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COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to building permits, code enforcement, engineering, capital improvements, planning/zoning, and economic development for the Village. The department has twenty-one (21) full time employees and two (2) part-time employees.

Building Permits

Building permits for any construction work, required by Village Code, are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as decks, patios, driveways, sheds, fences, utility connections, etc. Insurance Service Organization (ISO), sign variations, appearance reviews, special event permits and staffing the Commercial and Industrial Commission are also processed by this staff. During this fiscal year

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Beginning in 2007, vacant foreclosures began adding to our workload in this area.

Engineering

The design and construction of all land development and site improvements is reviewed and inspected by our team of professionals in Engineering, including two Professional Engineers. Engineering reviews plans for all private site improvements such as utility, grading, drainage, paving, stormwater and other site improvements related to maintenance, reconstruction, new construction and/or redevelopment. Plan reviews are also conducted for public improvements related to subdivision and planned unit developments. To insure standards and code compliance, inspections are performed by the Engineering staff during various stages of construction. The Community Rating System (CRS) is also maintained by Engineering. Beginning in 2010, property sump pump inspections were transferred from Public Works to Engineering, and in 2014 this function was absorbed by all CD Inspector II positions.

Capital Improvements

A majority of the Village's capital improvement projects are coordinated by the Community Development Department. These projects include roadway, sidewalk, drainage, traffic signals, sight screen walls, shared use paths, water, sewer, flood control and other miscellaneous projects, such as land acquisition and building construction. Motor Fuel Tax (MFT), Community Development Block Grant (CDBG), Rebuild Illinois projects (RBI), and other federally funded infrastructure projects are also administered by the Department.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

Planning and Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Planning & Zoning Commission, Building, Zoning and Development Committee and Village Board. Working with the Village attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by staff from this area. In 2013, the Comprehensive Plan was updated by our planning staff.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2023-24 KEY OBJECTIVES

Strategic Priority 1: Economic Development

a. Successful Commercial Development

- Retain, expand and attract quality commercial businesses.
- Promote economic development and business growth as well as the redevelopment along key commercial areas through the use of TIF funds, façade grants and sales tax rebate incentives.
- Increase municipal revenue sources by generating more non-residential property taxes.

b. Business Relationship Development

- Emphasize and enhance relationships and develop new partnerships within the business community and local organizations for business recruitment. Use networking and other contacts developed through the International Council of Shopping Centers (ICSC), Choose DuPage, College of DuPage, The Addison Chamber of Commerce, the Addison Commercial and the Industrial Commission and other business organizations.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

FY 2023-24 KEY OBJECTIVES (Cont'd)

Strategic Priority 2: Housing

- a. Continue to expand supported living housing options for seniors
 - Continue working with developers to provide senior housing.
- b. High percentage of Addison residents remain here
 - Work with property owners and developers to maintain quality housing stock.
- c. Current unincorporated areas are successfully incorporated
 - Continue annexing unincorporated parcels.

Strategic Priority 3: Commercial / Industrial Code Enforcement

- a. Proactively enforce exterior code enforcement in our commercial and industrial areas
 - Educate and train staff in order to implement a proactive program.
- b. Addison is home to the fourth largest industrial park in the State of Illinois
 - Work with commercial and industrial property owners / businesses in order to effectively achieve code compliance helping to increase property values and minimize crime.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$3,301,869	\$3,834,500	\$4,453,038
Number of Employees	24	24	26
Building Permits			
Outputs			
Total Number of Permits Issued	1534	1248	1311
# of New Residential Permits	41	35	37
# of Residential Additions & Alterations	697	592	622
# of New Commercial/Industrial	4	3	3
# of Commercial/Industrial Add & Alt	149	126	133
# of Misc. (fences, sheds, utilities, decks, etc.)	578	491	516
# of Instant Permits	345	293	308
# of Over the Counter Permits (OTC)	253	215	226
# of Plan Reviews Performed (Initial)	1709	1452	1525
# of Plan Reviews Performed (Second)	709	603	633
# of Building Inspections Performed	3696	3148	3298
Efficiencies			
Average Number of Days to Process a Permit	22	25	15
Effectiveness			
# of Instant Permits as a % of all Permits	23	23	2356
# of Instant Permits as a % of all Misc. Permits	56	56	56
% of Plans Reviewed in 10 Business Days or Less (Initial)	76	80	75
% of Plans Reviewed in 10 Business Days or Less (Second)	85	90	75
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	0	1	1
# of Citations Issued – Administrative Adj.	278	320	340

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Code Enforcement (Cont'd)			
Outputs (Cont'd)			
# of Code Enforcement Cases Initiated	522	550	550
# of Code Enforcement Cases Resolved	319	325	325
# of Business Licenses Reviewed	138	145	150
# of Business Licenses Denied	2	2	2
# of Business License Inspections Conducted	142	120	127
# of Annual Residential Rental Inspections Conducted	564	585	625
# of Annual Commercial/Industrial Inspections Conducted	97	120	180
# of Annual Commercial/Industrial Inspections Approved	55	60	65
# of Presale Inspections	8	8	8
# of Transfer Stamps Processed for Code Compliance	831	706	742
Number of Sump Pump Inspections	850	722	758
Number of FOIA Requests Processed	329	280	293
Efficiencies			
Average Days to Resolve an Enforcement Case	24	26	26
Effectiveness			
% of Code Enforcement Cases Resolved	61	60	60
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	21	21	21
# of Annexations	4	3	3
# of Re-Zoning	5	1	3
# of Subdivisions	4	2	3
# of Variations	14	16	15
# of Misc. Cases	1	2	2
# of Sign Variations Approved	6		
Efficiencies			
Average Days to Complete	90	90	90

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Engineering			
Outputs			
# of Floodplain Inquiries	38	40	40
# of GIS Service Requests Processed	21	20	19
# of Sq. ft. of Sidewalks Inspected-New	26,000	12,530	14,510
# of Sq. ft. of Sidewalks Replaced	38,094	47,610	58,610
# of Linear ft. of Curb and Gutters Inspected-New	10,406	7,150	7,625
# of Linear ft. of Curb and Gutters Replaced	25,342	27,585	28,475
# of Square Yards of Pavement Inspected-New	24,060	17,250	6,175
# of Square Yards of Pavement Replaced	159,614	126,000	111,000
# of Sanitary Structures Inspected New	22	24	23
# of Sanitary Structures Replaced	1	10	15
# of LF Sanitary Sewers Inspected New	3,211	1,080	1,160
# of LF Sanitary Sewers Replaced	100	250	350
# of Storm Structures Inspected-New	150	105	63
# of Storm Structures Replaced	11	16	18
# of Linear ft. Storm Sewers Inspected-New	8,417	4,300	3,050
# of Linear ft. Storm Sewers Replaced	75	175	220
# of Linear ft. Water Mains Inspected-New	5,223	2,940	900
# of Linear ft. Water Mains Replaced	0	80	50
# of Driveway Aprons Inspected-New	48	60	100
# of Aprons & Driveways Replaced	68	95	115
# of Light Pole Foundations Inspection – New	29	33	45

COMMUNITY DEVELOPMENT

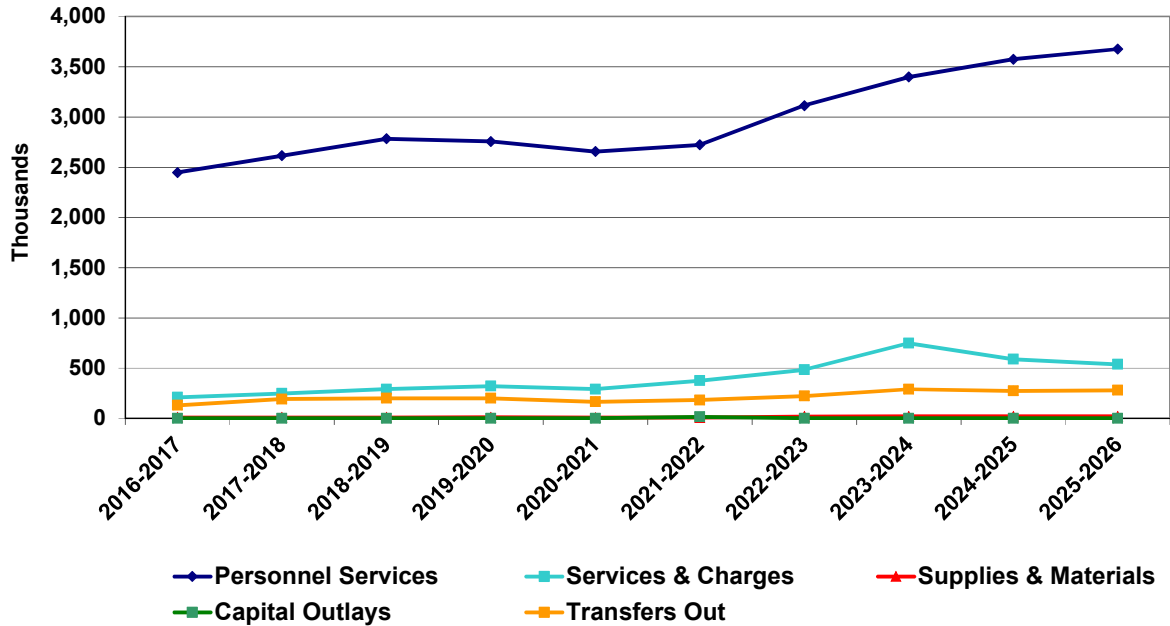
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst Director of Community Dev - Zoning	1.00	1.00	1.00	1.00	1.00
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Special Projects Coordinator	0.70	0.70	0.70	0.70	0.70
Village Engineer	0.70	0.70	0.70	0.70	0.70
Assistant Village Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	0.80	0.80	0.80	0.80	0.80
Engineering Technician	2.00	2.00	2.00	2.00	2.00
Community Development Inspector I	3.50	5.50	5.50	5.50	5.50
Community Development Inspector II	5.00	5.00	5.00	5.00	5.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00	1.00	1.00
Clerk Typist (2)	2.00	2.00	2.00	2.00	2.00
Seasonal Intern	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	<u>22.20</u>	<u>24.20</u>	<u>24.20</u>	<u>24.20</u>	<u>24.20</u>
Authorized & Unbudgeted:					
None					
Total Authorized:	<u>22.20</u>				

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	3,111,900	3,397,038	3,573,712	3,675,444
Services & Charges	482,400	747,300	587,800	537,800
Supplies & Materials	17,300	19,500	19,500	19,500
Capital Outlays	0	0	0	0
Transfers Out	222,900	289,200	272,400	278,900
Total	3,834,500	4,453,038	4,453,412	4,511,644



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2010 - COMMUNITY DEVELOPMENT								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2010-4001	SALARIES & WAGES	1,815,922.52	1,843,897.34	2,047,400.00	2,025,000.00	2,213,942.00	2,324,462.00	2,367,218.00
100.2010-4004	OVERTIME	30,723.85	51,145.10	65,000.00	56,200.00	75,000.00	75,000.00	75,000.00
100.2010-4006	OTHER PAY	2,597.94	5,937.62	9,200.00	20,300.00	9,200.00	9,200.00	9,200.00
100.2010-4007	PART-TIME	0.00	5,511.17	59,200.00	117,600.00	151,540.00	161,549.00	172,220.00
100.2010-4020	SICK PAY	38,841.91	37,058.67	50,500.00	47,000.00	52,300.00	54,100.00	55,900.00
WAGES & SALARIES Totals		\$1,888,086.22	\$1,943,549.90	\$2,231,300.00	\$2,266,100.00	\$2,501,982.00	\$2,624,311.00	\$2,679,538.00
TAXES & BENEFITS								
100.2010-4009	I.M.R.F.	224,587.69	224,232.09	230,400.00	225,000.00	192,804.00	201,912.00	205,584.00
100.2010-4010	SOCIAL SECURITY	142,633.76	146,703.91	169,100.00	180,200.00	189,930.00	199,289.00	203,522.00
100.2010-4012	HEALTH INSURANCE	400,763.18	408,272.71	413,500.00	440,600.00	512,322.00	548,200.00	586,800.00
TAXES & BENEFITS Totals		\$767,984.63	\$779,208.71	\$813,000.00	\$845,800.00	\$895,056.00	\$949,401.00	\$995,906.00
PERSONNEL SVCS Totals		\$2,656,070.85	\$2,722,758.61	\$3,044,300.00	\$3,111,900.00	\$3,397,038.00	\$3,573,712.00	\$3,675,444.00
SERVICES & CHARGES								
100.2010-4150	IRMA INSURANCE	9,100.00	31,100.00	53,600.00	54,200.00	54,200.00	54,200.00	54,200.00
PROFESSIONAL								
100.2010-4102	PROF SERV ARCHITECTURAL	98,829.83	132,498.35	79,000.00	140,000.00	145,000.00	145,000.00	145,000.00
Budget Transactions								
Level	Transaction			Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW	STORMWATER REVIEW			1.0000		135,000.00	135,000.00	
BOARD REVIEW	ENGINEERING/TRAFFIC RELATED SERVICES			1.0000		5,000.00	5,000.00	
BOARD REVIEW	SOIL CONSULTANTS			1.0000		5,000.00	5,000.00	
BOARD REVIEW Totals							\$145,000.00	
100.2010-4103	PROF SERV LEGAL	770.00	6,243.60	3,000.00	5,000.00	3,000.00	3,000.00	3,000.00
100.2010-4107	PROF SERV MEDICAL	265.00	937.00	0.00	1,000.00	0.00	0.00	0.00
100.2010-4110	TECH & CONSULT SERVICES	107,844.62	134,692.16	187,600.00	127,600.00	360,000.00	245,000.00	195,000.00
Budget Transactions								
Level	Transaction			Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW	SPECIAL INSPECTIONS			1.0000		1,500.00	1,500.00	
BOARD REVIEW	TRAFFIC STUDY FOR NEIGHBORHOOD STOP SIGN			1.0000		2,500.00	2,500.00	
BOARD REVIEW	ORDINANCE REV SUBDIVISION FY23 ONLY PUSH TO FY24			1.0000		30,000.00	30,000.00	
BOARD REVIEW	CRS SUB DAMAGE & IMP TRACKING FY23 ONLY PUSH TO FY24			1.0000		15,000.00	15,000.00	
BOARD REVIEW	BUILDING CONSULTANT			1.0000		40,000.00	40,000.00	
BOARD REVIEW	ENGINEERING CONSULTANT			1.0000		30,000.00	30,000.00	
BOARD REVIEW	CRS OUTREACH INSERT			1.0000		4,000.00	4,000.00	
BOARD REVIEW	CONSULT STORM WATER ORD REV FY23 ONLY PUSH TO FY24			1.0000		15,000.00	15,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW UPDATE STORMWATER SPECIFICATIONS (FY 24 ONLY)					1.0000	50,000.00	50,000.00
	BOARD REVIEW UPDATE STORMWATER AND FLOODPLAIN ORDINANCE (FY 24 ONLY)					1.0000	45,000.00	45,000.00
	BOARD REVIEW TRANSFER OF PROPERTY INSPECTIONS					1.0000	88,000.00	88,000.00
	BOARD REVIEW ELEVATOR INSPECTION					1.0000	12,000.00	12,000.00
	BOARD REVIEW FIRE PLAN REVIEW					1.0000	27,000.00	27,000.00
	BOARD REVIEW Totals							\$360,000.00
	PROFESSIONAL Totals	\$207,709.45	\$274,371.11	\$269,600.00	\$273,600.00	\$508,000.00	\$393,000.00	\$343,000.00
	COMMUNICATIONS							
100.2010-4115	COMMUNICATIONS-TELEPHONE	18,932.77	18,123.90	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00
100.2010-4116	COMMUNICATIONS-PORTABLE DV	959.64	(1,438.84)	0.00	0.00	0.00	0.00	0.00
100.2010-4117	COMMUNICATIONS-POSTAGE	3,974.97	6,122.04	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	COMMUNICATIONS Totals	\$23,867.38	\$22,807.10	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00	\$23,000.00
	OTHER							
100.2010-4118	COPY REPRODUCTION	2,986.16	4,718.71	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.2010-4160	PRINTING	7,692.69	7,366.03	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ADJUDICATION/CITATION FORMS					1.0000	600.00	600.00
	BOARD REVIEW PERMIT FORMS-BLDG/OCCUPANCY/WARNING/ENVELOPES/STORMWATER MGMT					1.0000	2,500.00	2,500.00
	BOARD REVIEW PERMITS-OTHER PRINTING BUSINESS CARDS					1.0000	2,500.00	2,500.00
	BOARD REVIEW LARGE FORMT SUPPLIES AND PRINTING					1.0000	2,400.00	2,400.00
	BOARD REVIEW Totals							\$8,000.00
100.2010-4161	PUBLICATION OF NOTICES	2,490.35	4,064.13	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.2010-4163	CONFERENCES	2,531.38	1,876.78	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW APWA/SBOC PLANNING MEETINGS ONCE A MONTH					1.0000	1,000.00	1,000.00
	BOARD REVIEW CONFERENCE FOR ENGINEERING/PLANNING & DEVELOPMENT					1.0000	1,500.00	1,500.00
	BOARD REVIEW INSPECTION SEMINARS STORMWATER FEMA					1.0000	1,000.00	1,000.00
	BOARD REVIEW CONFERENCES - GENERAL					1.0000	5,000.00	5,000.00
	BOARD REVIEW Totals							\$8,500.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
100.2010-4164	TRAINING	5,735.28	6,173.72	12,500.00	12,500.00	12,500.00	12,500.00	12,500.00
	Budget Transactions							
	Level	Transaction			Number of Units		Cost Per Unit	Total Amount
	BOARD REVIEW	STORMWATER MANAGEMENT WATER QUALITY/OTHER REGULATIONS			1.0000		1,000.00	1,000.00
	BOARD REVIEW	MISCELLANEOUS TRAINING			1.0000		3,300.00	3,300.00
	BOARD REVIEW	PROFESSIONAL ENGINEERS LICENSE/CERTIFICATION ICC			1.0000		2,200.00	2,200.00
	BOARD REVIEW	SBOC/NWBOCA/ICC TRAINING			1.0000		5,000.00	5,000.00
	BOARD REVIEW	ENGINEERING DOCUMENTATION/TRANSPORTATION/GIS			1.0000		1,000.00	1,000.00
	BOARD REVIEW Totals							\$12,500.00
100.2010-4180	REPAIRS & MAINTENANCE	0.00	0.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions							
	Level	Transaction			Number of Units		Cost Per Unit	Total Amount
	BOARD REVIEW	GENERAL REPAIRS			1.0000		700.00	700.00
	BOARD REVIEW	SURVEYING INSTRUMENT/TRAFFIC COUNTERS			1.0000		700.00	700.00
	BOARD REVIEW Totals							\$1,400.00
100.2010-4192	DUES/SUBSCRIPTIONS	1,493.17	2,307.89	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
	Budget Transactions							
	Level	Transaction			Number of Units		Cost Per Unit	Total Amount
	BOARD REVIEW	AICP/APA MEMBERSHIP			1.0000		800.00	800.00
	BOARD REVIEW	ANSI/ASME/PLUMBING CODE & ACCESS MANUALS			1.0000		500.00	500.00
	BOARD REVIEW	ASCE/ENGINEERING MEMBERSHIP			1.0000		800.00	800.00
	BOARD REVIEW	ENGINEERING & BUILDING REFERENCE BOOKS			1.0000		1,000.00	1,000.00
	BOARD REVIEW	ICC MEMBERSHIP			1.0000		200.00	200.00
	BOARD REVIEW	SBOC/NWBOCA/IACE MEMBERSHIP			1.0000		1,500.00	1,500.00
	BOARD REVIEW	PLANNING REFERENCE MANUALS			1.0000		400.00	400.00
	BOARD REVIEW Totals							\$5,200.00
100.2010-4199	OTHER SERVICES & CHARGES	27,354.35	20,611.86	168,500.00	87,000.00	117,500.00	73,000.00	73,000.00
	Budget Transactions							
	Level	Transaction			Number of Units		Cost Per Unit	Total Amount
	BOARD REVIEW	COUNTY RECORDING FEES			1.0000		1,000.00	1,000.00
	BOARD REVIEW	DOCUMENT SCANNING			1.0000		40,000.00	40,000.00
	BOARD REVIEW	FACADE GRANTS PUSH FORWARD FROM FY23			1.0000		31,500.00	31,500.00
	BOARD REVIEW	OVERHEAD SEWER PROGRAM			1.0000		20,000.00	20,000.00
	BOARD REVIEW	TITLE SEARCH			1.0000		1,000.00	1,000.00
	BOARD REVIEW	UNOCCUPIED PROPERTY MAINTENANCE			1.0000		10,000.00	10,000.00
	BOARD REVIEW	PEST CONTROL (FY 24 ONLY)			1.0000		13,000.00	13,000.00
	BOARD REVIEW	MISCELLANEOUS			1.0000		1,000.00	1,000.00
	BOARD REVIEW Totals							\$117,500.00
OTHER Totals		\$50,283.38	\$47,119.12	\$213,100.00	\$131,600.00	\$162,100.00	\$117,600.00	\$117,600.00
SERVICES & CHARGES Totals		\$290,960.21	\$375,397.33	\$559,300.00	\$482,400.00	\$747,300.00	\$587,800.00	\$537,800.00

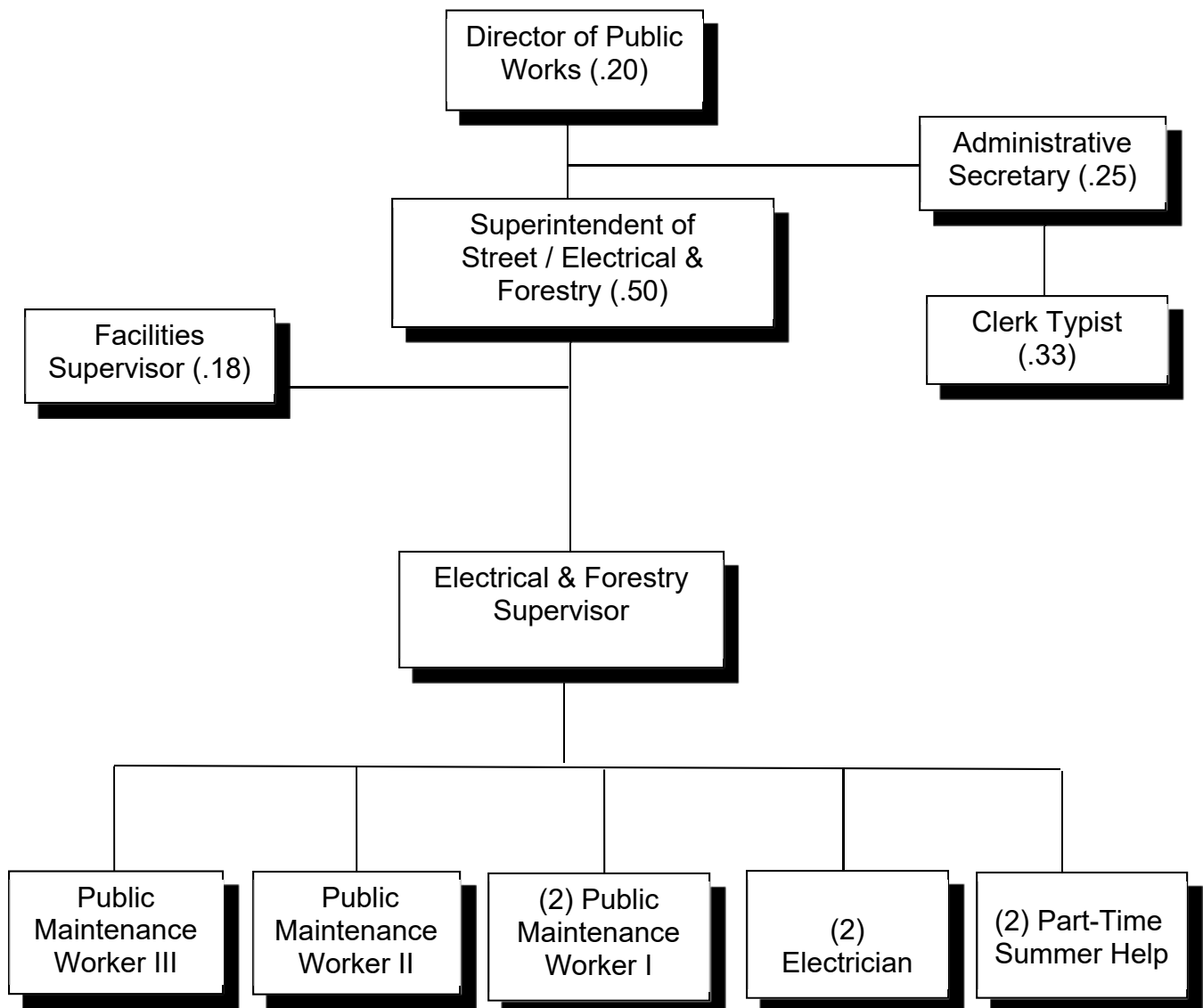
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
SUPPLIES & MATERIALS								
100.2010-4201	OFFICE SUPPLIES	2,775.50	3,246.19	4,000.00	4,000.00	5,000.00	5,000.00	5,000.00
100.2010-4203	CLOTHING SUPPLIES	2,284.60	2,523.68	7,000.00	7,000.00	8,200.00	8,200.00	8,200.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	BOOTS (18 @ \$125)				1.0000	2,250.00	2,250.00
	BOARD REVIEW	CLOTHING ALLOWANCE				1.0000	5,950.00	5,950.00
	BOARD REVIEW Totals							\$8,200.00
100.2010-4299	OTHER OPERATING SUPPLIES	1,843.09	983.86	6,300.00	6,300.00	6,300.00	6,300.00	6,300.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ENGINEERING AND BUILDING TOOLS/LENS ACE HARDWARE OPEN PO				1.0000	500.00	500.00
	BOARD REVIEW	STAKES/NAILS/PAINT/RAIN GEAR/GLOVES				1.0000	800.00	800.00
	BOARD REVIEW	TRAFFIC CONTROL UPGRADE ITEMS				1.0000	5,000.00	5,000.00
	BOARD REVIEW Totals							\$6,300.00
SUPPLIES & MATERIALS Totals		\$6,903.19	\$6,753.73	\$17,300.00	\$17,300.00	\$19,500.00	\$19,500.00	\$19,500.00
CAPITAL OUTLAYS								
EQUIPMENT								
100.2010-4304	EQUIPMENT-ELECTRONICS	0.00	14,523.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT Totals		\$0.00	\$14,523.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		\$0.00	\$14,523.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
100.2010-4961	TRANSFER TO FLEET SERVICE	30,525.47	34,673.11	50,600.00	50,600.00	52,900.00	54,100.00	55,600.00
100.2010-4962	TRANSFER TO IT	111,502.38	121,162.84	145,700.00	145,700.00	199,300.00	181,300.00	186,200.00
100.2010-4964	TRANSFER TO EQUIP REPL FD	22,200.00	26,600.00	26,600.00	26,600.00	37,000.00	37,000.00	37,100.00
TRANSFERS OUT Totals		\$164,227.85	\$182,435.95	\$222,900.00	\$222,900.00	\$289,200.00	\$272,400.00	\$278,900.00
Department 2010 - COMMUNITY DEVELOPMENT Total:		\$3,118,162.10	\$3,301,868.62	\$3,843,800.00	\$3,834,500.00	\$4,453,038.00	\$4,453,412.00	\$4,511,644.00
Fund 100 - GENERAL FUND Totals		\$3,118,162.10	\$3,301,868.62	\$3,843,800.00	\$3,834,500.00	\$4,453,038.00	\$4,453,412.00	\$4,511,644.00
Net Grand Totals		\$3,118,162.10	\$3,301,868.62	\$3,843,800.00	\$3,834,500.00	\$4,453,038.00	\$4,453,412.00	\$4,511,644.00



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ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry (E&F) Division of the Public Works Department operates under the direction of the Director of Public Works and Superintendent of Street/Electrical & Forestry. The division is overseen by the Electrical and Forestry Supervisor and is comprised of one (1) Public Maintenance Worker III, one (1) Public Maintenance Worker II, two (2) Public Maintenance Worker I and two (2) Electrician. This division also provides partial funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planting, pruning, dead/hazardous/diseased/infested tree removal, tree inspection and assessment, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, contract tree removal, cyclical contract tree pruning, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair, replacement and installation of underground cable, replacement of light bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget covers the contract maintenance of the Village's warning siren system and the maintenance, installation and removal of five of the Villages pond aerators servicing ponds in various subdivisions.

Miscellaneous

The Electrical & Forestry budget provides for portions of salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation as well as Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

FY 2023-24 Key Objectives

Strategic Priority 2: Community Image

1. Continue work to maintain and improve the aesthetics of the Village's properties and thoroughfares as follows:
 - a. Provide festive and inspiring holiday décor to municipal grounds for the public to enjoy.
 - b. Provide special maintenance, such as planting of flowers at the Village's entrance signs, Veteran's Circle, Lake Street medians, Village Hall grounds and Urban Plazas.
 - c. Continue to provide additional public services such as the Village's extensive branch pickup program, free mulch delivery to residents, Christmas tree pickup program, and the Arbor Day elementary school program and tree give-away.

Strategic Priority 4: Infrastructure

1. Manage and maintain the Village's municipal tree population:
 - a. Village's GIS Tree Inventory program provides inventory and mapping of the Village's street and property tree species, locations, size, condition for asset inventory, GIS integration with Village systems, canopy coverage and species tracking and diversity.
 - b. Provide maintenance of the parkway trees throughout the Village through pruning activities, risk assessment and the removal of dead, diseased and hazardous trees.
 - c. Plant new trees and replace dead/hazardous/diseased/infested trees with greater species diversity, planning and spacing for long term community benefits.
2. Manage and maintain the Village's street lighting system:
 - a. Responsibly integrate the use of LED technology into streetlight program.
 - b. Continue to update streetlight system with GIS re-inventory, inspection, maintenance and upgrades.
 - Control panel replacement and upgrades
 - Remote disconnect installations
 - Street lighting addition and relocation plans
 - Panel and light pole painting and maintenance
3. Thoroughfare maintenance:
 - a. Brick paver resetting, cleaning, sealing along Addison's thoroughfares, urban plazas and municipal grounds.
 - b. Mowing and maintenance of Village properties, including detention basins, grounds at public buildings and vacant property.

Strategic Priority 6: Employee Development

1. Continue to provide training and certification for Division employees in both electrical and forestry programs, methods and technology, promoting acknowledged professionalism to the Village's staffing.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$2,145,806	\$3,106,900	\$2,595,070
Number of Employees	8	8	8
Outputs			
Trees Pruned/In-House	537	2300	2000
Trees Pruned/Contracted	1378	1718	1900
Trees Removed/In-House	158	150	150
Trees Removed/Contracted	2	3	5
Trees Planted	224	150	150
Wood Chips Generated From Branch Pick-up (Cubic Yards)	1455	1500	1500
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	573	450	450
Street Light Work Orders	173	150	130
Bulbs Replaced	415	200	
Service Requests / Work Orders (Total)	1698	1300	1300
Service Requests / Work Orders Generated In- house	1234	975	975
Effectiveness			
In-house service request/Total service requests = % Department Proactivity	73%	75%	86%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$164.26 based on 7 months	\$202.94 based on 7 months	\$210.00 based on 7 months
Cyclical Tree Pruning Contract – Cost per Tree	\$74.13	\$74.13	\$75.00

ELECTRICAL & FORESTRY

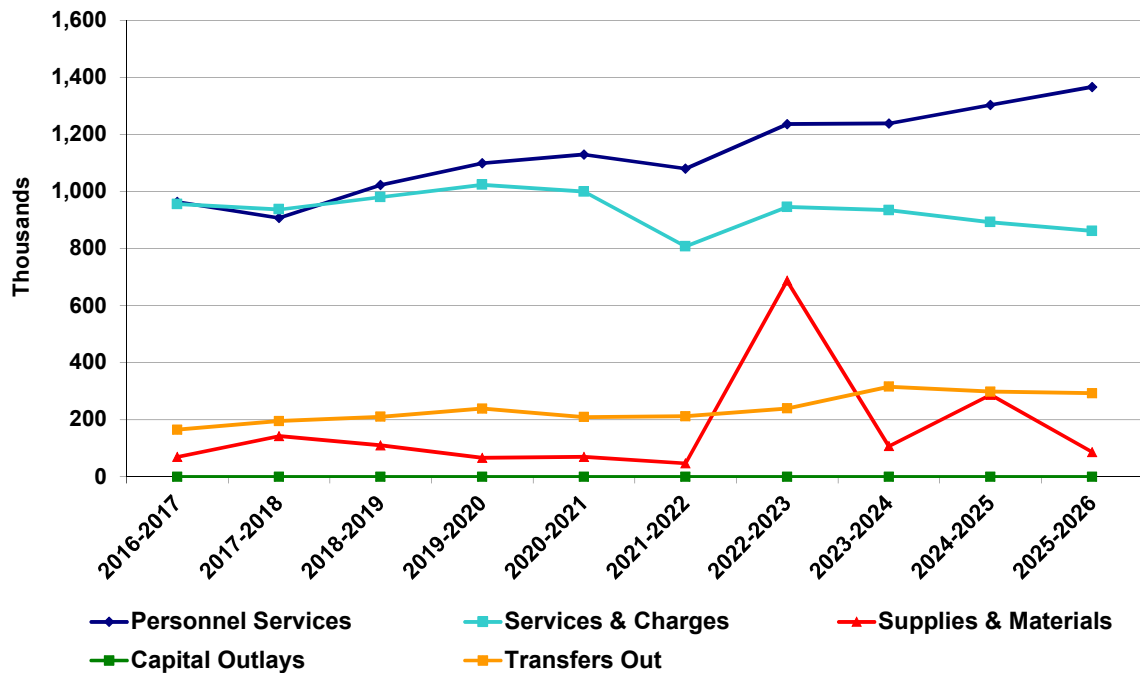
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Electrical & Forestry Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Clerk Typist	0.33	0.33	0.33	0.33	0.33
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Public Maint Worker I (2)	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Electrician	2.00	2.00	2.00	2.00	2.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	10.46	10.46	10.46	10.46	10.46
Authorized & Unbudgeted:					
None					
Total Authorized:	10.46				

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	1,235,500	1,238,400	1,303,200	1,366,300
Services & Charges	945,000	933,870	892,040	861,080
Supplies & Materials	686,900	107,100	286,800	86,800
Capital Outlays	0	0	0	0
Transfers Out	239,500	315,700	298,400	292,300
Total	3,106,900	2,595,070	2,780,440	2,606,480



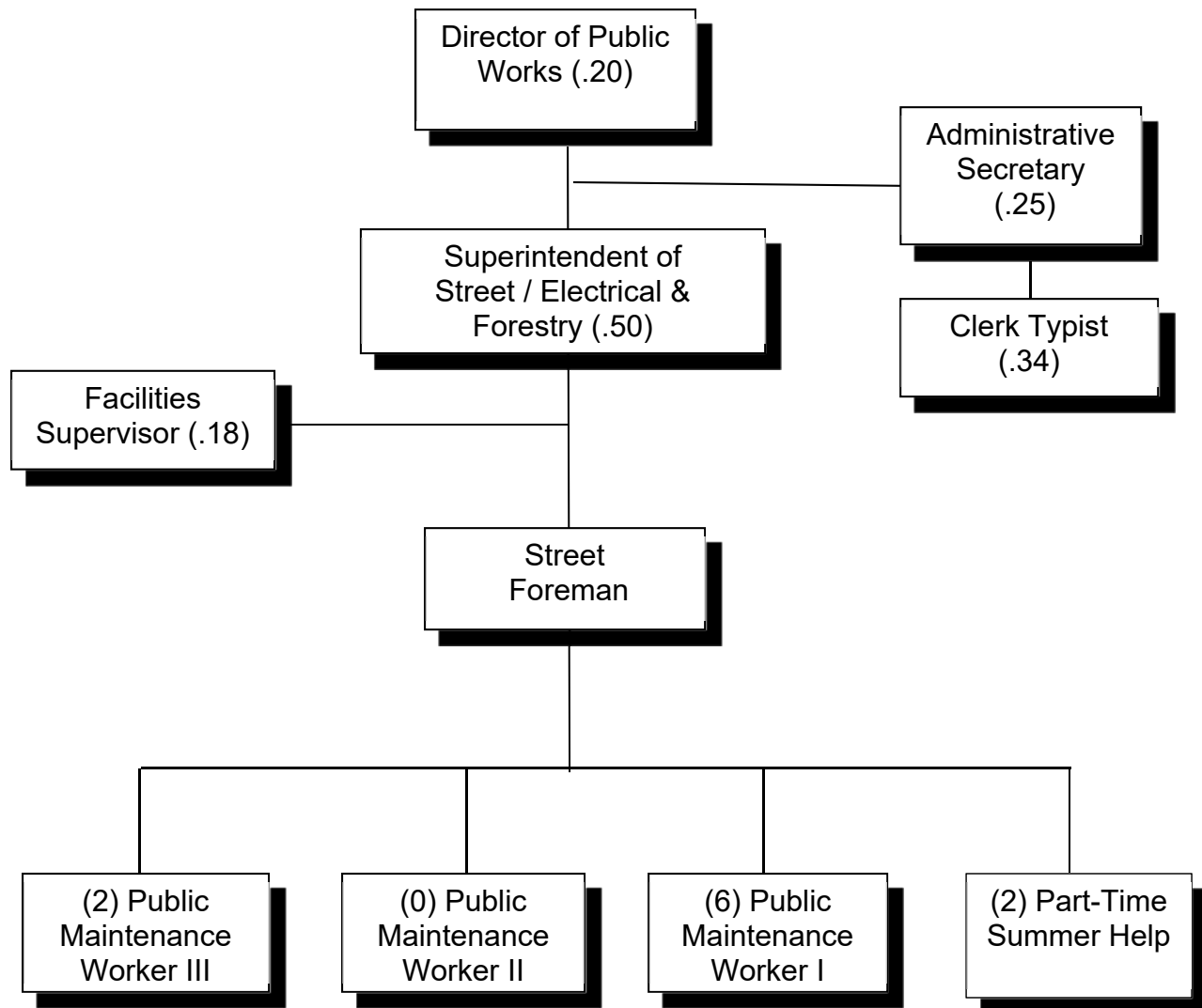
The increase in supplies and materials in FY23 is due to the LED Roadway Lighting Conversion project

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2510-4001	SALARIES & WAGES	765,574.62	722,569.51	870,700.00	857,500.00	852,300.00	897,500.00	940,800.00
100.2510-4004	OVERTIME	14,679.28	12,880.47	16,000.00	21,000.00	16,000.00	16,000.00	16,000.00
100.2510-4006	OTHER PAY	4,235.60	2,699.96	7,000.00	5,000.00	7,000.00	7,000.00	7,000.00
100.2510-4007	PART-TIME	.00	16,528.24	41,500.00	10,000.00	41,500.00	41,500.00	41,500.00
100.2510-4020	SICK PAY	6,685.86	8,167.14	7,300.00	9,500.00	7,600.00	7,900.00	8,100.00
WAGES & SALARIES Totals		\$791,175.36	\$762,845.32	\$942,500.00	\$903,000.00	\$924,400.00	\$969,900.00	\$1,013,400.00
TAXES & BENEFITS								
100.2510-4009	I.M.R.F.	93,929.78	86,317.49	98,000.00	89,500.00	72,400.00	76,200.00	79,700.00
100.2510-4010	SOCIAL SECURITY	58,614.16	57,811.69	71,600.00	70,000.00	70,200.00	73,700.00	76,900.00
100.2510-4012	HEALTH INSURANCE	185,968.17	173,129.25	224,700.00	173,000.00	171,400.00	183,400.00	196,300.00
TAXES & BENEFITS Totals		\$338,512.11	\$317,258.43	\$394,300.00	\$332,500.00	\$314,000.00	\$333,300.00	\$352,900.00
PERSONNEL SVCS Totals		\$1,129,687.47	\$1,080,103.75	\$1,336,800.00	\$1,235,500.00	\$1,238,400.00	\$1,303,200.00	\$1,366,300.00
SERVICES & CHARGES								
100.2510-4150	IRMA INSURANCE	82,513.96	34,390.94	41,400.00	35,200.00	35,200.00	35,200.00	35,200.00
PROFESSIONAL								
100.2510-4107	PROF SERV MEDICAL	735.00	1,894.85	1,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.2510-4110	TECH & CONSULT SERVICES	99,740.80	95,982.20	117,500.00	117,500.00	120,270.00	122,440.00	140,480.00
Budget Transactions								
Level	Transaction			Number of Units		Cost Per Unit	Total Amount	
BOARD REVIEW	GIS TREE INVENTORY UPDATE			1.0000		15,270.00	15,270.00	
BOARD REVIEW	BRUSH PICK-UP			1.0000		105,000.00	105,000.00	
BOARD REVIEW Totals							\$120,270.00	
PROFESSIONAL Totals		\$100,475.80	\$97,877.05	\$118,500.00	\$120,500.00	\$123,270.00	\$125,440.00	\$143,480.00
COMMUNICATIONS								
100.2510-4115	COMMUNICATIONS-TELEPHONE	7,970.14	7,089.89	8,300.00	8,300.00	8,300.00	8,300.00	8,300.00
100.2510-4116	COMMUNICATIONS-PORTABLE DV	(115.10)	(38.66)	1,700.00	.00	1,700.00	1,700.00	1,700.00
100.2510-4117	COMMUNICATIONS-POSTAGE	79.56	192.62	500.00	300.00	500.00	500.00	500.00
COMMUNICATIONS Totals		\$7,934.60	\$7,243.85	\$10,500.00	\$8,600.00	\$10,500.00	\$10,500.00	\$10,500.00
UTILITIES								
100.2510-4170	PUBLIC UTIL GAS-HEAT	7,358.01	15,225.63	12,000.00	38,000.00	60,000.00	60,000.00	60,000.00
100.2510-4173	PUBLIC UTIL ELEC-LIGHT	185,103.60	180,374.26	180,000.00	100,000.00	80,000.00	80,000.00	80,000.00
UTILITIES Totals		\$192,461.61	\$195,599.89	\$192,000.00	\$138,000.00	\$140,000.00	\$140,000.00	\$140,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SERVICES & CHARGES								
OTHER								
100.2510-4118	COPY REPRODUCTION	1,562.19	1,922.24	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2510-4122	MOSQUITO CONTROL	93,287.25	99,018.25	99,900.00	99,900.00	99,900.00	99,900.00	99,900.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW AQUATIC WEED CONTROL					1.0000	11,800.00	11,800.00	
BOARD REVIEW BLOOMINGDALE TOWNSHIP - VOA SHARE					1.0000	9,700.00	9,700.00	
BOARD REVIEW MOSQUITO CONTROL					1.0000	78,400.00	78,400.00	
BOARD REVIEW Totals							\$99,900.00	
100.2510-4160	PRINTING	42.00	627.00	600.00	600.00	600.00	600.00	600.00
100.2510-4161	PUBLICATION OF NOTICES	202.36	620.68	600.00	600.00	600.00	600.00	600.00
100.2510-4163	CONFERENCES	600.00	1,560.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
100.2510-4164	TRAINING	2,180.00	3,038.31	6,000.00	6,000.00	10,000.00	6,000.00	6,000.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW BASIC FORESTRY & ARBORIST CERTIFICATION					1.0000	4,000.00	4,000.00	
BOARD REVIEW GIS COLLECTION TRAINING					1.0000	2,000.00	2,000.00	
BOARD REVIEW MUNICIPAL FORESTRY INSTITUTE					1.0000	4,000.00	4,000.00	
BOARD REVIEW Totals							\$10,000.00	
100.2510-4178	FACILITIES MAINTENANCE	.00	4,323.94	29,200.00	.00	.00	.00	.00
100.2510-4180	REPAIRS & MAINTENANCE	514,447.73	356,922.13	529,400.00	529,400.00	507,600.00	467,600.00	418,600.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW CONCRETE POLE REPLACEMENT					1.0000	16,500.00	16,500.00	
BOARD REVIEW CONTRACT TREE TRIMMING					1.0000	150,000.00	150,000.00	
BOARD REVIEW EQUIPMENT REPLACEMENT PARTS					1.0000	3,300.00	3,300.00	
BOARD REVIEW HELIX BASE INVENTORY					1.0000	3,500.00	3,500.00	
BOARD REVIEW MOWING AND NUISSANCE WEED CUTTING					1.0000	108,400.00	108,400.00	
BOARD REVIEW PARKWAY RESTORATION					1.0000	2,000.00	2,000.00	
BOARD REVIEW POND AERATOR MAINTENANCE					1.0000	14,900.00	14,900.00	
BOARD REVIEW RADIO REPAIRS REPLACEMENT					1.0000	400.00	400.00	
BOARD REVIEW STREETLIGHT ADMINISTRATION					1.0000	30,000.00	30,000.00	
BOARD REVIEW STREETLIGHT POLES FOR KNOCKDOWNS					1.0000	20,600.00	20,600.00	
BOARD REVIEW STUMP & TREE REMOVAL					1.0000	3,800.00	3,800.00	
BOARD REVIEW TRAFFIC SIGNAL CONTRACT					1.0000	45,000.00	45,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SERVICES & CHARGES								
OTHER								
	BOARD REVIEW	TREE REPLACEMENT				1.0000	20,200.00	20,200.00
	BOARD REVIEW	LAKE STREET STREETLIGHT POLE PAINTING (FY 24 ONLY)				1.0000	40,000.00	40,000.00
	BOARD REVIEW	STREETLIGHT CONTROLLER REPLACEMENT				1.0000	49,000.00	49,000.00
	BOARD REVIEW Totals							\$507,600.00
100.2510-4190	RENTAL-EQUIPMENT	.00	.00	1,200.00	200.00	1,200.00	1,200.00	1,200.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	RENTAL OF TRENCH/HEAVY EQUIPMENT				1.0000	1,200.00	1,200.00
	BOARD REVIEW Totals							\$1,200.00
100.2510-4192	DUES/SUBSCRIPTIONS	1,420.00	1,075.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	VARIOUS RE-CERTIFICATIONS				1.0000	1,700.00	1,700.00
	BOARD REVIEW Totals							\$1,700.00
100.2510-4199	OTHER SERVICES & CHARGES	1,744.05	2,675.74	.00	1,000.00	.00	.00	.00
	OTHER Totals	\$615,485.58	\$471,783.29	\$671,900.00	\$642,700.00	\$624,900.00	\$580,900.00	\$531,900.00
	SERVICES & CHARGES Totals	\$998,871.55	\$806,895.02	\$1,034,300.00	\$945,000.00	\$933,870.00	\$892,040.00	\$861,080.00
SUPPLIES & MATERIALS								
100.2510-4201	OFFICE SUPPLIES	1,024.83	673.40	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.2510-4203	CLOTHING SUPPLIES	6,993.77	7,508.58	10,300.00	10,300.00	9,600.00	9,600.00	9,600.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ARC FLASH PROTECTIVE COVERALLS				1.0000	300.00	300.00
	BOARD REVIEW	BOOTS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	RAIN GEAR & RUBBER BOOTS				1.0000	350.00	350.00
	BOARD REVIEW	SAFETY & PERSONAL PROTECTIVE EQUIPMENT				1.0000	2,100.00	2,100.00
	BOARD REVIEW	T-SHIRTS				1.0000	650.00	650.00
	BOARD REVIEW	UNIFORMS				1.0000	4,000.00	4,000.00
	BOARD REVIEW	WINTER OUTERWEAR				1.0000	1,200.00	1,200.00
	BOARD REVIEW Totals							\$9,600.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SUPPLIES & MATERIALS								
100.2510-4206	STREET	15,421.06	5,050.58	678,100.00	603,300.00	22,000.00	222,000.00	22,000.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW HIGH PRESSURE SODIUM BULBS					1.0000	22,000.00	22,000.00	
BOARD REVIEW Totals							\$22,000.00	
100.2510-4207	PUBLIC GRND/MAT SUPPLIES	28,141.03	24,466.67	56,000.00	56,000.00	63,300.00	43,000.00	43,000.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW CHRISTMAS LIGHTS					1.0000	20,000.00	20,000.00	
BOARD REVIEW FERTILIZERS & HERBICIDES					1.0000	2,900.00	2,900.00	
BOARD REVIEW FLOWERS FOR VILLAGE OWNED PROPERTY					1.0000	4,300.00	4,300.00	
BOARD REVIEW GRASS, SOD & SEED					1.0000	2,100.00	2,100.00	
BOARD REVIEW REPLACEMENT BUSHES & TREES					1.0000	4,000.00	4,000.00	
BOARD REVIEW PHASE 5 VILLAGE GREENS CHRISTMAS DECORATIONS (FY 24 ONLY)					1.0000	30,000.00	30,000.00	
BOARD REVIEW Totals							\$63,300.00	
100.2510-4298	OPERATING SUPPLIES - FACILITIES	.00	1,054.10	1,600.00	.00	.00	.00	.00
100.2510-4299	OTHER OPERATING SUPPLIES	18,044.83	8,269.73	16,300.00	16,300.00	11,200.00	11,200.00	11,200.00
Budget Transactions								
Level Transaction					Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW ELECTRIC TAPE, CRIMPS, MISC HARDWARE					1.0000	8,400.00	8,400.00	
BOARD REVIEW REMOTE DISCONNECT SWITCHES					1.0000	2,800.00	2,800.00	
BOARD REVIEW Totals							\$11,200.00	
SUPPLIES & MATERIALS Totals		\$69,625.52	\$47,023.06	\$763,300.00	\$686,900.00	\$107,100.00	\$286,800.00	\$86,800.00
TRANSFERS OUT								
100.2510-4961	TRANSFER TO FLEET SERVICE	113,649.83	106,441.47	132,400.00	132,400.00	164,900.00	168,800.00	173,500.00
100.2510-4962	TRANSFER TO IT	12,380.08	13,442.49	15,300.00	15,300.00	27,800.00	25,300.00	26,000.00
100.2510-4964	TRANSFER TO EQUIP REPL FD	83,100.00	91,900.00	91,800.00	91,800.00	123,000.00	104,300.00	92,800.00
TRANSFERS OUT Totals		\$209,129.91	\$211,783.96	\$239,500.00	\$239,500.00	\$315,700.00	\$298,400.00	\$292,300.00
Department 2510 - ELECTRICAL & FORESTRY Totals		\$2,407,314.45	\$2,145,805.79	\$3,373,900.00	\$3,106,900.00	\$2,595,070.00	\$2,780,440.00	\$2,606,480.00
Fund 100 - GENERAL FUND Totals		\$2,407,314.45	\$2,145,805.79	\$3,373,900.00	\$3,106,900.00	\$2,595,070.00	\$2,780,440.00	\$2,606,480.00
Net Grand Totals		\$2,407,314.45	\$2,145,805.79	\$3,373,900.00	\$3,106,900.00	\$2,595,070.00	\$2,780,440.00	\$2,606,480.00

Organization Structure

STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Streets/Electrical & Forestry and the Street Division Foreman. Additional staff includes one (2) Maintenance Worker III, one (1) Maintenance Worker II, and six (6) Maintenance Worker I. This budget also provides partial funding for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, street repairs and resurfacing, repair of sidewalks and curbs, replacement of sidewalks, striping of roadway lane lines, school crosswalks and stop bars, repair of damage due to snow plowing operations, installation and maintenance of street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for the maintenance of the waterways in and out of each holding pond, graffiti removal from sidewalks, streets, buildings, and sight/sound wall along I-290, maintenance of sound wall along I-290 from Route 83 to I-355 (funding in Capital Projects Fund), and help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2023-24 Key Objectives

Strategic Priority 4: Infrastructure

1. Pavement

- a. Continue to secure funding to address areas throughout the Village where pavement has failed. This includes:
 - Areas where pavement has settled below curb line, pooling water that will eventually weaken the base and cause pavement failure.
 - Preserve existing pavement by crack sealing joints and cracks. Continue to crack seal new pavement 2-4 years after completion. This includes MFT work.
- b. Stripe pavement as needed to ensure the safety of the motoring public, pedestrians and school children.
- c. Continue to sweep streets on a predetermined schedule to help keep contaminants out of the streams as well as presenting a good image of our Village.

Narrative (Cont'd)**FY 2023-24 Key Objectives (Cont'd)****Strategic Priority 4: Infrastructure (Cont'd)****1. Pavement (Cont'd)**

- d. Continue to refine and adjust snow operations to ensure the safety of the motoring public. Strive to determine salt and chemical usage prior to each storm, using enough to be effective, while at the same time being mindful of the environment.

2. Concrete Sidewalks, ADA Non-Compliant Sidewalk, Aprons and Curbs

- a. Continue to secure funding to address areas throughout the Village where sidewalks have failed. This includes:
 - Trip hazards caused by tree roots pushing sidewalk up or slab movement caused by frost or settlement.
 - Spalling caused by aging concrete or elements.
 - Severe cracking commonly found in apartment complexes where garbage trucks cross driveways to access containers in rear of parking lots.
- b. Continue the five-year sidewalk survey, completing 20% of the Village each year.
 - Potential trip hazards, movement and spalling are documented to be addressed when scheduling allows.
- c. Continue to respond to residents' notification of trip hazards within a reasonable period of time, grinding trip hazards down to a safe transition.
- d. Continue to secure funding to address replacing ADA Non-compliant sidewalks.
- e. Replace curb where drainage issues pose a threat of pooling water in street to prevent premature pavement failure, mosquito breeding or icing in the winter.
- f. Replace driveway aprons where repairs are needed due to structure movement, street or curb repairs or similar circumstances.

3. Street Signs

- a. Continue to secure funding to address street sign requests and replacement. This includes:
 - Directives for additional signage.
 - Replacement of damaged signs or fading/cracking due to age, or required replacement of signs due to legislative action.
- b. Maintain and update sign inventory. Continue with sign inspection.

4. Other Maintenance

- a. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - Cleaning of various creeks and ditches to insure proper water flow.
 - Operation of several storm water detention basins.
 - Removal of graffiti on public and private property.
 - Set up detours for community events.

STREET

Narrative (Cont'd)

FY 2023-24 Key Objectives (Cont'd)

Strategic Priority 6: Employee Development Initiative

1. To utilize off-site education and onsite training to have employees fully trained and capable of operating each piece of equipment in the absence of other employees.
2. Attend update seminars to keep informed on changing requirements for street sign placement and MUTCD manual.

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$3,033,028	\$3,149,600	\$4,149,405
Number of Employees	11	11	11
Outputs			
Hours expended for graffiti removal	116	60	70
Total lineal feet of curb and stripe painting	167,437	180,000	180,000
Total squares of sidewalk replaced	1,192	990	800
Total curb miles of street swept	5,611	4,000	2,800
Total tons of asphalt used	4,551	800	3,800
Total hours of snow plowing	2,947	3,000	3,500
Total tons of salt used	2,967	3,000	3,000
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) within 24 hours	90%	90%	90%
% Street sweeping completed on schedule	95%	95%	95%
Efficiency			
Average cost to remove graffiti, per job	\$140.00	\$140.00	\$140.00
Average cost to repair asphalt failures, per repair	\$323.00	\$323.00	\$323.00

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Clerk Typist	0.34	0.34	0.34	0.34	0.34
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Public Maint Worker I (6)	6.00	6.00	6.00	6.00	6.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	12.47	12.47	12.47	12.47	12.47

Authorized & Unbudgeted:

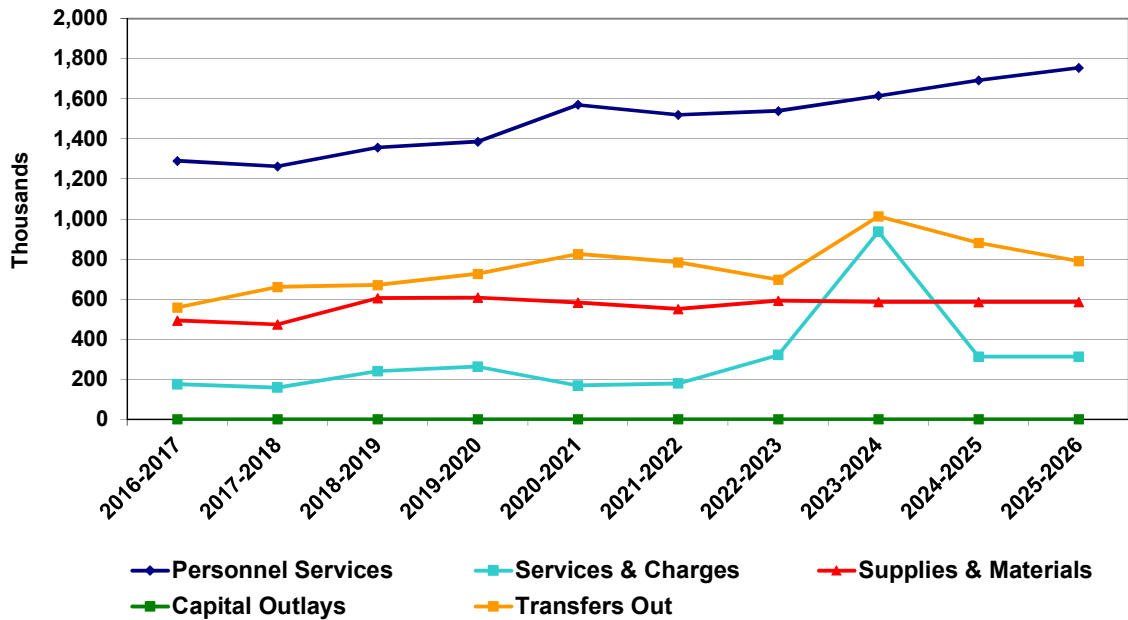
None

Total Authorized: 12.47

STREET

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	1,539,600	1,615,005	1,691,929	1,754,625
Services & Charges	320,700	936,500	312,500	312,500
Supplies & Materials	592,000	585,000	585,000	585,000
Capital Outlays	0	0	0	0
Transfers Out	697,300	1,012,900	881,300	790,300
Total	3,149,600	4,149,405	3,470,729	3,442,425



The increase in Services & Charges in FY24 is due to the College Blvd Resurfacing Program

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2520-4001	SALARIES & WAGES	935,430.31	953,640.51	1,014,500.00	960,000.00	995,400.00	1,047,300.00	1,101,500.00
100.2520-4004	OVERTIME	185,367.22	140,799.41	90,000.00	130,000.00	150,000.00	150,000.00	150,000.00
100.2520-4006	OTHER PAY	2,435.60	2,499.96	7,200.00	1,500.00	7,200.00	7,200.00	7,200.00
100.2520-4007	PART-TIME	.00	7,708.00	22,400.00	18,600.00	22,400.00	22,400.00	22,400.00
100.2520-4020	SICK PAY	24,677.41	19,899.43	28,900.00	28,000.00	29,900.00	31,000.00	32,100.00
WAGES & SALARIES Totals		\$1,147,910.54	\$1,124,547.31	\$1,163,000.00	\$1,138,100.00	\$1,204,900.00	\$1,257,900.00	\$1,313,200.00
TAXES & BENEFITS								
100.2520-4009	I.M.R.F.	137,619.58	129,142.88	120,400.00	110,000.00	97,080.00	101,454.00	106,020.00
100.2520-4010	SOCIAL SECURITY	85,785.85	84,891.80	86,800.00	88,500.00	91,625.00	95,675.00	99,905.00
100.2520-4012	HEALTH INSURANCE	198,949.53	181,619.52	211,800.00	203,000.00	221,400.00	236,900.00	235,500.00
TAXES & BENEFITS Totals		\$422,354.96	\$395,654.20	\$419,000.00	\$401,500.00	\$410,105.00	\$434,029.00	\$441,425.00
PERSONNEL SVCS Totals		\$1,570,265.50	\$1,520,201.51	\$1,582,000.00	\$1,539,600.00	\$1,615,005.00	\$1,691,929.00	\$1,754,625.00
SERVICES & CHARGES								
100.2520-4150	IRMA INSURANCE	48,800.59	34,301.69	54,100.00	49,800.00	49,800.00	49,800.00	49,800.00
PROFESSIONAL								
100.2520-4105	PROF SERV DATA PROCESSING	10,512.08	11,933.21	12,500.00	13,000.00	12,500.00	12,500.00	12,500.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	VEHICLE STICKER APPLICATIONS				1.0000	12,500.00	12,500.00	
BOARD REVIEW Totals						12,500.00		
100.2520-4107	PROF SERV MEDICAL	1,061.07	3,132.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	OSHA REQUIRED DRUG & ALCOHOL TEST				1.0000	900.00	900.00	
BOARD REVIEW	PRESCRIPTION SAFETY GLASSES				1.0000	600.00	600.00	
BOARD REVIEW Totals						1,500.00		
PROFESSIONAL Totals		\$11,573.15	\$15,065.21	\$14,000.00	\$14,500.00	\$14,000.00	\$14,000.00	\$14,000.00
COMMUNICATIONS								
100.2520-4115	COMMUNICATIONS-TELEPHONE	5,166.56	6,840.42	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	CELL PHONES				1.0000	2,500.00	2,500.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET								
SERVICES & CHARGES								
COMMUNICATIONS								
	BOARD REVIEW	REGULAR PHONES				1.0000	4,800.00	4,800.00
						BOARD REVIEW Totals		\$7,300.00
100.2520-4116	COMMUNICATIONS-PORTABLE DV	(475.07)	1,285.24	1,500.00	.00	1,500.00	1,500.00	1,500.00
100.2520-4117	COMMUNICATIONS-POSTAGE	6,406.27	6,519.34	7,000.00	7,700.00	4,500.00	4,500.00	4,500.00
	COMMUNICATIONS Totals	\$11,097.76	\$14,645.00	\$15,800.00	\$15,000.00	\$13,300.00	\$13,300.00	\$13,300.00
OTHER								
100.2520-4118	COPY REPRODUCTION	110.31	151.24	500.00	500.00	500.00	500.00	500.00
100.2520-4160	PRINTING	4,441.94	4,059.99	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
100.2520-4161	PUBLICATION OF NOTICES	207.80	398.67	500.00	500.00	500.00	500.00	500.00
100.2520-4163	CONFERENCES	.00	75.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2520-4164	TRAINING	990.37	522.77	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
100.2520-4176	SOLID WASTE DISPOSAL	.00	.00	14,000.00	.00	14,000.00	14,000.00	14,000.00
100.2520-4178	FACILITIES MAINTENANCE	.00	.00	4,200.00	.00	.00	.00	.00
100.2520-4180	REPAIRS & MAINTENANCE	86,945.00	104,127.50	204,200.00	204,200.00	828,200.00	204,200.00	204,200.00
Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit	Total Amount	
	BOARD REVIEW	CONTRACT SEALING (CRACK SEALING)		1.0000		50,000.00	50,000.00	
	BOARD REVIEW	CONTRACT STREET STRIPING		1.0000		18,000.00	18,000.00	
	BOARD REVIEW	CURB & GUTTER REPLACEMENT		1.0000		20,000.00	20,000.00	
	BOARD REVIEW	FIRE EXTINGUISHER SERVICE		1.0000		1,000.00	1,000.00	
	BOARD REVIEW	GENERAL REPAIRS		1.0000		3,200.00	3,200.00	
	BOARD REVIEW	MILLING		1.0000		40,000.00	40,000.00	
	BOARD REVIEW	SALT CREEK GREENWAY TRAIL		1.0000		2,000.00	2,000.00	
	BOARD REVIEW	COLLEGE BLVD RESURFACING PROGRAM		1.0000		640,000.00	640,000.00	
	BOARD REVIEW	TRAFFIC SIGNAL BACKUP		1.0000		24,000.00	24,000.00	
	BOARD REVIEW	BRICK PAVER MAINTENANCE		1.0000		30,000.00	30,000.00	
						BOARD REVIEW Totals		\$828,200.00
100.2520-4190	RENTAL-EQUIPMENT	.00	.00	24,300.00	24,300.00	4,300.00	4,300.00	4,300.00
Budget Transactions								
	Level	Transaction		Number of Units		Cost Per Unit	Total Amount	
	BOARD REVIEW	ASPHALT SAW, AIR COMPRESSOR		1.0000		4,300.00	4,300.00	
						BOARD REVIEW Totals		\$4,300.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET								
SERVICES & CHARGES								
OTHER								
100.2520-4192	DUES/SUBSCRIPTIONS	255.00	260.00	300.00	300.00	300.00	300.00	300.00
100.2520-4199	OTHER SERVICES & CHARGES	3,432.66	4,893.80	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	BOARD-UPS				1.0000	500.00	500.00	
BOARD REVIEW	COMMERCIAL DRIVERS LICENSE				1.0000	300.00	300.00	
BOARD REVIEW	ROAD KILL CONTRACT				1.0000	1,000.00	1,000.00	
						BOARD REVIEW Totals		\$1,800.00
OTHER Totals		\$96,383.08	\$114,488.97	\$259,600.00	\$241,400.00	\$859,400.00	\$235,400.00	\$235,400.00
SERVICES & CHARGES Totals		\$167,854.58	\$178,500.87	\$343,500.00	\$320,700.00	\$936,500.00	\$312,500.00	\$312,500.00
SUPPLIES & MATERIALS								
100.2520-4201	OFFICE SUPPLIES	.00	186.03	800.00	800.00	800.00	800.00	800.00
100.2520-4203	CLOTHING SUPPLIES	6,605.61	6,920.23	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	BOOTS				1.0000	1,125.00	1,125.00	
BOARD REVIEW	UNIFORMS				1.0000	2,700.00	2,700.00	
BOARD REVIEW	WINTER OUTER WEAR				1.0000	1,350.00	1,350.00	
BOARD REVIEW	COVERALL REPLACEMENTS @100 EACH				1.0000	200.00	200.00	
BOARD REVIEW	GLOVES & SAFETY EQUIPMENT				1.0000	250.00	250.00	
BOARD REVIEW	KNIT HATS & HELMET LINERS				1.0000	200.00	200.00	
BOARD REVIEW	RAIN GEAR - RUBBER BOOTS				1.0000	175.00	175.00	
BOARD REVIEW	SHIRTS FOR CLERICAL STAFF				1.0000	600.00	600.00	
BOARD REVIEW	T-SHIRTS				1.0000	700.00	700.00	
						BOARD REVIEW Totals		\$7,300.00
100.2520-4205	CHEMICALS	29,763.74	15,054.97	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	CHEMICALS				1.0000	20,000.00	20,000.00	
BOARD REVIEW	PRE-WET SALT TREATMENT				1.0000	10,000.00	10,000.00	
						BOARD REVIEW Totals		\$30,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	100 - GENERAL FUND							
Department	2520 - STREET							
	SUPPLIES & MATERIALS							
100.2520-4206	STREET	534,069.41	513,552.31	526,100.00	526,100.00	526,100.00	526,100.00	526,100.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW ROAD SALT					1.0000	185,000.00	185,000.00
	BOARD REVIEW STREET SIGNS					1.0000	40,000.00	40,000.00
	BOARD REVIEW ASPHALT PRIME (TACK)					1.0000	10,000.00	10,000.00
	BOARD REVIEW ASPHALT RECYCLING					1.0000	4,000.00	4,000.00
	BOARD REVIEW CULVERT REPLACEMENT					1.0000	2,600.00	2,600.00
	BOARD REVIEW GUARD RAILS					1.0000	800.00	800.00
	BOARD REVIEW HOT MIX ASPHALT					1.0000	275,000.00	275,000.00
	BOARD REVIEW PAINT FOR STRIPING					1.0000	8,700.00	8,700.00
							BOARD REVIEW Totals	526,100.00
100.2520-4207	PUBLIC GRND/MAT SUPPLIES	.00	.00	7,000.00	7,000.00	.00	.00	.00
100.2520-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	2,400.00	.00	.00	.00	.00
100.2520-4299	OTHER OPERATING SUPPLIES	11,073.35	14,915.05	20,800.00	20,800.00	20,800.00	20,800.00	20,800.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW COFFEE SUPPLIES					1.0000	800.00	800.00
	BOARD REVIEW HARDWARE, MAILBOX REPLCMNT, OXYGEN ACETYLENE,					1.0000	20,000.00	20,000.00
							BOARD REVIEW Totals	20,800.00
	SUPPLIES & MATERIALS Totals	581,512.11	550,628.59	594,400.00	592,000.00	585,000.00	585,000.00	585,000.00
	TRANSFERS OUT							
100.2520-4961	TRANSFER TO FLEET SERVICE	425,377.31	389,785.81	312,200.00	312,200.00	498,200.00	510,000.00	524,200.00
100.2520-4962	TRANSFER TO IT	80,552.14	87,511.52	99,700.00	99,700.00	88,100.00	80,300.00	82,400.00
100.2520-4964	TRANSFER TO EQUIP REPL FD	319,200.00	306,400.00	285,400.00	285,400.00	426,600.00	291,000.00	183,700.00
	TRANSFERS OUT Totals	825,129.45	783,697.33	697,300.00	697,300.00	1,012,900.00	881,300.00	790,300.00
Department	2520 - STREET Totals	3,144,761.64	3,033,028.30	3,217,200.00	3,149,600.00	4,149,405.00	3,470,729.00	3,442,425.00
Fund	100 - GENERAL FUND Totals	3,144,761.64	3,033,028.30	3,217,200.00	3,149,600.00	4,149,405.00	3,470,729.00	3,442,425.00
	Net Grand Totals	3,144,761.64	3,033,028.30	3,217,200.00	3,149,600.00	4,149,405.00	3,470,729.00	3,442,425.00

WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Wastewater.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Wastewater Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA), Illinois Environmental Protection Agency (IEPA) and all other governing bodies.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
REVENUE								
Department 5000 - WATER & SEWER FUND REVENUE								
TAXES								
500.5000-3031	SALES TAX INCREMENT	0.00	824,866.24	2,501,800.00	2,722,600.00	2,804,200.00	2,888,000.00	2,974,600.00
TAXES Totals		\$0.00	\$824,866.24	\$2,501,800.00	\$2,722,600.00	\$2,804,200.00	\$2,888,000.00	\$2,974,600.00
LICENSES, PERMITS, & FEES								
FEES								
500.5000-3121	STORM WATER EXEMPTION FEE	26,263.60	16,829.69	15,000.00	30,000.00	15,000.00	15,000.00	15,000.00
500.5000-3122	RECAPTURE FEES	11,250.00	10,000.00	0.00	10,000.00	10,000.00	10,000.00	10,000.00
500.5000-3126	BMP FEE IN LIEU PROGRAM	3,078.50	2,184.50	3,000.00	14,500.00	3,000.00	3,000.00	3,000.00
500.5000-3140	ANNEXATION/TAP ON FEES	145,538.92	247,253.45	150,000.00	250,000.00	150,000.00	150,000.00	150,000.00
FEES Totals		\$186,131.02	\$276,267.64	\$168,000.00	\$304,500.00	\$178,000.00	\$178,000.00	\$178,000.00
LICENSES, PERMITS, & FEES Totals		\$186,131.02	\$276,267.64	\$168,000.00	\$304,500.00	\$178,000.00	\$178,000.00	\$178,000.00
CHARGES FOR SERVICES								
WATER								
500.5000-3301	USER REVENUE-WATER	8,993,080.98	9,680,670.14	9,939,900.00	9,402,400.00	10,576,200.00	10,895,400.00	11,222,300.00
500.5000-3305	PENALTY REVENUE-WATER	(382.45)	106,298.32	103,400.00	131,800.00	116,200.00	119,600.00	123,200.00
500.5000-3310	WATER FROM CONSTRUCTION	1,590.86	2,700.00	1,500.00	2,000.00	2,000.00	2,000.00	2,000.00
500.5000-3312	WATER METER REVENUE	28,629.56	50,015.82	20,000.00	35,000.00	20,000.00	20,000.00	20,000.00
500.5000-3315	TURN ON FEES	147.79	299.09	3,000.00	0.00	1,000.00	1,000.00	1,000.00
WATER Totals		\$9,023,066.74	\$9,839,983.37	\$10,067,800.00	\$9,571,200.00	\$10,715,400.00	\$11,038,000.00	\$11,368,500.00
SEWER								
500.5000-3303	USER REVENUE-SEWER	6,548,713.94	7,055,805.99	7,264,100.00	6,871,300.00	7,732,600.00	7,962,100.00	8,200,900.00
500.5000-3306	PENALTY REVENUE-SEWER	(263.31)	80,454.34	78,700.00	100,800.00	88,200.00	90,800.00	93,500.00
500.5000-3320	POLLUTION FINES	0.00	1,983.00	0.00	0.00	0.00	0.00	0.00
500.5000-3325	LAB FEES	1,408.55	3,166.40	3,000.00	4,000.00	3,000.00	3,000.00	3,000.00
500.5000-3327	SEWER POLLUTION SURCHARGE	172,645.27	513,918.82	200,000.00	400,000.00	300,000.00	300,000.00	300,000.00
SEWER Totals		\$6,722,504.45	\$7,655,328.55	\$7,545,800.00	\$7,376,100.00	\$8,123,800.00	\$8,355,900.00	\$8,597,400.00
OTHER								
500.5000-3399	OTHER CHARGES	30,384.18	15,396.26	20,000.00	13,000.00	13,000.00	13,000.00	13,000.00
OTHER Totals		\$30,384.18	\$15,396.26	\$20,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00
CAPITAL								
500.5000-3304	USER FEE	0.00	20.00	0.00	0.00	0.00	0.00	0.00
CAPITAL Totals		\$0.00	\$20.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CHARGES FOR SERVICES Totals		\$15,775,955.37	\$17,510,728.18	\$17,633,600.00	\$16,960,300.00	\$18,852,200.00	\$19,406,900.00	\$19,978,900.00
FINES & FORFEITS								
500.5000-3208.5000	ADMINISTRATIVE ADJUDICATION V	0.00	11,500.00	1,000.00	0.00	1,000.00	1,000.00	1,000.00
FINES & FORFEITS Totals		\$0.00	\$11,500.00	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>GRANTS</i>								
500.5000-3430.30	GRANTS-LOCAL DUPAGE COUNTY	0.00	0.00	0.00	0.00	200,000.00	0.00	0.00
500.5000-3440	GRANTS-CDBG	0.00	404,537.44	0.00	11,000.00	270,000.00	300,000.00	30,000.00
500.5000-3812	GRANT - COVID/CARES	8,010.56	0.00	0.00	0.00	0.00	0.00	0.00
<i>GRANTS Totals</i>		\$8,010.56	\$404,537.44	\$0.00	\$11,000.00	\$470,000.00	\$300,000.00	\$30,000.00
<i>MISCELLANEOUS</i>								
500.5000-3898	LATE FEE - MISCELLANEOUS BILLIN	25.00	44.77	0.00	0.00	0.00	0.00	0.00
500.5000-3899	MISCELLANEOUS REVENUES	35,739.77	(1,678.95)	500.00	0.00	0.00	0.00	0.00
<i>MISCELLANEOUS Totals</i>		\$35,764.77	(\$1,634.18)	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>DEBT</i>								
500.5000-3720	IEPA LOAN PROCEEDS	0.00	0.00	0.00	701,315.00	0.00	0.00	0.00
500.5000-3720.METER	IEPA LOAN PROCEEDS NEW METER	0.00	0.00	4,478,000.00	3,842,300.00	960,500.00	0.00	0.00
<i>DEBT Totals</i>		\$0.00	\$0.00	\$4,478,000.00	\$4,543,615.00	\$960,500.00	\$0.00	\$0.00
<i>REIMBURSEMENT</i>								
<i>GENERAL</i>								
500.5000-3550	N RT 53 WATERMAIN/BP ANNEX	0.00	0.00	373,800.00	0.00	423,694.00	1,156,082.00	5,000.00
<i>GENERAL Totals</i>		\$0.00	\$0.00	\$373,800.00	\$0.00	\$423,694.00	\$1,156,082.00	\$5,000.00
<i>INSURANCE</i>								
500.5000-3867	IRMA COMP FOR LOSS	0.00	8,162.42	0.00	0.00	0.00	0.00	0.00
<i>INSURANCE Totals</i>		\$0.00	\$8,162.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT Totals</i>		\$0.00	\$8,162.42	\$373,800.00	\$0.00	\$423,694.00	\$1,156,082.00	\$5,000.00
<i>INTEREST INCOME</i>								
500.5000-3510	INVESTMENT INTEREST	8,211.42	5,262.99	1,500.00	145,000.00	125,000.00	125,000.00	125,000.00
<i>INTEREST INCOME Totals</i>		\$8,211.42	\$5,262.99	\$1,500.00	\$145,000.00	\$125,000.00	\$125,000.00	\$125,000.00
<i>TRANSFERS IN</i>								
500.5000-3953	TRANSFER FROM WATER SEWER DE	918,107.30	745,465.38	0.00	0.00	0.00	0.00	0.00
<i>TRANSFERS IN Totals</i>		\$918,107.30	\$745,465.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 5000 - WATER & SEWER FUND REVENUE Totals		\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00
REVENUE TOTALS		\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00
Fund 500 - WATER & SEWER FUND Totals		\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00
Net Grand Totals		\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00

WATER AND SEWER FUND REVENUES

Notes

3031 Sales Tax Increment

A .25% increase in Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund.

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems.

3301 User Revenue- Water

3303 User Revenue- Sewer

		Water Revenue	Sewer Revenue	Total User Fees	% Inc (Dec)
FY 2020	(Actual)	9,245,602	6,719,311	15,964,913	2.47%
FY 2021	"	8,993,081	6,548,714	15,541,795	-2.65%
FY 2022	"	9,680,670	7,055,806	16,736,476	7.69%
FY 2023	(Est. Act)	9,402,400	6,871,300	16,273,700	-2.77%
FY 2024	(Budget)	10,576,200	7,732,600	18,308,800	12.51%

Water and sewer user fees represent approximately 77% of the Water and Sewer Fund's income for the FY 24 Budget. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, changes in consumption due to vacancies, water conservation and weather-related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission (DPWC) to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Wastewater systems, including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 22 budget.

The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three year plan also includes an increase in the bi-monthly user fee. The current budget includes both the rate increase in water rates and user fees to our customers. The user fee is recorded in the Water and Sewer Debt Service fund to help cover the cost of debt service payments associated with capital improvements.

Timeline of rate progression:

FY1994–FY1998 - We were able to maintain an unchanged rate. We also received annual rebates from the DuPage Water Commission (DPWC) which helped maintain the rate.

FY 1999 – A 5-year rate plan was approved and implemented.

FY 2004 – The Board approved a 5-year Rate Plan that went thru FY 2009.

FY 2006, 2007, and 2008 - The Board passed a \$.20 per thousand gallon rate reduction each year for a total reduction of \$.60. (Pass thru from DPWC)

FY 2009 – The Board approved a 5-year Rate Plan that went thru FY 2013.

FY 2012 – The Board passed a \$.20 per thousand gallon rate increase. (DPWC Pass thru)

FY 2012 and 2013 - The Board passed an additional \$.43 and \$.59 per thousand gallon rate increase, respectively, due to the increase from the City of Chicago. (DPWC Pass thru)

FY 2013 – The Board passed a 4-year Rate Plan which includes future increases by the City of Chicago and for Village Water/Sewer Operations.

FY 2015 – The Board passed a 4-year Rate Plan which includes the decrease in DPWC rates and increases for the Village.

FY 2016 – The Board passed a \$.10 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2017 – The Board passed a \$.05 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2018 – The Board passed a 3-year Rate Plan which includes a \$.50 annual increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs.

FY 2022 – The Board passed a 3-year Rate Plan along with a \$1.50 increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs and related debt service.

Water & Sewer Rate Increases

Three Year Plan

(Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.60	.23	7.75

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities using local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3305 Penalty – Water

3306 Penalty – Sewer

This is a penalty assessed on unpaid accounts after the due date, which is 21 days after the bill is issued.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3315 Turn on Fees

Fees assessed to have service restored after shutoff for non-payment.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

3550 N Rt 53 Watermain/BP Annexation

Reimbursements for the water main and annexation of property at the corner of Route 53 and Lake Street.

3720 IEPA Loan Proceeds

Proceeds from an IEPA loan for the reconstruction of the Digester System facilities and a new Meter Read System including the replacement of a majority of all meters within the Village.

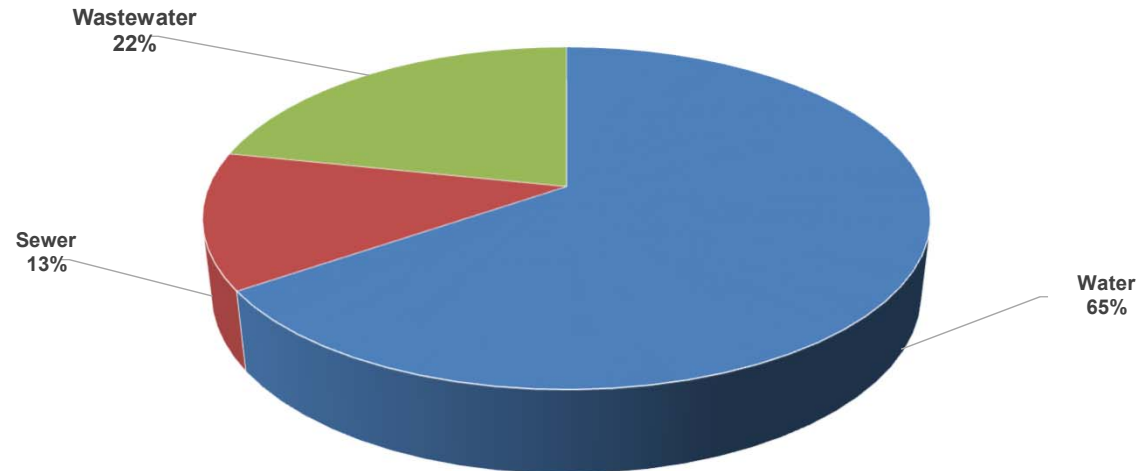
3867 IRMA Reimbursement

Reimbursement from the Intergovernmental Risk Management Association for insurance claims filed by the Village.

WATER & SEWER FUND EXPENDITURE SUMMARY

BUDGET YEAR 2024

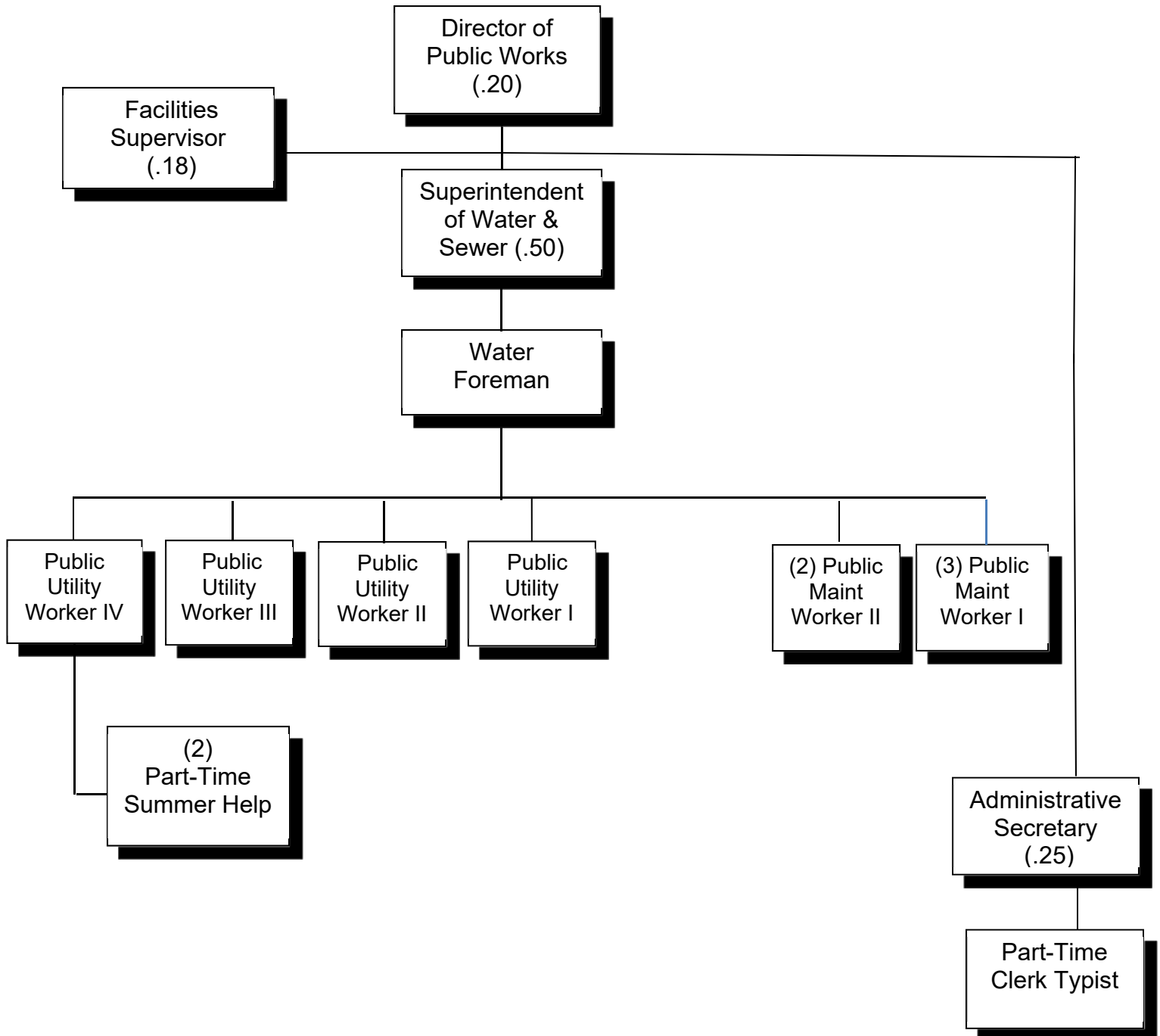
	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund: 500 WATER & SEWER FUND							
Revenue							
500.5000 - WATER & SEWER FUND REVENUE	\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00
Revenue Totals	\$16,932,180.44	\$19,785,156.11	\$25,158,200.00	\$24,687,015.00	\$23,814,594.00	\$24,054,982.00	\$23,292,500.00
Expenditures							
500.5010 - WATER & SEWER FUND,WATER	9,414,806.94	10,180,309.08	17,578,200.00	17,283,300.00	16,424,669.00	17,253,268.00	14,891,595.00
500.5031 - WATER & SEWER FUND,SEWER	2,395,082.35	2,691,489.23	3,716,200.00	3,591,600.00	3,230,800.00	2,899,800.00	2,790,900.00
500.5032 - WATER & SEWER FUND,WASTEWATER	4,649,087.13	4,508,585.64	5,935,000.00	5,939,000.00	5,448,931.00	5,183,114.00	5,320,915.00
Expenditure Totals	\$16,458,976.42	\$17,380,383.95	\$27,229,400.00	\$26,813,900.00	\$25,104,400.00	\$25,336,182.00	\$23,003,410.00
Revenue Grand Totals:	16,932,180.44	19,785,156.11	25,158,200.00	24,687,015.00	23,814,594.00	24,054,982.00	23,292,500.00
Expenditure Grand Totals:	16,458,976.42	17,380,383.95	27,229,400.00	26,813,900.00	25,104,400.00	25,336,182.00	23,003,410.00
Net Grand Totals:	\$473,204.02	\$2,404,772.16	(\$2,071,200.00)	(\$2,126,885.00)	(\$1,289,806.00)	-\$1,281,200.00	\$289,090.00
Beginning Fund Balance	\$7,010,044.00	\$7,483,248.02		\$9,888,020.18	\$7,761,135.18	\$6,471,329.18	\$5,190,129.18
Surplus/(Deficit)	\$473,204.02	\$2,404,772.16	(\$2,071,200.00)	(\$2,126,885.00)	(\$1,289,806.00)	-\$1,281,200.00	\$289,090.00
Ending Balance	\$7,483,248.02	\$9,888,020.18		\$7,761,135.18	\$6,471,329.18	\$5,190,129.18	\$5,479,219.18





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Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Water and Sewer and the Water Division Foreman. Additional staff includes one (1) Utility Worker III, one (1) Utility Worker II, three (3) Utility Worker I, one (1) Maintenance Worker II and two (2) Maintenance Worker I. This budget provides funds for water billing staff under the Finance Department. This budget also provides partial funding for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from six standby wells, five water storage tanks and five pressure adjusting stations for receiving Lake Michigan water and two booster pumping stations. Regulate all chemical feeding as required by the IEPA, assure monthly microbiology sampling, quarterly Trihalomethane samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities, buildings, and grounds. Maintain 171 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks. Maintain the backflow and cross connection program to decrease the number of water customers that need to come into compliance and annually test those that are in compliance.

Annual Water Quality Report

A Water Quality Report is prepared every April and put on the Village of Addison website. A card is mailed out to all customers in the Village giving the web address to view the report online. This is done to keep the community current on the quality of our drinking water. Addison receives all its water through the DuPage Water Commission (DWC) who receives it directly from the City of Chicago Jardine water filtration plant located near Navy Pier.

The Village of Addison Water Division samples and monitors the water from the entire water distribution system every month as mandated by the Safe Drinking Water Act (SDWA).

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is performed by an outside firm and one Village staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Install the new Automatic Meter Reading (AMR) system devices.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Utility Locating

The Water Division is responsible to locate all Village utilities when requested thru J.U.L.I.E.; this means responding to as many as 2,500 locate requests per year.

FY 2023-24 Key Objectives

Strategic Priority 4: Infrastructure

1. Continue the annual water main replacement program, which was implemented in 1989.
 - Replace the water main on Park Street from Lincoln Avenue to Diversey Avenue and Winthrop Avenue from Vista Avenue to Old well #4.
2. Continue to maintain the Village standby wells to meet the DWC and IEPA requirements.
3. Loop water main on Oak Meadows Drive from Wood Dale Road to Central Avenue.
4. Continue annual Megs, amps and infrared inspection of the booster stations and wells.
5. Continue the load bank testing of all the standby power.
6. Install a new automated water meter reading system and installation of new water meters for the residents of Addison.

Strategic Priority 6: Employee Development Initiative

1. Utilize training and seminars for continuing education hours which are required by the IEPA to keep the Public Water Supply Operators' licenses current.
2. Continue to utilize seminars and training for current supervisors and for possible future supervisors.

WATER

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL		FY 22-23 ESTIMATE		FY 23-24 PROJECTION	
Inputs						
Direct Expenditures	\$10,180,309		\$17,283,300		\$16,424,669	
Number of Employees	10		10		11	
Outputs						
Water Flow (Sept 1-Aug 31):						
Total Pumpage (in Billions)/Unaccounted for Flow	1.144	3%	1.200	3%	1.200	3%
Average Day Demand (mgd)	3.136		3.200		3.300	
Outputs						
Main Breaks	85		90		90	
Valves Repaired/Exercised	14	326	20	700	20	700
Hydrants Repaired/Exercised	33	462	70	650	70	650
Water Service Repairs	47		20		20	
Fire Pump Tests	34		40		40	
Water Sampling	556		580		585	
Effectiveness						
% of Main Break service leaks fixed in a timely manner	100%		100%		100%	
% of hydrants flushed and repaired per year prior to fail, if needed	100%		100%		100%	
% of valves exercised and repaired per year prior to fail, if needed	100%		100%		100%	
Water samples taken per IEPA requirement	100%		100%		100%	
Efficiency	100%		100%		100%	
Water sampling completed to ensure quality of water provided to customers	100%		100%		100%	

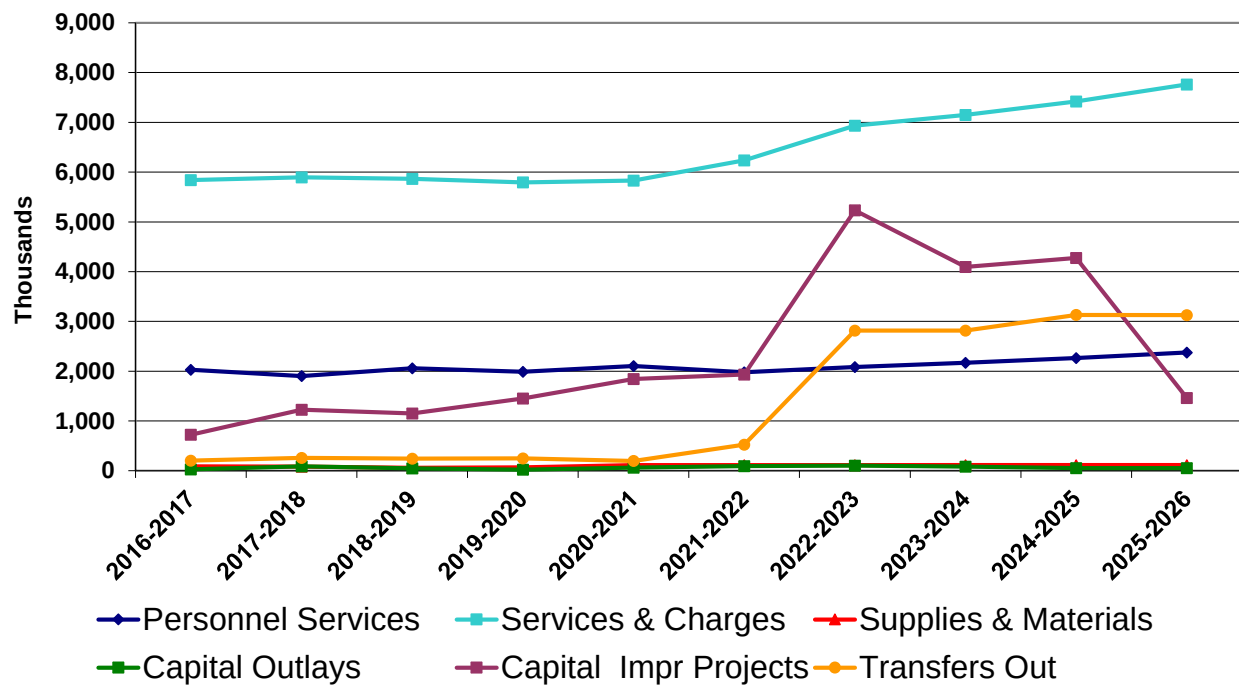
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator (2)	0.20	0.20	0.20	0.20	0.20
Clerk Typist (6)	1.36	1.36	1.36	1.36	1.36
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Foreman	1.00	1.00	1.00	1.00	1.00
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	1.00	1.00	1.00	1.00	1.00
Public Utility Worker II	1.00	1.00	1.00	1.00	1.00
Public Utility Worker I	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I (2)	2.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	16.80	17.80	17.80	17.80	17.80
Authorized & Unbudgeted:					
None					
Total Authorized:	16.80				

WATER

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	2,084,300	2,167,781	2,266,266	2,375,664
Services & Charges	6,935,600	7,151,850	7,418,863	7,762,324
Supplies & Materials	112,700	113,700	113,700	113,700
Capital Outlays	102,600	80,600	51,600	51,600
Capital Improvement Projects	5,231,100	4,096,548	4,273,494	1,462,460
Transfers Out	2,817,000	2,814,190	3,129,345	3,125,847
Total	17,283,300	16,424,669	17,253,268	14,891,595



The increase in Capital Improvement Projects is due to the purchase of the new automatic meter read system including new meters.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER							
	PERSONNEL SVCS							
	WAGES & SALARIES							
500.5010-4001	SALARIES & WAGES	1,330,491.39	1,206,402.46	1,336,200.00	1,340,000.00	1,385,013.00	1,450,625.00	1,524,217.00
500.5010-4004	OVERTIME	111,479.42	110,041.76	90,000.00	147,000.00	120,000.00	120,000.00	120,000.00
500.5010-4005	HOLIDAY PAY	.00	.00	500.00	.00	500.00	500.00	500.00
500.5010-4006	OTHER PAY	4,391.65	2,912.52	5,000.00	8,000.00	5,000.00	5,000.00	5,000.00
500.5010-4007	PART-TIME	3,423.37	29,171.52	63,800.00	4,000.00	63,800.00	63,800.00	63,800.00
500.5010-4017	ELECTED OFFICIALS	9,033.55	8,600.22	8,100.00	8,000.00	8,100.00	8,100.00	8,100.00
500.5010-4020	SICK PAY	28,226.88	25,191.59	33,700.00	29,500.00	34,900.00	36,100.00	37,400.00
	WAGES & SALARIES Totals	\$1,487,046.26	\$1,382,320.07	\$1,537,300.00	\$1,536,500.00	\$1,617,313.00	\$1,684,125.00	\$1,759,017.00
	TAXES & BENEFITS							
500.5010-4009	I.M.R.F.	175,222.69	159,119.88	160,300.00	152,800.00	127,236.00	132,757.00	138,940.00
500.5010-4010	SOCIAL SECURITY	109,507.80	106,356.06	117,300.00	118,700.00	122,721.00	127,834.00	133,560.00
500.5010-4012	HEALTH INSURANCE	312,134.96	273,556.33	245,300.00	276,300.00	300,511.00	321,550.00	344,147.00
500.5010-4030	OPEB EXPENSE	(946.00)	(15,234.00)	.00	.00	.00	.00	.00
500.5010-4035	IMRF PENSION EXPENSE	(237,637.00)	(348,669.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$358,282.45	\$175,129.27	\$522,900.00	\$547,800.00	\$550,468.00	\$582,141.00	\$616,647.00
	PERSONNEL SVCS Totals	\$1,845,328.71	\$1,557,449.34	\$2,060,200.00	\$2,084,300.00	\$2,167,781.00	\$2,266,266.00	\$2,375,664.00
	SERVICES & CHARGES							
500.5010-4150	IRMA INSURANCE	109,856.65	101,298.40	161,900.00	167,100.00	167,100.00	167,100.00	167,100.00
	PROFESSIONAL							
500.5010-4101	PROF SERV ACCT/AUDITING	7,455.22	8,311.93	8,000.00	9,900.00	12,250.00	13,463.00	14,824.00
500.5010-4105	PROF SERV DATA PROCESSING	20,358.51	7,824.75	37,500.00	25,000.00	47,500.00	37,500.00	37,500.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CCU MAINTENANCE AGREEMENT				1.0000	17,600.00	17,600.00
	BOARD REVIEW	GIS PROGRAMMING				1.0000	5,000.00	5,000.00
	BOARD REVIEW	ITRON HOSTING FEE				1.0000	5,500.00	5,500.00
	BOARD REVIEW	SCADA AND WATER MODELING MAINTENANCE				1.0000	9,000.00	9,000.00
	BOARD REVIEW	XC2 SOFTWARE				1.0000	400.00	400.00
	BOARD REVIEW	SOURCE WATER PROTECTION PLAN (FY24 ONLY)				1.0000	10,000.00	10,000.00
							BOARD REVIEW Totals	\$47,500.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER SERVICES & CHARGES PROFESSIONAL							
500.5010-4107	PROF SERV MEDICAL	1,589.07	1,041.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Budget Transactions								
	Level Transaction				Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW OSHA COMPLIANCE TESTING				1.0000	800.00	800.00	
	BOARD REVIEW PRESCRIPTION SAFETY GLASSES (4 @ 300)				1.0000	1,200.00	1,200.00	
					BOARD REVIEW Totals		\$2,000.00	
500.5010-4110	TECH & CONSULT SERVICES	47,389.06	66,852.58	90,200.00	90,200.00	50,000.00	43,000.00	43,000.00
Budget Transactions								
	Level Transaction				Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW BILL PRINTING SERVICE				1.0000	9,000.00	9,000.00	
	BOARD REVIEW EPA MONTHLY WATER SAMPLES				1.0000	26,500.00	26,500.00	
	BOARD REVIEW SPOIL PILE SAMPLING				1.0000	7,500.00	7,500.00	
	BOARD REVIEW UCMR 5 (FY 24 ONLY)				1.0000	7,000.00	7,000.00	
					BOARD REVIEW Totals		\$50,000.00	
	PROFESSIONAL Totals	\$76,791.86	\$84,030.26	\$137,700.00	\$127,100.00	\$111,750.00	\$95,963.00	\$97,324.00
	COMMUNICATIONS							
500.5010-4115	COMMUNICATIONS-TELEPHONE	19,356.66	16,913.66	18,900.00	18,900.00	18,900.00	18,900.00	18,900.00
Budget Transactions								
	Level Transaction				Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW BASIC TELEPHONE SERVICE				1.0000	17,800.00	17,800.00	
	BOARD REVIEW JULIE LOCATOR ANNUAL MEMBERSHIP				1.0000	1,100.00	1,100.00	
					BOARD REVIEW Totals		\$18,900.00	
500.5010-4116	COMMUNICATIONS-PORTABLE DV	613.74	(80.20)	.00	.00	.00	.00	.00
500.5010-4117	COMMUNICATIONS-POSTAGE	28,381.33	31,139.38	27,800.00	28,000.00	27,800.00	27,800.00	27,800.00
	COMMUNICATIONS Totals	\$48,351.73	\$47,972.84	\$46,700.00	\$46,900.00	\$46,700.00	\$46,700.00	\$46,700.00
	UTILITIES							
500.5010-4170	PUBLIC UTIL GAS-HEAT	5,522.61	8,035.02	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
500.5010-4175	PUBLIC UTIL ELEC-EQUIPMNT	65,687.44	63,085.31	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
	UTILITIES Totals	\$71,210.05	\$71,120.33	\$67,000.00	\$67,000.00	\$67,000.00	\$67,000.00	\$67,000.00
	OTHER							
500.5010-4118	COPY REPRODUCTION	36.90	50.60	900.00	200.00	900.00	900.00	900.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER SERVICES & CHARGES OTHER								
500.5010-4160	PRINTING	1,473.00	2,031.82	9,800.00	4,000.00	9,800.00	9,800.00	9,800.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	CONSUMER CONFIDENCE REPORT			1.0000	3,500.00	3,500.00	
	BOARD REVIEW	FLUSHING NOTICES, BOIL ORDERS, BUS CARDS, METER TAGS			1.0000	6,300.00	6,300.00	
						BOARD REVIEW Totals	\$9,800.00	
500.5010-4161	PUBLICATION OF NOTICES	349.21	1,923.52	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4163	CONFERENCES	200.00	4,715.37	4,100.00	4,100.00	9,600.00	9,600.00	9,600.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	LOCAL MCWWA MONTHLY MEETINGS - 4 MEMBERS			1.0000	600.00	600.00	
	BOARD REVIEW	STATE IAWWA FOR 4 STAFF			1.0000	1,500.00	1,500.00	
	BOARD REVIEW	VILLAGE CLERK - IIMC			1.0000	1,500.00	1,500.00	
	BOARD REVIEW	VILLAGE CLERK - MCI			1.0000	500.00	500.00	
	BOARD REVIEW	AWWA ILLINOIS WATER CONFERENCE			1.0000	5,500.00	5,500.00	
						BOARD REVIEW Totals	\$9,600.00	
500.5010-4164	TRAINING	(241.72)	703.00	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	GPS TRAINING			1.0000	4,000.00	4,000.00	
	BOARD REVIEW	OPERATOR, TRNG, IEPA, APWA TRAINING, MECHANICAL & ELECTRICAL			1.0000	2,800.00	2,800.00	
						BOARD REVIEW Totals	\$6,800.00	
500.5010-4176	SOLID WASTE DISPOSAL	14,020.00	9,680.00	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
500.5010-4177	WATER SERVICES	5,390,188.65	5,733,093.80	5,945,400.00	6,250,800.00	6,516,100.00	6,841,900.00	7,184,000.00
500.5010-4178	FACILITIES MAINTENANCE	.00	4,023.44	85,300.00	85,300.00	55,300.00	30,300.00	30,300.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	BOOSTER & WELLS			1.0000	2,800.00	2,800.00	
	BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS			1.0000	10,000.00	10,000.00	
	BOARD REVIEW	GENERATOR LOAD BANK TEST			1.0000	3,500.00	3,500.00	
	BOARD REVIEW	GROUNDS MAINT CONTRACT			1.0000	11,000.00	11,000.00	
	BOARD REVIEW	SERVICE CONTRACT FOR SECURITY SYSTEM			1.0000	3,000.00	3,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER SERVICES & CHARGES							
	OTHER							
	BOARD REVIEW	WATER SYSTEM ANALYSIS (FY 24 ONLY)				1.0000	25,000.00	25,000.00
						BOARD REVIEW Totals		\$55,300.00
500.5010-4180	REPAIRS & MAINTENANCE	49,513.17	66,369.71	96,900.00	96,900.00	85,400.00	67,400.00	67,400.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ANNUAL WELL INSPECTION				1.0000	2,800.00	2,800.00
	BOARD REVIEW	CATHODIC PROTECTION				1.0000	2,500.00	2,500.00
	BOARD REVIEW	INFRARED INSPTN - BOOSTER & WELLS				1.0000	2,800.00	2,800.00
	BOARD REVIEW	OPERATION EQUIPMENT, LOCATORS				1.0000	5,000.00	5,000.00
	BOARD REVIEW	OTHER REPAIRS, PRKWYS, MTR TESTS & RADIOS				1.0000	15,000.00	15,000.00
	BOARD REVIEW	PARKWAY RESTORATION				1.0000	22,500.00	22,500.00
	BOARD REVIEW	PAS MAINTENANCE				1.0000	2,000.00	2,000.00
	BOARD REVIEW	RPRS TO CHEM FEED PUMPS & CHLORINATORS				1.0000	2,500.00	2,500.00
	BOARD REVIEW	RUN MEGS & AMPS AT WELLS & BOOSTER				1.0000	2,300.00	2,300.00
	BOARD REVIEW	FULLERTON STORAGE TANK HMI/TECH UPGRADE (FY 24 ONLY)				1.0000	18,000.00	18,000.00
	BOARD REVIEW	BOOSTER PUMPS MAINTENANCE				1.0000	10,000.00	10,000.00
						BOARD REVIEW Totals		\$85,400.00
500.5010-4190	RENTAL-EQUIPMENT	.00	.00	1,300.00	.00	1,300.00	1,300.00	1,300.00
500.5010-4192	DUES/SUBSCRIPTIONS	2,604.82	2,577.00	2,300.00	2,600.00	2,300.00	2,300.00	2,300.00
500.5010-4195	BANK CHARGES/VISA FEE	34,253.99	45,889.55	32,000.00	51,000.00	51,000.00	51,000.00	51,000.00
500.5010-4199	OTHER SERVICES & CHARGES	4,539.17	5,982.97	1,000.00	6,000.00	1,000.00	1,000.00	1,000.00
	OTHER Totals	\$5,496,937.19	\$5,877,040.78	\$6,205,600.00	\$6,527,500.00	\$6,759,300.00	\$7,042,100.00	\$7,384,200.00
	SERVICES & CHARGES Totals	\$5,803,147.48	\$6,181,462.61	\$6,618,900.00	\$6,935,600.00	\$7,151,850.00	\$7,418,863.00	\$7,762,324.00
	SUPPLIES & MATERIALS							
500.5010-4201	OFFICE SUPPLIES	1,239.82	915.40	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4203	CLOTHING SUPPLIES	9,301.39	7,678.63	9,500.00	9,500.00	10,500.00	10,500.00	10,500.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	FIREMEN HIP BOOTS				1.0000	500.00	500.00
	BOARD REVIEW	GLOVES & HATS				1.0000	300.00	300.00
	BOARD REVIEW	RAIN GEAR				1.0000	425.00	425.00
	BOARD REVIEW	T-SHIRTS				1.0000	800.00	800.00
	BOARD REVIEW	UNIFORMS				1.0000	4,400.00	4,400.00

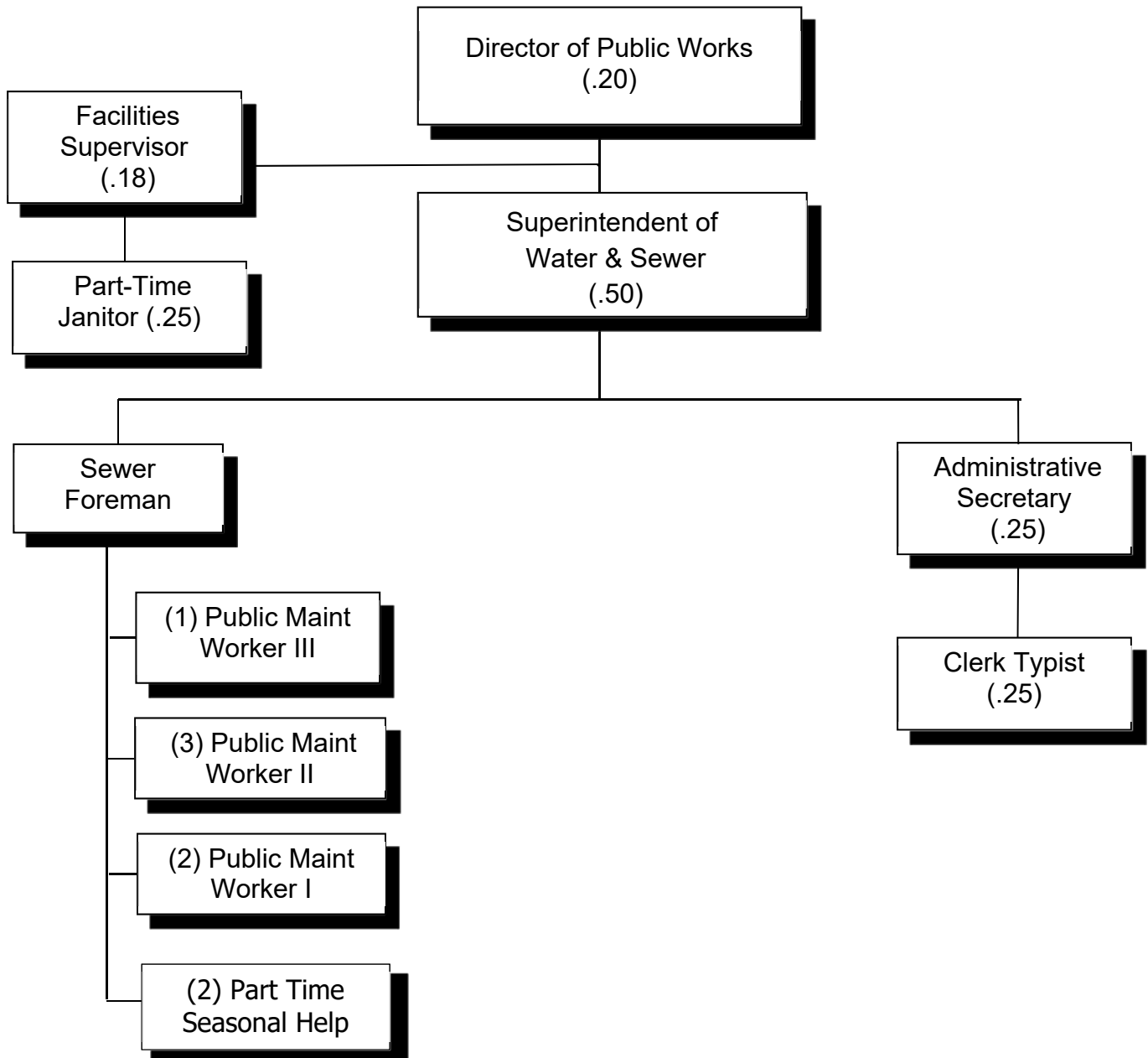
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
SUPPLIES & MATERIALS								
	BOARD REVIEW					1.0000	1,700.00	1,700.00
	BOARD REVIEW					1.0000	1,375.00	1,375.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW Totals							\$10,500.00
500.5010-4204	MOTOR FUEL & LUBRICANTS	1,278.00	.00	500.00	500.00	500.00	500.00	500.00
500.5010-4205	CHEMICALS	4,041.31	.00	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
500.5010-4207	PUBLIC GRND/MAT SUPPLIES	30,496.48	40,429.35	37,100.00	37,100.00	37,100.00	37,100.00	37,100.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL				1.0000	37,100.00	37,100.00
	BOARD REVIEW Totals							\$37,100.00
500.5010-4211	WATER METERS-HYDRANTS	3,935.93	2,993.04	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
500.5010-4298	OPERATING SUPPLIES - FACILITIES	.00	101.43	800.00	800.00	800.00	800.00	800.00
500.5010-4299	OTHER OPERATING SUPPLIES	29,828.44	32,953.97	50,500.00	50,500.00	50,500.00	50,500.00	50,500.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	BELL JOINT COUPLINGS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	HARDWARE ACCT, REAGENTS, T-BOLTS, SHOVELS,ETC				1.0000	8,500.00	8,500.00
	BOARD REVIEW	HYDRANT PAINT				1.0000	500.00	500.00
	BOARD REVIEW	PRESSURE ADJUSTING STATION MAINT PARTS				1.0000	3,000.00	3,000.00
	BOARD REVIEW	REPLACEMENT VALVES				1.0000	18,000.00	18,000.00
	BOARD REVIEW	STOCK SUPPLIES FOR BOOSTER STATION, ETC				1.0000	1,500.00	1,500.00
	BOARD REVIEW	VALVE & B-BOXES, COPPER, BRASS				1.0000	6,500.00	6,500.00
	BOARD REVIEW	WATER MAIN COUPLINGS				1.0000	3,500.00	3,500.00
	BOARD REVIEW	WATER MAIN REPAIR SLEEVES				1.0000	8,000.00	8,000.00
	BOARD REVIEW Totals							\$50,500.00
SUPPLIES & MATERIALS Totals		\$80,121.37	\$85,071.82	\$112,700.00	\$112,700.00	\$113,700.00	\$113,700.00	\$113,700.00
MISCELLANEOUS								
500.5010-4801	DEPRECIATION EXPENSE	1,251,211.00	1,262,466.00	.00	.00	.00	.00	.00
500.5010-4802	AMORTIZATION EXPENSE	3,302.30	3,302.30	.00	.00	.00	.00	.00
MISCELLANEOUS Totals		\$1,254,513.30	\$1,265,768.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER							
	CAPITAL OUTLAYS							
	EQUIPMENT							
500.5010-4304	EQUIPMENT-ELECTRONICS	18,413.32	4,914.22	60,900.00	60,900.00	38,900.00	9,900.00	9,900.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	3" TRASH PUMP REPLACEMENT				1.0000	2,200.00	2,200.00
	BOARD REVIEW	CHLORINE ANALYZER REPLACEMENT				1.0000	3,400.00	3,400.00
	BOARD REVIEW	COMMERCIAL DEHUMIDIFIER				1.0000	1,800.00	1,800.00
	BOARD REVIEW	MISCELLANEOUS EQUIPMENT				1.0000	2,500.00	2,500.00
	BOARD REVIEW	LEAK DETECTION KIT REPLACEMENT (FY 24 ONLY)				1.0000	23,000.00	23,000.00
	BOARD REVIEW	PORTABLE AUTOMATIC HYDRANT FLUSHERS (FY 24 ONLY)				1.0000	6,000.00	6,000.00
						BOARD REVIEW Totals		\$38,900.00
500.5010-4305	WATER METERS	34,752.37	29,171.85	41,700.00	41,700.00	41,700.00	41,700.00	41,700.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	HYDRANTS WITH VALVES				1.0000	11,700.00	11,700.00
	BOARD REVIEW	WATER METERS				1.0000	30,000.00	30,000.00
						BOARD REVIEW Totals		\$41,700.00
500.5010-4398	TRANSFER CAPITALIZED ASSETS	(97,428.00)	(1,893,833.71)	.00	.00	.00	.00	.00
		EQUIPMENT Totals	(\$44,262.31)	(\$1,859,747.64)	\$102,600.00	\$102,600.00	\$80,600.00	\$51,600.00
		CAPITAL OUTLAYS Totals	(\$44,262.31)	(\$1,859,747.64)	\$102,600.00	\$102,600.00	\$80,600.00	\$51,600.00
CAPITAL PROJECTS								
500.5010-4503	WATER MAIN	80,578.71	1,865,005.51	1,015,000.00	1,015,000.00	2,712,354.00	3,117,412.00	1,457,460.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ANNUAL WATER MAIN REPLACEMENT				1.0000	1,405,000.00	1,405,000.00
	BOARD REVIEW	ARMY TRAIL OWE STATE CO FROM FY 22				1.0000	15,000.00	15,000.00
	BOARD REVIEW	MICHAEL LANE WATER MAIN REPLACEMENT				1.0000	1,223,747.00	1,223,747.00
	BOARD REVIEW	JANICE LANE WATER MAIN REPLACEMENT				1.0000	68,607.00	68,607.00
						BOARD REVIEW Totals		\$2,712,354.00
500.5010-4519	AUTOMATIC METER READ	.00	360,814.62	4,478,000.00	3,842,300.00	960,500.00	.00	.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER							
	CAPITAL PROJECTS							
500.5010-4550	NORTH RTE 53 WATERMAIN/BP	.00	.00	373,800.00	373,800.00	423,694.00	1,156,082.00	5,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW BP ANNEXATION, NORTH OF LAKE ST AND E/W OF ROUTE 53					1.0000	423,694.00	423,694.00
						BOARD REVIEW Totals		423,694.00
	CAPITAL PROJECTS Totals	\$80,578.71	\$2,225,820.13	\$5,866,800.00	\$5,231,100.00	\$4,096,548.00	\$4,273,494.00	\$1,462,460.00
	DEBT SERVICE							
	INTEREST							
500.5010-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	69,165.00	61,223.21	.00	.00	.00	.00	.00
500.5010-4702.IEPA1	BOND INTEREST IEPA LOAN 1	96,552.00	90,854.36	.00	.00	.00	.00	.00
500.5010-4702.IEPA2	BOND INTEREST IEPA LOAN 2	33,090.30	31,186.78	.00	.00	.00	.00	.00
	INTEREST Totals	\$198,807.30	\$183,264.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	DEBT SERVICE Totals	\$198,807.30	\$183,264.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
500.5010-4951	TRANSFER TO WATER SEWER DEBT SERVICE	.00	328,000.00	620,000.00	620,000.00	551,290.00	874,745.00	874,747.00
500.5010-4952	TRANSFER TO WATER SEWER INFRASTRUCTURE REPL FUND	.00	.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
500.5010-4961	TRANSFER TO FLEET SERVICE	90,332.07	101,502.49	79,700.00	79,700.00	131,300.00	134,400.00	138,200.00
500.5010-4962	TRANSFER TO IT	37,140.31	40,417.68	46,000.00	46,000.00	55,600.00	50,700.00	52,100.00
500.5010-4964	TRANSFER TO EQUIP REPL FD	69,100.00	71,300.00	71,300.00	71,300.00	76,000.00	69,500.00	60,800.00
	TRANSFERS OUT Totals	\$196,572.38	\$541,220.17	\$2,817,000.00	\$2,817,000.00	\$2,814,190.00	\$3,129,345.00	\$3,125,847.00
	Department 5010 - WATER Totals	\$9,414,806.94	\$10,180,309.08	\$17,578,200.00	\$17,283,300.00	\$16,424,669.00	\$17,253,268.00	\$14,891,595.00
Fund	500 - WATER & SEWER FUND Totals	\$9,414,806.94	\$10,180,309.08	\$17,578,200.00	\$17,283,300.00	\$16,424,669.00	\$17,253,268.00	\$14,891,595.00
	Net Grand Totals	\$9,414,806.94	\$10,180,309.08	\$17,578,200.00	\$17,283,300.00	\$16,424,669.00	\$17,253,268.00	\$14,891,595.00



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Organization Structure

SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Public Works functions under the direction of the Director of Public Works, Superintendent of Water and Sewer, and Sewer Division Foreman. This division employs one (1) Public Maintenance Worker III, three (3) Public Maintenance Worker II, and two (2) Public Maintenance Worker I. The division is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. The division also assists the Engineering Division with mitigation of Inflow & Infiltration (I&I) and rear yard drainage. The sewer budget also provides partial funding for clerical and administrative staff.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries, the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type, the division also maintains three storm water pumping stations and one dam and pump station.

FY 2023-2024 Key Objectives

Strategic Priority 4: Infrastructure

- Completion of the replacement of the new Diesel Engines at Diversey Avenue Pumping Station.
- Review infrastructure needs and develop priority projects after an assessment of the collection system related to our permit condition Capacity, Management, Operations and Maintenance (CMOM). Evaluate Storm Water Systems in various subdivisions.
- Improve infrastructure by replacing and relining sanitary and storm sewer lines and repairing catch basins.
- Continue with the improvement of storm water drainage concerns and budget programs to help solve the issues.

Narrative (Cont'd)

FY 2023-2024 Key Objectives (Cont'd)**Strategic Priority 6: Employee Development Initiative**

- To utilize onsite training and offsite education to have employees fully trained and capable to receive a Certificate of Competency as a Collection System Operator through the IEPA.

Performance Measures

Inputs	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Direct Expenditures	\$2,691,489	\$3,591,600	\$3,230,800
Number of Employees	7	7	7
Outputs			
Lateral Excavations	30	32	35
Lateral Roddings/Televisings	748	1,300	1,400
Lineal ft. of Storm Sewer Cleaned	45,928	70,000	80,000
Lineal ft. of Combined Sewer Cleaned	40,100	40,100	40,100
Lineal ft. of Sanitary Sewer Cleaned	422,378	450,000	475,000
Storm Inlets Cleaned	530	450	550
Combined Storm Inlets Cleaned	160	160	160
Curb Inlets Repaired	38	45	40
Lineal feet of new storm sewers installed in-house	810	400	400
Number of new storm structures installed in-house	10	5	5
Mainline televising footage (in-house)	70,987	100,000	125,000
Efficiency			
Service Requests			
Number of Requests	289	300	300

SEWER

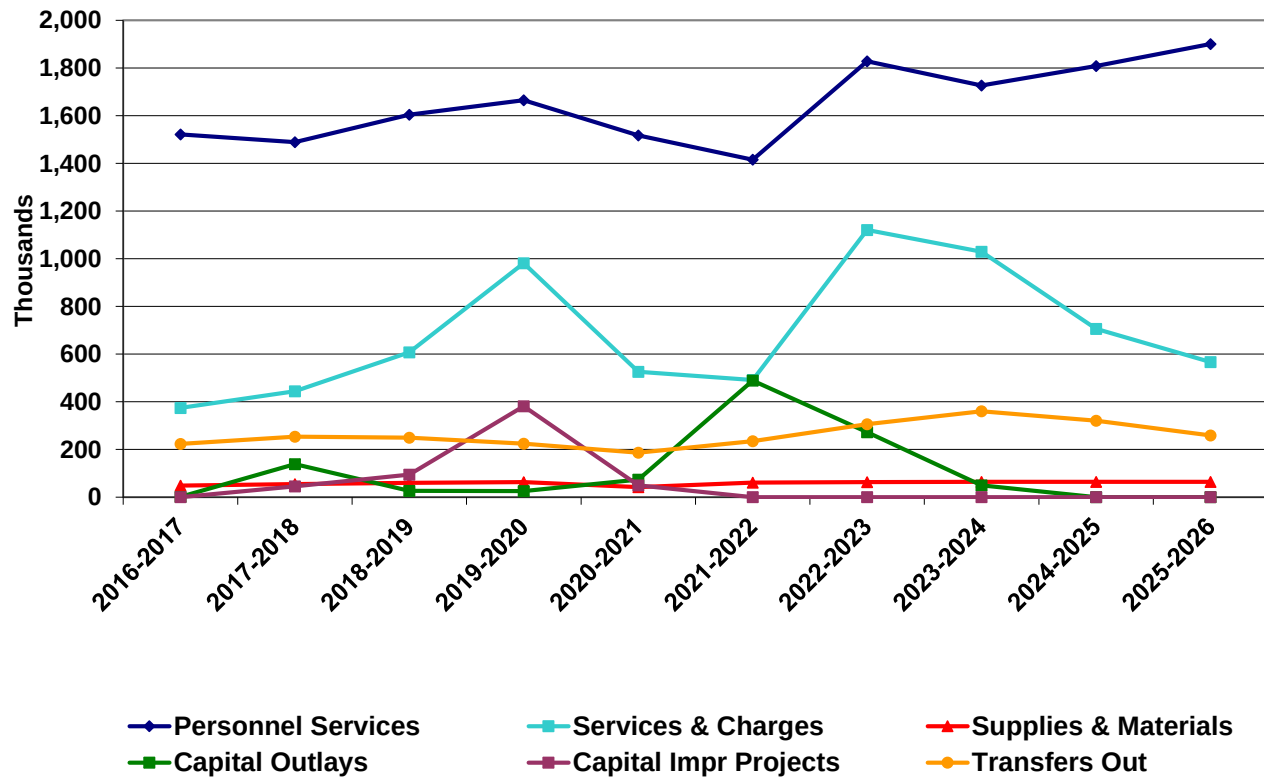
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator (2)	0.20	0.20	0.20	0.20	0.20
Clerk Typist (5)	1.03	1.03	1.03	1.03	1.03
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.03	1.03	1.03	1.03	1.03
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	1.00	3.00	3.00	3.00	3.00
Public Maintenance Worker I (3)	3.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	14.99	14.99	14.99	14.99	14.99
Authorized & Unbudgeted:					
None					
Total Authorized:	14.99				

SEWER

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	1,828,100	1,726,500	1,808,600	1,900,700
Services & Charges	1,120,800	1,029,600	706,300	566,600
Supplies & Materials	63,400	64,400	64,400	64,400
Capital Outlays	273,000	50,000	0	0
Capital Improvement Projects	0	0	0	0
Transfers Out	306,300	360,300	320,500	259,200
Total	3,591,600	3,230,800	2,899,800	2,790,900



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5031 - SEWER							
	PERSONNEL SVCS							
	WAGES & SALARIES							
500.5031-4001	SALARIES & WAGES	1,145,244.66	1,124,656.61	1,161,200.00	1,200,000.00	1,136,900.00	1,188,900.00	1,248,400.00
500.5031-4004	OVERTIME	27,806.33	33,686.49	35,000.00	52,000.00	35,000.00	35,000.00	35,000.00
500.5031-4006	OTHER PAY	3,218.53	2,912.52	5,000.00	7,200.00	5,000.00	5,000.00	5,000.00
500.5031-4007	PART-TIME	3,423.37	6,717.41	33,700.00	10,000.00	33,700.00	33,700.00	33,700.00
500.5031-4017	ELECTED OFFICIALS	9,033.55	8,600.22	8,100.00	8,300.00	8,100.00	8,100.00	8,100.00
500.5031-4020	SICK PAY	12,220.61	15,037.44	17,000.00	21,600.00	17,600.00	18,300.00	18,900.00
	WAGES & SALARIES Totals	\$1,200,947.05	\$1,191,610.69	\$1,260,000.00	\$1,299,100.00	\$1,236,300.00	\$1,289,000.00	\$1,349,100.00
	TAXES & BENEFITS							
500.5031-4009	I.M.R.F.	140,155.68	133,273.78	131,300.00	139,000.00	96,800.00	101,100.00	106,100.00
500.5031-4010	SOCIAL SECURITY	86,893.58	87,753.46	96,000.00	108,000.00	94,200.00	98,300.00	102,900.00
500.5031-4012	HEALTH INSURANCE	267,202.24	275,006.31	248,500.00	282,000.00	299,200.00	320,200.00	342,600.00
500.5031-4030	OPEB EXPENSE	(747.00)	(12,027.00)	.00	.00	.00	.00	.00
500.5031-4035	IMRF PENSION EXPENSE	(177,396.00)	(260,283.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$316,108.50	\$223,723.55	\$475,800.00	\$529,000.00	\$490,200.00	\$519,600.00	\$551,600.00
	PERSONNEL SVCS Totals	\$1,517,055.55	\$1,415,334.24	\$1,735,800.00	\$1,828,100.00	\$1,726,500.00	\$1,808,600.00	\$1,900,700.00
	SERVICES & CHARGES							
500.5031-4150	IRMA INSURANCE	33,390.00	26,748.43	41,200.00	44,200.00	44,200.00	44,200.00	44,200.00
	PROFESSIONAL							
500.5031-4101	PROF SERV ACCT/AUDITING	1,961.90	2,187.35	1,800.00	2,000.00	2,300.00	2,500.00	2,800.00
500.5031-4105	PROF SERV DATA PROCESSING	.00	5,494.50	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	Wincan				1.0000	6,000.00	6,000.00
						BOARD REVIEW Totals		\$6,000.00
500.5031-4107	PROF SERV MEDICAL	745.07	976.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5031-4110	TECH & CONSULT SERVICES	16,693.81	81,380.86	430,000.00	430,000.00	125,000.00	95,000.00	100,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	REAR YARD DRAINAGE PROGRAM				1.0000	65,000.00	65,000.00
	BOARD REVIEW	CMOM				1.0000	60,000.00	60,000.00
						BOARD REVIEW Totals		\$125,000.00
	PROFESSIONAL Totals	\$19,400.78	\$90,038.71	\$439,300.00	\$439,500.00	\$134,800.00	\$105,000.00	\$110,300.00

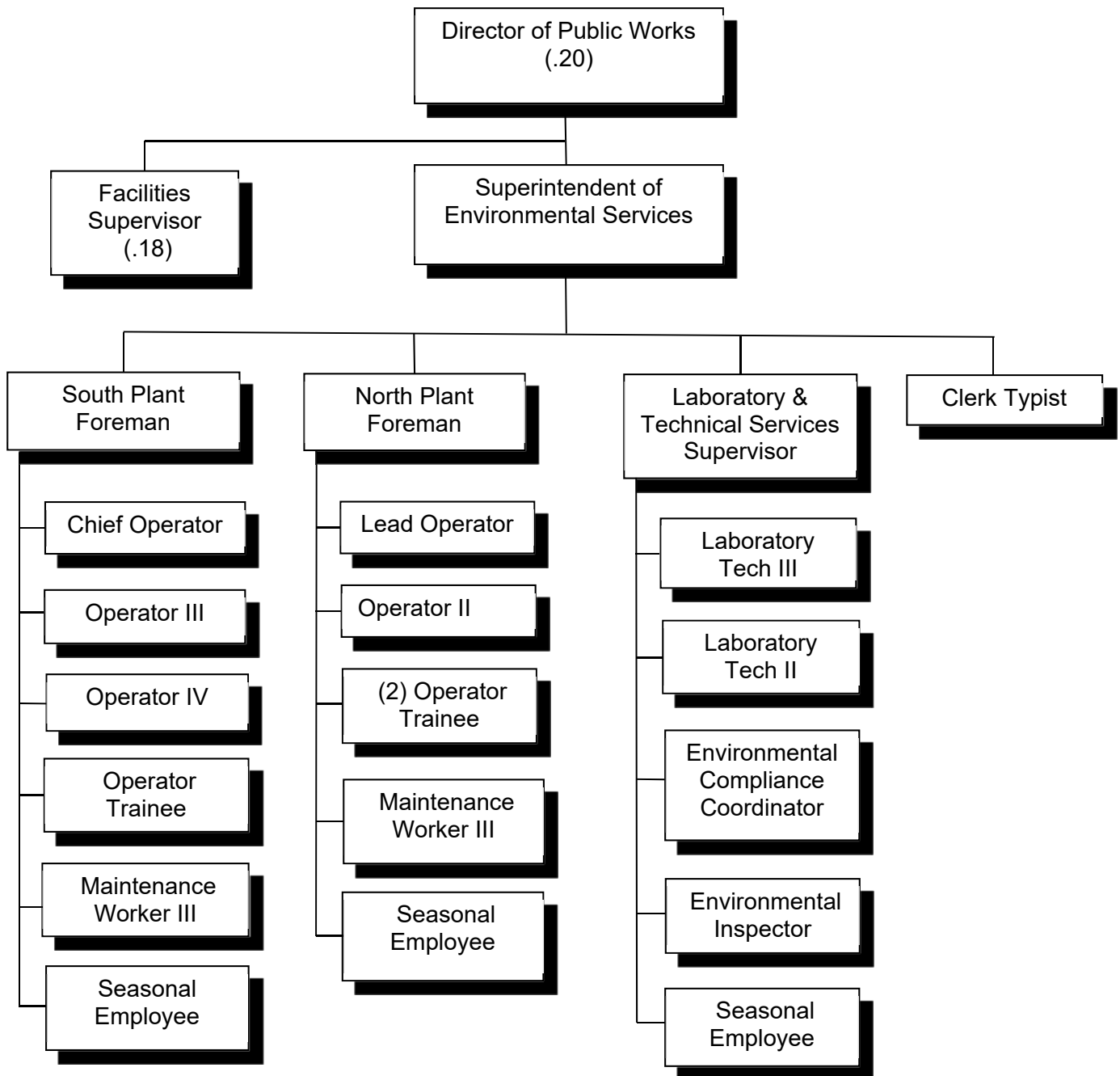
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5031 - SEWER								
SERVICES & CHARGES								
COMMUNICATIONS								
500.5031-4115	COMMUNICATIONS-TELEPHONE	17,715.54	16,001.17	20,700.00	20,700.00	20,700.00	20,700.00	20,700.00
500.5031-4116	COMMUNICATIONS-PORTABLE DV	(140.08)	(1,370.06)	.00	.00	.00	.00	.00
500.5031-4117	COMMUNICATIONS-POSTAGE	18.90	.00	500.00	500.00	500.00	500.00	500.00
COMMUNICATIONS Totals		\$17,594.36	\$14,631.11	\$21,200.00	\$21,200.00	\$21,200.00	\$21,200.00	\$21,200.00
UTILITIES								
500.5031-4170	PUBLIC UTIL GAS-HEAT	3,179.77	5,522.06	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
500.5031-4172	PUBLIC UTIL GAS-EQUIPMENT	6,208.88	4,423.87	5,300.00	5,300.00	5,300.00	5,300.00	5,300.00
500.5031-4175	PUBLIC UTIL ELEC-EQUIPMNT	53,477.29	50,049.84	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ELECTRIC UTILITY FOR POND AERATORS					1.0000	15,500.00	15,500.00
BOARD REVIEW	GENERAL UTILITY ELECTRIC					1.0000	34,500.00	34,500.00
BOARD REVIEW Totals							\$50,000.00	
UTILITIES Totals		\$62,865.94	\$59,995.77	\$58,800.00	\$58,800.00	\$58,800.00	\$58,800.00	\$58,800.00
OTHER								
500.5031-4118	COPY REPRODUCTION	110.31	151.24	400.00	400.00	400.00	400.00	400.00
500.5031-4160	PRINTING	.00	.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
500.5031-4161	PUBLICATION OF NOTICES	318.50	116.14	800.00	800.00	800.00	800.00	800.00
500.5031-4163	CONFERENCES	.00	1,776.27	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CONFERENCES					1.0000	2,500.00	2,500.00
BOARD REVIEW Totals							\$2,500.00	
500.5031-4164	TRAINING	(1,418.72)	192.00	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
500.5031-4176	SOLID WASTE DISPOSAL	4,620.00	6,832.55	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
500.5031-4178	FACILITIES MAINTENANCE	.00	15,130.46	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	REPAIR & MAINT					1.0000	5,000.00	5,000.00
BOARD REVIEW	BUILDING & GROUNDS					1.0000	5,000.00	5,000.00
BOARD REVIEW Totals							\$10,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5031 - SEWER							
	SERVICES & CHARGES							
	OTHER							
500.5031-4180	REPAIRS & MAINTENANCE	388,710.66	270,498.21	726,500.00	516,500.00	730,000.00	436,500.00	291,500.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	SUBMERSIBLE PUMP VALVE REPLACEMENT				1.0000	6,500.00	6,500.00
	BOARD REVIEW	SEWER LINE REHABILITATION - CIIP				1.0000	60,000.00	60,000.00
	BOARD REVIEW	CONTRACTUAL CLEANING OF LARGE DIAMETER SEWERS				1.0000	60,000.00	60,000.00
	BOARD REVIEW	DRAINAGE IMPROVEMENT LALONDE/MILL/DIVERSEY (MOODY)				1.0000	400,000.00	400,000.00
	BOARD REVIEW	GROUND MAINTENANCE CONTRACT				1.0000	77,000.00	77,000.00
	BOARD REVIEW	PREVENTATIVE MAINT-PUMPING EQUIPMENT				1.0000	11,200.00	11,200.00
	BOARD REVIEW	REPAIR ELECTRICAL MOTORS				1.0000	4,000.00	4,000.00
	BOARD REVIEW	REPAIR TO WELDERS, SAWS, PUMPS, GENERATORS OR COMPOSITORS				1.0000	5,300.00	5,300.00
	BOARD REVIEW	WESTWOOD PUMP & DAM REBUILD (FY 24 ONLY)				1.0000	24,000.00	24,000.00
	BOARD REVIEW	DAPS ELECTRIC PUMP #1 (FY 24 ONLY)				1.0000	22,000.00	22,000.00
	BOARD REVIEW	ANNUAL LARGE DIAM SWR TELEVISIONING				1.0000	15,000.00	15,000.00
	BOARD REVIEW	DAPS PUMP REBUILD				1.0000	20,000.00	20,000.00
	BOARD REVIEW	DAPS WETWELL CLEANING				1.0000	15,000.00	15,000.00
	BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS				1.0000	10,000.00	10,000.00
BOARD REVIEW Totals								\$730,000.00
500.5031-4190	RENTAL-EQUIPMENT	.00	4,230.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	HYDRO-CRANE FOR PUMP REMOVAL				1.0000	6,600.00	6,600.00
BOARD REVIEW Totals								\$6,600.00
500.5031-4199	OTHER SERVICES & CHARGES	287.50	578.24	.00	.00	.00	.00	.00
	OTHER Totals	\$392,628.25	\$299,505.11	\$767,100.00	\$557,100.00	\$770,600.00	\$477,100.00	\$332,100.00
	SERVICES & CHARGES Totals	\$525,879.33	\$490,919.13	\$1,327,600.00	\$1,120,800.00	\$1,029,600.00	\$706,300.00	\$566,600.00
SUPPLIES & MATERIALS								
500.5031-4201	OFFICE SUPPLIES	1,066.65	1,112.36	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5031-4202	CLEANING SUPPLIES	972.91	1,570.38	.00	.00	.00	.00	.00
500.5031-4203	CLOTHING SUPPLIES	4,824.45	5,105.73	6,900.00	6,900.00	7,900.00	7,900.00	7,900.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	SAFETY SHOES - 7 PR				1.0000	900.00	900.00
	BOARD REVIEW	SUMMER TEE SHIRTS/GLOVES				1.0000	800.00	800.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5031 - SEWER							
	SUPPLIES & MATERIALS							
	BOARD REVIEW					1.0000	4,100.00	4,100.00
	BOARD REVIEW					1.0000	1,100.00	1,100.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW Totals							\$7,900.00
500.5031-4205	CHEMICALS	.00	.00	500.00	.00	.00	.00	.00
500.5031-4208	BUILDING MAT SUPPLIES	.00	.00	600.00	.00	.00	.00	.00
500.5031-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	9,000.00	.00	.00	.00	.00
500.5031-4299	OTHER OPERATING SUPPLIES	35,336.79	53,084.26	55,200.00	55,200.00	55,200.00	55,200.00	55,200.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CEMENT & MORTAR MIX				1.0000	2,500.00	2,500.00
	BOARD REVIEW	GRANULAR TRENCH BACKFILL				1.0000	6,000.00	6,000.00
	BOARD REVIEW	LATERAL SEWER REPAIR				1.0000	4,600.00	4,600.00
	BOARD REVIEW	MANHOLE FRAMES, LIDS, RINGS, ETC				1.0000	7,000.00	7,000.00
	BOARD REVIEW	MISC HARDWARE				1.0000	2,900.00	2,900.00
	BOARD REVIEW	OTHER OPERATING SUPPLIES AS REQUIRED				1.0000	8,500.00	8,500.00
	BOARD REVIEW	REPLACE SHORING TIMBERS AS REQUIRED				1.0000	1,100.00	1,100.00
	BOARD REVIEW	REPLACEMENT PARTS FOR LIFT STATIONS				1.0000	3,500.00	3,500.00
	BOARD REVIEW	SEWER PIPE, COUPLINGS, BUSHINGS				1.0000	7,000.00	7,000.00
	BOARD REVIEW	TOOLS, RAKES, BROOMS, SHOVELS				1.0000	1,700.00	1,700.00
	BOARD REVIEW	VACTOR HOSE/COUPLINGS/RAILS				1.0000	3,400.00	3,400.00
	BOARD REVIEW	RT 53 SUBMERSIBLE PUMP				1.0000	7,000.00	7,000.00
	BOARD REVIEW Totals							\$55,200.00
	SUPPLIES & MATERIALS Totals		\$42,200.80	\$60,872.73	\$73,500.00	\$63,400.00	\$64,400.00	\$64,400.00
	MISCELLANEOUS							
500.5031-4801	DEPRECIATION EXPENSE	488,046.48	497,375.00	.00	.00	.00	.00	.00
	MISCELLANEOUS Totals		\$488,046.48	\$497,375.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
	Department 5031 - SEWER							
	CAPITAL OUTLAYS							
	EQUIPMENT							
500.5031-4304	EQUIPMENT-ELECTRONICS	149,130.65	32,600.00	273,000.00	273,000.00	50,000.00	.00	.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	50,000.00	50,000.00
	Transaction							
	FARMWOOD STORM STATION CONTROL CABINET (FY 24 ONLY)							
								50,000.00
	BOARD REVIEW Totals							\$50,000.00
500.5031-4398	TRANSFER CAPITALIZED ASSETS	(563,826.00)	(41,024.00)	.00	.00	.00	.00	.00
	EQUIPMENT Totals	(\$414,695.35)	(\$8,424.00)	\$273,000.00	\$273,000.00	\$50,000.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	(\$414,695.35)	(\$8,424.00)	\$273,000.00	\$273,000.00	\$50,000.00	\$0.00	\$0.00
	CAPITAL PROJECTS							
500.5031-4551	PUMPING STATIONS	49,995.00	.00	.00	.00	.00	.00	.00
	CAPITAL PROJECTS Totals	\$49,995.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
500.5031-4961	TRANSFER TO FLEET SERVICE	103,960.23	107,794.45	176,200.00	176,200.00	138,600.00	141,900.00	145,800.00
500.5031-4962	TRANSFER TO IT	37,140.31	40,417.68	46,000.00	46,000.00	60,200.00	54,800.00	56,400.00
500.5031-4964	TRANSFER TO EQUIP REPL FD	45,500.00	87,200.00	84,100.00	84,100.00	161,500.00	123,800.00	57,000.00
	TRANSFERS OUT Totals	\$186,600.54	\$235,412.13	\$306,300.00	\$306,300.00	\$360,300.00	\$320,500.00	\$259,200.00
	Department 5031 - SEWER Totals	\$2,395,082.35	\$2,691,489.23	\$3,716,200.00	\$3,591,600.00	\$3,230,800.00	\$2,899,800.00	\$2,790,900.00
Fund	500 - WATER & SEWER FUND Totals	\$2,395,082.35	\$2,691,489.23	\$3,716,200.00	\$3,591,600.00	\$3,230,800.00	\$2,899,800.00	\$2,790,900.00
	Net Grand Totals	\$2,395,082.35	\$2,691,489.23	\$3,716,200.00	\$3,591,600.00	\$3,230,800.00	\$2,899,800.00	\$2,790,900.00

Organization Structure



WASTEWATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

This department is under the direction of the Director of Public Works, Superintendent of Environmental Services and the various Division Foremen. Environmental Services is a multi-faceted division of Public Works consisting of the Water Pollution Control Division and Laboratory and Technical Services Division. These divisions are specifically designed to deal with the responsibilities of compliance of federal, state, and local laws for Industrial Pre-Treatment, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal, sampling analysis of both treatment plants and all permitted industries, and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This budget also provides partial funding for clerical and administrative staff.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the treatment of over 2 billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits. There are two wastewater treatment facilities which function under the direction as described above.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and stormwater pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by three IEPA licensed wastewater operators, two wastewater operator trainees and one public maintenance worker III.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by four IEPA licensed wastewater operators, one wastewater operator trainee and one public maintenance worker III.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then de-chlorinated prior to discharge into Salt Creek.

Laboratory & Technical Services Division

The Laboratory and Technical Services Division is responsible for the testing of all Addison wastewater, storm water, and bio-solids. The laboratory facility is located at the North Facility and consists of one laboratory supervisor, two laboratory technicians, one environmental compliance coordinator, and one environmental inspector. This division is also assigned the

Narrative (Cont.)

task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community. The division is responsible for all National Pollutant Discharge Elimination System (NPDES) permit testing.

In addition, field staff investigates all instances of air, noise, and land pollution, and perform code enforcement activities for all environmental laws. This division also shares, along with the Engineering Division, the duties and responsibilities of the Municipal Separate Storm Sewer System (MS4) permit from the Illinois EPA. The Federal Pre-Treatment Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants.

FY 2023-24 Key Objectives

Strategic Priority 4: Infrastructure

1. Secure funding and contracts necessary with qualified engineering/consultant firms to establish guidelines and objectives in several environmental areas as required in the most recent NPDES permit incorporated in the facility plan.
2. Continue with Raw Pump replacements at both treatment facilities to ensure the most efficient conveyance of wastewater and reduce the risk of collection system backups.
3. Continue annual SCADA system upgrades at both treatment facilities to improve productivity via technology to monitor and operate the facilities with high efficiency.
4. Continue our involvement with the Salt Creek/DuPage River Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.
5. Develop a strategic plan for future wastewater treatment plant consolidation and combined sewer separation.

Strategic Priority 6: Employee Development Initiative

6. To utilize both on-site and off-site training to improve the skills of both laboratory and wastewater personnel.
7. To utilize education and training for supervisors to improve skills and knowledge within management and human resources.
8. Continue cross-training for employees to learn multiple skills within the umbrella of Public Works.
9. To develop a succession plan for the future of Environmental Services.

WASTEWATER

Narrative (Cont.)

Performance Measures

	FY 21-22 ACTUAL		FY 22-23 ESTIMATE		FY 23-24 PROJECTION	
Inputs						
Direct Expenditures	\$4,508,585		\$5,939,000		\$5,448,931	
Number of Full Time Employees	21		21		21	
Billion Gallons Treated – AJL Facility	0.809		0.714		0.790	
Billion Gallons Treated – North Facility	1.222		1.025		1.270	
Total Gallons Treated – Billions	2.031		1.739		2.060	
Gallons Bio-solids Land Applied	0		0		0	
Cubic Yards of Bio-Solids Land Applied	5,555		5750		5700	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	37,619		37,800		37,950	
	AJL	NTP	AJL	NTP	AJL	NTP
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	0	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/l, Limit =20	2.95		2.90		2.90	
Pounds of BOD Removed	3,473,777		3,683,802		3,652,261	
Effluent Suspended Solids mg/l Limit =25	5.3		5.1		5.4	
Pounds of Suspended Solids Removed	2,500,680		2,755,099		2,680,293	
Dissolved Oxygen mg/l Limit=> 6.0	8.54		8.11		8.23	
Avg. Ammonia Nitrogen as N mg/l Limit = 1.5 April thru Oct.	0.077		0.105		0.080	
Avg. Ammonia Nitrogen as N mg/l Limit = 4.0 Nov thru Feb	0.103		0.155		0.145	
Pounds of Ammonia as N Removed	271,999		262,000		301,845	
Natural Gas Consumption – Total Therms	77,752		73,250		73,457	
Electrical Consumption – Total KWH	5,110,183		5,105,451		5,028,543	
Efficiency						
Effluent BOD,% Removal	99		98		98	
Effluent Suspended Solids,% Removal	97		96		96	
Avg. Ammonia Nitrogen as N % Removal	99		99		99	
Cost per Million Gallons Treated	\$2,219		\$3,415		\$2,644	

WASTEWATER

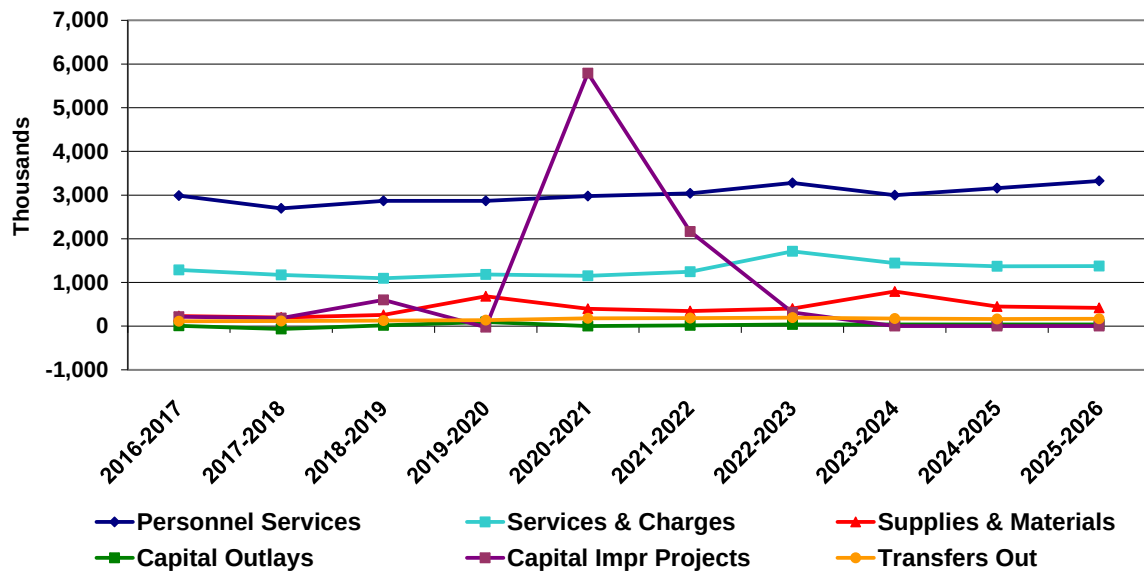
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator (2)	0.20	0.20	0.20	0.20	0.20
Clerk Typist (5)	1.04	1.04	1.04	1.04	1.04
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Accountant	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Superintendent - Environmental Services	1.00	1.00	1.00	1.00	1.00
Foreman (2)	2.00	2.00	2.00	2.00	2.00
Laboratory & Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician III	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I Seasonal	1.00	1.00	1.00	1.00	1.00
WWTP Chief/Lead Operator (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class II (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class III	1.00	1.00	1.00	1.00	1.00
WWTP Operator Class IV	1.00	1.00	1.00	1.00	1.00
WWTP Operator Trainee	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Environmental Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (4)	4.00	4.00	4.00	4.00	4.00
Total Budgeted:	27.23	27.23	27.23	27.23	27.23
Authorized & Unbudgeted:					
None					
Total Authorized:	27.23				

WASTEWATER

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	3,278,600	2,999,331	3,157,714	3,323,215
Services & Charges	1,711,600	1,441,700	1,372,100	1,372,500
Supplies & Materials	399,900	793,400	448,400	418,400
Capital Outlays	40,000	40,000	40,000	40,000
Capital Improvement Projects	315,000	-	-	-
Transfers Out	193,900	174,500	164,900	166,800
Total	5,939,000	5,448,931	5,183,114	5,320,915



The increase in Capital Improvement Projects in FY 21 and 22 is due to digester complex improvements relative to a low interest IEPA loan.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5032 - WASTEWATER							
	PERSONNEL SVCS							
	WAGES & SALARIES							
500.5032-4001	SALARIES & WAGES	1,938,527.62	2,075,674.41	2,157,600.00	2,225,000.00	2,054,000.00	2,159,400.00	2,268,900.00
500.5032-4004	OVERTIME	20,914.41	23,645.30	32,000.00	22,000.00	32,000.00	32,000.00	32,000.00
500.5032-4006	OTHER PAY	3,218.53	3,212.52	3,400.00	7,300.00	3,400.00	3,400.00	3,400.00
500.5032-4007	PART-TIME	21,583.74	13,801.66	125,100.00	21,000.00	25,000.00	25,000.00	25,000.00
500.5032-4017	ELECTED OFFICIALS	9,032.84	8,599.50	8,100.00	8,300.00	8,100.00	8,100.00	8,100.00
500.5032-4020	SICK PAY	30,949.21	33,581.46	43,200.00	28,000.00	44,800.00	46,300.00	47,900.00
	WAGES & SALARIES Totals	\$2,024,226.35	\$2,158,514.85	\$2,369,400.00	\$2,311,600.00	\$2,167,300.00	\$2,274,200.00	\$2,385,300.00
	TAXES & BENEFITS							
500.5032-4009	I.M.R.F.	242,278.00	244,571.78	245,900.00	251,000.00	175,900.00	184,900.00	194,100.00
500.5032-4010	SOCIAL SECURITY	153,416.30	161,050.33	181,100.00	197,000.00	165,531.00	173,714.00	182,215.00
500.5032-4012	HEALTH INSURANCE	445,839.38	462,483.22	468,100.00	519,000.00	490,600.00	524,900.00	561,600.00
500.5032-4030	OPEB EXPENSE	(796.00)	(12,828.00)	.00	.00	.00	.00	.00
500.5032-4035	IMRF PENSION EXPENSE	(324,522.00)	(476,151.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$516,215.68	\$379,126.33	\$895,100.00	\$967,000.00	\$832,031.00	\$883,514.00	\$937,915.00
	PERSONNEL SVCS Totals	\$2,540,442.03	\$2,537,641.18	\$3,264,500.00	\$3,278,600.00	\$2,999,331.00	\$3,157,714.00	\$3,323,215.00
	SERVICES & CHARGES							
500.5032-4150	IRMA INSURANCE	48,366.76	46,911.50	79,900.00	74,000.00	74,000.00	74,000.00	74,000.00
	PROFESSIONAL							
500.5032-4101	PROF SERV ACCT/AUDITING	3,139.04	3,499.76	5,500.00	5,500.00	3,900.00	4,300.00	4,700.00
500.5032-4105	PROF SERV DATA PROCESSING	8,975.00	3,047.35	24,100.00	24,100.00	24,100.00	24,100.00	24,100.00
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	DATA PROCESSING				1.0000	8,100.00	8,100.00	
BOARD REVIEW	WIN 911 MAINT CONTRACT FY23 PERM				1.0000	4,000.00	4,000.00	
BOARD REVIEW	WONDERWARE MAINT CONTRACT				1.0000	12,000.00	12,000.00	
	BOARD REVIEW Totals						\$24,100.00	
500.5032-4107	PROF SERV MEDICAL	664.16	701.50	1,200.00	4,000.00	4,200.00	4,200.00	
500.5032-4110	TECH & CONSULT SERVICES	243,141.13	154,387.97	401,500.00	401,500.00	201,500.00	201,500.00	
Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
BOARD REVIEW	BIOMONITORING ANALYSIS				1.0000	7,000.00	7,000.00	
BOARD REVIEW	LAB/PRETREATMENT REGULATIONS				1.0000	16,500.00	16,500.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SERVICES & CHARGES								
PROFESSIONAL								
	BOARD REVIEW		DRSCW SPECIAL ASSESSMENT			1.0000	178,000.00	178,000.00
							BOARD REVIEW Totals	\$201,500.00
	PROFESSIONAL Totals	\$255,919.33	\$161,636.58	\$432,300.00	\$435,100.00	\$233,700.00	\$234,100.00	\$234,500.00
COMMUNICATIONS								
500.5032-4115	COMMUNICATIONS-TELEPHONE	26,586.00	22,999.63	24,200.00	24,200.00	24,200.00	24,200.00	24,200.00
500.5032-4116	COMMUNICATIONS-PORTABLE DV	421.14	789.62	.00	.00	.00	.00	.00
500.5032-4117	COMMUNICATIONS-POSTAGE	390.86	472.61	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	COMMUNICATIONS Totals	\$27,398.00	\$24,261.86	\$25,200.00	\$25,200.00	\$25,200.00	\$25,200.00	\$25,200.00
UTILITIES								
500.5032-4170	PUBLIC UTIL GAS-HEAT	47,028.04	31,286.63	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
500.5032-4175	PUBLIC UTIL ELEC-EQUIPMNT	397,573.55	383,695.72	375,000.00	375,000.00	382,200.00	382,200.00	382,200.00
	UTILITIES Totals	\$444,601.59	\$414,982.35	\$420,000.00	\$420,000.00	\$427,200.00	\$427,200.00	\$427,200.00
OTHER								
500.5032-4118	COPY REPRODUCTION	885.70	921.41	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
500.5032-4160	PRINTING	476.00	283.00	1,500.00	1,500.00	2,000.00	2,000.00	2,000.00
500.5032-4161	PUBLICATION OF NOTICES	554.92	397.22	.00	500.00	.00	.00	.00
500.5032-4163	CONFERENCES	(175.00)	14,698.79	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00
500.5032-4164	TRAINING	23.29	2,561.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
500.5032-4176	SOLID WASTE DISPOSAL	171,049.59	158,291.35	195,000.00	195,000.00	260,000.00	260,000.00	260,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BIOSOLIDS HAULING					1.0000	225,000.00	225,000.00
BOARD REVIEW	RECYCLE CENTER HAULING					1.0000	35,000.00	35,000.00
							BOARD REVIEW Totals	\$260,000.00
500.5032-4178	FACILITIES MAINTENANCE	.00	11,440.63	10,000.00	10,000.00	80,000.00	10,000.00	10,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GENERAL FACILITIES MAINTENANCE					1.0000	10,000.00	10,000.00
BOARD REVIEW	TANK CONCRETE WALKWAY REPLACEMENT (FY 24 ONLY)					1.0000	70,000.00	70,000.00
							BOARD REVIEW Totals	\$80,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SERVICES & CHARGES								
OTHER								
500.5032-4180	REPAIRS & MAINTENANCE	117,035.50	156,841.11	416,600.00	416,600.00	178,900.00	178,900.00	178,900.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	BI-ANNUAL CALIB AND SYS - ALL METER DEV				1.0000	1,800.00	1,800.00
	BOARD REVIEW	GROUND MAINTENANCE CONTRACT				1.0000	38,700.00	38,700.00
	BOARD REVIEW	MAINTENANCE/CALIBRATION LAQ EQUIP				1.0000	1,800.00	1,800.00
	BOARD REVIEW	OTHER REPAIRS & MAINTENANCE				1.0000	25,000.00	25,000.00
	BOARD REVIEW	FIRE ALARM SYSTEM MAINTENANCE				1.0000	1,000.00	1,000.00
	BOARD REVIEW	PUMP & GENERATOR REBUILDS				1.0000	50,000.00	50,000.00
	BOARD REVIEW	PUMPS & GENERATOR				1.0000	11,500.00	11,500.00
	BOARD REVIEW	RAW PUMP REBUILD				1.0000	25,000.00	25,000.00
	BOARD REVIEW	REPAIR OF TRI-GAS METERS				1.0000	2,900.00	2,900.00
	BOARD REVIEW	VALVE REPLACEMENT/REPAIR				1.0000	20,000.00	20,000.00
	BOARD REVIEW	HEAT EXCHANGER MAINTENANCE				1.0000	1,200.00	1,200.00
BOARD REVIEW Totals								\$178,900.00
500.5032-4190	RENTAL-EQUIPMENT	3,964.70	7,885.36	24,000.00	24,000.00	51,500.00	51,500.00	51,500.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CRANE RENTAL FOR LARGE EQUIPMENT REMOVAL				1.0000	2,000.00	2,000.00
	BOARD REVIEW	DEIONIZED WATER SYSTEM (ANNUAL)				1.0000	2,500.00	2,500.00
	BOARD REVIEW	GENERATOR RENTAL - NTP				1.0000	32,000.00	32,000.00
	BOARD REVIEW	VARIOUS EQUIPMENT RENTALS				1.0000	15,000.00	15,000.00
BOARD REVIEW Totals								\$51,500.00
500.5032-4192	DUES/SUBSCRIPTIONS	2,483.00	3,413.00	4,200.00	4,200.00	5,000.00	5,000.00	5,000.00
Budget Transactions								
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	IAWA ASSOCIATION DUES				1.0000	3,200.00	3,200.00
	BOARD REVIEW	NPELRA MEMBERSHIP				1.0000	1,000.00	1,000.00
	BOARD REVIEW	NACWA MEMBERSHIP				1.0000	800.00	800.00
BOARD REVIEW Totals								\$5,000.00
500.5032-4194	PERMIT FEE PAYMENTS	67,500.00	67,500.00	68,500.00	68,500.00	68,500.00	68,500.00	68,500.00
500.5032-4199	OTHER SERVICES & CHARGES	227.75	553.29	200.00	1,500.00	200.00	200.00	200.00
OTHER Totals		\$364,025.45	\$424,786.16	\$755,500.00	\$757,300.00	\$681,600.00	\$611,600.00	\$611,600.00
SERVICES & CHARGES Totals		\$1,140,311.13	\$1,072,578.45	\$1,712,900.00	\$1,711,600.00	\$1,441,700.00	\$1,372,100.00	\$1,372,500.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SUPPLIES & MATERIALS								
500.5032-4201	OFFICE SUPPLIES	1,165.43	4,012.39	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
500.5032-4202	CLEANING SUPPLIES	2,701.03	.00	2,100.00	.00	2,100.00	2,100.00	2,100.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	MOPS, BUCKETS AND BUFFING PADS			1.0000	500.00	500.00	
	BOARD REVIEW	WATERLESS HAND CLEANER, HAND SOAP			1.0000	500.00	500.00	
	BOARD REVIEW	WINDOW CLEANER, FLOOR SOAP & WAX			1.0000	400.00	400.00	
	BOARD REVIEW	WIPES, CLOTH AND PAPER			1.0000	700.00	700.00	
		BOARD REVIEW Totals						\$2,100.00
500.5032-4203	CLOTHING SUPPLIES	11,536.21	12,569.46	16,300.00	16,300.00	17,100.00	17,100.00	17,100.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	INSULATED GLOVES			1.0000	300.00	300.00	
	BOARD REVIEW	REPLACE RAIN GEAR & HIP BOOTS			1.0000	900.00	900.00	
	BOARD REVIEW	SAFETY BOOTS - 18			1.0000	2,300.00	2,300.00	
	BOARD REVIEW	SHIRTS FOR CLERICAL STAFF			1.0000	450.00	450.00	
	BOARD REVIEW	SUMMER TEE SHIRTS			1.0000	600.00	600.00	
	BOARD REVIEW	UNIFORMS INCLUDING FLASH CLOTHING - 18			1.0000	9,200.00	9,200.00	
	BOARD REVIEW	WINTER OUTERWEAR			1.0000	2,700.00	2,700.00	
	BOARD REVIEW	CLOTHING ALLOWANCE			1.0000	650.00	650.00	
		BOARD REVIEW Totals						\$17,100.00
500.5032-4204	MOTOR FUEL & LUBRICANTS	2,854.48	797.60	5,200.00	.00	6,200.00	6,200.00	6,200.00
500.5032-4205	CHEMICALS	58,685.69	66,454.44	103,000.00	103,000.00	147,500.00	147,500.00	147,500.00
	Budget Transactions							
	Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW	CHLORINE FOR EFFLUENT DISINFECTION			1.0000	40,500.00	40,500.00	
	BOARD REVIEW	POLYMERS FOR SLUDGE DEWATERING			1.0000	67,000.00	67,000.00	
	BOARD REVIEW	REAGENTS USED IN LABORATORY			1.0000	16,000.00	16,000.00	
	BOARD REVIEW	SULFUR DIOXIDE FOR DECHLORINATION			1.0000	9,000.00	9,000.00	
	BOARD REVIEW	VARIOUS OTHER CHEMICALS			1.0000	15,000.00	15,000.00	
		BOARD REVIEW Totals						\$147,500.00
500.5032-4207	PUBLIC GRND/MAT SUPPLIES	.00	.00	1,500.00	.00	.00	.00	.00
500.5032-4208	BUILDING MAT SUPPLIES	.00	.00	5,000.00	2,000.00	5,000.00	5,000.00	5,000.00
500.5032-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SUPPLIES & MATERIALS								
500.5032-4299	OTHER OPERATING SUPPLIES	210,358.88	120,281.66	265,200.00	265,200.00	602,100.00	257,100.00	227,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASSORTED NUTS, BOLTS & HARDWARE					1.0000	8,400.00	8,400.00
BOARD REVIEW	BATTERIES FOR STANDBY GENERATORS					1.0000	2,200.00	2,200.00
BOARD REVIEW	BELT PRESS MAINTENANCE/REPAIR					1.0000	15,000.00	15,000.00
BOARD REVIEW	COFFEE FOR ENVIRONMENTAL SERVICES					1.0000	800.00	800.00
BOARD REVIEW	COMPOSITE SAMPLES					1.0000	3,000.00	3,000.00
BOARD REVIEW	FLIGHT AND CHAIN PARTS AJL (ANNUAL)					1.0000	5,000.00	5,000.00
BOARD REVIEW	PH METER REPLACEMENT (FY 24 ONLY)					1.0000	5,000.00	5,000.00
BOARD REVIEW	CHLORINE SCUM TROUGH REPLACEMENT NTP (FY 24 ONLY)					1.0000	30,000.00	30,000.00
BOARD REVIEW	SCADA SYSTEM UPGRADE (FY 24 ONLY)					1.0000	220,000.00	220,000.00
BOARD REVIEW	ATO SWITCH FOR NORTH PLANT					1.0000	100,000.00	100,000.00
BOARD REVIEW	TOOLS, HOSES, BROOMS, SHOVELS					1.0000	1,300.00	1,300.00
BOARD REVIEW	WELDING & FLAME CUTTING SUPPLIES					1.0000	2,100.00	2,100.00
BOARD REVIEW	OTHER LAB EQUIP REPAIR/REPLACE					1.0000	15,000.00	15,000.00
BOARD REVIEW	BELT PRESS UPGRADES					1.0000	40,000.00	40,000.00
BOARD REVIEW	RAW PUMP AJL/NORTH					1.0000	75,000.00	75,000.00
BOARD REVIEW	ANAEROBIC TRANSFER PUMP REPLACEMENT AJL (FY 24 ONLY)					1.0000	20,000.00	20,000.00
BOARD REVIEW	REPLACE ELEMENTS FOR BLOWER INTAKES					1.0000	6,500.00	6,500.00
BOARD REVIEW	REPLACE PARTS FOR VALVES					1.0000	2,900.00	2,900.00
BOARD REVIEW	SAMPLING CONTAINERS					1.0000	3,000.00	3,000.00
BOARD REVIEW	SAND FOR SLUDGE DRYING BEDS					1.0000	2,900.00	2,900.00
BOARD REVIEW	SELECTIVE ION PROBES/LAMPS					1.0000	2,800.00	2,800.00
BOARD REVIEW	TEST GASES/ELEMENTS FOR TRI-GAS METER					1.0000	2,900.00	2,900.00
BOARD REVIEW	CONTACT SETS FOR LARGE HP MOTORS					1.0000	5,000.00	5,000.00
BOARD REVIEW	ELECTRICAL					1.0000	4,600.00	4,600.00
BOARD REVIEW	GASKET MATERIALS					1.0000	2,200.00	2,200.00
BOARD REVIEW	LAB GLASSWARE & EXPENDABLES					1.0000	8,000.00	8,000.00
BOARD REVIEW	PENETRANTS, SOLVENTS, DEGREASER, ETC.					1.0000	1,800.00	1,800.00
BOARD REVIEW	REPLACE & REPAIR PARTS FOR MAJOR EQUIP.					1.0000	16,700.00	16,700.00
						BOARD REVIEW Totals		\$602,100.00
SUPPLIES & MATERIALS Totals		\$287,301.72	\$204,115.55	\$411,700.00	\$399,900.00	\$793,400.00	\$448,400.00	\$418,400.00
MISCELLANEOUS								
500.5032-4801	DEPRECIATION EXPENSE	556,452.71	583,645.00	.00	.00	.00	.00	.00
500.5032-4850	BAD DEBT WRITE OFF EXPENSE	.00	108.40	.00	.00	.00	.00	.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACTUAL	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
MISCELLANEOUS								
	MISCELLANEOUS Totals	\$556,452.71	\$583,753.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
500.5032-4304	EQUIPMENT-ELECTRONICS	.00	18,987.01	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00
500.5032-4398	TRANSFER CAPITALIZED ASSETS	(3,778,424.00)	(2,734,091.52)	.00	.00	.00	.00	.00
	EQUIPMENT Totals	(\$3,778,424.00)	(\$2,715,104.51)	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
	CAPITAL OUTLAYS Totals	(\$3,778,424.00)	(\$2,715,104.51)	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
	CAPITAL PROJECTS							
500.5032-4587	ANAEROBIC DIGESTER	3,744,837.79	2,652,944.52	312,000.00	315,000.00	.00	.00	.00
	CAPITAL PROJECTS Totals	\$3,744,837.79	\$2,652,944.52	\$312,000.00	\$315,000.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
500.5032-4961	TRANSFER TO FLEET SERVICE	41,728.56	41,141.13	43,900.00	43,900.00	51,400.00	52,600.00	54,100.00
500.5032-4962	TRANSFER TO IT	89,837.19	97,615.92	111,200.00	111,200.00	111,100.00	101,000.00	103,800.00
500.5032-4964	TRANSFER TO EQUIP REPL FD	26,600.00	33,900.00	38,800.00	38,800.00	12,000.00	11,300.00	8,900.00
	TRANSFERS OUT Totals	\$158,165.75	\$172,657.05	\$193,900.00	\$193,900.00	\$174,500.00	\$164,900.00	\$166,800.00
	Department 5032 - WASTEWATER Totals	\$4,649,087.13	\$4,508,585.64	\$5,935,000.00	\$5,939,000.00	\$5,448,931.00	\$5,183,114.00	\$5,320,915.00
	Fund 500 - WATER & SEWER FUND Totals	\$4,649,087.13	\$4,508,585.64	\$5,935,000.00	\$5,939,000.00	\$5,448,931.00	\$5,183,114.00	\$5,320,915.00
	Net Grand Totals	\$4,649,087.13	\$4,508,585.64	\$5,935,000.00	\$5,939,000.00	\$5,448,931.00	\$5,183,114.00	\$5,320,915.00

WATER AND SEWER DEBT SERVICE FUND

Narrative

This fund was established during Fiscal 2019 and will account for the debt service payments attributed to the Water and Sewer Operations.

In prior years, all debt was budgeted in the Debt Service Fund. At year end an audit entry was made to transfer the portion of the debt attributable to Water and Sewer Operations.

This fund will receive a transfer of funds from the Debt Service Fund in addition to the User Fee which previously was included in the Water and Sewer Fund.

This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Infrastructure Replacement Fund for presentation in the Consolidated Annual Financial Report.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred from Debt Service Fund in FY 2019.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred from Debt Service Fund in FY 2019. This bond was paid off in FY 2020.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 3 – \$7,220,810 issued in 2020. Semi-annual installments at 1.80% simple interest. This loan is being used to upgrade the three digester facilities used in the wastewater treatment process. The upgrade began during FY 2021 and will continue into FY 2022. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Illinois EPA Loan 4 – \$5,000,000 is anticipated to be issued in 2023. Semi-annual installments are presented with a projected 1.11% interest rate. This loan will be used to upgrade the water meters throughout the Village in addition to the installation of an automated meter reading system that will streamline the meter reading process along with providing residents the ability to track their own water usage. The upgrade was started in FY 2023 and will be completed during FY 2024. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Total debt service schedules can be found in the Debt Service section.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 510 - WATER SEWER DEBT SERVICE FUND								
REVENUE								
Department 9951 - WATER SEWER DEBT SERVICE								
CHARGES FOR SERVICES								
CAPITAL								
510.9951-3304	USER FEE	236,208.46	337,263.05	322,100.00	340,000.00	340,000.00	340,000.00	340,000.00
CAPITAL Totals		\$236,208.46	\$337,263.05	\$322,100.00	\$340,000.00	\$340,000.00	\$340,000.00	\$340,000.00
CHARGES FOR SERVICES Totals		\$236,208.46	\$337,263.05	\$322,100.00	\$340,000.00	\$340,000.00	\$340,000.00	\$340,000.00
INTEREST INCOME								
510.9951-3510	INVESTMENT INTEREST	(26.56)	99.42	0.00	8,100.00	12,000.00	12,000.00	12,000.00
INTEREST INCOME Totals		(\$26.56)	\$99.42	\$0.00	\$8,100.00	\$12,000.00	\$12,000.00	\$12,000.00
TRANSFERS IN								
510.9951-3950	TRANSFER FROM WATER	0.00	328,000.00	620,000.00	620,000.00	551,290.00	874,745.00	874,747.00
510.9951-3992	TRANSFER FROM DEBT SVC	718,100.00	235,347.00	230,461.00	230,416.00	225,575.00	219,875.00	214,174.00
TRANSFERS IN Totals		\$718,100.00	\$563,347.00	\$850,461.00	\$850,416.00	\$776,865.00	\$1,094,620.00	\$1,088,921.00
Department 9951 - WATER SEWER DEBT SERVICE Totals		\$954,281.90	\$900,709.47	\$1,172,561.00	\$1,198,516.00	\$1,128,865.00	\$1,446,620.00	\$1,440,921.00
REVENUE TOTALS		\$954,281.90	\$900,709.47	\$1,172,561.00	\$1,198,516.00	\$1,128,865.00	\$1,446,620.00	\$1,440,921.00
EXPENSE								
Department 9951 - WATER SEWER DEBT SERVICE								
DEBT SERVICE								
INTEREST								
510.9951-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	82,249.00	72,477.08	67,591.00	67,411.00	62,705.00	57,005.00	51,304.00
510.9951-4702.IEPA1	BOND INTEREST IEPA LOAN 1	99,254.00	93,597.36	87,831.00	87,832.00	81,954.00	75,962.00	69,855.00
510.9951-4702.IEPA2	BOND INTEREST IEPA LOAN 2	33,948.30	32,053.78	30,117.00	30,117.00	28,137.00	26,113.00	24,045.00
510.9951-4702.IEPA3	BOND INTEREST IEPA LOAN 3 -DIGESTER	0.00	0.00	128,618.00	69,337.00	127,191.00	121,431.00	115,568.00
510.9951-4702.IEPA4	BOND INTEREST IEPA LOAN 4 - METER AND AMR	0.00	0.00	0.00	0.00	26,901.00	51,991.00	49,554.00
510.9951-4702.TRINT	BOND INTEREST TRANSFER INTEREST TO WS 5010	(215,451.30)	(198,128.22)	0.00	0.00	0.00	0.00	0.00
INTEREST Totals		\$0.00	\$0.00	\$314,157.00	\$254,697.00	\$326,888.00	\$332,502.00	\$310,326.00
PRINCIPAL								
510.9951-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	325,740.00	162,870.00	162,870.00	162,870.00	162,870.00	162,870.00	162,870.00
510.9951-4701.IEPA1	BOND PRINCIPAL IEPA LOAN 1	291,654.00	297,310.36	303,076.00	303,077.00	308,954.00	314,946.00	321,053.00
510.9951-4701.IEPA2	BOND PRINCIPAL IEPA LOAN 2	85,262.00	87,156.80	89,094.00	89,094.00	91,074.00	93,097.00	95,167.00
510.9951-4701.IEPA3	BOND PRINCIPAL IEPA LOAN 3 -DIGESTER	0.00	0.00	302,906.00	131,167.00	318,524.00	324,284.00	330,147.00
510.9951-4701.IEPA4	BOND PRINCIPAL IEPA LOAN 4 - METER AND AMR	0.00	0.00	0.00	0.00	108,555.00	218,921.00	221,358.00
510.9951-4701.TRPRN	BOND PRINCIPAL TRANSFER PRINCIPAL TO WS LIAE	(702,656.00)	(547,337.16)	0.00	0.00	0.00	0.00	0.00
PRINCIPAL Totals		\$0.00	\$0.00	\$857,946.00	\$686,208.00	\$989,977.00	\$1,114,118.00	\$1,130,595.00
DEBT SERVICE Totals		\$0.00	\$0.00	\$1,172,103.00	\$940,905.00	\$1,316,865.00	\$1,446,620.00	\$1,440,921.00
TRANSFERS OUT								
510.9951-4950	TRANSFER TO WATER & SEWER	918,107.30	745,465.38	0.00	0.00	0.00	0.00	0.00
TRANSFERS OUT Totals		\$918,107.30	\$745,465.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9951 - WATER SEWER DEBT SERVICE Totals		\$918,107.30	\$745,465.38	\$1,172,103.00	\$940,905.00	\$1,316,865.00	\$1,446,620.00	\$1,440,921.00
EXPENSE TOTALS		\$918,107.30	\$745,465.38	\$1,172,103.00	\$940,905.00	\$1,316,865.00	\$1,446,620.00	\$1,440,921.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 510 - WATER SEWER DEBT SERVICE FUND Totals								
REVENUE TOTALS		\$954,281.90	\$900,709.47	\$1,172,561.00	\$1,198,516.00	\$1,128,865.00	\$1,446,620.00	\$1,440,921.00
EXPENSE TOTALS		\$918,107.30	\$745,465.38	\$1,172,103.00	\$940,905.00	\$1,316,865.00	\$1,446,620.00	\$1,440,921.00
Fund 510 - WATER SEWER DEBT SERVICE FUND Totals		\$36,174.60	\$155,244.09	\$458.00	\$257,611.00	(\$188,000.00)	\$0.00	\$0.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$954,281.90	\$900,709.47	\$1,172,561.00	\$1,198,516.00	\$1,128,865.00	\$1,446,620.00	\$1,440,921.00
EXPENSE GRAND TOTALS		\$918,107.30	\$745,465.38	\$1,172,103.00	\$940,905.00	\$1,316,865.00	\$1,446,620.00	\$1,440,921.00
Net Grand Totals		\$36,174.60	\$155,244.09	\$458.00	\$257,611.00	(\$188,000.00)	\$0.00	\$0.00
Beginning Fund Balance								
Surplus/(Deficit)		96,822	132,997		288,241	545,852	357,852	357,852
Ending Fund Balance		36,175	155,244	458	257,611	(188,000)	0	0
		\$132,997	\$288,241		\$545,852	\$357,852	\$357,852	\$357,852

WATER AND SEWER DEBT SERVICE FUND REVENUES

Notes

3304 User Fee

This fee is a bi-monthly fee assessed on each unit that receives water service. The fee rates were established as part of the Water & Sewer Rate Increase Three Year Plan. These fees were previously included in the Water & Sewer Fund revenues. Beginning in FY 19 they have been moved to the Water and Sewer Debt Service Fund to provide additional funding for infrastructure debt.

Water & Sewer Rate Increases Three Year Plan (Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.66	.23	7.75

3950 Transfer from Water

This account records transfers from the Water/Sewer fund to cover the Water and Sewer related Debt Service.

3992 Transfer from Debt Service

This account records transfers from the Debt Service fund to cover the Water and Sewer related Debt Service.

WATER AND SEWER INFRASTRUCTURE REPLACEMENT FUND

Narrative

This fund was established during the Fiscal 2023 budget process to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

The EPA regulations on Phosphorous treatment will be implemented in the next several years. This new process will be a costly addition to our infrastructure. This fund will start to accumulate funding for this and other infrastructure improvements and additions. Monies for this fund will be transferred from the Water and Sewer Fund.

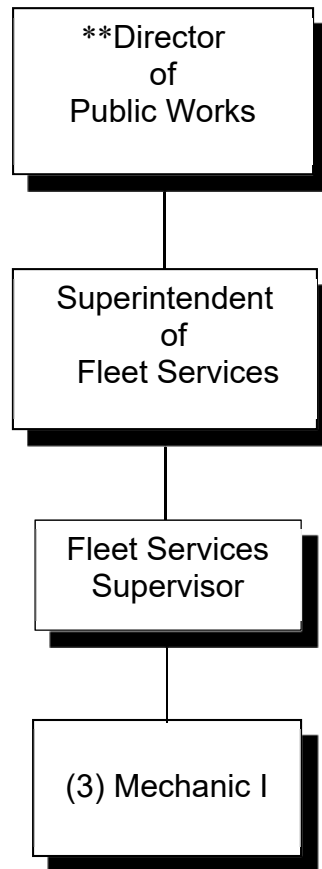
This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Debt Service Fund for presentation in the Annual Consolidated Financial Report.

WATER SEWER INFRASTRUCTURE FUND

Budget Year 2024

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund	520 - WATER SEWER INFRASTRUCTURE REPL							
	REVENUE							
	Department 9952 - WATER SEWER INFRASTRUCTURE REPL							
	TRANSFERS IN							
520.9952-3950	TRANSFER	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
	TRANSFERS IN Totals	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	Department 9952 - WATER SEWER INFRASTRUCTURE REPL Totals	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	REVENUE TOTALS	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
Fund	520 - WATER SEWER INFRASTRUCTURE REPL Totals							
	REVENUE TOTALS	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
Fund	520 - WATER SEWER INFRASTRUCTURE REPL Totals	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	Net Grand Totals							
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	EXPENSE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Net Grand Totals	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
	Beginning Fund Balance	0	0		0	2,000,000	4,000,000	6,000,000
	Surplus/(Deficit)	0	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
	Ending Fund Balance	\$0	\$0		\$2,000,000	\$4,000,000	\$6,000,000	\$8,000,000

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The department operates under the direction of the Director of Public Works, Superintendent of Fleet Services and the Fleet Services Supervisor. The Fleet Services team includes three (3) Mechanic I personnel. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison and the Addison Fire Protection District.

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately two hundred (250) vehicles and other equipment, twenty-two (22) Lift Stations, Well Houses, Pumping Stations, and Standby Generators owned by the Village of Addison. Fleet Services provides outside repairs to twenty (26) vehicles and equipment owned by the Addison Fire Protection District and (10) vehicles owned by School District 4. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness.
- Maintains a fleet replacement schedule to minimize ownership costs.
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provides a quality vehicle and equipment repair service.
- Provides efficient equipment utilization through reduction of equipment downtime.
- Participates in Automotive Service Excellence (ASE) certification programs.
- Manages Village fuel purchase and usage.
- Manages automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week.
- Manages tire and parts inventory.
- Manages vehicle replacement fund and internal service fund recommendations.
- Manages and maintains titles and license plates for all fleet vehicles.
- Manages vehicle and fleet equipment disposal.
- Assists the Risk Manager on insurance claims.

FLEET SERVICES

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Functions (Cont'd)

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass replacement
 5. Warranty repairs
- Furnish pool vehicles to meet customers' needs while their vehicle is being serviced.
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for Village vehicles or equipment.

FY 2023-24 Key Objectives

Strategic Priority 4: Infrastructure

- Continue to maintain and operate all underground fuel storage tanks, pumps and associated piping and electrical, so as to minimize down time to our customers. Our customers include the Fire and Police departments, School Districts, Park District and Public Works.
- Continue with the annual Equipment Replacement Fund. Working with all the individual divisions to make sure we are purchasing vehicles that are properly equipped to handle all the different job tasks associated within a division.
- Continue using CFA and Petrovend systems to track and schedule preventative maintenance to minimize unscheduled downtime for all above mentioned departments.
- Continue to update and upgrade the equipment used in Fleet Services to meet the needs of the existing vehicles as well as the changing requirements placed on the newer vehicles due to technological advancements.

Strategic Priority 6: Employee Development

- Utilize training and seminars for continuing education, which will aid in helping the mechanics keep their ASE certifications current.
- Utilize seminars and training for current supervisors and for possible future supervisors.

FLEET SERVICES

Narrative (Cont'd)

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$1,345,641	\$1,333,800	\$1,682,700
Number of Employees	5	5	6
Vehicles and Equipment	246	249	250
Outputs			
Number of Jobs Completed	3,901	3,600	3,800
Gallons of Fuel Dispensed(Village Vehicles)	96,340	93,000	94,000
Effectiveness			
% Scheduled Repair Rate	95%	96%	95%
% Repair Comeback Rate	.23%	.30%	.30%
% Road Calls of Total # of Repairs	.10%	.25%	.25%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$.36	\$.35	\$.36
- Truck	\$1.52	\$1.55	\$1.56
- Police (Marked Squads)	\$.61	\$.60	\$.62

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Superintendent of Fleet	1.00	1.00	1.00	1.00	1.00
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic I	3.00	2.00	2.00	2.00	2.00
Mechanic II	0.00	2.00	2.00	2.00	2.00
Facilities Supervisor	0.10	0.10	0.10	0.10	0.10
<i>Total Budgeted:</i>	5.10	6.10	6.10	6.10	6.10

Authorized & Unbudgeted:

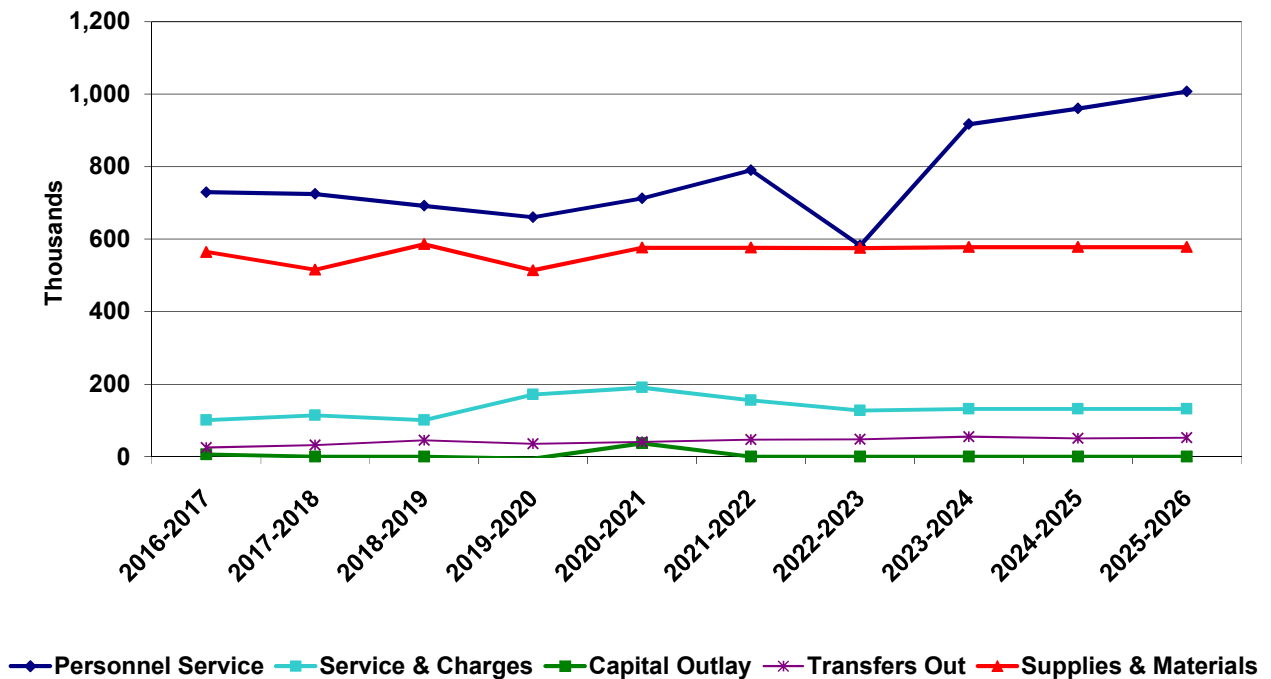
None

Total Authorized: 5.10

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	582,600	917,350	960,650	1,007,550
Services & Charges	127,600	132,000	132,000	132,000
Supplies & Materials	576,000	578,050	578,050	578,050
Capital Outlays	0	0	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	47,600	55,300	50,800	52,000
Total	1,333,800	1,682,700	1,721,500	1,769,600



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 610 - FLEET SERVICES								
REVENUE								
Department 6100 - FLEET SERVICES								
Division 6199 - FLEET REVENUES								
<i>CHARGES FOR SERVICES</i>								
<i>OTHER</i>								
610.6100.6199-3389	CHARGES VEH REPAIRS	80,088.65	113,782.68	0.00	0.00	0.00	0.00	0.00
610.6100.6199-3399	OTHER CHARGES	57,872.56	113,598.58	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$137,961.21	\$227,381.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CHARGES FOR SERVICES Totals</i>		\$137,961.21	\$227,381.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>GRANTS</i>								
610.6100.6199-3812	GRANT - COVID/CARES	6,277.19	0.00	0.00	0.00	0.00	0.00	0.00
<i>GRANTS Totals</i>		\$6,277.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT</i>								
<i>INSURANCE</i>								
610.6100.6199-3867	IRMA COMP FOR LOSS	0.00	1,261.00	0.00	0.00	0.00	0.00	0.00
<i>INSURANCE Totals</i>		\$0.00	\$1,261.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>REIMBURSEMENT Totals</i>		\$0.00	\$1,261.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN</i>								
610.6100.6199-3901	TRANSFER FROM ADMIN	7,649.36	8,288.65	3,000.00	3,000.00	12,600.00	12,900.00	13,300.00
610.6100.6199-3902	TRANSFER FROM FINANCE	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,100.00
610.6100.6199-3903	TRANSFER FROM COMM REL	2,722.50	2,980.35	3,900.00	3,900.00	3,400.00	3,500.00	3,600.00
610.6100.6199-3904	TRANSFER FROM BLD & GRNDS	18,886.24	24,044.22	6,300.00	6,300.00	22,500.00	23,000.00	23,600.00
610.6100.6199-3905	TRANSFER FROM POLICE	372,626.72	476,864.98	751,500.00	751,500.00	602,300.00	616,800.00	633,800.00
610.6100.6199-3906	TRANSFER FROM COMM DEVEL	30,525.47	32,004.89	50,600.00	50,600.00	52,900.00	54,100.00	55,600.00
610.6100.6199-3907	TRANSFER FROM ELEC/FRSTRY	113,649.83	109,109.69	132,400.00	132,400.00	164,900.00	168,800.00	173,500.00
610.6100.6199-3908	TRANSFER FROM STREET	425,377.31	389,785.81	312,200.00	312,200.00	498,200.00	510,000.00	524,200.00
610.6100.6199-3950	TRANSFER FROM WATER	90,332.07	101,502.49	79,700.00	79,700.00	131,300.00	134,400.00	138,200.00
610.6100.6199-3951	TRANSFER FROM SEWER	103,960.23	107,794.45	176,200.00	176,200.00	138,600.00	141,900.00	145,800.00
610.6100.6199-3952	TRANSFER FROM WTR POLL CNTL	41,728.56	41,141.13	43,900.00	43,900.00	51,400.00	52,600.00	54,100.00
610.6100.6199-3962	TRANSFER FROM IT	2,845.96	1,230.80	0.00	0.00	2,600.00	2,700.00	2,800.00
<i>TRANSFERS IN Totals</i>		\$1,210,304.25	\$1,294,747.46	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
Division 6199 - FLEET REVENUES Totals		\$1,354,542.65	\$1,523,389.72	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
Department 6100 - FLEET SERVICES Totals		\$1,354,542.65	\$1,523,389.72	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
REVENUE TOTALS		\$1,354,542.65	\$1,523,389.72	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
EXPENSE								
Department 6100 - FLEET SERVICES								
Division 6101 - USER - ADMINISTRATION								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6101-4199	OTHER SERVICES & CHARGES	619.95	570.45	0.00	0.00	0.00	0.00	0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>OTHER Totals</i>		\$619.95	\$570.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$619.95	\$570.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6101-4204	MOTOR FUEL & LUBRICANTS	1,931.76	3,853.33	0.00	0.00	0.00	0.00	0.00
610.6100.6101-4209	MOTOR VEH MAT & SUPPLIES	0.00	800.20	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$1,931.76	\$4,653.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6101 - USER - ADMINISTRATION Totals		\$2,551.71	\$5,223.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6103 - USER - BUILDING & GROUNDS								
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
610.6100.6103-4105	PROF SERV DATA PROCESSING	0.00	182.70	0.00	0.00	0.00	0.00	0.00
<i>PROFESSIONAL Totals</i>		\$0.00	\$182.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
610.6100.6103-4180	REPAIRS & MAINTENANCE	40.00	40.00	0.00	0.00	0.00	0.00	0.00
610.6100.6103-4199	OTHER SERVICES & CHARGES	0.00	307.00	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$40.00	\$347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$40.00	\$529.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6103-4204	MOTOR FUEL & LUBRICANTS	997.36	5,495.57	0.00	0.00	0.00	0.00	0.00
610.6100.6103-4209	MOTOR VEH MAT & SUPPLIES	5,557.94	7,049.37	0.00	0.00	0.00	0.00	0.00
610.6100.6103-4299	OTHER OPERATING SUPPLIES	0.00	193.72	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$6,555.30	\$12,738.66	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6103 - USER - BUILDING & GROUNDS Totals		\$6,595.30	\$13,268.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6104 - USER - POLICE								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6104-4180	REPAIRS & MAINTENANCE	29,327.74	23,878.41	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4199	OTHER SERVICES & CHARGES	4,776.65	6,770.54	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$34,104.39	\$30,648.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$34,104.39	\$30,648.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6104-4204	MOTOR FUEL & LUBRICANTS	87,177.94	132,385.63	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4209	MOTOR VEH MAT & SUPPLIES	45,953.20	45,345.56	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4299	OTHER OPERATING SUPPLIES	0.00	42.45	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$133,131.14	\$177,773.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6104 - USER - POLICE Totals		\$167,235.53	\$208,422.59	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6105 - USER - COMMUNITY DEVELOPMENT								
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6105-4199	OTHER SERVICES & CHARGES	220.00	264.50	0.00	0.00	0.00	0.00	0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	<i>OTHER Totals</i>	\$220.00	\$264.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$220.00	\$264.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6105-4204	MOTOR FUEL & LUBRICANTS	5,049.29	6,944.11	0.00	0.00	0.00	0.00	0.00
610.6100.6105-4209	MOTOR VEH MAT & SUPPLIES	1,597.36	1,672.52	0.00	0.00	0.00	0.00	0.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$6,646.65	\$8,616.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6105 - USER - COMMUNITY DEVELOPMENT Totals	\$6,866.65	\$8,881.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6107 - USER - ELECTRICAL & FORESTRY							
	<i>SERVICES & CHARGES</i>							
	<i>PROFESSIONAL</i>							
610.6100.6107-4105	PROF SERV DATA PROCESSING	0.00	1,278.90	0.00	0.00	0.00	0.00	0.00
	<i>PROFESSIONAL Totals</i>	\$0.00	\$1,278.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>OTHER</i>							
610.6100.6107-4180	REPAIRS & MAINTENANCE	2,908.09	660.00	0.00	0.00	0.00	0.00	0.00
610.6100.6107-4199	OTHER SERVICES & CHARGES	0.00	2,536.63	0.00	0.00	0.00	0.00	0.00
	<i>OTHER Totals</i>	\$2,908.09	\$3,196.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$2,908.09	\$4,475.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6107-4204	MOTOR FUEL & LUBRICANTS	15,948.98	17,213.48	0.00	0.00	0.00	0.00	0.00
610.6100.6107-4209	MOTOR VEH MAT & SUPPLIES	18,698.53	23,742.74	0.00	0.00	0.00	0.00	0.00
610.6100.6107-4299	OTHER OPERATING SUPPLIES	1,100.49	12.51	0.00	0.00	0.00	0.00	0.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$35,748.00	\$40,968.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6107 - USER - ELECTRICAL & FORESTRY Totals	\$38,656.09	\$45,444.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6108 - USER - STREET							
	<i>SERVICES & CHARGES</i>							
	<i>PROFESSIONAL</i>							
610.6100.6108-4105	PROF SERV DATA PROCESSING	427.16	1,727.45	0.00	0.00	0.00	0.00	0.00
	<i>PROFESSIONAL Totals</i>	\$427.16	\$1,727.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>OTHER</i>							
610.6100.6108-4180	REPAIRS & MAINTENANCE	7,927.10	11,147.45	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4199	OTHER SERVICES & CHARGES	3.00	2,410.05	0.00	0.00	0.00	0.00	0.00
	<i>OTHER Totals</i>	\$7,930.10	\$13,557.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$8,357.26	\$15,284.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6108-4204	MOTOR FUEL & LUBRICANTS	46,339.40	38,179.31	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4209	MOTOR VEH MAT & SUPPLIES	113,111.26	131,085.45	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4299	OTHER OPERATING SUPPLIES	327.68	538.10	0.00	0.00	0.00	0.00	0.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$159,778.34	\$169,802.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6108 - USER - STREET Totals	\$168,135.60	\$185,087.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6110 - USER - WATER							

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
610.6100.6110-4105	PROF SERV DATA PROCESSING	0.00	1,096.20	0.00	0.00	0.00	0.00	0.00
<i>PROFESSIONAL Totals</i>		\$0.00	\$1,096.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
610.6100.6110-4180	REPAIRS & MAINTENANCE	905.49	2,776.63	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4199	OTHER SERVICES & CHARGES	37.45	1,861.90	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$942.94	\$4,638.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$942.94	\$5,734.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6110-4204	MOTOR FUEL & LUBRICANTS	16,228.72	25,045.27	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4209	MOTOR VEH MAT & SUPPLIES	13,556.32	8,054.46	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4299	OTHER OPERATING SUPPLIES	384.38	359.00	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$30,169.42	\$33,458.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6110 - USER - WATER Totals		\$31,112.36	\$39,193.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6111 - USER - SEWER								
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
610.6100.6111-4105	PROF SERV DATA PROCESSING	0.00	1,096.20	0.00	0.00	0.00	0.00	0.00
<i>PROFESSIONAL Totals</i>		\$0.00	\$1,096.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>OTHER</i>								
610.6100.6111-4180	REPAIRS & MAINTENANCE	1,385.00	4,890.42	0.00	0.00	0.00	0.00	0.00
610.6100.6111-4199	OTHER SERVICES & CHARGES	0.00	1,813.40	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$1,385.00	\$6,703.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$1,385.00	\$7,800.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6111-4204	MOTOR FUEL & LUBRICANTS	16,026.16	15,904.67	0.00	0.00	0.00	0.00	0.00
610.6100.6111-4209	MOTOR VEH MAT & SUPPLIES	26,163.10	31,602.27	0.00	0.00	0.00	0.00	0.00
610.6100.6111-4299	OTHER OPERATING SUPPLIES	244.53	41.26	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$42,433.79	\$47,548.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6111 - USER - SEWER Totals		\$43,818.79	\$55,348.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Division 6112 - USER - WATER POLLUTION CONTROL								
SERVICES & CHARGES								
PROFESSIONAL								
610.6100.6112-4105	PROF SERV DATA PROCESSING	0.00	846.80	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL Totals		\$0.00	\$846.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER								
610.6100.6112-4176	SOLID WASTE DISPOSAL	50.00	0.00	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4180	REPAIRS & MAINTENANCE	74.00	391.00	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4199	OTHER SERVICES & CHARGES	7.50	1,236.45	0.00	0.00	0.00	0.00	0.00
OTHER Totals		\$131.50	\$1,627.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals		\$131.50	\$2,474.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS								
610.6100.6112-4204	MOTOR FUEL & LUBRICANTS	5,082.30	7,280.41	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4209	MOTOR VEH MAT & SUPPLIES	6,647.33	8,235.19	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4299	OTHER OPERATING SUPPLIES	327.68	24.57	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS Totals		\$12,057.31	\$15,540.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6112 - USER - WATER POLLUTION CONTROL Totals		\$12,188.81	\$18,014.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6113 - USER - FLEET								
PERSONNEL SVCS								
WAGES & SALARIES								
610.6100.6113-4001	SALARIES & WAGES	336,230.38	388,866.57	546,900.00	389,000.00	625,359.00	653,872.00	684,722.00
610.6100.6113-4004	OVERTIME	20,067.72	11,270.63	28,000.00	12,200.00	28,000.00	28,000.00	28,000.00
610.6100.6113-4006	OTHER PAY	1,200.00	1,600.00	2,000.00	2,400.00	4,000.00	4,000.00	4,000.00
610.6100.6113-4020	SICK PAY	14,477.09	8,464.57	14,300.00	13,100.00	14,800.00	15,200.00	15,700.00
WAGES & SALARIES Totals		\$371,975.19	\$410,201.77	\$591,200.00	\$416,700.00	\$672,159.00	\$701,072.00	\$732,422.00
TAXES & BENEFITS								
610.6100.6113-4009	I.M.R.F.	50,608.88	45,597.33	61,800.00	41,400.00	55,172.00	57,586.00	60,227.00
610.6100.6113-4010	SOCIAL SECURITY	32,789.13	29,452.42	45,200.00	32,800.00	51,108.00	53,392.00	55,801.00
610.6100.6113-4012	HEALTH INSURANCE	107,533.74	91,204.14	109,600.00	91,700.00	138,911.00	148,600.00	159,100.00
610.6100.6113-4030	OPEB EXPENSE	(272.00)	(5,084.00)	0.00	0.00	0.00	0.00	0.00
610.6100.6113-4035	IMRF PENSION EXPENSE	(84,157.00)	(123,480.00)	0.00	0.00	0.00	0.00	0.00
TAXES & BENEFITS Totals		\$106,502.75	\$37,689.89	\$216,600.00	\$165,900.00	\$245,191.00	\$259,578.00	\$275,128.00
PERSONNEL SVCS Totals		\$478,477.94	\$447,891.66	\$807,800.00	\$582,600.00	\$917,350.00	\$960,650.00	\$1,007,550.00
SERVICES & CHARGES								
610.6100.6113-4150	IRMA INSURANCE	16,529.80	7,200.00	12,300.00	12,500.00	12,500.00	12,500.00	12,500.00
PROFESSIONAL								
610.6100.6113-4105	PROF SERV DATA PROCESSING	1,795.00	23,300.45	23,100.00	23,100.00	23,100.00	23,100.00	23,100.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CFA SUBSCRIPTION	1.0000	1,600.00	1,600.00
BOARD REVIEW	VCM SOFTWARE LICENSING	1.0000	1,300.00	1,300.00

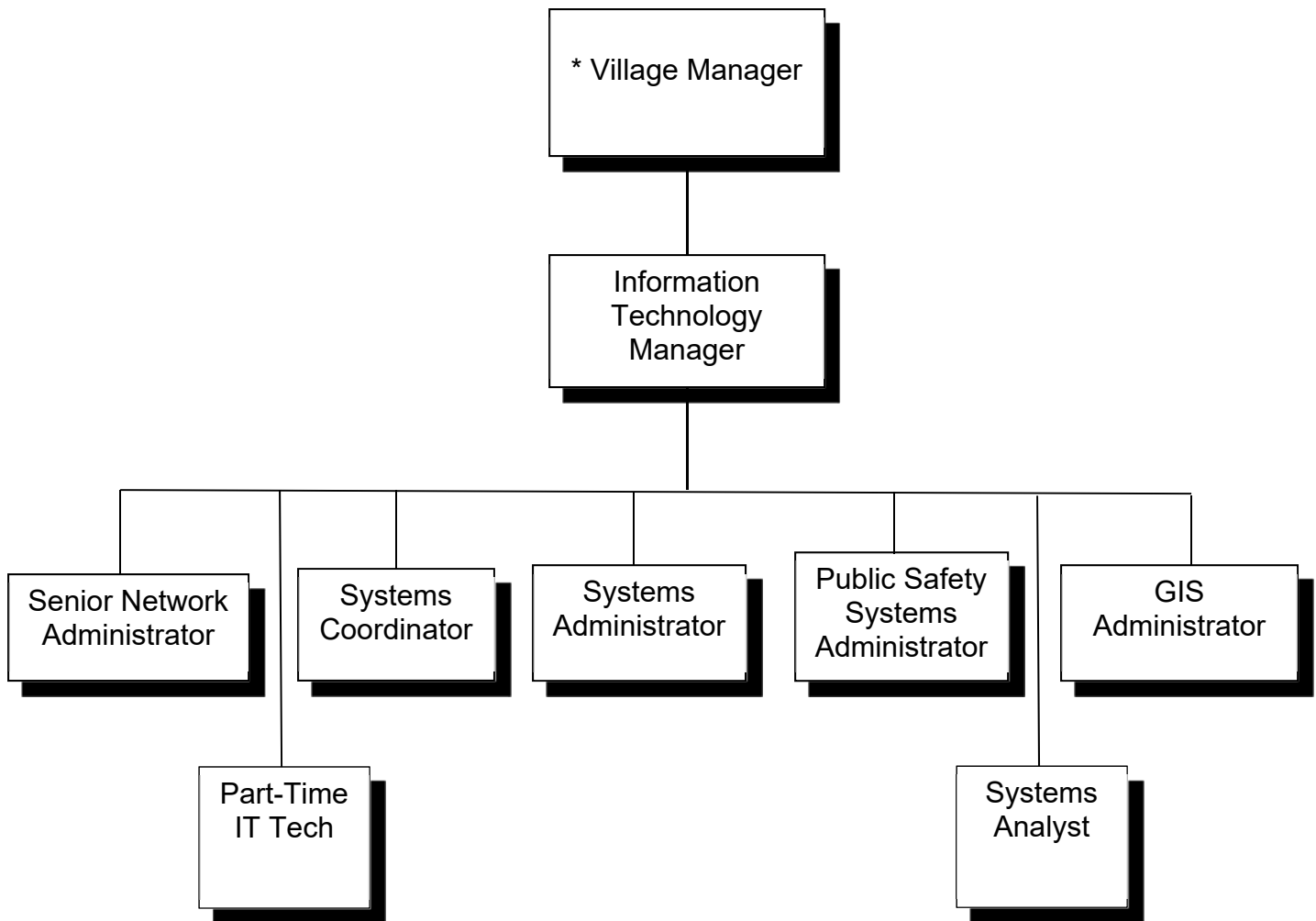
G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	BOARD REVIEW TWO WAY RADIO DATA PLAN					1,000.00	20,200.00	20,200.00
	BOARD REVIEW Totals							\$23,100.00
610.6100.6113-4107	PROF SERV MEDICAL	626.07	609.40	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW DRUG & ALCOHOL SCREEN FOR CDL'S					1,000.00	200.00	200.00
	BOARD REVIEW HEARING TESTS					1,000.00	200.00	200.00
	BOARD REVIEW PRESCRIPTION SAFETY GLASSES					1,000.00	600.00	600.00
	BOARD REVIEW Totals							\$1,000.00
PROFESSIONAL Totals		\$2,421.07	\$23,909.85	\$24,100.00	\$24,100.00	\$24,100.00	\$24,100.00	\$24,100.00
COMMUNICATIONS								
610.6100.6113-4115	COMMUNICATIONS-TELEPHONE	1,558.62	1,433.42	1,800.00	1,800.00	2,400.00	2,400.00	2,400.00
610.6100.6113-4116	COMMUNICATIONS-PORTABLE DV	(30.04)	(38.04)	1,000.00	0.00	1,000.00	1,000.00	1,000.00
610.6100.6113-4117	COMMUNICATIONS-POSTAGE	0.00	0.00	200.00	0.00	200.00	200.00	200.00
COMMUNICATIONS Totals		\$1,528.58	\$1,395.38	\$3,000.00	\$1,800.00	\$3,600.00	\$3,600.00	\$3,600.00
OTHER								
610.6100.6113-4118	COPY REPRODUCTION	565.92	606.63	400.00	600.00	400.00	400.00	400.00
610.6100.6113-4160	PRINTING	63.00	22.00	200.00	0.00	200.00	200.00	200.00
610.6100.6113-4161	PUBLICATION OF NOTICES	107.98	116.14	100.00	200.00	100.00	100.00	100.00
610.6100.6113-4163	CONFERENCES	0.00	521.04	500.00	500.00	2,500.00	2,500.00	2,500.00
610.6100.6113-4164	TRAINING	3,536.48	10,400.54	10,400.00	10,400.00	10,400.00	10,400.00	10,400.00
610.6100.6113-4176	SOLID WASTE DISPOSAL	4,077.50	1,533.15	1,200.00	1,800.00	2,500.00	2,500.00	2,500.00
610.6100.6113-4180	REPAIRS & MAINTENANCE	21,021.07	10,188.45	46,200.00	46,200.00	46,200.00	46,200.00	46,200.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW GENERAL REPAIRS					1,000.00	43,100.00	43,100.00
	BOARD REVIEW UST TANK ANNUAL TESTING					1,000.00	3,100.00	3,100.00
	BOARD REVIEW Totals							\$46,200.00
610.6100.6113-4192	DUES/SUBSCRIPTIONS	12,315.40	14,663.45	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
610.6100.6113-4199	OTHER SERVICES & CHARGES	36,614.50	27,567.75	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW FUEL SYSTEM AND COMPUTER SERVICES					1,000.00	3,000.00	3,000.00
	BOARD REVIEW HOIST AND COMPRESSOR INSPECTIONS					1,000.00	2,000.00	2,000.00
	BOARD REVIEW LICENSE PLATE REGISTRATIONS					1,000.00	2,500.00	2,500.00
	BOARD REVIEW I-PASS & CAR WASH					1,000.00	8,000.00	8,000.00
	BOARD REVIEW Totals							\$15,500.00
OTHER Totals		\$78,301.85	\$65,619.15	\$88,500.00	\$89,200.00	\$91,800.00	\$91,800.00	\$91,800.00
SERVICES & CHARGES Totals		\$98,781.30	\$98,124.38	\$127,900.00	\$127,600.00	\$132,000.00	\$132,000.00	\$132,000.00
SUPPLIES & MATERIALS								

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
610.6100.6113-4201	OFFICE SUPPLIES	0.00	56.99	800.00	400.00	800.00	800.00	800.00
610.6100.6113-4203	CLOTHING SUPPLIES	3,090.22	4,085.64	4,500.00	4,500.00	6,150.00	6,150.00	6,150.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW WINTERWEAR					1.0000	750.00	750.00
	BOARD REVIEW CLOTHING ALLOWANCE					1.0000	1,650.00	1,650.00
	BOARD REVIEW 5 PAIRS OF SAFETY TOE WORK BOOTS					1.0000	625.00	625.00
	BOARD REVIEW GLOVES AND SAFETY EQUIPMENT					1.0000	300.00	300.00
	BOARD REVIEW RAGS					1.0000	100.00	100.00
	BOARD REVIEW T-SHIRTS					1.0000	475.00	475.00
	BOARD REVIEW UNIFORMS					1.0000	2,250.00	2,250.00
	BOARD REVIEW Totals							\$6,150.00
610.6100.6113-4204	MOTOR FUEL & LUBRICANTS	71,650.20	105,772.05	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00
610.6100.6113-4209	MOTOR VEH MAT & SUPPLIES	31,750.35	64,926.26	153,200.00	153,200.00	153,200.00	153,200.00	153,200.00
610.6100.6113-4299	OTHER OPERATING SUPPLIES	26,682.65	32,680.81	47,900.00	47,900.00	47,900.00	47,900.00	47,900.00
Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW SHOP SUPPLIES, SAFETY EQUIPMENT, TOOL REPLACEMENT					1.0000	47,900.00	47,900.00
	BOARD REVIEW Totals							\$47,900.00
SUPPLIES & MATERIALS Totals		\$133,173.42	\$207,521.75	\$576,400.00	\$576,000.00	\$578,050.00	\$578,050.00	\$578,050.00
MISCELLANEOUS								
610.6100.6113-4801	DEPRECIATION EXPENSE	8,846.00	19,092.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$8,846.00	\$19,092.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
610.6100.6113-4304	EQUIPMENT-ELECTRONICS	26,574.71	0.00	0.00	0.00	0.00	0.00	0.00
610.6100.6113-4398	TRANSFER CAPITALIZED ASSETS	(62,994.71)	(52,760.00)	0.00	0.00	0.00	0.00	0.00
EQUIPMENT Totals		(\$36,420.00)	(\$52,760.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		(\$36,420.00)	(\$52,760.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
610.6100.6113-4962	TRANSFER TO IT	24,923.10	26,975.19	30,700.00	30,700.00	51,000.00	46,500.00	47,700.00
610.6100.6113-4964	TRANSFER TO EQUIP REPL FD	9,900.00	16,900.00	16,900.00	16,900.00	4,300.00	4,300.00	4,300.00
TRANSFERS OUT Totals		\$34,823.10	\$43,875.19	\$47,600.00	\$47,600.00	\$55,300.00	\$50,800.00	\$52,000.00
Division 6113 - USER - FLEET Totals		\$717,681.76	\$763,744.98	\$1,559,700.00	\$1,333,800.00	\$1,682,700.00	\$1,721,500.00	\$1,769,600.00
Division 6114 - USER - COMMUNITY RELATIONS								
SERVICES & CHARGES								
OTHER								
610.6100.6114-4199	OTHER SERVICES & CHARGES	41.90	42.55	0.00	0.00	0.00	0.00	0.00
OTHER Totals		\$41.90	\$42.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals		\$41.90	\$42.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>SUPPLIES & MATERIALS</i>								
610.6100.6114-4204	MOTOR FUEL & LUBRICANTS	950.41	2,020.51	0.00	0.00	0.00	0.00	0.00
610.6100.6114-4209	MOTOR VEH MAT & SUPPLIES	0.00	194.04	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$950.41	\$2,214.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6114 - USER - COMMUNITY RELATIONS Totals	\$992.31	\$2,257.10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6115 - USER - INFORMATION TECHNOLOGY							
<i>SERVICES & CHARGES</i>								
<i>OTHER</i>								
610.6100.6115-4199	OTHER SERVICES & CHARGES	8.00	45.55	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>		\$8.00	\$45.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SERVICES & CHARGES Totals</i>		\$8.00	\$45.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>SUPPLIES & MATERIALS</i>								
610.6100.6115-4204	MOTOR FUEL & LUBRICANTS	131.31	709.14	0.00	0.00	0.00	0.00	0.00
610.6100.6115-4209	MOTOR VEH MAT & SUPPLIES	202.62	0.00	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>		\$333.93	\$709.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6115 - USER - INFORMATION TECHNOLOGY Totals	\$341.93	\$754.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department	6100 - FLEET SERVICES Totals	\$1,196,176.84	\$1,345,641.00	\$1,559,700.00	\$1,333,800.00	\$1,682,700.00	\$1,721,500.00	\$1,769,600.00
EXPENSE TOTALS		\$1,196,176.84	\$1,345,641.00	\$1,559,700.00	\$1,333,800.00	\$1,682,700.00	\$1,721,500.00	\$1,769,600.00
Fund	610 - FLEET SERVICES Totals							
REVENUE TOTALS		\$1,354,542.65	\$1,523,389.72	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
EXPENSE TOTALS		\$1,196,176.84	\$1,345,641.00	\$1,559,700.00	\$1,333,800.00	\$1,682,700.00	\$1,721,500.00	\$1,769,600.00
Fund	610 - FLEET SERVICES Totals	\$158,365.81	\$177,748.72	\$0.00	\$225,900.00	\$0.00	\$1,200.00	\$1,000.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$1,354,542.65	\$1,523,389.72	\$1,559,700.00	\$1,559,700.00	\$1,682,700.00	\$1,722,700.00	\$1,770,600.00
EXPENSE GRAND TOTALS		\$1,196,176.84	\$1,345,641.00	\$1,559,700.00	\$1,333,800.00	\$1,682,700.00	\$1,721,500.00	\$1,769,600.00
Net Grand Totals		\$158,365.81	\$177,748.72	\$0.00	\$225,900.00	\$0.00	\$1,200.00	\$1,000.00
Beginning Fund Balance								
		(561,757)	(403,391)		(225,642)	258	258	1,458
Surplus/(Deficit)		158,366	177,749	0	225,900	0	1,200	1,000
Ending Fund Balance		(\$403,391)	(\$225,642)		\$258	\$258	\$1,458	\$2,458

INFORMATION TECHNOLOGY

Organization Structure



* Not charged to this budget

INFORMATION TECHNOLOGY

Narrative

Description of Departmental Activities

The Information Technology Manager, who is assisted by the Systems Coordinator, Senior Network Administrator, Systems Administrator, Public Safety Administrator, GIS Administrator, and Part-Time IT Technician provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to, the management of the Village's information technology including the Village's computer network, telephone system, software and hardware maintenance, network based technologies, and coordination with outside vendors for software and hardware maintenance, upgrades, and service provisions not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Technology Manager and staff are responsible for the operation and maintenance of all computers, telephones, and networked systems installed in the Village of Addison. The primary responsibility of this unit is to maximize the technology availability and access to a stable, dependable, and secure information processing system throughout the Village. Areas of responsibility include, but are not limited to, the following:

*Systems Management and Development	*System Security
*Hardware and Software Maintenance	*Project Management
*Project Development	*Programming
*User Training Programs	*Geographic Information System (GIS)
*Public Safety Systems Management and Development	

FY 2023-24 Key Objectives

Strategic Priority 4: Infrastructure

1. Improve employee efficiency
 - Support Public Works Lucity Integration
 - Support Community Development CityView implementation
 - Support Finance Department New World ERP integration
 - Increase usage of the internet as a tool
 - Foster growth of the GIS system
 - Increase usage of Unified Communications
2. Improve hardware efficiency
 - Continue replacement of laptop computers
 - Continue using consolidation and virtualization to upgrade servers
 - Upgrade communications between facilities
 - Continue 20% annual desktop replacement program
 - Upgrade Addison Consolidated Dispatch Center communication systems

INFORMATION TECHNOLOGY

Narrative (Cont'd)

FY 2023-24 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

3. Improve system security

- Continue to monitor and close security threats
- Continue off-site backup software
- Enforce employee Mobile Device usage policy
- Continue VPN development and deployment
- Continue to monitor and secure access to Village data

4. Improve service to stakeholders

- Use Active Directory for password consolidation
- Continue training for IT staff
- Maintain existing service contracts
- Complete upgrading of communications system
- Development of department operational manual

Performance Measures

	FY 21-22 ACTUAL	FY 22-23 ESTIMATE	FY 23-24 PROJECTION
Inputs			
Direct Expenditures	\$1,789,745	\$2,566,300	\$2,729,900
Number of Employees	7	7	7
Outputs			
Workstations Administered	352	365	370
Laptops Administered	115	125	130
Printers Administered	78	78	78
Servers Administered	38	40	42
LAN/WAN Hardware Administered	91	95	100
Efficiency			
Percentage of Time Servers are Available	99.99%	99.99%	99.99%
Number of IT Helpdesk Service Calls	709	750	770
Percent Work Hours Systems Operational	99.95%	99.95%	99.95%

INFORMATION TECHNOLOGY

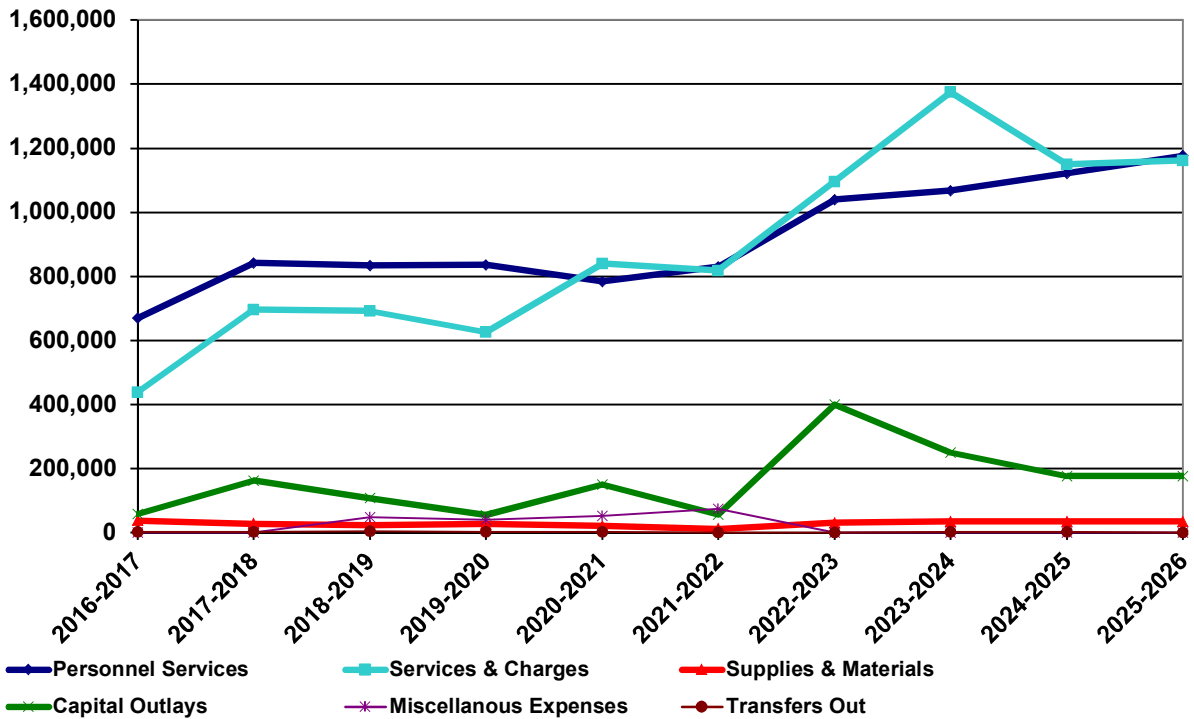
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>	<u>Fiscal Year 2026-2027</u>
Authorized & Budgeted:					
Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00	1.00
Systems Analyst	1.00	1.00	1.00	1.00	1.00
Part-Time Seasonal IT Tech	1.00	1.00	1.00	1.00	1.00
Civil Engineer	0.20	0.20	0.20	0.20	0.20
Assistant Village Engineer	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	8.40	8.40	8.40	8.40	8.40
Authorized & Unbudgeted:					
None					
Total Authorized:	8.40				

INFORMATION TECHNOLOGY

Expenditure Summary

<u>Operating Expenditures</u>	2022-2023 Estimate	2023-2024 Budget	2024-2025 Budget	2025-2026 Budget
Personnel Services	1,038,600	1,066,600	1,121,300	1,176,300
Services & Charges	1,094,800	1,374,300	1,149,300	1,161,300
Supplies & Materials	31,400	35,400	35,400	35,400
Capital Outlays	400,000	251,000	176,000	176,000
Transfers Out	1,500	2,600	2,700	2,800
Total	2,566,300	2,729,900	2,484,700	2,551,800



G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 620 - INFORMATION TECHNOLOGY								
REVENUE								
Department 9962 - INFORMATION TECHNOLOGY								
GRANTS								
620.9962-3812	GRANT - COVID/CARES	15,242.73	0.00	0.00	0.00	0.00	0.00	0.00
GRANTS Totals		\$15,242.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
620.9962-3901	TRANSFER FROM ADMIN	334,507.18	363,668.96	410,300.00	440,800.00	505,300.00	459,900.00	472,300.00
620.9962-3902	TRANSFER FROM FINANCE	92,932.24	100,954.02	111,200.00	119,500.00	139,000.00	126,500.00	129,900.00
620.9962-3903	TRANSFER FROM COMM REL	52,615.42	57,198.25	65,200.00	70,000.00	78,900.00	71,800.00	73,700.00
620.9962-3904	TRANSFER FROM BLD & GRNDS	21,665.18	23,546.91	34,500.00	37,100.00	41,800.00	38,000.00	39,000.00
620.9962-3905	TRANSFER FROM POLICE	572,905.58	622,775.17	709,400.00	762,100.00	718,400.00	653,900.00	671,600.00
620.9962-3906	TRANSFER FROM COMM DEVEL	111,502.38	121,162.84	145,700.00	156,500.00	199,300.00	181,300.00	186,200.00
620.9962-3907	TRANSFER FROM ELEC/FRSTRY	12,380.08	13,442.49	15,300.00	16,400.00	27,800.00	25,300.00	26,000.00
620.9962-3908	TRANSFER FROM STREET	80,552.14	87,511.52	99,700.00	107,100.00	88,100.00	80,300.00	82,400.00
620.9962-3909	TRANSFER FROM HENRY HYDE CT	120,787.45	131,267.28	149,500.00	160,600.00	180,700.00	164,400.00	168,800.00
620.9962-3911	TRANSFER FROM CON DISPATCH	334,507.17	363,578.73	414,100.00	444,900.00	472,700.00	430,300.00	441,900.00
620.9962-3950	TRANSFER FROM WATER	37,140.31	40,417.68	46,000.00	49,400.00	55,600.00	50,700.00	52,100.00
620.9962-3951	TRANSFER FROM SEWER	37,140.31	40,417.68	46,000.00	49,400.00	60,200.00	54,800.00	56,400.00
620.9962-3952	TRANSFER FROM WTR POLL CNTL	89,837.19	97,615.92	111,200.00	119,500.00	111,100.00	101,000.00	103,800.00
620.9962-3961	TRANSFER FROM FLEET SERVICE	24,923.10	26,975.19	30,700.00	33,000.00	51,000.00	46,500.00	47,700.00
TRANSFERS IN Totals		\$1,923,395.73	\$2,090,532.64	\$2,388,800.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
Department 9962 - INFORMATION TECHNOLOGY Totals		\$1,938,638.46	\$2,090,532.64	\$2,388,800.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
REVENUE TOTALS		\$1,938,638.46	\$2,090,532.64	\$2,388,800.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
EXPENSE								
Department 9962 - INFORMATION TECHNOLOGY								
PERSONNEL SVCS								
WAGES & SALARIES								
620.9962-4001	SALARIES & WAGES	607,262.22	686,979.37	717,300.00	722,500.00	773,700.00	810,660.00	847,200.00
620.9962-4006	OTHER PAY	(471.86)	0.00	5,000.00	0.00	5,000.00	5,000.00	5,000.00
620.9962-4007	PART-TIME	15,939.11	9,095.02	23,600.00	16,200.00	25,100.00	26,600.00	28,100.00
620.9962-4020	SICK PAY	13,175.58	13,545.57	10,500.00	15,600.00	10,900.00	11,200.00	11,500.00
WAGES & SALARIES Totals		\$635,905.05	\$709,619.96	\$756,400.00	\$754,300.00	\$814,700.00	\$853,460.00	\$891,800.00
TAXES & BENEFITS								
620.9962-4009	I.M.R.F.	71,987.96	77,602.49	78,600.00	75,000.00	64,900.00	67,940.00	71,000.00
620.9962-4010	SOCIAL SECURITY	45,454.37	50,972.98	57,500.00	59,300.00	27,400.00	29,100.00	30,800.00
620.9962-4012	HEALTH INSURANCE	125,397.20	132,554.27	133,600.00	150,000.00	159,600.00	170,800.00	182,700.00
620.9962-4030	OPEB EXPENSE	(195.00)	(3,690.00)	0.00	0.00	0.00	0.00	0.00
620.9962-4035	IMRF PENSION EXPENSE	(94,146.00)	(138,139.00)	0.00	0.00	0.00	0.00	0.00
TAXES & BENEFITS Totals		\$148,498.53	\$119,300.74	\$269,700.00	\$284,300.00	\$251,900.00	\$267,840.00	\$284,500.00
PERSONNEL SVCS Totals		\$784,403.58	\$828,920.70	\$1,026,100.00	\$1,038,600.00	\$1,066,600.00	\$1,121,300.00	\$1,176,300.00
SERVICES & CHARGES								
620.9962-4150	IRMA INSURANCE	3,400.00	18,400.00	31,800.00	29,400.00	29,400.00	29,400.00	29,400.00
PROFESSIONAL								

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
620.9962-4105	PROF SERV DATA PROCESSING	529,991.19	504,933.85	583,200.00	583,200.00	804,300.00	616,300.00	616,300.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	MYCIVIC LICENSING	1.0000	14,400.00	14,400.00
BOARD REVIEW	VMWARE LICENSING	(1.0000)	.01	(.01)
BOARD REVIEW	FUSONE SUBSCRIPTION (FY 24 ONLY)	1.0000	60,000.00	60,000.00
BOARD REVIEW	KACE	1.0000	11,000.00	11,000.00
BOARD REVIEW	KNOWBE4	1.0000	22,000.00	22,000.00
BOARD REVIEW	PALO ALTO ACDC	1.0000	50,000.00	50,000.00
BOARD REVIEW	ESRI LICENSING	1.0000	41,000.00	41,000.00
BOARD REVIEW	CITYVIEW LICENSING	1.0000	57,000.00	57,000.00
BOARD REVIEW	AUTOCAD LICENSING	1.0000	6,000.00	6,000.00
BOARD REVIEW	ARCHIVE SOCIAL LICENSING	1.0000	6,000.00	6,000.00
BOARD REVIEW	ADOBE CREATIVE SUITE	1.0000	9,000.00	9,000.00
BOARD REVIEW	SOPHOS AV/ENDPOINT LICENSING	1.0000	45,000.00	45,000.00
BOARD REVIEW	MILESTONE LICENSING	1.0000	40,000.00	40,000.00
BOARD REVIEW	MICROSOFT LICENSING	1.0000	75,000.00	75,000.00
BOARD REVIEW	LUCITY LICENSING	1.0000	18,000.00	18,000.00
BOARD REVIEW	LASERFICHE LICENSING	1.0000	30,000.00	30,000.00
BOARD REVIEW	INTIME LICENSING	1.0000	24,400.00	24,400.00
BOARD REVIEW	GOOGLE SUITE LICENSING	1.0000	75,000.00	75,000.00
BOARD REVIEW	SSL CERTIFICATES	1.0000	3,000.00	3,000.00
BOARD REVIEW	PAST PERFECT LICENSING	1.0000	1,200.00	1,200.00
BOARD REVIEW	NUPOINT VOICEMAIL LICENSING	1.0000	6,000.00	6,000.00
BOARD REVIEW	NEW WORLD LICENSING	1.0000	195,500.00	195,500.00
BOARD REVIEW	AD MONITORING LICENSING	1.0000	4,000.00	4,000.00
BOARD REVIEW	MITEL LICENSING	1.0000	10,800.00	10,800.00
BOARD REVIEW Totals				\$804,299.99

620.9962-4107	PROF SERV MEDICAL	0.00	110.00	0.00	0.00	0.00	0.00	0.00
620.9962-4110	TECH & CONSULT SERVICES	66,125.00	54,036.50	124,000.00	124,000.00	158,800.00	146,800.00	158,800.00

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	VMWARE/FIREWALL SUPPORT	1.0000	30,000.00	30,000.00
BOARD REVIEW	IP PHONE SUPPORT	1.0000	10,800.00	10,800.00
BOARD REVIEW	GIS CONSULTING/ECON DEV 23	1.0000	45,000.00	45,000.00
BOARD REVIEW	EXTREME SUPPORT	1.0000	46,000.00	46,000.00
BOARD REVIEW	SCADA CYBERSECURITY 22	1.0000	15,000.00	15,000.00
BOARD REVIEW	PENETRATION TESTING	1.0000	12,000.00	12,000.00
BOARD REVIEW Totals				\$158,800.00

PROFESSIONAL Totals		\$596,116.19	\$559,080.35	\$707,200.00	\$707,200.00	\$963,100.00	\$763,100.00	\$775,100.00
COMMUNICATIONS								

620.9962-4115	COMMUNICATIONS-TELEPHONE	121,164.50	110,017.48	148,600.00	148,600.00	140,600.00	140,600.00	140,600.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
620.9962-4116	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW CELL PHONES - IT STAFF					1.0000	3,600.00	3,600.00
	BOARD REVIEW CIRCUITS/DATA/PHONE/INTERNET					1.0000	137,000.00	137,000.00
	BOARD REVIEW Totals							\$140,600.00
620.9962-4116	COMMUNICATIONS-PORTABLE DV	22,742.32	39,161.40	25,000.00	25,000.00	27,000.00	27,000.00	27,000.00
620.9962-4118	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW IPADS - FIELD WORK					1.0000	15,000.00	15,000.00
	BOARD REVIEW PC TABLETS - FIELD WORK					1.0000	12,000.00	12,000.00
	BOARD REVIEW Totals							\$27,000.00
620.9962-4118	COPY REPRODUCTION	297.60	408.00	400.00	600.00	400.00	400.00	400.00
620.9962-4163	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW COPY REPRODUCTION					1.0000	400.00	400.00
	BOARD REVIEW Totals							\$400.00
	CONFERENCES	0.00	125.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
620.9962-4164	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW CONFERENCES					1.0000	5,000.00	5,000.00
	BOARD REVIEW Totals							\$5,000.00
	TRAINING	13,033.00	0	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
620.9962-4180	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW TRAINING (GIS/SECURITY/VMWARE/MICROSOFT)					1.0000	16,000.00	16,000.00
	BOARD REVIEW Totals							\$16,000.00
	REPAIRS & MAINTENANCE	81,840.06	89,011.19	161,700.00	161,700.00	191,500.00	166,500.00	166,500.00
620.9962-4192	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW EXTREME SWITCH MAINTENANCE					1.0000	65,000.00	65,000.00
	BOARD REVIEW MICROWAVE MAINTENANCE					1.0000	25,000.00	25,000.00
	BOARD REVIEW PC REPLACEMENT PARTS					1.0000	6,000.00	6,000.00
	BOARD REVIEW PHONE SYSTEM HARDWARE MAINTENANCE					1.0000	18,000.00	18,000.00
	BOARD REVIEW POWERDMS / PORTAL MAINTENANCE					1.0000	16,500.00	16,500.00
	BOARD REVIEW PRINTER MAINTENANCE					1.0000	6,000.00	6,000.00
	BOARD REVIEW SERVER MAINTENANCE					1.0000	20,000.00	20,000.00
	BOARD REVIEW UPS MAINTENANCE (\$25K FY 24 ONLY)					1.0000	35,000.00	35,000.00
	BOARD REVIEW Totals							\$191,500.00
	DUES/SUBSCRIPTIONS	300	300	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	GIS REFERENCE MATERIAL				1.0000	200.00	200.00
	BOARD REVIEW	GMIS ILLNIOS/INTERNATIONAL				1.0000	300.00	300.00
	BOARD REVIEW	MICROSOFT REFERENCE MATERIALS				1.0000	200.00	200.00
	BOARD REVIEW	MISC REFERENCE MATERIAL				1.0000	200.00	200.00
	BOARD REVIEW	MITEL REFERENCE MATERIAL				1.0000	200.00	200.00
	BOARD REVIEW	VMWARE REFERENCE MATERIAL				1.0000	200.00	200.00
	BOARD REVIEW Totals							\$1,300.00
	620.9962-4199	OTHER SERVICES & CHARGES	105.72	155.76	0.00	0.00	0.00	0.00
OTHER Totals		\$95,576.38	\$89,999.95	\$184,400.00	\$184,600.00	\$214,200.00	\$189,200.00	\$189,200.00
SERVICES & CHARGES Totals		\$838,999.39	\$816,659.18	\$1,097,000.00	\$1,094,800.00	\$1,374,300.00	\$1,149,300.00	\$1,161,300.00
SUPPLIES & MATERIALS								
620.9962-4203	CLOTHING SUPPLIES	637.73	724.52	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CLOTHING				1.0000	1,400.00	1,400.00
	BOARD REVIEW Totals							\$1,400.00
	620.9962-4299	OTHER OPERATING SUPPLIES	19,535.62	10,831.68	34,000.00	30,000.00	34,000.00	34,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	BACKUP MEDIA				1.0000	2,000.00	2,000.00
	BOARD REVIEW	UPS AND BATTERY REPLACEMENTS SERVER ROOM				1.0000	5,000.00	5,000.00
	BOARD REVIEW	DRIVES (SERVERS/PORTABLE MEDIA)				1.0000	8,000.00	8,000.00
	BOARD REVIEW	MISC TOOLS				1.0000	2,000.00	2,000.00
	BOARD REVIEW	PLOTTER INK AND PAPER				1.0000	5,000.00	5,000.00
	BOARD REVIEW	TONER CARTRIDGES				1.0000	12,000.00	12,000.00
	BOARD REVIEW Totals							\$34,000.00
	SUPPLIES & MATERIALS Totals		\$20,173.35	\$11,556.20	\$35,400.00	\$31,400.00	\$35,400.00	\$35,400.00
MISCELLANEOUS								
620.9962-4801	DEPRECIATION EXPENSE	52,347.00	74,811.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$52,347.00	\$74,811.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
620.9962-4304	EQUIPMENT-ELECTRONICS	274,324.24	168,433.14	590,200.00	400,000.00	251,000.00	176,000.00	176,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	IP PHONES				1.0000	24,000.00	24,000.00
	BOARD REVIEW	LAPTOP REPLACEMENTS				1.0000	30,000.00	30,000.00
	BOARD REVIEW	SERVER REPLACEMENTS				1.0000	80,000.00	80,000.00
	BOARD REVIEW	WORKSTATION REPLACEMENTS				1.0000	42,000.00	42,000.00
	BOARD REVIEW	HHRC COMPUTER ROOM UPDATE (FY 24 ONLY)				1.0000	25,000.00	25,000.00
	BOARD REVIEW	MITEL RELOCATION/ VOIP UPGRADE				1.0000	20,000.00	20,000.00
	BOARD REVIEW	COM DEV/ FINANCE SWITCHES (FY 24 ONLY)				1.0000	30,000.00	30,000.00
	BOARD REVIEW Totals							\$251,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
620.9962-4398	TRANSFER CAPITALIZED ASSETS	(124,091.00)	(111,866.00)	0.00	0.00	0.00	0.00	0.00
	<i>EQUIPMENT Totals</i>	\$150,233.24	\$56,567.14	\$590,200.00	\$400,000.00	\$251,000.00	\$176,000.00	\$176,000.00
	<i>CAPITAL OUTLAYS Totals</i>	\$150,233.24	\$56,567.14	\$590,200.00	\$400,000.00	\$251,000.00	\$176,000.00	\$176,000.00
	<i>TRANSFERS OUT</i>							
620.9962-4961	TRANSFER TO FLEET SERVICE	2,845.96	1,230.80	0.00	1,500.00	2,600.00	2,700.00	2,800.00
	<i>TRANSFERS OUT Totals</i>	\$2,845.96	\$1,230.80	\$0.00	\$1,500.00	\$2,600.00	\$2,700.00	\$2,800.00
Department	9962 - INFORMATION TECHNOLOGY Totals	\$1,849,002.52	\$1,789,745.02	\$2,748,700.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
EXPENSE TOTALS		\$1,849,002.52	\$1,789,745.02	\$2,748,700.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
Fund	620 - INFORMATION TECHNOLOGY Totals							
REVENUE TOTALS		\$1,938,638.46	\$2,090,532.64	\$2,388,800.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
EXPENSE TOTALS		\$1,849,002.52	\$1,789,745.02	\$2,748,700.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
Fund	620 - INFORMATION TECHNOLOGY Totals	\$89,635.94	\$300,787.62	-\$359,900.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$1,938,638.46	\$2,090,532.64	\$2,388,800.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
EXPENSE GRAND TOTALS		\$1,849,002.52	\$1,789,745.02	\$2,748,700.00	\$2,566,300.00	\$2,729,900.00	\$2,484,700.00	\$2,551,800.00
Net Grand Totals		\$89,635.94	\$300,787.62	(\$359,900.00)	\$0.00	\$0.00	\$0.00	\$0.00
Beginning Fund Balance		(220,684)	(131,048)		169,740	169,740	169,740	169,740
Surplus/(Deficit)		89,636	300,788	(359,900)	0	0	0	0
Ending Fund Balance		(\$131,048)	\$169,740		\$169,740	\$169,740	\$169,740	\$169,740

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay-as-you-go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services' estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000, 2004 General Obligation Bond. The 2004 GO Bond has been refunded by the 2012 GO Refunding Bond issue. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 640 - EQUIPMENT REPLACEMENT FD								
REVENUE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
GRANTS								
640.9964-3812	GRANT - COVID/CARES	39,219.07	0.00	0.00	0.00	0.00	0.00	0.00
GRANTS Totals		\$39,219.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
640.9964-3853	AUCTION/SALE FIXED ASSETS	66,546.85	0.00	0.00	65,000.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$66,546.85	\$0.00	\$0.00	\$65,000.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
640.9964-3510	INVESTMENT INTEREST	10,341.63	17,919.92	0.00	125,000.00	168,000.00	168,000.00	168,000.00
INTEREST INCOME Totals		\$10,341.63	\$17,919.92	\$0.00	\$125,000.00	\$168,000.00	\$168,000.00	\$168,000.00
TRANSFERS IN								
640.9964-3901	TRANSFER FROM ADMIN	4,000.00	4,000.00	4,000.00	4,000.00	7,500.00	7,500.00	7,500.00
640.9964-3903	TRANSFER FROM COMM REL	3,000.00	3,000.00	3,000.00	3,000.00	2,300.00	2,300.00	2,300.00
640.9964-3904	TRANSFER FROM BLD & GRNDS	9,400.00	16,000.00	16,000.00	16,000.00	28,100.00	23,100.00	23,100.00
640.9964-3905	TRANSFER FROM POLICE	202,300.00	173,600.00	217,900.00	217,900.00	270,000.00	183,200.00	183,200.00
640.9964-3906	TRANSFER FROM COMM DEVEL	22,200.00	26,600.00	26,600.00	26,600.00	37,000.00	37,000.00	37,100.00
640.9964-3907	TRANSFER FROM ELEC/FRSTRY	83,100.00	91,900.00	91,800.00	91,800.00	123,000.00	104,300.00	92,800.00
640.9964-3908	TRANSFER FROM STREET	319,200.00	306,400.00	285,400.00	285,400.00	426,600.00	291,000.00	183,700.00
640.9964-3950	TRANSFER FROM WATER	69,100.00	71,300.00	71,300.00	71,300.00	76,000.00	69,500.00	60,800.00
640.9964-3951	TRANSFER FROM SEWER	45,500.00	87,200.00	84,100.00	84,100.00	161,500.00	123,800.00	57,000.00
640.9964-3952	TRANSFER FROM WTR POLL CNTL	26,600.00	33,900.00	38,800.00	38,800.00	12,000.00	11,300.00	8,900.00
640.9964-3961	TRANSFER FROM FLEET SERVICE	9,900.00	16,900.00	16,900.00	16,900.00	4,300.00	4,300.00	4,300.00
640.9964-3994	TRANSFER FROM FEDERAL ICE	26,585.28	0.00	0.00	0.00	0.00	0.00	0.00
640.9964-3996	TRANSFER FROM FEDERAL DAF	26,543.19	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS IN Totals		\$847,428.47	\$830,800.00	\$855,800.00	\$855,800.00	\$1,148,300.00	\$857,300.00	\$660,700.00
Department 9964 - EQUIPMENT REPLACEMENT FD Totals		\$963,536.02	\$848,719.92	\$855,800.00	\$1,045,800.00	\$1,316,300.00	\$1,025,300.00	\$828,700.00
REVENUE TOTALS		\$963,536.02	\$848,719.92	\$855,800.00	\$1,045,800.00	\$1,316,300.00	\$1,025,300.00	\$828,700.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
EXPENSE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
<i>MISCELLANEOUS</i>								
640.9964-4801	DEPRECIATION EXPENSE	667,838.00	659,775.86	0.00	0.00	0.00	0.00	0.00
<i>MISCELLANEOUS Totals</i>		\$667,838.00	\$659,775.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>CAPITAL OUTLAYS</i>								
<i>EQUIPMENT</i>								
640.9964-4398	TRANSFER CAPITALIZED ASSETS	(55,552.00)	(590,238.00)	0.00	0.00	0.00	0.00	0.00
<i>EQUIPMENT Totals</i>		(\$55,552.00)	(\$590,238.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>VEHICLES</i>								
640.9964-4340	ERF EQUIP-ADMINISTRATION	39,219.07	0.00	0.00	0.00	0.00	0.00	0.00
640.9964-4343	ERF EQUIP-BLDG & GROUNDS	0.00	37,429.81	0.00	0.00	0.00	0.00	0.00
640.9964-4344	ERF EQUIP-POLICE	0.00	408,250.72	277,000.00	272,000.00	195,000.00	275,000.00	395,000.00
640.9964-4346	ERF EQUIP-ELEC & FORESTRY	267.34	10,962.00	165,000.00	165,000.00	75,000.00	0.00	85,000.00
640.9964-4347	ERF EQUIP-STREET	16,415.00	458.30	912,000.00	995,000.00	520,000.00	840,000.00	505,000.00
640.9964-4351	ERF EQUIP-SEWER	0.00	0.00	413,200.00	51,230.00	362,000.00	0.00	0.00
640.9964-4352	ERF EQUIP-WASTEWATER	0.00	137,346.51	33,900.00	33,840.00	0.00	35,000.00	30,000.00
640.9964-4362	ERF EQUIP-IT	0.00	0.00	0.00	0.00	45,000.00	0.00	0.00
<i>VEHICLES Totals</i>		\$55,901.41	\$594,447.34	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
<i>CAPITAL OUTLAYS Totals</i>		\$349.41	\$4,209.34	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
Department 9964 - EQUIPMENT REPLACEMENT FD Totals		\$668,187.41	\$663,985.20	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
EXPENSE TOTALS		\$668,187.41	\$663,985.20	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
Fund 640 - EQUIPMENT REPLACEMENT FD Totals								
REVENUE TOTALS		\$963,536.02	\$848,719.92	\$855,800.00	\$1,045,800.00	\$1,316,300.00	\$1,025,300.00	\$828,700.00
EXPENSE TOTALS		\$668,187.41	\$663,985.20	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
Fund 640 - EQUIPMENT REPLACEMENT FD Totals		\$295,348.61	\$184,734.72	(\$945,300.00)	(\$471,270.00)	\$119,300.00	(\$124,700.00)	(\$186,300.00)
Net Grand Totals								
REVENUE GRAND TOTALS		\$963,536.02	\$848,719.92	\$855,800.00	\$1,045,800.00	\$1,316,300.00	\$1,025,300.00	\$828,700.00
EXPENSE GRAND TOTALS		\$668,187.41	\$663,985.20	\$1,801,100.00	\$1,517,070.00	\$1,197,000.00	\$1,150,000.00	\$1,015,000.00
Net Grand Totals		\$295,348.61	\$184,734.72	(\$945,300.00)	(\$471,270.00)	\$119,300.00	(\$124,700.00)	(\$186,300.00)
Beginning Fund Balance								
Surplus/(Deficit)		4,642,528	4,937,877		5,122,612	4,651,342	4,770,642	4,645,942
Ending Fund Balance		295,349	184,735	(945,300)	(471,270)	119,300	(124,700)	(186,300)
		\$4,937,877	\$5,122,612		\$4,651,342	\$4,770,642	\$4,645,942	\$4,459,642

EQUIPMENT REPLACEMENT (ERF) FUND (640)

Notes

Revenues

3900 Transfers In

Transfers in are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	358	2017 Ford Explorer	\$55,000	
Police	359	2017 Dodge Charger	\$45,000	
Police	366	2014 Chevrolet Tahoe	\$50,000	
Police	373	2015 Dodge Charger	\$45,000	
Subtotal Police			<u>\$195,000</u>	
Admin/IT	A-10	2013 Ford Explorer	\$45,000	
Subtotal Electrical & Forestry			<u>\$45,000</u>	
Electrical & Forestry	T-01	2012 Ford F550 Dump Truck	\$75,000	
Subtotal Electrical & Forestry			<u>\$75,000</u>	
Street	T-12	2012 Ford F550	\$45,000	
Street	T-21	2009 Int'l Dump Truck	\$275,000	
Street	T-51	2007 Case Backhoe	\$200,000	
Subtotal Street			<u>\$520,000</u>	
TOTAL GENERAL FUND			<u>\$835,000</u>	

WATER/SEWER REPLACEMENTS

Sewer	T-19	2007 Freightliner Step Van	\$362,000	
Subtotal Wastewater			<u>\$362,000</u>	
TOTAL WATER/SEWER FUND			<u>\$362,000</u>	
TOTAL EXPENDITURES			<u><u>\$1,197,000</u></u>	

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies, see the Capital Improvements Programs/Debt Summary section of the budget.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village is rated "AA+" by Fitch and "AA" by S&P Global. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

Series 2008 - \$6,015,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 1998 General Obligation Bond which was used to construct a new Village Hall. This bond will be paid with part of the .25% Sales Tax Increment that was established to fund the 1998 issue. The final payment on the 2008 Series Bond was made in FY 2021.

Series 2010 - \$3,500,000 Taxable General Obligation Bonds. This issue is for the purchase and renovation of the old Driscoll High School property. This bond will be paid by property taxes. The final payment on the 2010 Series Bond was made in FY 2020.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred to the Water and Sewer Debt Service Fund in FY 2019. The final payment on the 2012 Series Bond was made in FY 2020.

Series 2015 - \$8,995,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006C and 2007 General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016A - \$9,525,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016B - \$2,130,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006A General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred to the Water and Sewer Debt Service Fund in FY 2019

DEBT SERVICE FUND

Narrative (Cont'd)

Series 2017A - \$2,470,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2010 General Obligation Bonds. This bond will be paid by property taxes.

Series 2020 - \$4,000,000 Taxable General Obligation Bonds. This issue is for the purchase of the Lutherbrook property. This bond will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loans are presented after the Debt Service Funds revenue and expenditure budget.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 920 - DEBT SERVICE FUND								
REVENUE								
Department 9992 - DEBT SERVICE								
<i>TAXES</i>								
920.9992-3001	PROPERTY TAX-CURRENT	451,536.11	497,046.23	506,408.00	506,442.00	504,033.00	500,966.00	512,323.00
920.9992-3031	SALES TAX INCREMENT	2,172,816.90	2,567,797.79	2,576,800.00	2,722,600.00	2,804,000.00	2,888,000.00	2,974,600.00
<i>TAXES Totals</i>		\$2,624,353.01	\$3,064,844.02	\$3,083,208.00	\$3,229,042.00	\$3,308,033.00	\$3,388,966.00	\$3,486,923.00
<i>INTERGOVERNMENTAL</i>								
920.9992-3005	REPLACEMENT TAX	59,402.28	138,084.67	100,000.00	138,000.00	138,000.00	138,000.00	138,000.00
<i>INTERGOVERNMENTAL Totals</i>		\$59,402.28	\$138,084.67	\$100,000.00	\$138,000.00	\$138,000.00	\$138,000.00	\$138,000.00
<i>INTEREST INCOME</i>								
920.9992-3510	INVESTMENT INTEREST	1,476.74	1,251.46	300.00	91,000.00	132,000.00	132,000.00	132,000.00
<i>INTEREST INCOME Totals</i>		\$1,476.74	\$1,251.46	\$300.00	\$91,000.00	\$132,000.00	\$132,000.00	\$132,000.00
<i>TRANSFERS IN</i>								
920.9992-3944	TRANSFER FROM PUBLIC BLDG FUND	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
<i>TRANSFERS IN Totals</i>		\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00
Department 9992 - DEBT SERVICE Totals		\$3,885,232.03	\$4,404,180.15	\$4,383,508.00	\$4,658,042.00	\$4,778,033.00	\$4,858,966.00	\$4,956,923.00
REVENUE TOTALS		\$3,885,232.03	\$4,404,180.15	\$4,383,508.00	\$4,658,042.00	\$4,778,033.00	\$4,858,966.00	\$4,956,923.00
EXPENSE								
Department 9992 - DEBT SERVICE								
<i>DEBT SERVICE</i>								
<i>FISCAL FEES</i>								
920.9992-4707	FISCAL AGENT FEES	3,300.00	3,056.25	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
<i>FISCAL FEES Totals</i>		\$3,300.00	\$3,056.25	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
<i>INTEREST</i>								
920.9992-4702.2008	BOND INTEREST 2008 REF	50,500.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4702.2015	BOND INTEREST 2015 REF 2006C 2007	266,000.00	240,650.00	213,800.00	213,800.00	176,000.00	135,600.00	92,800.00
920.9992-4702.2016A	BOND INTEREST 2016A ACDC	253,782.50	253,782.50	246,883.00	246,883.00	239,800.00	232,483.00	224,883.00
920.9992-4702.2016B	BOND INTEREST 2016B REF 2006A	42,500.00	38,400.00	34,200.00	34,200.00	27,900.00	21,300.00	14,400.00
920.9992-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	69,251.00	61,022.92	56,909.00	57,090.00	52,800.00	47,996.00	43,196.00
920.9992-4702.2017A	BOND INTEREST 2017A GO REF 2010	72,510.00	68,910.00	64,730.00	64,730.00	59,830.00	54,398.00	48,555.00
920.9992-4702.2020	BOND INTEREST 2020 TAXABLE GO	75,116.26	89,070.00	86,678.00	86,678.00	84,203.00	81,568.00	78,768.00
<i>INTEREST Totals</i>		\$829,659.76	\$751,835.42	\$703,200.00	\$703,381.00	\$640,533.00	\$573,345.00	\$502,602.00
<i>PRINCIPAL</i>								
920.9992-4701.2008	BOND PRINCIPAL 2008 REF	1,010,000.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4701.2015	BOND PRINCIPAL 2015 REF 2006C 2007	845,000.00	895,000.00	945,000.00	945,000.00	1,010,000.00	1,070,000.00	1,130,000.00
920.9992-4701.2016A	BOND PRINCIPAL 2016A ACDC	0.00	345,000.00	355,000.00	355,000.00	365,000.00	380,000.00	390,000.00
920.9992-4701.2016B	BOND PRINCIPAL 2016B REF 2006A	205,000.00	210,000.00	210,000.00	210,000.00	220,000.00	230,000.00	235,000.00
920.9992-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	274,260.00	137,130.00	137,130.00	137,130.00	137,130.00	137,130.00	137,130.00
920.9992-4701.2017A	BOND PRINCIPAL 2017A GO REF 2010	180,000.00	190,000.00	200,000.00	200,000.00	205,000.00	205,000.00	220,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
920.9992-4701.2020	BOND PRINCIPAL 2020 TAXABLE GO	120,000.00	145,000.00	155,000.00	150,000.00	155,000.00	160,000.00	165,000.00
	<i>PRINCIPAL Totals</i>	\$2,634,260.00	\$1,922,130.00	\$2,002,130.00	\$1,997,130.00	\$2,092,130.00	\$2,182,130.00	\$2,277,130.00
	<i>DEBT SERVICE Totals</i>	\$3,467,219.76	\$2,677,021.67	\$2,709,330.00	\$2,704,511.00	\$2,736,663.00	\$2,759,475.00	\$2,783,732.00
	<i>TRANSFERS OUT</i>							
920.9992-4951	TRANSFER TO WATER SEWER DEBT SERVICE	718,100.00	235,347.00	230,461.00	230,460.00	225,575.00	219,875.00	214,174.00
	<i>TRANSFERS OUT Totals</i>	\$718,100.00	\$235,347.00	\$230,461.00	\$230,460.00	\$225,575.00	\$219,875.00	\$214,174.00
	Department 9992 - DEBT SERVICE Totals	\$4,185,319.76	\$2,912,368.67	\$2,939,791.00	\$2,934,971.00	\$2,962,238.00	\$2,979,350.00	\$2,997,906.00
	EXPENSE TOTALS	\$4,185,319.76	\$2,912,368.67	\$2,939,791.00	\$2,934,971.00	\$2,962,238.00	\$2,979,350.00	\$2,997,906.00
Fund 920 - DEBT SERVICE FUND Totals								
	REVENUE TOTALS	\$3,885,232.03	\$4,404,180.15	\$4,383,508.00	\$4,658,042.00	\$4,778,033.00	\$4,858,966.00	\$4,956,923.00
	EXPENSE TOTALS	\$4,185,319.76	\$2,912,368.67	\$2,939,791.00	\$2,934,971.00	\$2,962,238.00	\$2,979,350.00	\$2,997,906.00
Fund 920 - DEBT SERVICE FUND Totals		-\$300,087.73	\$1,491,811.48	\$1,443,717.00	\$1,723,071.00	\$1,815,795.00	\$1,879,616.00	\$1,959,017.00
Net Grand Totals								
	REVENUE GRAND TOTALS	\$3,885,232.03	\$4,404,180.15	\$4,383,508.00	\$4,658,042.00	\$4,778,033.00	\$4,858,966.00	\$4,956,923.00
	EXPENSE GRAND TOTALS	\$4,185,319.76	\$2,912,368.67	\$2,939,791.00	\$2,934,971.00	\$2,962,238.00	\$2,979,350.00	\$2,997,906.00
Net Grand Totals		-\$300,087.73	\$1,491,811.48	\$1,443,717.00	\$1,723,071.00	\$1,815,795.00	\$1,879,616.00	\$1,959,017.00
Beginning Fund Balance		1,333,131	1,033,043		2,524,855	4,247,926	6,063,721	7,943,337
Surplus/(Deficit)		(300,088)	1,491,811	1,443,717	1,723,071	1,815,795	1,879,616	1,959,017
Ending Fund Balance		\$1,033,043	\$2,524,855		\$4,247,926	\$6,063,721	\$7,943,337	\$9,902,354

DEBT SERVICE FUND (920)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS *			ILLINOIS EPA LOANS 1, 2 & 3		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2024	2,255,000	703,238	2,958,238	718,552	237,281	955,833
2025	2,345,000	630,349	2,975,349	732,325	223,506	955,832
2026	2,440,000	553,906	2,993,906	746,367	209,467	955,834
2027	2,535,000	473,675	3,008,675	760,676	195,157	955,833
2028	1,130,000	387,508	1,517,508	775,262	180,570	955,833
2029	1,165,000	354,753	1,519,753	790,130	162,703	952,833
2030	1,205,000	320,433	1,525,433	805,282	150,550	955,832
2031	1,240,000	284,060	1,524,060	820,728	135,104	955,832
2032	1,005,000	245,600	1,250,600	836,471	119,360	955,832
2033	1,035,000	214,090	1,249,090	852,518	103,314	955,832
2034	1,070,000	181,115	1,251,115	868,875	86,958	955,833
2035	1,095,000	150,140	1,245,140	885,545	70,287	955,833
2036	1,130,000	118,210	1,248,210	647,479	53,294	700,773
2037	1,170,000	85,270	1,255,270	402,080	43,634	445,714
2038	1,210,000	50,920	1,260,920	409,350	36,364	445,714
2039	270,000	15,400	285,400	416,751	28,963	445,714
2040	280,000	7,840	287,840	424,287	21,428	445,714
2041	0	0	0	431,958	13,756	445,714
2042	0	0	0	439,768	5,946	445,714
BALANCE	22,580,000	4,776,505	27,356,505	12,764,405	2,077,644	14,842,049

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$8.995M 2015 G.O. BOND (2006C & 2007 partial)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	1,010,000	176,000	1,186,000
FY 2024-25	1,070,000	135,600	1,205,600
FY 2025-26	1,130,000	92,800	1,222,800
FY 2026-27	1,190,000	47,600	1,237,600
BALANCE	4,400,000	452,000	4,852,000

\$2,130,000 2016B Refunding (2006A)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	220,000	27,900	247,900
FY 2024-25	230,000	21,300	251,300
FY 2025-26	235,000	14,400	249,400
FY 2026-27	245,000	7,350	252,350
BALANCE	930,000	70,950	1,000,950

DEBT SERVICE FUND (920)

(Cont'd)

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$9,525,000 2016A G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	365,000	239,800	604,800
FY 2024-25	380,000	232,483	612,483
FY 2025-26	390,000	224,883	614,883
FY 2026-27	405,000	217,083	622,083
FY 2027-28	420,000	208,578	628,578
FY 2028-29	440,000	199,128	639,128
FY 2029-30	460,000	188,788	648,788
FY 2030-31	475,000	177,288	652,288
FY 2031-32	500,000	164,700	664,700
FY 2032-33	520,000	149,700	669,700
FY 2033-34	845,000	134,100	979,100
FY 2034-35	865,000	108,750	973,750
FY 2034-36	890,000	82,800	972,800
FY 2035-37	920,000	56,100	976,100
FY 2027-38	950,000	28,500	978,500
BALANCE	8,825,000	2,412,678	11,237,678

\$5,400,000 2017 GO BOND (COMBINED WITH W/S)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	300,000	115,505	415,505
FY 2024-25	300,000	105,001	405,001
FY 2025-26	300,000	94,500	394,500
FY 2026-27	300,000	84,000	384,000
FY 2027-28	300,000	72,000	372,000
FY 2028-29	300,000	60,000	360,000
FY 2029-30	300,000	48,000	348,000
FY 2030-31	300,000	36,000	336,000
FY 2031-32	300,000	24,000	324,000
FY 2032-33	300,000	12,000	312,000
BALANCE	3,000,000	651,006	3,651,006

\$2,470,000 2017A G.O. BOND (2010)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	205,000	59,830	264,830
FY 2024-25	205,000	54,398	259,398
FY 2025-26	220,000	48,555	268,555
FY 2026-27	225,000	41,845	266,845
FY 2027-28	230,000	34,533	264,533
FY 2028-29	240,000	26,828	266,828
FY 2029-30	250,000	18,548	268,548
FY 2030-31	265,000	9,673	274,673
BALANCE	1,840,000	294,208	2,134,208

\$4,000,000 2020 TAXABLE GO BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2023-24	155,000	84,203	239,203
FY 2024-25	160,000	81,568	241,568
FY 2025-26	165,000	78,768	243,768
FY 2026-27	170,000	75,798	245,798
FY 2027-28	180,000	72,398	252,398
FY 2028-29	185,000	68,798	253,798
FY 2029-30	195,000	65,098	260,098
FY 2030-31	200,000	61,100	261,100
FY 2031-32	205,000	56,900	261,900
FY 2032-33	215,000	52,390	267,390
FY 2033-34	225,000	47,015	272,015
FY 2034-35	230,000	41,390	271,390
FY 2034-36	240,000	35,410	275,410
FY 2035-37	250,000	29,170	279,170
FY 2037-38	260,000	22,420	282,420
FY 2038-39	270,000	15,400	285,400
FY 2039-40	280,000	7,840	287,840
BALANCE	3,585,000	895,663	4,480,663

CAPITAL FUNDS

Narrative

(400) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(410) ACDC Building Fund

The ACDC Building Fund was established with the proceeds from the 2016A and partial proceeds from the 2017 GO bond issues to account for the construction of the new ACDC Building. Starting in FY2024, monies will be transferred to this fund for future infrastructure at ACDC.

(420) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 GO bond issue to account for redevelopment projects throughout the Village. In FY 2022 and FY2023 this fund received monies from the ARPA grant. These monies are expected to be utilized in FY 2024.

(440) Public Building Fund

A capital projects fund was established with the proceeds from the 1996 GO bond issue and the 1998 GO bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund. It is also used for facility and infrastructure improvements.

(470) TIF #3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. The General Fund advances funds to cover expenses in TIF #3 as needed.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.



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G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 400 - CAPITAL PROJECTS FUND								
REVENUE								
Department 9940 - CAPITAL PROJECTS								
MISCELLANEOUS								
400.9940-3853	AUCTION/SALE FIXED ASSETS	1,600,000.00	1,600,000.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$1,600,000.00	\$1,600,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
400.9940-3510	INVESTMENT INTEREST	1,293.34	2,335.72	0.00	60,000.00	79,200.00	79,200.00	79,200.00
INTEREST INCOME Totals		\$1,293.34	\$2,335.72	\$0.00	\$60,000.00	\$79,200.00	\$79,200.00	\$79,200.00
Department 9940 - CAPITAL PROJECTS Totals		\$1,601,293.34	\$1,602,335.72	\$0.00	\$60,000.00	\$79,200.00	\$79,200.00	\$79,200.00
REVENUE TOTALS		\$1,601,293.34	\$1,602,335.72	\$0.00	\$60,000.00	\$79,200.00	\$79,200.00	\$79,200.00
EXPENSE								
Department 9940 - CAPITAL PROJECTS								
SERVICES & CHARGES								
PROFESSIONAL								
400.9940-4110	TECH & CONSULT SERVICES	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
PROFESSIONAL Totals		\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals		\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
400.9940-4899	OTHER EXPENSES	3,328.00	108,966.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$3,328.00	\$108,966.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
LAND								
400.9940-4306	LAND	3,401,644.00	484,932.00	75,000.00	0.00	75,000.00	0.00	0.00
LAND Totals		\$3,401,644.00	\$484,932.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		\$3,401,644.00	\$484,932.00	\$75,000.00	\$0.00	\$75,000.00	\$0.00	\$0.00
CAPITAL PROJECTS								
400.9940-4475	NOISE WALLS	9,209.78	17,695.98	40,000.00	25,600.00	0.00	0.00	0.00
CAPITAL PROJECTS Totals		\$9,209.78	\$17,695.98	\$40,000.00	\$25,600.00	\$0.00	\$0.00	\$0.00

Budget Transactions							
Level	Transaction			Number of Units		Cost Per Unit	
BOARD REVIEW	DRISCOLL DETENTION POND REMEDIATION			1.0000		75,000.00	
BOARD REVIEW Totals						\$75,000.00	

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>TRANSFERS OUT</i>								
400.9940-4944	TRANSFER TO PUBLIC BLDG FD	0.00	375,000.00	75,000.00	75,000.00	0.00	0.00	0.00
<i>TRANSFERS OUT Totals</i>		\$0.00	\$375,000.00	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00
Department 9940 - CAPITAL PROJECTS Totals		\$3,424,181.78	\$986,593.98	\$190,000.00	\$100,600.00	\$75,000.00	\$0.00	\$0.00
EXPENSE TOTALS		\$3,424,181.78	\$986,593.98	\$190,000.00	\$100,600.00	\$75,000.00	\$0.00	\$0.00
Fund 400 - CAPITAL PROJECTS FUND Totals								
REVENUE TOTALS		\$0.00	\$1,602,335.72	\$0.00	\$60,000.00	\$79,200.00	\$79,200.00	\$79,200.00
EXPENSE TOTALS		\$3,424,181.78	\$986,593.98	\$190,000.00	\$100,600.00	\$75,000.00	\$0.00	\$0.00
Fund 400 - CAPITAL PROJECTS FUND Totals		(\$1,822,888.44)	\$615,741.74	(\$190,000.00)	(\$40,600.00)	\$4,200.00	\$79,200.00	\$79,200.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$1,601,293.34	\$1,602,335.72	\$0.00	\$60,000.00	\$79,200.00	\$79,200.00	\$79,200.00
EXPENSE GRAND TOTALS		\$3,424,181.78	\$986,593.98	\$190,000.00	\$100,600.00	\$75,000.00	\$0.00	\$0.00
Net Grand Totals		(\$1,822,888.44)	\$615,741.74	(\$190,000.00)	(\$40,600.00)	\$4,200.00	\$79,200.00	\$79,200.00
Beginning Fund Balance								
Beginning Fund Balance		3,931,770	2,108,881		2,724,623	2,684,023	2,688,223	2,767,423
Surplus/(Deficit)		(1,822,888)	615,742	(190,000)	(40,600)	4,200	79,200	79,200
Ending Fund Balance		\$2,108,881	\$2,724,623		\$2,684,023	\$2,688,223	\$2,767,423	\$2,846,623

CAPITAL PROJECTS FUND

Notes

Expenditures

4306 Land

This account is for the Village's portion of creating and remediation of the detention pond on the Driscoll property.

4944 Transfer to Public Building Fund

This account represents the transfer of funds to the Public Building Fund for the construction of additional storage behind the Village Hall building.



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G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 410 - ACDC BUILDING FUND								
REVENUE								
Department 9941 - ACDC BUILDING FUND								
INTEREST INCOME								
410.9941-3510	INVESTMENT INTEREST	151.33	54.80	0.00	1,700.00	2,400.00	2,400.00	2,400.00
INTEREST INCOME Totals		\$151.33	\$54.80	\$0.00	\$1,700.00	\$2,400.00	\$2,400.00	\$2,400.00
TRANSFERS IN								
410.9941-3911	TRANSFER FROM CON DISPATCH	0.00	0.00	0.00	0.00	250,000.00	250,000.00	250,000.00
TRANSFERS IN Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$250,000.00	\$250,000.00	\$250,000.00
Department 9941 - ACDC BUILDING FUND Totals		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
REVENUE TOTALS		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
Fund 410 - ACDC BUILDING FUND Totals		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
REVENUE TOTALS		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
Fund 410 - ACDC BUILDING FUND Totals		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
EXPENSE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Grand Totals		\$151.33	\$54.80	\$0.00	\$1,700.00	\$252,400.00	\$252,400.00	\$252,400.00
Beginning Fund Balance								
Surplus/(Deficit)		69,661	69,812		69,867	71,567	323,967	576,367
Ending Fund Balance		151	55	0	1,700	252,400	252,400	252,400
		\$69,812	\$69,867		\$71,567	\$323,967	\$576,367	\$828,767

Notes

Revenues

3911 Transfer from Consolidated Dispatch Center

These monies are transferred from the Consolidated Dispatch Center to accumulate funds for future infrastructure.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 420 - REDEVELOPMENT FUND								
REVENUE								
Department 9942 - REDEVELOPMENT								
GRANTS								
420.9942-3455	GRANTS - AMERICAN RESCUE ARPA	0.00	0.00	2,482,300.00	2,482,320.00	3,000,000.00	0.00	0.00
GRANTS Totals		\$0.00	\$0.00	\$2,482,300.00	\$2,482,320.00	\$3,000,000.00	\$0.00	\$0.00
INTEREST INCOME								
420.9942-3510	INVESTMENT INTEREST	0.06	1,762.04	0.00	100,000.00	144,000.00	0.00	0.00
INTEREST INCOME Totals		\$0.06	\$1,762.04	\$0.00	\$100,000.00	\$144,000.00	\$0.00	\$0.00
Department 9942 - REDEVELOPMENT Totals		\$0.06	\$1,762.04	\$2,482,300.00	\$2,582,320.00	\$3,144,000.00	\$0.00	\$0.00
REVENUE TOTALS		\$0.06	\$1,762.04	\$2,482,300.00	\$2,582,320.00	\$3,144,000.00	\$0.00	\$0.00
EXPENSE								
Department 9942 - REDEVELOPMENT								
CAPITAL PROJECTS								
420.9942-4412.01	ARPA 4.8 NORTH LAKE SEWER SEPARATION	0.00	0.00	375,500.00	375,487.00	4,621,000.00	0.00	0.00
420.9942-4412.02	ARPA 3M SOUTH LAKE SEWER SEPARATION	0.00	0.00	0.00	0.00	3,000,000.00	0.00	0.00
CAPITAL PROJECTS Totals		\$0.00	\$0.00	\$375,500.00	\$375,487.00	\$7,621,000.00	\$0.00	\$0.00
Department 9942 - REDEVELOPMENT Totals		\$0.00	\$0.00	\$375,500.00	\$375,487.00	\$7,621,000.00	\$0.00	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$375,500.00	\$375,487.00	\$7,621,000.00	\$0.00	\$0.00
Fund 420 - REDEVELOPMENT FUND Totals		\$0.06	\$1,762.04	\$2,482,300.00	\$2,582,320.00	\$3,144,000.00	\$0.00	\$0.00
REVENUE TOTALS		\$0.06	\$1,762.04	\$2,482,300.00	\$2,582,320.00	\$3,144,000.00	\$0.00	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$375,500.00	\$375,487.00	\$7,621,000.00	\$0.00	\$0.00
Fund 420 - REDEVELOPMENT FUND Totals		\$0.06	\$1,762.04	\$2,106,800.00	\$2,206,833.00	(\$4,477,000.00)	\$0.00	\$0.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$0.06	\$1,762.04	\$2,482,300.00	\$2,582,320.00	\$3,144,000.00	\$0.00	\$0.00
EXPENSE GRAND TOTALS		\$0.00	\$0.00	\$375,500.00	\$375,487.00	\$7,621,000.00	\$0.00	\$0.00
Net Grand Totals		\$0.06	\$1,762.04	\$2,106,800.00	\$2,206,833.00	(\$4,477,000.00)	\$0.00	\$0.00
Beginning Fund Balance								
Beginning Fund Balance		0	0		1,762	2,208,595	(2,268,405)	(2,268,405)
Surplus/(Deficit)		0	1,762	2,106,800	2,206,833	(4,477,000)	0	0
Ending Fund Balance		\$0	\$1,762		\$2,208,595	(\$2,268,405)	(\$2,268,405)	(\$2,268,405)

In FY 2022, \$2,482,320 was received in revenue but was moved to deferred revenue. This amount is, therefore, not reflected in the fund balance. Once the project is complete, the deferred revenue will be moved and the fund balance will not be negative.

REDEVELOPMENT FUND

Notes

Revenues

3455 ARPA American Rescue Plan Act

These monies were received in FY2022 and FY2023 as part of the American Rescue Plan Act.

Expenditures

3510 ARPA

This account represents the spending of the ARPA funds on redevelopment projects.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 440 - PUBLIC BUILDING FUND								
REVENUE								
Department 9944 - PUBLIC BUILDING FUND								
TAXES								
440.9944-3031	SALES TAX INCREMENT	2,172,816.89	2,567,797.79	2,576,800.00	2,722,600.00	2,804,000.00	2,888,000.00	2,974,600.00
TAXES Totals		\$2,172,816.89	\$2,567,797.79	\$2,576,800.00	\$2,722,600.00	\$2,804,000.00	\$2,888,000.00	\$2,974,600.00
GRANTS								
440.9944-3812	GRANT - COVID/CARES	14,900.00	0.00	0.00	0.00	0.00	0.00	0.00
GRANTS Totals		\$14,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
440.9944-3899	MISCELLANEOUS REVENUES	0.00	200,000.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
440.9944-3510	INVESTMENT INTEREST	851.77	838.83	100.00	43,000.00	60,000.00	60,000.00	60,000.00
INTEREST INCOME Totals		\$851.77	\$838.83	\$100.00	\$43,000.00	\$60,000.00	\$60,000.00	\$60,000.00
TRANSFERS IN								
440.9944-3910	TRANSFER FROM GENERAL	0.00	0.00	0.00	1,500,000.00	1,400,000.00	0.00	0.00
440.9944-3925	TRANSFER FROM MFT	0.00	534,500.00	0.00	0.00	0.00	0.00	0.00
440.9944-3940	TRANSFER FROM CAPITAL PROJECT FUND	0.00	375,000.00	75,000.00	75,000.00	0.00	0.00	0.00
TRANSFERS IN Totals		\$0.00	\$909,500.00	\$75,000.00	\$1,575,000.00	\$1,400,000.00	\$0.00	\$0.00
Department 9944 - PUBLIC BUILDING FUND Totals		\$2,188,568.66	\$3,678,136.62	\$2,651,900.00	\$4,340,600.00	\$4,264,000.00	\$2,948,000.00	\$3,034,600.00
REVENUE TOTALS		\$2,188,568.66	\$3,678,136.62	\$2,651,900.00	\$4,340,600.00	\$4,264,000.00	\$2,948,000.00	\$3,034,600.00
EXPENSE								
Department 9944 - PUBLIC BUILDING FUND								
SERVICES & CHARGES								
OTHER								
440.9944-4161	PUBLICATION OF NOTICES	510.60	0.00	0.00	0.00	0.00	0.00	0.00
OTHER Totals		\$510.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals		\$510.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
BUILDINGS								
440.9944-4537	SEWER/WASTEWATER FACILITY	108,030.36	0.00	629,600.00	270,100.00	306,200.00	0.00	0.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	WW ROOF REP PUSH FROM FY22 TO FY 24					1.0000	169,500.00	169,500.00
BOARD REVIEW	FRONT GATE RECONFIG-N & S PLANT (BG) PUSH TO FY 24					1.0000	19,500.00	19,500.00
BOARD REVIEW	WINDOW AND DOOR REPLACEMENT NORTH PLANT					1.0000	45,000.00	45,000.00
BOARD REVIEW	HVAC SPLIT SYSTEM WWTP NORTH PLANT					1.0000	12,200.00	12,200.00
BOARD REVIEW	REMOVAL DEISEL TANK AT 249 VILLA					1.0000	60,000.00	60,000.00
BOARD REVIEW Totals								\$306,200.00
BUILDINGS Totals		\$108,030.36	\$0.00	\$629,600.00	\$270,100.00	\$306,200.00	\$0.00	\$0.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
EQUIPMENT								
440.9944-4301	OFFICE EQUIP/FURNITURE	17,267.36	0.00	0.00	0.00	0.00	0.00	0.00
EQUIPMENT Totals		\$17,267.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		\$125,297.72	\$0.00	\$629,600.00	\$270,100.00	\$306,200.00	\$0.00	\$0.00
CAPITAL PROJECTS								
440.9944-4404	PUBLIC WORKS FACILITY	0.00	0.00	385,400.00	344,900.00	1,540,500.00	0.00	0.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HVAC SOFTWARE MIGRATION PUSH FROM FY22 TO FY24					1.0000	40,500.00	40,500.00
BOARD REVIEW	SALT DOME REPLACEMENT					1.0000	1,400,000.00	1,400,000.00
BOARD REVIEW	RESURFACE PUBLIC WORKS PARKING LOT PHASE III					1.0000	100,000.00	100,000.00
BOARD REVIEW Totals								\$1,540,500.00
440.9944-4405	VILLAGE HALL	859,916.08	1,230,251.46	2,091,600.00	477,800.00	3,863,809.00	1,325,000.00	570,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	VILLAGE HALL GARAGE ADDITION PUSH FROM FY22 TO FY 24					1.0000	450,000.00	450,000.00
BOARD REVIEW	PD DOMESTIC WATER SUPPLY PIPING (BG) PUSH TO FY 24					1.0000	330,000.00	330,000.00
BOARD REVIEW	PD HVAC (BG) PUSH TO FY 24					1.0000	380,000.00	380,000.00
BOARD REVIEW	OFFICE REMODELING					1.0000	975,000.00	975,000.00
BOARD REVIEW	VILLAGE HALL PLAZA PARKING LOT EXPANSION AND IMPROVEMENTS					1.0000	92,809.00	92,809.00
BOARD REVIEW	BOOSTER ANTENNA/ MICROWAVE (FY 24 ONLY)					1.0000	68,000.00	68,000.00
BOARD REVIEW	DAPS ANTENNA/ MICROWAVE					1.0000	68,000.00	68,000.00
BOARD REVIEW	COM DEV REMODEL					1.0000	1,500,000.00	1,500,000.00
BOARD REVIEW Totals								\$3,863,809.00
440.9944-4413	BLDG IMPRV-HISTORICAL	0.00	0.00	45,000.00	0.00	110,000.00	0.00	0.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CENTURY HOUSE ROOF REPLACEMENT					1.0000	65,000.00	65,000.00
BOARD REVIEW	CENTURY HOUSE GARAGE C/O FM FY 22 PUSH TO FY24					1.0000	45,000.00	45,000.00
BOARD REVIEW Totals								\$110,000.00
CAPITAL PROJECTS Totals		\$859,916.08	\$1,230,251.46	\$2,522,000.00	\$822,700.00	\$5,514,309.00	\$1,325,000.00	\$570,000.00
TRANSFERS OUT								
440.9944-4910	TRANSFER TO GENERAL FUND	400,000.00	0.00	0.00	0.00	0.00	0.00	0.00
440.9944-4992	TRANSFER TO DEBT SERVICE	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
TRANSFERS OUT Totals		\$1,600,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00
Department 9944 - PUBLIC BUILDING FUND Totals		\$2,585,724.40	\$2,430,251.46	\$4,351,600.00	\$2,292,800.00	\$7,020,509.00	\$2,525,000.00	\$1,770,000.00
EXPENSE TOTALS		\$2,585,724.40	\$2,430,251.46	\$4,351,600.00	\$2,292,800.00	\$7,020,509.00	\$2,525,000.00	\$1,770,000.00
Fund 440 - PUBLIC BUILDING FUND Totals								
REVENUE TOTALS		\$2,188,568.66	\$3,678,136.62	\$2,651,900.00	\$4,340,600.00	\$4,264,000.00	\$2,948,000.00	\$3,034,600.00
EXPENSE TOTALS		\$2,585,724.40	\$2,430,251.46	\$4,351,600.00	\$2,292,800.00	\$7,020,509.00	\$2,525,000.00	\$1,770,000.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 440 - PUBLIC BUILDING FUND	Totals	(\$397,155.74)	\$1,247,885.16	(\$1,699,700.00)	\$2,047,800.00	(\$2,756,509.00)	\$423,000.00	\$1,264,600.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$2,188,568.66	\$3,678,136.62	\$2,651,900.00	\$4,340,600.00	\$4,264,000.00	\$2,948,000.00	\$3,034,600.00
EXPENSE GRAND TOTALS		\$2,585,724.40	\$2,430,251.46	\$4,351,600.00	\$2,292,800.00	\$7,020,509.00	\$2,525,000.00	\$1,770,000.00
Net Grand Totals		(\$397,155.74)	\$1,247,885.16	(\$1,699,700.00)	\$2,047,800.00	(\$2,756,509.00)	\$423,000.00	\$1,264,600.00
Beginning Fund Balance								
		1,056,185	659,029		1,906,914	3,954,714	1,198,205	1,621,205
Surplus/(Deficit)								
		(397,156)	1,247,885	(1,699,700)	2,047,800	(2,756,509)	423,000	1,264,600
Ending Fund Balance								
		\$659,029	\$1,906,914		\$3,954,714	\$1,198,205	\$1,621,205	\$2,885,805

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall. It is also used for facility and infrastructure improvements.

Expenditures

4404 Public Works Facility

This account is for maintenance and upgrades to the building and storage areas. Also included is the cost of a salt dome.

4405 Village Hall/Police Facility

This account is for renovations and maintenance to Village Hall. Also included in this account is the cost of a storage facility.

4413 Historical Buildings

This account is for renovations and additions to the historical district.

4537 Sewer and Wastewater Facilities

This account is for renovations and repairs to the sewer and wastewater facilities.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and Village Hall.

TIF #3 FUND

Narrative

This fund is used to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY 2007 as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (FY2007), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which was used to finance public improvements.

The General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. In early 2022, a developer acquired several parcels of land along Addison Road from Lake St. south to Moreland Ave. The developer swapped the Lake St. corner section of the parcel that is contiguous to the Village Hall complex in exchange for the land that was previously purchased by the Village. A 187,284 sq. ft. warehouse facility was built with expected completion in 2023. At that time, the structure and its value will be added to the property tax rolls thus increasing property taxes overall and in the TIF 3 district. It is unknown at this time what the impact on the property tax for the TIF district will be. It is anticipated that the majority of development in this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>
			(402,918) @ 4/30/22
2022-23	166,100	211,330	(448,148)
2023-24	176,600	1,547,000	(1,818,548)
2024-25	341,300	0	(1,477,248)
2025-26	506,200	0	(971,048)
2026-27	506,200	0	(464,848)
2027-28	506,200	0	41,352
2028-29	506,200	0	547,552
2029-30	506,200	0	1,053,752
2030-31	506,200	0	1,559,952

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 470 - TOWN CENTER - TIF#3								
REVENUE								
Department 9947 - TOWN CENTER - TIF#3								
TAXES								
470.9947-3006	PROPERTY TAX INCREMENT	128,674.96	151,162.22	158,800.00	159,300.00	167,000.00	331,700.00	496,600.00
TAXES Totals		\$128,674.96	\$151,162.22	\$158,800.00	\$159,300.00	\$167,000.00	\$331,700.00	\$496,600.00
INTEREST INCOME								
470.9947-3510	INVESTMENT INTEREST	(91.08)	113.13	0.00	6,800.00	9,600.00	9,600.00	9,600.00
INTEREST INCOME Totals		(\$91.08)	\$113.13	\$0.00	\$6,800.00	\$9,600.00	\$9,600.00	\$9,600.00
Department 9947 - TOWN CENTER - TIF#3 Totals		\$128,583.88	\$151,275.35	\$158,800.00	\$166,100.00	\$176,600.00	\$341,300.00	\$506,200.00
REVENUE TOTALS		\$128,583.88	\$151,275.35	\$158,800.00	\$166,100.00	\$176,600.00	\$341,300.00	\$506,200.00
EXPENSE								
Department 9947 - TOWN CENTER - TIF#3								
CAPITAL PROJECTS								
470.9947-4536	VILLAGE GREEN PHASE 5	0.00	0.00	211,300.00	211,330.00	1,547,000.00	0.00	0.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ENG CONST COSTS					1.0000	47,000.00	47,000.00
BOARD REVIEW	VETERANS CIRCLE					1.0000	1,500,000.00	1,500,000.00
BOARD REVIEW Totals								\$1,547,000.00
470.9947-4538	TOWN CENTER DEVELOPMENT	187,333.00	0.00	0.00	0.00	0.00	0.00	0.00
470.9947-4579	VILLAGE GREEN DRAINAGE IMP	130,741.51	0.00	0.00	0.00	0.00	0.00	0.00
CAPITAL PROJECTS Totals		\$318,074.51	\$0.00	\$211,300.00	\$211,330.00	\$1,547,000.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 Totals		\$318,074.51	\$0.00	\$211,300.00	\$211,330.00	\$1,547,000.00	\$0.00	\$0.00
EXPENSE TOTALS		\$318,074.51	\$0.00	\$211,300.00	\$211,330.00	\$1,547,000.00	\$0.00	\$0.00
Fund 470 - TOWN CENTER - TIF#3 Totals								
REVENUE TOTALS		\$128,583.88	\$151,275.35	\$158,800.00	\$166,100.00	\$176,600.00	\$341,300.00	\$506,200.00
EXPENSE TOTALS		\$318,074.51	\$0.00	\$211,300.00	\$211,330.00	\$1,547,000.00	\$0.00	\$0.00
Fund 470 - TOWN CENTER - TIF#3 Totals		(\$189,490.63)	\$151,275.35	(\$52,500.00)	(\$45,230.00)	(\$1,370,400.00)	\$341,300.00	\$506,200.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$128,583.88	\$151,275.35	\$158,800.00	\$166,100.00	\$176,600.00	\$341,300.00	\$506,200.00
EXPENSE GRAND TOTALS		\$318,074.51	\$0.00	\$211,300.00	\$211,330.00	\$1,547,000.00	\$0.00	\$0.00
Net Grand Totals		(\$189,490.63)	\$151,275.35	(\$52,500.00)	(\$45,230.00)	(\$1,370,400.00)	\$341,300.00	\$506,200.00
Beginning Fund Balance								
Surplus/(Deficit)		(364,702)	(554,193)		(402,918)	(448,148)	(1,818,548)	(1,477,248)
		(189,491)	151,275	(52,500)	(45,230)	(1,370,400)	341,300	506,200
Ending Fund Balance		(\$554,193)	(\$402,918)		(\$448,148)	(\$1,818,548)	(\$1,477,248)	(\$971,048)

Notes**Revenues****3006 Property Tax Increment**

This account represents the difference between the FY2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. A warehouse facility was built in the TIF district with expected completion in 2023. At that time, the structure and its value will be added to the property tax rolls thus increasing property taxes overall and in the TIF 3 district. It is unknown at this time what the impact on the property tax for the TIF district will be.

Expenditures**4536 Village Green**

Improvements to the Village Green to include a Veterans Memorial.



(BLANK)

POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent Board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois Legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State Statute limits the type of investments and the weight of those investments within the fund.

The Illinois Pension Code (40 ILCS 5/22B-120(d)) created the Illinois Police Officers' Pension Investment Fund (IPOPIF) where the IPOPIF assumed fiduciary control over Article 3 (Police Pension) assets in 2023 as listed on the Certified Investment Asset List. The budget is based on current trending due to the uncertainty of what the investment income and fees will be for the consolidated fund.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Fund 700 - POLICE PENSION FUND								
REVENUE								
Department 9970 - POLICE PENSION								
<i>CONTRIBUTIONS</i>								
700.9970-3880	EMPLOYEE CONTRIBUTIONS	664,863.54	765,908.60	717,500.00	861,000.00	730,000.00	730,000.00	730,000.00
700.9970-3881	EMPLOYER CONTRIBUTIONS	3,482,416.80	4,173,354.63	4,373,600.00	4,189,300.00	3,967,600.00	4,146,165.00	4,332,700.00
<i>CONTRIBUTIONS Totals</i>		\$4,147,280.34	\$4,939,263.23	\$5,091,100.00	\$5,050,300.00	\$4,697,600.00	\$4,876,165.00	\$5,062,700.00
<i>MISCELLANEOUS</i>								
700.9970-3875	GAIN/LOSS SALE INVESTMNTS	14,430,355.45	(5,708,496.68)	2,000,000.00	(2,500,000.00)	2,000,000.00	2,000,000.00	2,000,000.00
700.9970-3899	MISCELLANEOUS REVENUES	820.00	0.00	0.00	0.00	0.00	0.00	0.00
<i>MISCELLANEOUS Totals</i>		\$14,431,175.45	(\$5,708,496.68)	\$2,000,000.00	(\$2,500,000.00)	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
<i>INTEREST INCOME</i>								
700.9970-3510	INVESTMENT INTEREST	1,116,063.08	3,432,758.66	1,000,000.00	710,000.00	710,000.00	710,000.00	710,000.00
<i>INTEREST INCOME Totals</i>		\$1,116,063.08	\$3,432,758.66	\$1,000,000.00	\$710,000.00	\$710,000.00	\$710,000.00	\$710,000.00
Department 9970 - POLICE PENSION Totals		\$19,694,518.87	\$2,663,525.21	\$8,091,100.00	\$3,260,300.00	\$7,407,600.00	\$7,586,165.00	\$7,772,700.00
REVENUE TOTALS		\$19,694,518.87	\$2,663,525.21	\$8,091,100.00	\$3,260,300.00	\$7,407,600.00	\$7,586,165.00	\$7,772,700.00
EXPENSE								
Department 9970 - POLICE PENSION								
<i>PERSONNEL SVCS</i>								
<i>WAGES & SALARIES</i>								
700.9970-4014	PENSION PAYMENTS	4,058,686.61	4,247,602.02	4,566,800.00	4,566,800.00	4,772,300.00	4,987,000.00	5,211,400.00
<i>WAGES & SALARIES Totals</i>		4,058,686.61	4,247,602.02	4,566,800.00	4,566,800.00	4,772,300.00	4,987,000.00	5,211,400.00
<i>TAXES & BENEFITS</i>								
700.9970-4028	OTHER PENSION PAYMENTS	132,746.57	0.00	1,600.00	1,600.00	0.00	0.00	0.00
<i>TAXES & BENEFITS Totals</i>		\$132,746.57	\$0.00	\$1,600.00	\$1,600.00	\$0.00	\$0.00	\$0.00
<i>PERSONNEL SVCS Totals</i>		\$4,191,433.18	\$4,247,602.02	\$4,568,400.00	\$4,568,400.00	\$4,772,300.00	\$4,987,000.00	\$5,211,400.00
<i>SERVICES & CHARGES</i>								
<i>PROFESSIONAL</i>								
700.9970-4101	PROF SERV ACCT/AUDITING	25,275.00	27,848.74	22,000.00	20,000.00	20,000.00	20,000.00	20,000.00
700.9970-4103	PROF SERV LEGAL	4,465.22	20,702.10	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
700.9970-4106	PROF SERV POLICE PENSION INSURAN	5,293.00	5,656.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00
700.9970-4107	PROF SERV MEDICAL	8,412.00	23,190.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
700.9970-4110	TECH & CONSULT SERVICES	18,590.00	22,330.00	20,000.00	15,000.00	15,000.00	15,000.00	15,000.00
<i>PROFESSIONAL Totals</i>		\$62,035.22	\$99,726.84	\$88,000.00	\$81,000.00	\$81,000.00	\$81,000.00	\$81,000.00
<i>OTHER</i>								
700.9970-4163	CONFERENCES	935.00	500.00	3,000.00	2,000.00	2,000.00	2,000.00	2,000.00
700.9970-4192	DUES/SUBSCRIPTIONS	795.00	795.00	800.00	800.00	800.00	800.00	800.00
700.9970-4195	BANK CHARGES/VISA FEE	230.37	491.13	500.00	500.00	500.00	500.00	500.00
<i>OTHER Totals</i>		\$1,960.37	\$1,786.13	\$4,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00
<i>SERVICES & CHARGES Totals</i>		\$63,995.59	\$101,512.97	\$92,300.00	\$84,300.00	\$84,300.00	\$84,300.00	\$84,300.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>MISCELLANEOUS</i>								
700.9970-4880	INVESTMENT FEES	120,442.46	119,397.00	120,000.00	29,000.00	10,000.00	10,000.00	10,000.00
700.9970-4899	OTHER EXPENSES	0.00	47.86	0.00	8,000.00	0.00	0.00	0.00
<i>MISCELLANEOUS Totals</i>		<u>\$120,442.46</u>	<u>\$119,444.86</u>	<u>\$120,000.00</u>	<u>\$37,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>	<u>\$10,000.00</u>
Department 9970 - POLICE PENSION Totals		<u>\$4,375,871.23</u>	<u>\$4,468,559.85</u>	<u>\$4,780,700.00</u>	<u>\$4,689,700.00</u>	<u>\$4,866,600.00</u>	<u>\$5,081,300.00</u>	<u>\$5,305,700.00</u>
EXPENSE TOTALS		<u>\$4,375,871.23</u>	<u>\$4,468,559.85</u>	<u>\$4,780,700.00</u>	<u>\$4,689,700.00</u>	<u>\$4,866,600.00</u>	<u>\$5,081,300.00</u>	<u>\$5,305,700.00</u>
Fund 700 - POLICE PENSION FUND Totals								
REVENUE TOTALS		\$19,694,518.87	\$2,663,525.21	\$8,091,100.00	\$3,260,300.00	\$7,407,600.00	\$7,586,165.00	\$7,772,700.00
EXPENSE TOTALS		\$4,375,871.23	\$4,468,559.85	\$4,780,700.00	\$4,689,700.00	\$4,866,600.00	\$5,081,300.00	\$5,305,700.00
Fund 700 - POLICE PENSION FUND Totals		<u>\$15,318,647.64</u>	<u>(\$1,805,034.64)</u>	<u>\$3,310,400.00</u>	<u>(\$1,429,400.00)</u>	<u>\$2,541,000.00</u>	<u>\$2,504,865.00</u>	<u>\$2,467,000.00</u>
Net Grand Totals								
REVENUE GRAND TOTALS		\$19,694,518.87	\$2,663,525.21	\$8,091,100.00	\$3,260,300.00	\$7,407,600.00	\$7,586,165.00	\$7,772,700.00
EXPENSE GRAND TOTALS		<u>\$4,375,871.23</u>	<u>\$4,468,559.85</u>	<u>\$4,780,700.00</u>	<u>\$4,689,700.00</u>	<u>\$4,866,600.00</u>	<u>\$5,081,300.00</u>	<u>\$5,305,700.00</u>
Net Grand Totals		<u>\$15,318,647.64</u>	<u>-\$1,805,034.64</u>	<u>\$3,310,400.00</u>	<u>(\$1,429,400.00)</u>	<u>\$2,541,000.00</u>	<u>\$2,504,865.00</u>	<u>\$2,467,000.00</u>
Beginning Fund Balance		\$47,665,998.00	\$62,984,645.64		\$61,179,611.00	\$59,750,211.00	\$62,291,211.00	\$64,796,076.00
Surplus/(Deficit)		<u>\$15,318,647.64</u>	<u>(\$1,805,034.64)</u>	<u>\$3,310,400.00</u>	<u>(\$1,429,400.00)</u>	<u>\$2,541,000.00</u>	<u>\$2,504,865.00</u>	<u>\$2,467,000.00</u>
Ending Balance		<u>\$62,984,645.64</u>	<u>\$61,179,611.00</u>		<u>\$59,750,211.00</u>	<u>\$62,291,211.00</u>	<u>\$64,796,076.00</u>	<u>\$67,263,076.00</u>

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4101 Professional Services – Accounting/Auditing

This line item includes the annual actuarial report fees which previously were included in account 4110 in addition to the monthly financial reporting compiled by an outside source.

4103 Professional Services – Legal

This line item includes the fees for legal services during the year.

4110 Technical & Consulting Services

Fees for services for maintaining minutes and the various pension files are also included.

4880 Investment Fees

This line item includes fees paid to the State based on the value of the fund. This line item also includes the investment advisor and account manager fees

MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of State Motor Fuel Tax allotments, federal grants, and beginning January 1, 2012, a .25% home-rule sales tax. State law requires Motor Fuel Tax allotments be used to maintain streets.

During Fiscal 2021, the State of Illinois issued Rebuild Illinois Bonds. Monies were received from the State over a 3 year period from 2020 through 2022. Although the monies are not technically Motor Fuel Tax revenues, the State is requiring the monies received and related projects be recorded in the Motor Fuel Tax Fund. The monies must be spent by 2024 and will be required to be approved by the State using the same guidelines as the Motor Fuel Tax projects.

A department was been established within the Motor Fuel Tax fund to separate the Rebuild Illinois revenues and expenditures. The program will allow the use of Rebuild Illinois funding in conjunction with other grant and funding sources. You will see projects split between the regular Motor Fuel Tax department and the Rebuild Illinois Department.

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET															
Fund 250 - MOTOR FUEL TAX FUND																							
REVENUE																							
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT																						
GRANTS																							
250.9025-3450	GRANTS - REBUILD ILLINOIS BONDS GRANT	1,217,311.59	811,541.06	811,500.00	405,700.00	0.00	0.00	0.00															
GRANTS Totals		\$1,217,311.59	\$811,541.06	\$811,500.00	\$405,700.00	\$0.00	\$0.00	\$0.00															
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT Totals																						
Department	9925 - MOTOR FUEL TAX																						
TAXES																							
250.9925-3031	SALES TAX INCREMENT	2,172,816.89	2,567,797.79	2,576,800.00	2,722,600.00	2,804,000.00	2,888,000.00	2,974,600.00															
TAXES Totals		\$2,172,816.89	\$2,567,797.79	\$2,576,800.00	\$2,722,600.00	\$2,804,000.00	\$2,888,000.00	\$2,974,600.00															
INTERGOVERNMENTAL																							
250.9925-3060	MOTOR FUEL TAX	1,322,674.47	1,472,682.72	1,400,000.00	1,500,000.00	1,500,000.00	1,500,000.00	1,500,000.00															
INTERGOVERNMENTAL Totals		\$1,322,674.47	\$1,472,682.72	\$1,400,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00															
GRANTS																							
250.9925-3420	GRANTS-STATE OF ILLINOIS	0.00	0.00	0.00	0.00	250,000.00	0.00	0.00															
	Budget Transactions <table><tr><th>Level</th><th>Transaction</th><th>Number of Units</th><th>Cost Per Unit</th><th>Total Amount</th></tr><tr><td>BOARD REVIEW</td><td>SRTS ARMITAGE SIDEWALKARDMORE TO ELLSWORTH</td><td>1.0000</td><td>250,000.00</td><td>250,000.00</td></tr><tr><td colspan="2">BOARD REVIEW Totals</td><td></td><td></td><td>\$250,000.00</td></tr></table>								Level	Transaction	Number of Units	Cost Per Unit	Total Amount	BOARD REVIEW	SRTS ARMITAGE SIDEWALKARDMORE TO ELLSWORTH	1.0000	250,000.00	250,000.00	BOARD REVIEW Totals				\$250,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
BOARD REVIEW	SRTS ARMITAGE SIDEWALKARDMORE TO ELLSWORTH	1.0000	250,000.00	250,000.00																			
BOARD REVIEW Totals				\$250,000.00																			
250.9925-3440	GRANTS-CDBG	364,368.49	40,231.57	895,000.00	369,804.00	300,000.00	300,000.00	0.00															
	Budget Transactions <table><tr><th>Level</th><th>Transaction</th><th>Number of Units</th><th>Cost Per Unit</th><th>Total Amount</th></tr><tr><td>BOARD REVIEW</td><td>CDBG MICHAEL LANE ANNUAL GEN MAINT</td><td>1.0000</td><td>300,000.00</td><td>300,000.00</td></tr><tr><td colspan="2">BOARD REVIEW Totals</td><td></td><td></td><td>\$300,000.00</td></tr></table>								Level	Transaction	Number of Units	Cost Per Unit	Total Amount	BOARD REVIEW	CDBG MICHAEL LANE ANNUAL GEN MAINT	1.0000	300,000.00	300,000.00	BOARD REVIEW Totals				\$300,000.00
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																			
BOARD REVIEW	CDBG MICHAEL LANE ANNUAL GEN MAINT	1.0000	300,000.00	300,000.00																			
BOARD REVIEW Totals				\$300,000.00																			
GRANTS Totals		\$364,368.49	\$40,231.57	\$895,000.00	\$369,804.00	\$550,000.00	\$300,000.00	\$0.00															
INTEREST INCOME																							
250.9925-3510	INVESTMENT INTEREST	1,958.97	3,694.63	500.00	140,000.00	192,000.00	192,000.00	192,000.00															
INTEREST INCOME Totals		\$1,958.97	\$3,694.63	\$500.00	\$140,000.00	\$192,000.00	\$192,000.00	\$192,000.00															
Department	9925 - MOTOR FUEL TAX Totals																						
REVENUE TOTALS		\$5,079,130.41	\$4,895,947.77	\$5,683,800.00	\$5,138,104.00	\$5,046,000.00	\$4,880,000.00	\$4,666,600.00															
EXPENSE																							

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT							
	<i>CAPITAL PROJECTS</i>							
250.9025-4415	STREET PROJECTS	0.00	0.00	837,800.00	670,666.00	972,500.00	831,500.00	0.00
	Budget Transactions							
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	POZOLLANIC ROAD BASES AND UNDERDRAINS KINGS POINT				1.0000	972,500.00	972,500.00
	BOARD REVIEW Totals							\$972,500.00
	<i>CAPITAL PROJECTS Totals</i>							
		\$0.00	\$0.00	\$837,800.00	\$670,666.00	\$972,500.00	\$831,500.00	\$0.00
Department	9025 - MFT REBUILD ILL BOND DEPARTMENT Totals							
		\$0.00	\$0.00	\$837,800.00	\$670,666.00	\$972,500.00	\$831,500.00	\$0.00
Department	9925 - MOTOR FUEL TAX							
	<i>CAPITAL PROJECTS</i>							
250.9925-4401	STREET MAINT PROGRAM	1,398,277.10	1,134,469.72	2,725,000.00	2,725,000.00	2,430,000.00	2,480,000.00	2,530,000.00
	Budget Transactions							
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	MICHAEL LN - LINCOLN CT - LULLO DR - ROZANNE ST RESURFACING				1.0000	770,750.00	770,750.00
	BOARD REVIEW	ANNUAL GEN MAINT OF VILLAGE STREETS (RESURFACING)				1.0000	1,659,250.00	1,659,250.00
	BOARD REVIEW Totals							\$2,430,000.00
250.9925-4415	STREET PROJECTS	865,493.94	3,266.57	1,737,300.00	552,252.00	1,244,652.00	1,304,098.00	275,650.00
	Budget Transactions							
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	ARMY TRAIL RESURFACE(BALANCE - STATE TO BILL US)				1.0000	110,000.00	110,000.00
	BOARD REVIEW	FULLERTON AVE (BALANCE - STATE TO BILL US)				1.0000	33,600.00	33,600.00
	BOARD REVIEW	LOMBARD RD NORTH STP FROM ARMY TRAIL TO LAKE ST (PHASE II)				1.0000	176,251.00	176,251.00
	BOARD REVIEW	LOMBARD RD SOUTH STP FROM FULLERTON TO ARMY TRAIL (PHASE 1)				1.0000	924,801.00	924,801.00
	BOARD REVIEW Totals							\$1,244,652.00
250.9925-4459	SIDEWALKS	324,065.12	324,747.52	501,900.00	400,000.00	1,277,161.00	571,300.00	525,000.00
	Budget Transactions							
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW	MFT SIDEWALK PROGRAM				1.0000	150,000.00	150,000.00
	BOARD REVIEW	ADA SIDEWALK				1.0000	50,000.00	50,000.00
	BOARD REVIEW	ARMITAGE ARDMORE SIDEWALK - SAFE SCHOOLS 3YR PROGRAM				1.0000	452,161.00	452,161.00
	BOARD REVIEW	PAVER RESTORATION (OR CONCRETE)				1.0000	175,000.00	175,000.00
	BOARD REVIEW	TRIP HAZARD SIDEWALK				1.0000	450,000.00	450,000.00
	BOARD REVIEW Totals							\$1,277,161.00
	<i>CAPITAL PROJECTS Totals</i>							
		\$2,587,836.16	\$1,462,483.81	\$4,964,200.00	\$3,677,252.00	\$4,951,813.00	\$4,355,398.00	\$3,330,650.00

G/L Account	Account Description	2020-21 ACTUAL	2021-22 ACTUAL	2022-23 BUDGET	2022-23 EST ACT	2023-24 BUDGET	2024-25 BUDGET	2025-26 BUDGET
<i>TRANSFERS OUT</i>								
250.9925-4910	TRANSFER TO GENERAL FUND	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00
250.9925-4944	TRANSFER TO PUBLIC BLDG FD	0.00	534,500.00	0.00	0.00	0.00	0.00	0.00
<i>TRANSFERS OUT Totals</i>		\$300,000.00	\$534,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9925 - MOTOR FUEL TAX Totals		\$2,887,836.16	\$1,996,983.81	\$4,964,200.00	\$3,677,252.00	\$4,951,813.00	\$4,355,398.00	\$3,330,650.00
EXPENSE TOTALS		\$2,887,836.16	\$1,996,983.81	\$5,802,000.00	\$4,347,918.00	\$5,924,313.00	\$5,186,898.00	\$3,330,650.00
Fund 250 - MOTOR FUEL TAX FUND Totals								
REVENUE TOTALS		\$5,079,130.41	\$4,895,947.77	\$5,683,800.00	\$5,138,104.00	\$5,046,000.00	\$4,880,000.00	\$4,666,600.00
EXPENSE TOTALS		\$2,887,836.16	\$1,996,983.81	\$5,802,000.00	\$4,347,918.00	\$5,924,313.00	\$5,186,898.00	\$3,330,650.00
Fund 250 - MOTOR FUEL TAX FUND Totals		\$2,191,294.25	\$2,898,963.96	(\$118,200.00)	\$790,186.00	(\$878,313.00)	(\$306,898.00)	\$1,335,950.00
Net Grand Totals								
REVENUE GRAND TOTALS		\$5,079,130.41	\$4,895,947.77	\$5,683,800.00	\$5,138,104.00	\$5,046,000.00	\$4,880,000.00	\$4,666,600.00
EXPENSE GRAND TOTALS		\$2,887,836.16	\$1,996,983.81	\$5,802,000.00	\$4,347,918.00	\$5,924,313.00	\$5,186,898.00	\$3,330,650.00
Net Grand Totals		\$2,191,294.25	\$2,898,963.96	(\$118,200.00)	\$790,186.00	(\$878,313.00)	(\$306,898.00)	\$1,335,950.00
Beginning Fund Balance		\$273,451.00	\$2,464,745.25		\$5,363,709.21	\$6,153,895.21	\$5,275,582.21	\$4,968,684.21
Surplus/(Deficit)		\$2,191,294.25	\$2,898,963.96	(\$118,200.00)	\$790,186.00	(\$878,313.00)	-\$306,898.00	\$1,335,950.00
Ending Balance		\$2,464,745.25	\$5,363,709.21		\$6,153,895.21	\$5,275,582.21	\$4,968,684.21	\$6,304,634.21

MOTOR FUEL TAX FUND

Notes

Revenues

3031 Home Rule Sales Tax

The Village passed a .25% home rule sales tax effective January 1, 2012 to fund continuing road improvements.

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3440 Grants – CDBG

This accounts for Community Development Block Grants received by the Village for specific projects.

3450 Grants – Rebuild Illinois Bonds

This accounts for the Rebuild Illinois Bond allocations from the State of Illinois.

Expenditures

4401 Street Maintenance Program

This account represents the annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$2.1 million annually, as funding is available.

4415 Street Projects

This account represents additional street projects that are funded with alternate sources such as grants, Home Rule Sales Tax and Rebuild Illinois Bond proceeds.

Pozzolonic Road Bases and Resurfacing

This account represents the replacement of road bases and resurfacing that were originally constructed with pozzolonic materials. The Village will use Rebuild Illinois funds for this project.

Balance Army Trail

This account represents the balance due to the State of Illinois for the Army Trail Road improvements. The State was the lead and the Village reimburses the State when invoiced by the State.

MOTOR FUEL TAX FUND

Notes (Cont'd)

Expenditures (Cont'd)

Fullerton Road Improvements (250-9925-4415.FLTRN)

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP). This is the remaining balance the State will bill us in the future

Lombard Road - North

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP). The Village reimburses the State for the Village Portion of the project.

Lombard Road - South

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP). The Village reimburses the State for the Village Portion of the project.

ADA Sidewalk Compliance (250-9925-4459.ADA)

This account represents the annual program to bring sidewalk intersections into ADA compliance.

Sidewalk Program (250.9925-4459.TRIP)

This account represents the annual program to replace aging and trip-hazard sidewalks. Additional funding was added for FY 2024 to increase trip hazard repairs.

MFT Sidewalk Program (250-9925-4459.MFT)

This account represents funding for sidewalk replacement on streets that are included in the annual replacement.

Armitage Ave Sidewalk

This account represents a sidewalk project that will be partially funded with an award from Safe Routes to School (SRTS).

DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division
General	1012	Administration
	1029	Admin/Police Commission
	1040	Finance
	1050	Community Relations
	1060	Building & Grounds
	1510	Police
	1520	Henry Hyde Resource Center
	1530	Consolidated Dispatch Center
	2010	Community Development
	2510	Electrical & Forestry
	2520	Street
	9000	Non Departmental
Water & Sewer	5010	Water
	5031	Sewer
	5032	Wastewater
Internal Services	9961	Fleet Services
	9962	Information Technology
	9964	Equipment Replacement

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contain specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the financial plan document in understanding these terms, a glossary has been included in the document.

ACDC – Acronym for the Addison Consolidated Dispatch Center.

Accrual Basis of Accounting – Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent; for individuals, private organizations, other governmental units or other funds.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value. Resources with present service capacity that the government presently controls.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Balanced Budget – A balanced budget is a budget in which revenues are equal to expenditures, such that there is no budget deficit or surplus.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by Village staff and the Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

GLOSSARY OF TERMS

(Cont'd)

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used beyond a single reporting period, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense. Assets with a value of \$5,000 or more are capitalized and depreciated.

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services, while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Community Development Block Grant (CDBG) - This HUD program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities. The Village has used these grants primarily for infrastructure improvements.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

GLOSSARY OF TERMS

(Cont'd)

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

EPA - The Environmental Protection Agency - an independent executive agency of the United States federal government tasked with environmental protection matters.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

Expenditure - Decrease in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure but a reserve of funds to be expended.

Financial Plan - A multi-year, long-range approach to assess the Village's revenue and expenditure needs which become the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

GLOSSARY OF TERMS

(Cont'd)

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording; encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center.

HUD – Department of Housing and Urban Development.

IEPA - The Illinois Environmental Protection Agency of the State of Illinois is the primary body concerned with the protection of the environment for the state. The Illinois EPA provides low interest loans through the State Revolving Fund (SRF).

Infrastructure – Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include streets, water and sewer systems and public buildings.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

GLOSSARY OF TERMS

(Cont'd)

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case, the special project is the burial of power lines on Lake Street.

Rebuild Illinois Bonds – Shared proceeds from bonds issued by the State of Illinois for infrastructure improvements. Proceeds are shared over a 3-year period and must be spent prior to July 1, 2025. To qualify to be funded with Rebuild Illinois grant proceeds, a project will need to be a bondable capital improvement. In general, transportation improvement projects with an average useful life of greater than or equal to three (3) years will be considered bondable capital improvements.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP - Surface Transportation Program – A Federal grant funding source, where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

GLOSSARY OF TERMS

(Cont'd)

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Tax Increment Financing - This type of financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Water and Sewer Fund – An enterprise fund used to account for the Water and Sewer operations of the Village.

Water and Sewer Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest related to the Water and Sewer Fund.

Water and Sewer Infrastructure Replacement Fund - A fund established to account for the accumulation of funds for future Water and Sewer Infrastructure replacement costs.

Working Cash/Capital - The excess of current assets over total current liabilities.